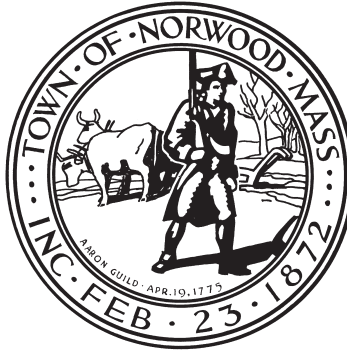
The image is the cover of the Norwood Annual Town Report 2011. It features a photograph of a tall, multi-tiered stone church tower with Gothic-style windows and a pointed arch entrance at the bottom. A vibrant rainbow is visible in the sky, arching from behind the tower towards the right. To the right of the tower, an American flag flies on a tall pole. In the foreground on the right, a black ornate lamppost is partially visible. The sky is blue with scattered white clouds. The text "ANNUAL TOWN REPORT 2011" is in a smaller blue serif font, while "NORWOOD" and "MASSACHUSETTS" are in a larger blue serif font, with a thin horizontal line separating them.

ANNUAL TOWN  
REPORT 2011

**NORWOOD**

---

**MASSACHUSETTS**



Greetings to all the residents of Norwood

It is my pleasure to present to you the annual report for the Town of Norwood for 2011. Norwood is a great place to work, raise a family and grow old mostly because of the dedication of its citizen volunteers. The people of Norwood have a strong and rich history of working together in good times and bad to solve problems and help those in need.

I would like to take this opportunity to recognize all of the hard work and countless hours that are dedicated to improving the quality of life, solving problems and serving others in our community. We all understand and appreciate the efforts of our town employees. Keeping us safe, our children educated, keeping the lights on and more, but Norwood would be just another town without the people willing to give of themselves to serve for no other reason than they care and it's the right thing to do...thank you.

It has been my honor to serve as your Chairman of the Board of Selectmen for the Town of Norwood. On behalf of the Board thank you all for your service to the town we all love and call home.

Sincerely,

Michael J. Lyons, Chairman  
Norwood Board of Selectmen

## ABOUT THE COVER

Cover photo by: Mr. Lee Cobb

"I took this picture on a very humid afternoon before my recital last August. Being from Florida, I felt at home in the damp air. It's always a good sign when a rainbow appears before the recital. I was excited to photograph the Norwood Tower under a rainbow, but I was not expecting it to be on a clear day! Thanks for the invitation to play Norwood's sweet sounding bells!"

Lee Cobb.

Editor's Note: Lee Cobb is the organist and carillonneur at the Episcopal Church of the Ascension in Clearwater, Florida. He was getting ready to perform as a guest Carillon Recitalist at the Town Hall's Tilton Memorial Tower & Carillon, as part of Norwood's Monday evening Summer Carillon Series, on August 8, 2011, when this picture was taken.

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## BOARD OF SELECTMEN

### NORWOOD BOARD of SELECTMEN - 2011



*Seated left to right:*

Allan D. Howard; Helen Abdallah, Donohue; Michael J. Lyons, Chairman; William J. Plasko;  
Paul A. Bishop

*Standing left to right:*

John J. Carroll, General Manager; Julia Liddy, Administrative Assistant; Frances Jessoe, Clerk;  
Bernard S. Cooper, Assistant General Manager



**IN MEMORIUM  
JOHN F. KINNALLY  
APRIL 6, 2011**

John Francis Kinnaly served the Town of Norwood as a Selectman from 1980 to 1995. He was a man of Dedication, Dignity, Integrity and Humility. The Town of Norwood is indebted to John for his faithful service.

## REPORT OF THE SELECTMEN FOR THE YEAR 2011

William J. Plasko 2012  
507 Nahatan Street

Helen Abdallah Donohue 2013  
1027 Washington Street

Michael J. Lyons 2013  
37 Earle Street

Paul A. Bishop 2014  
44 Hawthorne Street

Allan D. Howard 2014  
30 Blossom Street

## ORGANIZATION

Michael J. Lyons, Chairman

Julia A. Liddy, Clerk

Frances L. Jessoe, Secretary

The Meetings of the Board of Selectmen during the year 2011 were held primarily in the Harry B. Butters Chambers, Room 34, Norwood Memorial Municipal Building, on Tuesday evenings, with some meetings being conducted in other locations from time to time as required.

Paul A. Bishop and Allan D. Howard were elected to the Board at the Annual Election which took place on Monday, April 4, 2011. The Board elected Michael J. Lyons, Chairman.

During forty three regular meetings and a number of special or emergency meetings in calendar year 2011, the Board of Selectmen conducted public hearings as mandated by statute or policy. They also held innumerable public meetings and conferences on specific problems and subjects of interest and concern to the community.

During the Year, the Norwood Board of Selectmen, the Chief Elected Officials of the Town, brought forward and oversaw:

- Continuing work on purchasing land for the Dept. of Public Works facility
- Completion of the Morse Street bridge and Pleasant St. traffic signals at that intersection

The Board continues to push forward and find better ways to improve the quality of life for its residents.

The Board continues to meet with the State and Massachusetts Highway Department for a firm commitment to improve traffic & gridlock along Route I, Dean Street, Neponset Street and Washington

Street in South Norwood. Projects which the Board is pushing with state and federal help is the reconstruction of the Morse Street bridge and the signalization of Morse and Pleasant Streets, which are now completed.

Anthony Mastandrea was appointed to serve as Norwood's representative to the MBTA Advisory Board. Bernard S. Cooper was appointed to serve as Norwood's Alternate.

Former Selectman Thomas A. Riolo was appointed as the Board's representative to the Norfolk County Advisory Board.

Superintendent of Public Works, Mark Ryan and Alternate, Gary Schorer, continues to serve as Designees to the Neponset River Watershed Association.

Thomas O'Rourke has been appointed to the Metropolitan Area Planning Council as the Town's representative.

As a result of the downturn in the economy, the Town like so many across the state is having difficulty balancing budgets while preserving services desired by residents. To that end the Board began budget deliberations earlier than in the past. The Board has worked closely with the Finance Commission and the School Committee to deal with the budget constraints through its participation on the Budget Balancing Committee. The Board was represented by Chairman Michael J. Lyons, who served as the group's chairman, and Selectman William J. Plasko.

Student Government Day was held on Tuesday, April 12th

Ernest Boch Jr. sent the Board his yearly donation named in honor of his father and grandfather. The Board reviews and considers each request and this year's recipients include American Legion Baseball, Board of Health dental chair, Morse House Restoration, Morrill Memorial Library, Morrill Memorial Library essay, Concerts on the Common, Meals on Wheels, Ecumenical Food Pantry of Norwood, Jewish Family & Children Service, Norwood Art Assoc., Norwood Circle of Hope Foundation, Morrill Library Literacy Lunch, Norwood Football Parent Group, Friends of High School Girls Soccer, Norwood Challenger Sports, Norwood Basketball Assoc., High School Boys Hockey, Friends of Norwood Cheerleading, Norwood Housing Authority, Norwood Cultural Council, C. J. Prescott School, Norwood High School Literary Magazine, Norwood High School Dance Team, Conservation Commission for Ellis Pond, Friends of Norwood High Gymnastics, Norwood Aquatics; Bay State Animal Cooperative, Together Yes, Inc., High School girls Basketball Hoopsters, Town Hall plantings & shrubbery, Friends of Norwood Girls Lacrosse, Norwood Diamond Club, Norwood Little League, and Abundant Table.

The Board and townspeople have been watching the progress of the High School project, the largest in the town's history on NPA/TV, and by following the monthly reports given to the Board of Selectmen by the Permanent Building Construction Committee and the OPM Tim Bonfatti. On June 11th, The Last Hurrah was held and the new High School dedication was held on August 23rd.

## **BOARD OF SELECTMEN / LICENSES & PERMITS**

Letters of commendation were awarded to members of the Light Department, Police Department, Fire Department and Public Works Department for performing over and above the call of duty.

The Board recognized Mark Ryan, Paul Ranalli and the employees of the Cemetery Division for the consistently fine job they do maintaining the grounds at Highland Cemetery. Their hard work and efforts made the holidays, especially Memorial Day, even more meaningful.

A number of Norwood residents, including the Girls Scouts, Cub Scouts and Norwood Circle of Hope, were able to enjoy the beauty of the Walter J. Dempsey Memorial Bandstand. Joyful brides and grooms used the Bandstand as a background for their wedding vows and photographs. Young and old alike were brought together at the Bandstand on Sunday evenings to listen to the music of our Summer Concert Series. On Wednesday evenings Summerfest was held at the Walter J. Dempsey Bandstand.

The Board was very proud to recognize the academic efforts and athletic achievements of the young people in Town for their training, dedication and talent.

Norwood Day festivities began on Friday evening, September 16, 2011 at the Coakley Middle School field with a display of awesome fireworks sponsored by TFI Friday's and David Spiegel. Saturday festivities were held under a beautiful sunny sky. The event is put together by the Town under the sponsorship of Recreation Superintendent Jerry Miller and his committee. They worked all year getting this event together. Over 15,000 residents enjoyed the festivities along Washington Street. Washington St. is blocked off from Nahatan to Guild St. and there are games, rides, music, a food court under the stewardship of Selectman Lyons, and most all civic and school groups are represented with a booth on Washington Street.

Throughout the year the Board worked closely with many volunteer organizations in Town. Two of the more visible examples were events run by the Circle of Hope. Norwood came together on an evening in May for a gala performance of "Dancing with the Norwood Stars". Former Selectman Susan McQuaid and DPW Supt./Town Engineer Mark Ryan put on their dancing shoes and performed with four other dancers. The local Fred Astaire Dance Studio provided the Stars with dance lessons and professional partners. The event was hugely successful.

On December 3th the Selectmen allowed the Town Common to be transformed for the Annual Circle of Hope Luminary night. Luminaries circled the Common and lined the four pathways creating a beautiful and inspirational evening.

As Electric Light Commissioners, the Board met regularly with Light Department managers to discuss recommendation on the future purchasing of power, and expansion of cable operation, and telephone service.

Chairman Lyons continued to chair the Alternative Energy Committee. This group's mission is to explore alternative and renewable energy ideas. Selectman Bishop is working to keep our Downtown Business

District vital as he serves as Chairman of the Downtown Study Committee. Selectman Donohue serves the same role on the South Norwood Study Committee.

The Board of Selectmen would like to express our sincere gratitude to the hundreds of citizens who volunteer their time and energy on committees and commissions to make Norwood the great American Town that it is. This involvement is integral to the professional and participatory nature of town government in Norwood. We are also very grateful to the dedicated and effective service rendered by the Town's work force. These employees are dedicated to the ideals of public service. Finally, the Board expresses its sincere appreciation to its department heads, our office personnel and Staff and General Manager for their leadership and hard work.

### **LICENSES AND PERMITS**

On application therefore and after appropriate investigation, licenses and permits were granted, renewed or transferred for various activities as delineated under Massachusetts General Laws, as amended, including, but not limited to, the following: on and off-premises liquor licenses, common victualer licenses, one-day all alcoholic beverages licenses, dance permits, music and entertainment licenses, juke box and automatic amusement device licenses, lodging house licenses, licenses for storage of volatile inflammable fluids, taxi-cab and limousine licenses, Class I, II and III Motor vehicle licenses, billiard parlor licenses, tag days, parades, and other special event permits.

### **LICENSES 2011**

#### **RETAIL PACKAGE STORE --**

##### **All Alcoholic Beverages - Fee \$2,000.00**

Olga A. and Helen J. Abdallah, 1041-1043 Washington Street  
Folsom Companies, Inc., dba Broadway Liquors,  
50 Broadway  
GWRP Enterprises Inc., dba The Wine XPress,  
151 Boston Prov. Turnpike  
Norwood Wines and Liquors, Inc., 140 Nahatan Street  
Rama Liquors LLC, dba Balboni's Package Store,  
898 Washington Street  
Route 1 Liquor Mart, Inc., dba Baystate Wine & Spirits,  
426 Walpole Street

#### **RETAIL PACKAGE STORE --**

##### **Wines & Malt Beverages --Fee \$1200.00**

Cedar Markets, Inc., 13 E. Cottage Street  
K. Hurley Inc., dba South Norwood Beer and Wine Market,  
1208 Washington St.  
Leonard Fabiano, dba North End Style Deli, 445 Walpole Street  
Soung Lee, Inc., dba Shurfine Market, 448 Nahatan Street  
Mohammad A. Rahman, dba Convenient Food Mart,  
492 Walpole Street  
The Wine Vault, 1275 Boston Prov. Turnpike

#### **RESTAURANTS -- All Alcoholic Beverages -- Fee \$3,000.00**

Anelise, Inc., dba Acapulo's Mexican Family Restaurant,  
500 Boston Prov. Turnpike

# LICENSES & PERMITS / WEIGHTS & MEASURES

G & N Apollo, Inc., dba Apollo Restaurant, 615-623 Washington St.  
 B.B.B. &B., dba TGI Fridays, 1345 Boston Prov. Turnpike  
 Bobcon, Inc., dba Conrad's Pub II, 728 Washington Street  
 Boncaldo, Inc., dba Bon Caldo's, 1381 Boston Prov. Turnpike  
 Byblos Restaurant, Inc., dba Byblos, 678 Washington Street  
 The Chateau Restaurant of Norwood, Inc.,  
 404 Boston Providence Turnpike  
 The Colonial House Restaurant, Inc., 33 Savin Avenue  
 DAC LLC, dba Krayzee Horse Pub & Grill, 1112 Washington St  
 Dong Wah Kong, Inc., dba Golden Abacus,  
 1275 Boston Providence Turnpike  
 Dublin, Inc., dba Shamrock Pub, 175-179 Railroad Avenue  
 EET Management Group, dba The Vegas Lounge,  
 38 Vanderbilt Ave.  
 Four Provinces Realty Inc., dba Napper Tandy's, 46-48 Day Street  
 Grand Slam Restaurant Concepts Norwood, LLC dba Jake N JOES,  
 475 Boston Providence Turnpike  
 Hibachi Steakhouse, Inc., dba Hibachi Steak House, 315 Morse St.  
 Irish Heaven, Inc., dba Concannon's Village, 60 Lenox Street  
 Let's Eat (Norwood) LLC, dba Sky Restaurant Bar,  
 1369 Boston Providence Turnpike  
 Lewis Restaurant & Grille, Inc., 92 Central Street  
 Limey's of Norwood, dba Limey's Pub,  
 659 Washington Street (from 11/11)  
 Lou & Deb's Inc., dba Lou & Deb's, 198 Central Street  
 The Norwood Country Club, Inc., 400 Boston Providence Turnpike  
 Olde Colonial Café, Inc., 171 Nahatan Street  
 Outback Steakhouse of Florida, LLC, dba Outback Steakhouse,  
 1210 Boston Providence Turnpike  
 659 Washington Street, dba Martini's,  
 659 Washington Street (to11/11)  
 Star Corporation, dba Cafe Venice, 1086 Washington Street

## **RESTAURANTS – Wines and Malt Beverages – Fee \$2,000.00**

Bertucci's Restaurant Corporation, 1405 Boston Providence Turnpike  
 Buffalo Dreams, LLC, dba Thai Cilantro, 712 Washington St (to12/11)  
 Café Abbondanza, Inc., Abbondanza II,  
 655 Washington Street (to 10/11)  
 Chiptole Mexican Grill of Colorado, LLC,  
 1415 Boston Providence Turnpike  
 GR Pizza Inc., dba Town Pizza, 20 Broadway  
 MBR Group, Inc. dba Minerva Indian Cuisine,  
 500 Boston Providence Turnpike  
 Royal Pizza, Inc., 1001 Boston Providence Turnpike  
 Siam Foods, Inc., dba Mint Café, 663 Washington Street  
 Siam Lotus, Inc., 1331 Boston Providence Turnpike

## **INNHOLDER – All Alcoholic Beverages – Fee \$5,000.00**

Courtyard Management Corp., dba Courtyard by Marriott,  
 300 River Ridge Road  
 Neponset River LLC, dba Four Points Hotel-Norwood,  
 1151 Boston Providence Tnpk.  
 Norwood Hotel Operator LLC, dba Hampton Inn,  
 434 Boston Providence Tnpk.  
 32 Guild Street Inc., 32 Guild Street

## **CLUB – All Alcoholic Beverages – Fee \$1,200.00**

Norwood Lodge B.P.O. Elks, #1124, 152 Winslow Avenue  
 Veterans of Foreign Wars Building Association, Post #2452,  
 193 Dean Street  
 Workmen's Hall of Norwood, Inc., 99½ Wilson Street

Respectfully submitted,

MICHAEL J. LYONS, Chairman  
 WILLIAM J. PLASKO  
 HELEN ABDALLAH DONOHUE  
 PAUL A. BISHOP  
 ALLAN D. HOWARD

## **2011 ANNUAL REPORT OF THE SEALER OF WEIGHTS AND MEASURES**

This office continues to inspect all devices mandated by our Massachusetts General Laws. These inspections include all devices for weighing and payment of our goods. Consumers continue to generate questions and complaints about electronic motor fuel dispensers (gas pumps) and scales. These complaints were followed up by proper re-inspections. Existing gas stations and stores continue to upgrade their equipment to bring advanced technology into our town with new devices for the dispensing of gasoline and electronic scales. These as well as existing scales, oil trucks, taxi meters and other devices continue to be inspected, sealed and monitored for the protection of our consumers.

The Weights and Measures Department operates in conjunction with our Building Department as part of our towns' inspectional services.

Respectfully submitted,

Paul D. Starratt  
 Sealer of Weights & Measures

## **WEIGHTS AND MEASURES DEVICES**

|                           |     |
|---------------------------|-----|
| Gasoline Meters           | 284 |
| Vehicular Meters          | 4   |
| Commercial Scales         | 184 |
| School Scales             | 3   |
| Cash Registers & Scanners | 44  |
| Taxi Meters               | 27  |
| Metric Weights            | 16  |
| Apothecary Weights        | 32  |

|                      |            |
|----------------------|------------|
| <b>TOTAL</b>         | <b>594</b> |
| Total Fees Collected |            |
| & Paid to Treasurer  | \$4,300.00 |

# AIRPORT COMMISSION

## 2011 ANNUAL REPORT OF THE NORWOOD AIRPORT COMMISSION

The Norwood Airport Commission (NAC) is pleased to submit its annual report for calendar year 2011.

A five-member commission, the NAC is appointed by the Board of Selectmen, with individual members serving three- year terms. NAC's responsibilities include overseeing the stewardship, development, operations and management of Norwood Memorial Airport, which encompasses some 672 acres. Day-to-day management is handled by Airport Manager, Russ Maguire, and his assistant, Mark Raymond.

Norwood Memorial Airport is one of 30 public use airports within the Commonwealth that exclusively provides general aviation (non-military, non-airline) services. These offerings include transportation alternatives for corporate officers and business persons, television and sports personalities, as well as local, state, national and international officials and statesmen. Other airport services include: charter flights; electronic newsgathering for two major Boston news stations (Channel 5 and 25); traffic reporting; pipeline patrol; aerial spraying by the Norfolk County Mosquito Control; personal transport; flight instruction and simulation; plus air cargo services. The State Police Air Wing, though no longer a tenant on the Norwood Airport, still relies on our fueling and maintenance support. And our weather station provides up-to-the-minute meteorological conditions reported throughout the day by both national and regional news stations.

Our facility operates 24 hours a day, seven days a week. This is especially critical for residents throughout the Commonwealth and northeastern United States who depend on emergency medical transports from the Norwood Airport. In particular, our air ambulance and inter-hospital organ donor flights provide time-critical, life-saving access to specialized medical centers in Boston, Providence and New York.

In 2011, the Massachusetts Department of Transportation (MassDOT) released the findings of its year-long study on the economic impact of the state's public use airports. Accordingly, Norwood Airport annually generates more than \$51 million in total economic activity, second only to Westfield-Barnes among the state's 30 general aviation airports. Regarding visitor-related economic impacts, in particular, Norwood Airport ranked first. The study found that more than 9,800 transient aircraft—based outside the local area—use the airport annually. This translates to more than 23,000 visitors arriving at the Norwood Airport each year, visitors who in turn spend money off-airport. Norwood Airport users take advantage of our hotels, restaurants and retail outlets. And according to MassDOT's study, visitor-related spending alone, when re-circulated in the local economy, totaled more than \$12.8 million last year in economic output.

As for the airport's diversity of service, in addition to the private, corporate and charter aircrews/passengers who utilize our facility for personal and profession-related transport, a number of aviation companies also call Norwood Memorial Airport home. The following is a list of companies and agencies based here, to include the services provided by each:

- *MassDOT/Aeronautics Division*  
State aircraft for industry support, inspections, investigations
- *Flight Level*  
Charter services, medical flights, aircraft maintenance, aircraft fueling
- *Boston Air Charter*  
Charter services; organ donor flights
- *Kestrel Aviation*  
Charter services
- *New Horizon Aviation*  
Fixed-wing flight training, sightseeing tours, aircraft rentals
- *Blue Hill Helicopters*  
Helicopter flight training/aircraft rentals
- *Boston Executive Helicopters*  
Sightseeing tours, charter, flight training
- *New England Helicopter Academy*  
Flight training
- *Wild Blue Flight Simulators*  
Flight simulation, flight training
- *IMC Club*  
Flight safety training
- *Aerial Productions*  
Aerial video production; Dept. of Defense support, power line surveys
- *Midwest Air Traffic Services*  
Air traffic control (under FAA's purview)
- *East Coast Aero Club*  
Fixed-wing flight training/aircraft rentals
- *Taso's Euro-Café*  
Airport restaurant
- *Avis*  
Car rentals

In 2011, the airport continued to address key physical plant needs. Of particular note was re-construction of the airport's north/south taxi-lane, joining the runway and taxiway network to our aircraft parking aprons. This project, which cost \$804,000, was funded almost entirely by federal and state grant financing-- and now significantly improves the airport's front "door step."

To address community relations, we continue to pursue a comprehensive noise education/abatement program—consisting of airfield signage and a flight publication insert for both our based and transient pilots. This remains a high priority program. Not surprisingly, the piloting community has also embraced our efforts, and this is reflected in the overall decrease in noise complaints. Throughout 2011, noise complaints continued on the decline.

As in years past, airport management coordinated participation in the annual Norwood Day trolley tours, by providing a hands-on "through-the-fence" escort for hundreds of interested townspeople. While in its college outreach program, airport management hosted a Bridgewater State University intern, Ryan Ollis, a junior majoring in aviation management. Airport management designed and implemented a first-ever college-level curriculum that Mr. Ollis followed throughout his four-month internship.

In many respects, the 2010-2011 winter season was record-breaking. Total snow accumulations for the local area eclipsed 80 inches, and airport management was called on—both day and night—to handle the many snow emergencies; clearing miles of paved surfaces along Norwood Airport's runways, taxiways, access roads, gate lanes and aircraft parking aprons (see photo).

The success of Norwood Memorial Airport is due to many. But we would be remiss if we did not thank the Board of Selectmen, Finance Commission, Town Meeting members, our U.S. Congressman, Rep. Stephen Lynch, and Congressman Lynch's senior aide, Jim Gordon, a Norwood native. All of these parties recognize the great importance of this airport to the regional and national air transportation system, as well as its critical value to the economy of Norwood and the Commonwealth. While through the years, we've been especially grateful for the support—financial and otherwise—that the MassDOT Aeronautics Division and FAA have provided to our airport. We look forward to continuing this productive partnership.

Finally, for flight enthusiasts and natural lovers alike, the wide open spaces here at Norwood Airport provide an ideal viewing locale, especially with the surrounding vista that includes the Blue Hills. We invite all to pay a visit to this tremendous asset known as NORWOOD MEMORIAL AIRPORT. The airport administration office is located at 125 Access Road. Please feel free to contact the Airport Manager's office with your questions or comments at 781-255-5616, or: [rmaguire@norwoodma.gov](mailto:rmaguire@norwoodma.gov). For web surfers, check out the airport's web page located at [www.norwoodma.gov](http://www.norwoodma.gov). Click on Norwood Airport and enjoy the ride!

Respectfully submitted,

#### **Norwood Airport Commission**

Thomas J. Wynne — Chairman  
Mark P. Ryan — Vice Chairman  
Kevin J. Shaughnessy — Clerk  
Leslie W. LeBlanc  
Martin Odstrchel



Norwood Airport's Assistant Manager, Mark Raymond, spent much of the 2010-2011 winter season operating the airport's industrial strength snow blower, which is capable of launching snow banks up and over the facility's runway and taxiway lighting systems.

## **2011 ANNUAL REPORT OF TOWN CLERK**

### **TOWN CLERK AND ACCOUNTANT'S STATEMENT TO THE BOARD OF SELECTMEN**

The Honorable Board of Selectmen:

The annual report of the Town Clerk and Accountant for 2011 is hereby respectfully submitted. Included in this report is a summary of the major activities that transpired in the Office of the Town Clerk and Accountant during fiscal 2011.

#### **TOWN CLERK'S REPORT**

The following represents a summary of some of the significant events in the Town Clerk's facet of this department during 2011.

##### **Licenses and permits issued:**

The issuance of various licenses and permits through this office resulted in a collection of \$161,034 in fees to be used to offset the tax levy in FY 2011.

##### **Elections:**

During Fiscal 2011 the Town Clerk's Office presided over Three (3) elections. The State Primary Election in September 2010, the State Election in November, 2010 and the Annual Town Election in April, 2011. Complete results are listed elsewhere in this report.

##### **Census and Voter Registration:**

The results of the January 2011 census conducted by this office revealed that there were 28,782 residents in Norwood. The number of registered voters in Norwood in 2011 was 16,821. The following analysis of the population and number of registered voters in Norwood in the last five (5) years reveals a continued condition of stability, with negligible growth or decline patterns noted.

| <b>Year</b> | <b>Population</b> | <b>Registered Voter</b> |
|-------------|-------------------|-------------------------|
| 2011        | 28,782            | 16,821                  |
| 2010        | 28,743            | 16,780                  |
| 2009        | 28,752            | 17,090                  |
| 2008        | 28,465            | 16,271                  |
| 2007        | 28,271            | 16,052                  |

##### **Town Meetings:**

The results of the votes taken at town meetings were recorded and made a part of the town's permanent records by this office. During fiscal 2011 there were four (4) Special Town Meetings held in addition to the Annual Town Meeting held in May. A complete listing of each town meeting held during the fiscal year is incorporated as part of this report.

# TOWN CLERK - STATE PRIMARY ELECTION

## TOWN OF NORWOOD

### Vital Statistics:

The Town Clerk's office is responsible for recording, issuing and maintaining all records relating to births, deaths and marriages in the town. A summary of the last three (3) years' vital statistic records accumulated in this office is as follows:

| <b>Births:</b>                     | <b>2009</b> | <b>2010</b> | <b>2011</b> |
|------------------------------------|-------------|-------------|-------------|
| Norwood Residents born in Norwood  | 103         | 93          | 99          |
| Norwood residents born out of town | 187         | 212         | 226         |
| Sub total - Norwood Residents      | <u>290</u>  | <u>305</u>  | <u>325</u>  |
| Non-residents born in Norwood      | 303         | 271         | 294         |
| Total Births                       | <u>593</u>  | <u>576</u>  | <u>619</u>  |

### Deaths:

|                                     |           |           |           |
|-------------------------------------|-----------|-----------|-----------|
| Norwood residents dying in Norwood  | 210       | 181       | 225       |
| Norwood residents dying out of town | <u>63</u> | <u>74</u> | <u>64</u> |
| Sub total - Norwood Residents       | 273       | 255       | 289       |

|                                |     |     |     |
|--------------------------------|-----|-----|-----|
| Non-residents dying in Norwood | 387 | 434 | 383 |
|--------------------------------|-----|-----|-----|

|              |            |            |            |
|--------------|------------|------------|------------|
| Total Deaths | <u>660</u> | <u>689</u> | <u>672</u> |
|--------------|------------|------------|------------|

### Marriages:

|   |            |            |            |
|---|------------|------------|------------|
| Total # of marriage certificates issued | <u>180</u> | <u>161</u> | <u>180</u> |
|---|------------|------------|------------|

A complete detailed listing of this vital statistic information is included in this report.

## TOWN ACCOUNTANT'S REPORT

Separate accounting reports and the town's audited financial statements for Fiscal 2011 are filed hereunder after the conclusion of the Clerk's report.

## CONCLUSION

I would like to publicly acknowledge and thank the entire staff of the office of the Town Clerk and Accountant for their continued dedication, courtesy and patience in serving the public in 2011. Their efficiency in responding to the many telephone calls, letters and personal requests for the various public documents, licenses, and financial data that this office maintains is sincerely appreciated.

Thank you also to the Board of Selectmen for their continued support to this office during the year.

Respectfully submitted,

Robert M. Thornton  
Town Clerk and Accountant

## COMMONWEALTH OF MASSACHUSETTS

### TOWN OF NORWOOD

### STATE PRIMARY ELECTION

(SEAL)

SEPTEMBER 14, 2010

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town qualified to vote in elections met in the various voting precincts designated for their districts in Norwood on Tuesday, the Fourteenth of September, 2010 at 7:00 A.M.

The following election officers were sworn by the Warden in each precinct to the faithful performance of their duty.

District 1 and 2 - Oldham School: Juliette A. Bugeau, Mary H. Hemman, Frances C. Sullivan, Bernice R. Wenstrom, Shirley A. Praino, Barbara A. Costello, Mary T. Ahearn, Ellen Marie Baker, Dolores A. Medwar, Mary "Pat" Osborne, Theresa Sampson, Robert T. Sullivan.

District 3 and 5 - Civic Center: Edith A. Buck, Mary Bodge, Elinor M. Dillon, Julia O'Malley, Joyce A. DeCosta, Floreen "Lovey" Thomas, Joan P. Fruci, Beverly Walsh, Marguerite L. Conley, Gloria J. Lind, Patricia Wood, and Gretchen Ann Rowell.

District 4 - Cleveland School: Elizabeth J. Sullivan, Margaret M. Bonvouloir, Porta Fruci, Myra A. Romanelli, Roberta M. Dunn, Anna Murphy, and Edward P. Foley.

District 6 & 7 - Balch School: Anna M. Greene, Ann K. Rogers, Robert H. Ivatts, Robert M. Parsons, Nancy E. Foley, Eileen M. Woodworth, Christine B. Hanscom, Barbara D. Ahern, Catherine Esper Moseley, Beverly A. DiFlaminies, Emaline M. Eakle and Ronald S. Woodworth.

District 8 - Callahan School: Emily W. Tibbetts, Jacqueline Herman, Sandra Johnson, Arline Abely, Sally S. Buttinger, Suzanne Maciejewski, and Normand P. Bugeau.

District 9 - Prescott School: Maureen P. MacEachern, Catherine Marie Hale, Agnes C. Ball, Dolores Elias, Ellen J. Carver, Barbara V. Dias and Jean W. Buck.

In accordance with the laws of the Commonwealth of Massachusetts governing elections, the voting precincts designated for their districts were fitted up as polling places, a place railed off and compartments provided for the convenience of voters in marking their ballots, and each compartment was supplied with cards of instruction and other necessary facilities.

Cards of instruction and specimen ballots were posted in five different parts of each polling place outside the railing. The Town Clerk and Accountant delivered to the ballot clerks packages marked "Official Ballots September 14, 2010" and their receipts thereof.

The ballot Clerks were provided with duplicate sets of registered voters of the Town, as prepared by the Registrars of Voters for use at this election. They were supplied with official ballots taken from the packages received from the Town Clerk and were stationed by the entrances and exits of the polling places with instructions to deliver such ballots only to voters whose names were found and checked on

# STATE PRIMARY ELECTION - SEPTEMBER 14, 2010

the voting list. The ballot boxes used in elections were opened in public meeting, examined by the Wardens and other officials and found to be empty. The registers were then set to zero.

The polls were declared open for the reception of ballots at 7:00 o'clock in the forenoon and were declared closed at 8:00 P.M. At the close of the polls an actual canvass of the ballots showed that two thousand nine hundred sixty-eight (2,968) votes were cast in the Democratic Party; one thousand two hundred two (1,202) were cast in the Republican party; five (5) votes were cast in the Libertarian Party. The names checked on the voting list by the ballot clerks at the entrances of each polling place were counted and found to agree, and the total number of names so checked equaled the same as above.

The vote is as follows:

## DEMOCRATIC PARTY

### GOVERNOR

Deval L. Patrick – 1,776  
Blanks – 1,061  
Write-Ins – 131:  
Cahill – 40 Write-In Votes  
Baker – 11 Write-In Votes  
Scattering – 80

### LIEUTENANT GOVERNOR

Timothy P. Murray – 1,870  
Blanks – 1,065  
Write-Ins – 33:  
Keith Davis – 4 Write-In Votes  
Tiser – 1 Write-In Vote  
Scattering – 28

### ATTORNEY GENERAL

Martha Coakley – 1,984  
Blanks – 934  
Write-Ins – 50  
Guy Carbone – 6 Write-In Votes  
James McKenna – 10 Write-In Votes  
Scattering – 34

### SECRETARY OF STATE

William Francis Galvin – 2,126  
Blanks – 827  
Write-Ins – 15

### TREASURER

Steven Grossman – 1,447  
Stephen J. Murphy – 1,053  
Blanks – 463  
Write-Ins – 5

### AUDITOR

Suzanne M. Bump – 938  
Guy William Glodis – 978  
Mike Lake – 567  
Blanks – 478  
Write-Ins – 7

## REPRESENTATIVE IN CONGRESS – NINTH DISTRICT

Stephen F. Lynch – 2,057  
MacDonald K. D'Alessandro – 789  
Blanks – 121  
Write-Ins – 1

## COUNCILLOR – SECOND DISTRICT

Kelly A. Timilty – 1,591  
Robert L. Jubinville – 862  
Blanks – 514  
Write-Ins – 1

## SENATOR IN GENERAL COURT – SUFFOLK & NORFOLK DISTRICT

Michael F. Rush – 1,245  
Michael F. Walsh – 1,402  
Blanks – 317  
Write-Ins – 4

## REPRESENTATIVE IN GENERAL COURT – TWELFTH NORFOLK DISTRICT

John H. Rogers – 2,106  
Blanks – 823  
Write-Ins – 39

## DISTRICT ATTORNEY – NORFOLK DISTRICT

Michael Chinman – 322  
Joseph R. Driscoll, Jr. – 1,148  
Michael W. Morrissey – 1,109  
Blanks – 384  
Write-Ins – 5

## SHERIFF – NORFOLK COUNTY

Michael G. Bellotti – 2,052  
Blanks – 897  
Write-Ins – 19

## COUNTY COMMISSIONER – NORFOLK COUNTY

Peter H. Collins – 1,861  
Blanks – 1,089  
Write-Ins – 18

## REPUBLICAN PARTY

### GOVERNOR

Charles D. Baker – 1,109  
Blanks – 71  
Write-Ins – 22

### LIEUTENANT GOVERNOR

Richard R. Tisei – 977  
Blanks – 211  
Write-Ins – 14  
Keith Davis – 10 Write-In Votes  
Scattering – 4

# STATE PRIMARY ELECTION - SEPTEMBER 14, 2010

## ATTORNEY GENERAL

Blanks – 919  
Write-Ins – 283  
Guy Carbone – 41 Write-In Votes  
James McKenna – 156 Write-In Votes  
Scattering – 86

## SECRETARY OF STATE

William C. Campbell – 901  
Blanks – 298  
Write-Ins – 3

## TREASURER

Karyn E. Polito – 935  
Blanks – 262  
Write-Ins – 5

## AUDITOR

Mary Z. Connaughton – 962  
Kamal Jain – 93  
Blanks – 147  
Write-Ins – 0

## REPRESENTATIVE IN CONGRESS – NINTH DISTRICT

Vernon M. Harrison – 628  
Keith P. Lepor – 325  
Blanks – 245  
Write-Ins – 4

## COUNCILLOR – SECOND DISTRICT

Steven M. Glovsky – 821  
Blanks – 381  
Write-Ins – 0

## SENATOR IN GENERAL COURT – SUFFOLK & NORFOLK DISTRICT

Brad Williams – 884  
Blanks – 316  
Write-Ins – 1

## REPRESENTATIVE IN GENERAL COURT – TWELFTH NORFOLK DISTRICT

James M. Stanton – 989  
Blanks – 213  
Write-Ins – 0

## DISTRICT ATTORNEY – NORFOLK DISTRICT

Blanks – 1,121  
Write-Ins – 81

## SHERIFF – NORFOLK COUNTY

William J. Farretta – 827  
Blanks – 371  
Write-Ins – 4

## COUNTY COMMISSIONER – NORFOLK COUNTY

Blanks – 1,118  
Write-Ins 84

## LIBERTARIAN PARTY

## GOVERNOR

Blanks – 1  
Write-Ins – 4

## LIEUTENANT GOVERNOR

Blanks – 3  
Write-Ins – 2

## ATTORNEY GENERAL

Blanks – 3  
Write-Ins – 2

## SECRETARY OF STATE

Blanks – 3  
Write-Ins – 2

## TREASURER

Blanks – 3  
Write-Ins – 2

## AUDITOR

Blanks – 3  
Write-Ins – 2

## REPRESENTATIVE IN CONGRESS – NINTH DISTRICT

Blanks – 2  
Write-Ins – 3

## COUNCILLOR – SECOND DISTRICT

Blanks – 4  
Write-Ins – 1

## SENATOR IN GENERAL COURT – SUFFOLK & NORFOLK DISTRICT

Blanks – 3  
Write-Ins – 2

## REPRESENTATIVE IN GENERAL COURT – TWELFTH NORFOLK DISTRICT

Blanks – 4  
Write-Ins – 1

## DISTRICT ATTORNEY – NORFOLK DISTRICT

Blanks – 5  
Write-Ins – 0

## SHERIFF – NORFOLK COUNTY

Blanks – 4  
Write-Ins – 1

## COUNTY COMMISSIONER – NORFOLK COUNTY

Blanks – 5  
Write-Ins – 0

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

# STATE ELECTION - NOVEMBER 2, 2010

## COMMONWEALTH OF MASSACHUSETTS

### TOWN OF NORWOOD

#### STATE ELECTION

(SEAL)

NOVEMBER 2, 2010

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town qualified to vote in elections met in the various voting precincts designated for their districts in Norwood on Tuesday, the second of November, 2010 at 7:00 A.M.

The following election officers were sworn by the Warden in each precinct to the faithful performance of their duty.

District 1 and 2 - Oldham School: Juliette A. Bugeau, Mary H. Hemman, Marcia A. Praino, Frances C. Sullivan, Bernice R. Wenstrom, Shirley A. Praino, Barbara A. Costello, Mary T. Ahearn, Ellen Marie Baker, Dolores A. Medwar, Mary "Pat" Osborne, Theresa Sampson, and Robert Sullivan.

District 3 and 5 - Civic Center: Edith A. Buck, Mary Bodge, Rena A. Henry, Julia O'Malley, Joyce A. DeCosta, Floreen "Lovey" Thomas, Joan P. Fruci, Beverly Walsh, Marguerite L. Conley, Gloria J. Lind, A. Virginia Cardile, and Richard A. Henry.

District 4 - Cleveland School: Elizabeth J. Sullivan, Margaret M. Bonvouloir, Porta Fruci, Myra A. Romanelli, Roberta M. Dunn, Anna Murphy, and Thomas M. Sullivan.

District 6 & 7 - Balch School: Helen Ivatts, Anna M. Greene, Robert H. Ivatts, Robert M. Parsons, Margaret E. Colleran, Eileen M. Woodworth, Christine B. Hanscom, Barbara D. Ahern, Catherine Esper Moseley, Beverly A. DiFlaminies, Emaline M. Eakle, and Ronald S. Woodworth.

District 8 - Callahan School: Emily W. Tibbetts, Jacqueline Herman, Sandra Johnson, Arline Abely, Sally S. Buttinger, Suzanne Maciejewski and Normand P. Bugeau.

District 9 - Prescott School: Maureen P. MacEachern, Catherine Marie Hale, Agnes C. Ball, Dolores Elias, Ellen J. Carver, Barbara V. Dias, and Jean W. Buck

In accordance with the laws of the Commonwealth of Massachusetts governing elections, the voting precincts designated for their districts were fitted up as polling places, a place railed off and compartments provided for the convenience of voters in marking their ballots, and each compartment was supplied with cards of instruction and other necessary facilities.

Cards of instruction and specimen ballots were posted in five different parts of each polling place outside the railing. The Town Clerk and Accountant delivered to the ballot clerks packages marked "Official Ballots November 2, 2010" and their receipts thereof.

The ballot Clerks were provided with duplicate sets of registered voters of the Town, as prepared by the Registrars of Voters for use at this election. They were supplied with official ballots taken from

the packages received from the Town Clerk and were stationed by the entrances and exits of the polling places with instructions to deliver such ballots only to voters whose names were found and checked on the voting list. The ballot boxes used in elections were opened in public meeting, examined by the Wardens and other officials and found to be empty. The registers were then set to zero.

The polls were declared open for the reception of ballots at 7:00 o'clock in the forenoon and were declared closed at 8:00 P.M. At the close of the polls an actual canvass of the ballots showed that eleven thousand three hundred sixty-nine (11,369) votes were cast. The names checked on the voting list by the ballot clerks at the entrances of each polling place were counted and found to agree, and the total number of names so checked equaled the same as above.

The vote is as follows:

#### GOVERNOR AND LIEUTENANT GOVERNOR

Patrick and Murray – 4,636  
Baker and Tisei – 5,270  
Cahill and Loscocco – 1,207  
Stein and Purcell – 134  
Blanks – 112  
Write-Ins – 10

#### ATTORNEY GENERAL

Martha Coakley – 6,825  
James P. McKenna – 4,258  
Blanks – 268  
Write-Ins – 18

#### SECRETARY OF STATE

William Francis Galvin – 7,189  
William C. Campbell – 3,377  
James D. Henderson – 259  
Blanks – 537  
Write-Ins – 7

#### TREASURER

Steven Grossman – 5,614  
Karyn E. Polito – 5,183  
Blanks – 556  
Write-Ins – 16

#### AUDITOR

Suzanne M. Bump – 4,497  
Mary Z. Connaughton – 5,342  
Nathanael Alexander Fortune – 421  
Blanks – 1,097  
Write-Ins – 12

#### REPRESENTATIVE IN CONGRESS – NINTH DISTRICT

Stephen F. Lynch – 7,364  
Vernon M. Harrison – 2,827  
Philip Dunkelbarger – 726  
Blanks – 440  
Write-Ins – 12

# STATE ELECTION - NOVEMBER 2, 2010

## COUNCILLOR – SECOND DISTRICT

Kelly A. Timilty – 5,869  
Steven M. Glovsky – 3,790  
Richard Mitchell – 511  
Blanks – 1,187  
Write-Ins – 12

## SENATOR IN GENERAL COURT – SUFFOLK & NORFOLK DISTRICT

Michael F. Rush – 5,916  
Brad Williams – 4,401  
Blanks – 1,041  
Write-Ins – 11

## REPRESENTATIVE IN GENERAL COURT – TWELFTH NORFOLK DISTRICT

John H. Rogers – 6,380  
James M. Stanton – 4,535  
Blanks – 443  
Write-Ins – 11

## DISTRICT ATTORNEY – NORFOLK DISTRICT

Michael W. Morrissey – 5,887  
John F. Coffey – 4,311  
Blanks – 1,152  
Write-Ins – 19

## SHERIFF – NORFOLK COUNTY

Michael G. Bellotti – 6,625  
William J. Farretta – 3,829  
Blanks – 898  
Write-Ins – 17

## COUNTY COMMISSIONER – NORFOLK COUNTY

Peter H. Collins – 7,335  
Blanks – 3,924  
Write-Ins – 110

## REGIONAL VOCATIONAL SCHOOL COMMITTEE AVON

Francis J. Fistori – 6,915  
Blanks – 4,378  
Write-Ins – 76

## BRAINTREE

Germano John Silveira – 4,103  
Eric C. Erskine – 2,644  
Blanks – 4,575  
Write-Ins – 47

## CANTON

Aidan G. Maguire, Jr. – 6,585  
Blanks – 4,723  
Write-Ins – 61

## DEDHAM

Joseph A. Pascarella – 6,639  
Blanks – 4,667  
Write-Ins – 63

## QUESTION #1

Law Proposed By Initiative Petition  
Yes – 6,457  
No – 4,508  
Blanks – 404

## QUESTION #2

Law Proposed By Initiative Petition  
Yes – 5,053  
No – 5,477  
Blanks – 839

## QUESTION #3

Law Proposed By Initiative Petition  
Yes – 5,343  
No – 5,615  
Blanks – 411

## QUESTION #4

This question is not binding  
Yes – 5,388  
No – 4,432  
Blanks – 1,549

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

# **SPECIAL TOWN MEETING - DECEMBER 6, 2010**

**COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN MEETING  
(SEAL)  
TOWN OF NORWOOD**

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Dr. Philip O. Coakley Middle School on Washington Street in said Town on Monday, December 6, 2010, at 7:30 o'clock in the afternoon.

There were 11 members present – Moderator David Hern asked for a motion to adjourn due to a lack of quorum.

On a motion offered by Kevin Connolly duly seconded by John Goonan it was voted to adjourn the Special Town Meeting to Thursday, December 9, 2010 due to a lack of quorum.

Meeting adjourned to Thursday, December 9, 2010.

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

---

**ADJOURNED SPECIAL TOWN MEETING  
TOWN OF NORWOOD**

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Special Town Meeting of the inhabitants of the town of Norwood held on Monday evening, December 6, 2010, it was voted that the meeting stand adjourned, (due to lack of Quorum), to meet at 7:30 PM on Thursday December 9, 2010 in the Dr. Philip O. Coakley Middle School Auditorium on Washington Street.

It was further voted that Article 1 through Article 23 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton  
Town Clerk and Accountant

December 7, 2010

Norwood, Norfolk, ss.

December 7, 2010

By virtue of the within Notice I have posted the same as directed. The posting was completed Tuesday, December 7, 2010.

James A. Perry, Constable  
Town of Norwood

A True Copy.

Attest: Robert M. Thornton  
Town Clerk and Accountant

**COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN MEETING  
(SEAL)  
TOWN OF NORWOOD**

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Dr. Philip O. Coakley Middle School on Washington Street in said Town on Thursday, December 9, 2010, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 1. To see if the Town will vote to petition the Massachusetts Legislature for adoption of legislation to provide an additional liquor license for on-premises consumption at the site of the Norwood Theatre, in the following or any other form:

Chapter ... an act authorizing the Town of Norwood to Grant an additional license for the sale of wine and malt beverages to be drunk on the premises.

Be it enacted by the Senate and House of Representatives in General Court Assembled, and by the authority of the same, as follows:

Section 1. Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the Town of Norwood may grant an additional license for the sale of wine and malt beverages to be drunk on the premises, to Storyboard, LLC (Norwood Theatre) located at 109 Central Street in the Town of Norwood under section 12 of said chapter 138. The license shall be subject to all of said chapter 138 except said section 17. The licensing authority shall not approve the transfer of the license to any other location but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue indicating that the license is in good standing with the department and that all applicable taxes have been paid.

If the license granted under this section is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority which may then grant the license to a new applicant at the same location under the same conditions as specified in this act.

Section 2. This act shall take effect upon its passage.

On a motion offered by Gerard J. Kelleher, duly seconded by William J. Plasko, it was

Recommended by the Board of Selectmen:

MOVED: That the Board of Selectmen is hereby authorized to petition the Massachusetts Legislature to enact legislation to provide an additional liquor license for the on-premises consumption of wine and malt beverages at the site of the Norwood Theater at 109 Central Street in Norwood, substantially as set forth

# **SPECIAL TOWN MEETING - DECEMBER 9, 2010**

in the Warrant.

Motion declared Carried by Unanimous Vote.

ARTICLE 2. (TIF Agreement between Town and Absolute Metal Finishing Inc. and RMC Realty)

On a motion offered by Gerard J. Kelleher, duly seconded by William J. Plasko, it was

Recommended by the Board of Selectmen:

MOVED: To approve the Tax Increment Financing Agreement between the Town and RMC Realty LLC and Absolute Metal Finishing, Inc., substantially in the form as on file with the Town Clerk (the "TIF Agreement"), pursuant to GL c. 40, S.59; and to confirm the Board of Selectmen's designation of the location of the property located at 90 Morse Street as the "90 Morse Street Economic Opportunity Area", and to authorized the Board of Selectmen to submit an Economic Opportunity Area Application, Tax Increment Financing Plan, and Certified Project Application to the Massachusetts Economic Assistance Coordinating Council all relating to the project as described in the TIF Agreement to be located in the 90 Morse Street Economic Opportunity Area, and to take such other actions as may be necessary to obtain approval of the Certified Project application, the Economic Opportunity Areas, the Tax Increment Financing Plans and TIF Zones and to implement the TIF Agreement.

Motion to amend offered by Mr. Riley, duly seconded by Mr. Hopcroft:

To require reporting on Actual Results of all prior TIF Agreements.

Motion to amend declared Lost by Voice Vote.

Main motion declared Carried by Voice Vote.

ARTICLE 3. To see if the Town will vote to accept the provisions of Chap. 138, section 33B of the general laws, or take any action in the matter.

On a motion offered by Gerard J. Kelleher, duly seconded by William J. Plasko, it was

Recommended by the Board of Selectmen:

MOVED: That the Town accept the provisions of Chapter 138, section 33B of the Mass General Laws.

Motion declared Carried by Voice Vote.

ARTICLE 4. Zoning Amendment – Dimensional Regulations

On a motion offered by E. William Bamber, duly seconded by Peter Bamber, it was

MOVED: To Amend Section 4.1.1 of the Norwood Zoning ByLaws (Table of Dimensional Regulations) by deleting footnote #4 under the column entitled Minimum Side Yard for the GB District (General Business) and inserting in its place footnote #7.

Motion declared Carried by Unanimous Vote.

ARTICLE 5. Zoning Amendment – Fitness Center

To see if the Town will vote to amend Section 3.1.5 of the Norwood Zoning Bylaws (Table of Use Regulations) to allow a new use "F.10 – Fitness Center" to operate in Norwood's Zoning Districts as follows, or take any other action on the matter.

Fitness Center: an establishment that provides facilities for aerobic exercises, running and jogging, exercise equipment, game courts, swimming facilities, and saunas, showers, massage rooms, and lockers, in some combination thereof. On petition of the Planning Board.

On a motion offered by E. William Bamber, duly seconded by Peter Bamber, it was

MOVED: To amend Section 3.1.5 of the Norwood Zoning Bylaws (Table of Use Regulations) to allow a new use "F.10 – Fitness Center" to operate in Norwood's Zoning Districts.

Motion declared Carried by Unanimous Vote.

ARTICLE 6. Zoning Amendment - Expedited Permitting

On a motion offered by E. William Bamber, duly seconded by Peter Bamber, it was

MOVED: To amend the Norwood Zoning Bylaws by inserting the following new sections and subsections: Section 6.2.22, Section 7.4.9, Subsection 1 to Section 10.4.3, Subsection 1 to Section 10.4.5, Subsections 5 and 6 to Section 10.5.3 and to amend Section 11 by inserting in its alphabetically correct position the definition of "Priority Development Site(s)", all as set forth in the warrant.

Motion declared Carried by Unanimous Vote.

ARTICLE 7. Amend Article XXV of the Bylaws of the Town of Norwood (Wetlands Protection By-Law)

On a motion offered by Peter Bamber, duly seconded by Paul Chamberlain, it was

MOVED: To Amend Article XXV of the Bylaws of the Town of Norwood (the "Wetlands Protection By-Law") in the following respects: add a new entry to the Table of Contents for Article XXV to be labeled "Section XVI. Priority Development Site(s)" and add a new Section XVI to Article XXV entitled "Priority Development Site(s)", all as set forth in the warrant.

Motion declared Carried by Voice Vote.

ARTICLE 8. To see what sum of money the Town will vote to raise from taxation or transfer from surplus revenue or other available funds, and appropriate for an assessment of the status of compliance of Recreation facilities with the requirements of the Americans for Disabilities Act (ADA), or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

# SPECIAL TOWN MEETING - DECEMBER 9, 2010

Motion declared Carried by Voice Vote.

ARTICLE 9. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for a vegetation control program at Ellis Pond by the Conservation Commission, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$20,500 be transferred from the following accounts:

|   |          |
|---|----------|
| * (P2106-11) Con Com Property Maintenance | \$ 5,000 |
| * (P2178-11) Ellis Pond – Dam Maintenance | \$15,000 |
| * (P2179-11) Ellis Pond – Dam Inspection  | \$ 500   |
|   | \$20,500 |

and appropriated for the purpose of Con Com-Ellis Pond Vegetation Control Program.

Motion declared Carried by Voice Vote.

ARTICLE 10. To see what sum of money the Town will vote to raise from taxation or transfer from surplus revenue or other available funds, and appropriate for Assessors' Salaries, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$2,042 be transferred from Account #P2044-11 (the Annual Town Meeting Article 1 COLA Reserve Account) and appropriated for the purpose of Assessors' Salaries.

Motion declared Carried by Voice Vote.

ARTICLE 11. To see what sum of money the Town will vote to raise from taxation or transfer from surplus revenue or other available funds, and appropriate for a study of a new Public Works facility at the existing site on Lyman Place and adjacent properties, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$35,000 be transferred from Account #P1876-11 (the FY11 Parks Maintenance Account) and appropriated for the purpose of Preliminary Design - new Public Works facility.

Motion to amend offered by Mr. Capasso, duly seconded by Mr. Hayes:

To add the words, "At Hennessey Field".

Motion to amend declared Lost by Voice Vote.

Main motion declared Carried by Voice Vote.

ARTICLE 12. To see what additional sum of money the Town will vote to raise from taxation or transfer from surplus revenue or other available funds, or borrow, and appropriate for construction of a Public Safety Radio Communications Tower and related facilities at the water storage towers off Bellevue Avenue, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$172,000 be transferred from the following Accounts:

|  |          |
|--|----------|
| * FY07 Water Dept. Construction (P4107-07) | \$75,763 |
| * FY10 Water Dept Construction (P4107-10)  | \$50,000 |
| * FY08 Light Depreciation (P2947-08)       | \$46,237 |

and appropriated for the purpose of the construction of a Public Safety Radio Communications Tower.

Motion declared Carried by Voice Vote.

Meeting adjourned to Monday, December 13, 2010.

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

## ADJOURNED SPECIAL TOWN MEETING

### TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Special Town Meeting of the inhabitants of the town of Norwood held on Thursday evening, December 9, 2010, it was voted that the meeting stand adjourned to meet at **7:30 PM on Monday, December 13, 2010** at the NORWOOD HIGH SCHOOL Auditorium on Nichols Street. It was further voted that Article 13 through Article 23 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton  
Town Clerk and Accountant

### NOTE: CHANGE OF LOCATION OF MEETING

December 10, 2010

Norwood, Norfolk, ss

December 10, 2010

By virtue of the within Notice I have posted the same as directed. The posting was completed Friday, December 10, 2010.

James A. Perry, Constable  
Town of Norwood

A True Copy.

Attest: Robert M. Thornton  
Town Clerk and Accountant

# **SPECIAL TOWN MEETING - DECEMBER 13, 2010**

## **COMMONWEALTH OF MASSACHUSETTS**

### **SPECIAL TOWN MEETING**

**(SEAL)**

### **TOWN OF NORWOOD**

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Monday, December 13, 2010, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 13. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for wage and salary increases for Morrill Memorial Library employees, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$22,000 be transferred from Account #P2044-11 (the Annual Town Meeting Article 1 COLA Reserve account) and appropriated for the purpose of wage and salary increases for Morrill Memorial Library employees.

Motion declared Carried by Voice Vote.

ARTICLE 14. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for wage and salary increases for the Police Department Superior Officers collective bargaining unit (IBPO Local 438), in accordance with an arbitrator's decision dated May 14, 2010, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$185,000 be transferred from Account #P2044-11 (the Annual Town Meeting Article 1 COLA Reserve account) and appropriated for the purpose of wage and salary increases for the Police Department Superior Officers collective bargaining unit (IBPO Local 438).

Motion declared Carried by Voice Vote.

ARTICLE 15. To see what sum of money the Town will vote to raise from taxation or transfer from surplus revenue or other available funds, and appropriate for Fire Department – Medical Services, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$10,000 be transferred from Free Cash and that the sum of \$120,000 be transferred from Account #P2166-10 (FY10 Health Insurance/GASB45 account) and appropriated for the purpose of Fire Department – Medical Services.

Motion declared Carried by Voice Vote.

ARTICLE 16. To see what sum of money the Town will vote to raise from taxation or transfer from surplus revenue or other available funds, and appropriate for Fire Department Substitution, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$151,000 be transferred from the Free Cash Account and appropriated for the purpose of Fire Department Substitution.

A motion to amend offered by Mr. Brown, duly seconded by Mr. Shea:

MOVE: That the recommendation of the Finance Commission be deleted and that the following motion be substituted therefore:

That the sum of \$202,000 be transferred from Free Cash and appropriated for the purpose of Fire Department Substitution.

Motion to amend declared Lost by Voice Vote.

Main motion declared Carried by Voice Vote.

ARTICLE 17. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the purpose of Reserve Fund appropriation, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$60,000 be transferred from Account #P2166-10 (the FY10 Health Insurance/GASB 45 Account) and appropriated for the purpose of Reserve Fund.

Motion declared Carried by Unanimous Vote.

ARTICLE 18. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds, or borrow, and appropriate for Highway Construction – State Reimbursed, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$136,927 be transferred from

# ***SPECIAL TOWN MEETING - DECEMBER 13, 2010***

Chapter 90 State Receipts and appropriated for the purpose of Highway Construction – State Reimbursed.

Motion declared Carried by Voice Vote.

ARTICLE 19. To see what sum of money the Town will vote to raise from taxation or transfer from surplus revenue or other available funds, and appropriate for the Insurance account, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$100,000 be transferred from Account #P2166-10 (the FY10 Health Insurance/GASB 45 Account) and appropriated for the purpose of the Unemployment Insurance Account.

Motion declared Carried by Voice Vote.

ARTICLE 20. To see what sum of money the Town will vote to raise from taxation or transfer from surplus revenue or other available funds, and appropriate for Unpaid Bills, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$18,400 be transferred from the following accounts:

|                                     |          |
|-------------------------------------|----------|
| * FY09 MWRA Sewer I&I (P3108-09)    | \$11,889 |
| * FY10 COA Floor Repairs (P1218-10) | \$ 6,046 |
| * FY11 MWRA Water/Sewer (P9605-11)  | \$ 465   |

And appropriated for the purpose of Unpaid Bills.

Motion declared Carried by Unanimous Vote.

ARTICLE 21 To see what sum of money the Town will vote to raise from taxation or transfer from surplus revenue or other available funds, and appropriate for the purchase of Vegetation Control Equipment at the Norwood Memorial Airport, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$20,000 be transferred from Account #P0514-11 (the FY11 Drain Maintenance Account) and appropriated for the purpose of Vegetation Control Equipment for the Norwood Memorial Airport.

Motion declared Carried by Voice Vote.

ARTICLE 22. To see what sum of money the Town will vote to raise from taxation or transfer from surplus revenue or other available funds, and appropriate for Consulting Engineering Evaluation Services at the Norwood Memorial Airport, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: Indefinite postponement

Motion declared Carried by Voice Vote.

ARTICLE 23. To see what sum of money the Town will vote to raise from taxation or transfer from surplus revenue or other available funds, and appropriate for emergency repairs to the water distribution system, or take any other action in the matter.

On a motion offered by Joseph Greeley, duly seconded by Judith Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$106,000 be transferred from Account #P9605-11 (the FY11 MWRA Water/Sewer Account) and appropriated for the purpose of emergency repairs to the water distribution system.

Motion declared Carried by Voice Vote.

Meeting Adjourned.

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

# ANNUAL TOWN MEETING - APRIL 4, 2011

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF NORWOOD  
ANNUAL TOWN ELECTION  
(SEAL)  
APRIL 4, 2011**

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town qualified to vote in elections met in the various voting precincts designated for their districts in Norwood on Monday, the Fourth of April, 2011 at 7:00 A.M.

The following election officers were sworn by the Warden in each precinct to the faithful performance of their duty.

District 1 and 2 - Oldham School: Juliette A. Bugeau, Mary H. Hemman, Marcia A. Praino, Frances C. Sullivan, Bernice R. Westrom, Shirley A. Praino, Mary Susan Quinn, Ellen J. Carver, Ellen Marie Baker, Mary T. Ahearn, Ellen Hansen, Edward P. Foley and Robert T. Sullivan.

District 3 and 5 - Civic Center: Edith A. Buck, Mary Bodge, Rena A. Henry, Julia O'Malley, Joyce A. DeCosta, Floreen "Lovey" Thomas, Elinor M. Dillon, Beverly Walsh, Marguerite L. Conley, A. Virginia Cardile, and Richard A. Henry.

District 4 - Cleveland School: Elizabeth J. Sullivan, Porta Fruci, Dolores A. Medwar, Carol Ann Cappuccio, Anna Murphy, and Marcia Gearty.

District 6 & 7 - Balch School: Margaret M. Bonvouloir, Ann K. Rogers, Bryon C. Wyche, Robert M. Parsons, Nancy E. Foley, Eileen M. Woodworth, Margaret M. Colleran, Barbara D. Ahern, Catherine Esper Moseley, Helen M. Wyche, Emaline M. Eakle, and Ronald S. Woodworth.

District 8 - Callahan School: Emily W. Tibbetts, Jacqueline Herman, Sandra Johnson, Arline Abely, Sally S. Buttinger, Suzanne Maciejewski and Normand P. Bugeau.

District 9 - Prescott School: Anna M. Greene, Catherine Marie Hale, Agnes C. Ball, Dolores Elias, Agnes Richmond, Mary E. Jasinski and Jean W. Buck.

In accordance with the laws of the Commonwealth of Massachusetts governing elections, the voting precincts designated for their districts were fitted up as polling places, a place railed off and compartments provided for the convenience of voters in marking their ballots, and each compartment was supplied with cards of instruction and other necessary facilities.

Cards of instruction and specimen ballots were posted in five different parts of each polling place outside the railing. The Town Clerk and Accountant delivered to the ballot clerks packages marked "Official Ballots April 4, 2011" and their receipts thereof.

The ballot Clerks were provided with duplicate sets of registered voters of the Town, as prepared by the Registrars of Voters for use at this election. They were supplied with official ballots taken from the packages received from the Town Clerk and were stationed by the entrances and exits of the polling places with instructions to deliver such ballots only to voters whose names were found and

checked on the voting list. The ballot boxes used in elections were opened in public meeting, examined by the Wardens and other officials and found to be empty. The registers were then set to zero.

The polls were declared open for the reception of ballots at 7:00 o'clock in the forenoon and were declared closed at 8:00 P.M. At the close of the polls an actual canvass of the ballots showed that three thousand four hundred Eighty-six (3,486) votes were cast.

The names checked on the voting list by the ballot clerks at the entrances of each polling place were counted and found to agree, and the total number of names so checked equaled the same as above.

The vote is as follows:

**SELECTMEN (For Three Years – Vote for Not More Than Two)**

**Paul A. Bishop – 2,102**

**Allan D. Howard – 1,897**

Joseph M. Welch – 1,570

Blanks – 1,384

Write-Ins – 19

**MODERATOR (For One Year – Vote for Not More Than One)**

**David Hern, Jr. – 2,486**

Blanks – 985

Write-Ins – 15

**MEMBER OF BOARD OF HEALTH (For Three Years – Vote for Not More Than One)**

**Joan M. Jacobs – 2,424**

Blanks – 1,055

Write-Ins – 7

**MEMBERS OF SCHOOL COMMITTEE (For Three Years – Vote for Not More Than Two)**

**Mark Paul Joseph – 2,342**

**William J. Plasko, Jr. – 1,989**

Blanks – 2,614

Write-Ins – 18

**MEMBER OF FINANCE COMMISSION (For Three Years – Vote for Not More Than One)**

**Judith A. Langone – 2,364**

Blanks – 1,113

Write-Ins – 9

**TRUSTEES OF MORRILL MEMORIAL LIBRARY (For Three Years – Vote for Not More Than Two)**

**Patricia J. Fanning – 2,381**

Blanks – 4,318

Write-Ins – 273

**Patricia A. Hines – 143 Write-In Votes**

Philip C. Swain – 31 Write-In Votes

Linda M. Thomas – 74 Write-In Votes

Scattering – 25

**MEMBER OF TOWN PLANNING BOARD – (For Five Years – Vote for Not More Than One)**

**E. William Bamber – 1,623**

Deborah A. Holmwood – 1,473

Blanks – 387

Write-Ins – 3

# **ANNUAL TOWN MEETING - APRIL 4, 2011**

## **MEMBER OF NORWOOD HOUSING AUTHORITY – (For Five Years – Vote for Not More Than One)**

**Patricia Griffin Starr – 2,315**

Joseph W. Rich – 834

Blanks – 335

Write-Ins – 2

## **CONSTABLE – (For Three Years – Vote for Not More Than One)**

**Gerard A. Shea – 2,124**

Blanks – 1,354

Write-Ins – 8

## **TOWN MEETING MEMBERS – DISTRICT 1 (For Three Years – Vote for Not More Than Nine)**

**Michal F. Bergeron – 247**

**Edward R. Hudson – 212**

**Joan M. Jacobs – 243**

**Katherine M. Kalliel – 211**

**Joseph M. Pentowski – 219**

**William J. Plasko – 245**

**James M. Mahoney – 228**

Blanks – 2,032

Write-Ins – 71

**Eric J. Henry – 30 Write-In Votes**

**Michael H. Cunningham – 9 Write-In Votes**

Scattering – 32

## **TOWN MEETING MEMBERS – DISTRICT 1 (For Two Years – To Fill A Vacancy – Vote for Not More Than Two)**

**John E. Gover – 287**

Blanks – 525

Write-Ins – 12

## **TOWN MEETING MEMBERS – DISTRICT 1 (For One Year – To Fill A Vacancy – Vote for Not More Than Two)**

Blanks – 790

Write-Ins – 34

## **TOWN MEETING MEMBERS – DISTRICT 2 (For Three Years – Vote for Not More Than Nine)**

**Catherine Barnicle – 306**

**George F. Geary – 269**

**Christopher P. Griffin – 288**

**Allan D. Howard – 268**

**John F. Lydon – 260**

**Patricia Griffin Starr – 310**

**Marion C. Sullivan – 245**

**Richard W. Wall – 224**

**Anne Poce Watson – 211**

**Paul A. Bishop – 258**

Blanks – 1,547

Write-Ins – 8

## **TOWN MEETING MEMBERS – DISTRICT 3 (For Three Years – Vote for Not More Than Ten)**

**Paul W. Eysie – 234**

**Arthur W. Gearty – 228**

**Barbara J. Griffin – 226**

**Shaun S. Keady – 239**

**John E. Mahoney, Jr. – 234**

**William M. Naumann – 200**

Blanks – 2,622

Write-Ins – 17

**John H. Kedzierski – 1 Write-In Vote**

**Edward M. Lynch III – 2 Write-In Votes**

**Edward M. Lynch Jr. – 1 Write-In Vote**

**Michael McDonough – 6 Write-In Votes**

Scattering – 7

## **TOWN MEETING MEMBERS – DISTRICT 3 (For One Year – To Fill A Vacancy – Vote for Not More Than One)**

Blanks – 388

Write-Ins – 12

## **TOWN MEETING MEMBERS – DISTRICT 4 (For Three Years – Vote for Not More Than Ten)**

**Robert C. Capasso – 270**

**William J. Clifford, Jr. – 366**

**Joseph W. Fitzgerald – 306**

**Richard W. Kief – 331**

**Thomas J. McQuaid – 353**

**William J. Plasko, Jr. – 276**

**Gerri S. Slater – 300**

**Stephen B. Brody – 245**

**Stephen P. Konetchy – 275**

**Thomas F. Maloney – 294**

**Claire A. Murphy – 250**

**Lauri A. Ryding – 295**

Blanks – 2,804

Write-Ins – 5

## **TOWN MEETING MEMBERS – DISTRICT 5 (For Three Years – Vote for Not More Than Ten)**

**Joseph S. Barrett – 97**

**Edward T. Hynes – 96**

**Mark Paul Joseph – 106**

**Anthony P. Mastandrea – 92**

**Elizabeth T. Mastandrea – 95**

**Paul J. McGee – 93**

**Jane Ellen Phalen – 93**

**Jody M. Smith – 98**

Blanks – 876

Write-Ins – 4

**Edward J. McNeil – 2 Write-In Votes**

Scattering – 2

## **TOWN MEETING MEMBERS – DISTRICT 5 (For Two Years – To Fill A Vacancy – Vote for Not More Than Four)**

**Virginia Lenhart – 101**

Blanks – 556

Write-Ins – 3

**Myron J. Miller – 1 Write-In Vote**

Scattering – 2

## **TOWN MEETING MEMBERS – DISTRICT 5 (For One Year – To Fill A Vacancy – Vote for Not More Than Two)**

Blanks – 327

Write-Ins – 3

# **ANNUAL TOWN MEETING - APRIL 4, 2011**

## **TOWN MEETING MEMBERS – DISTRICT 6 (For Three Years – Vote for Not More Than Ten)**

Patricia A. Bailey – 163  
Helen Abdallah Donohue – 194  
Carole A. Poirier – 150  
Mark Ryan – 169  
Paul Murphy – 156  
Christopher Padden – 148  
Patricia A. Sterritt – 151  
Blanks – 1,726  
Write-Ins – 23  
Michael Joseph Howard – 2 Write-In Votes  
Scattering – 21

## **TOWN MEETING MEMBERS – DISTRICT 6 (For One Year – To Fill A Vacancy – Vote for Not More Than One)**

Blanks – 266  
Write-Ins – 22  
Michael D. MacPhee – 2 Write-In Votes  
Scattering – 20

## **TOWN MEETING MEMBERS – DISTRICT 7 (For Three Years – Vote for Not More Than Ten)**

Dana M. Benedetti – 207  
Kevin Connolly – 212  
William F. Costello, III – 211  
Thomas J. Cummings, Sr. – 217  
Carole M. Duffy – 203  
William J. Gorman, Jr. – 194  
Jean M. Hubbard – 196  
Edward John Kelliher – 215  
Blanks – 2,115  
Write-Ins – 10  
Anthony J. Ketchel – 2 Write-In Votes  
Scattering - 8

## **TOWN MEETING MEMBERS – DISTRICT 7 (For Two Years – To Fill A Vacancy – Vote for Not More Than Two)**

Blanks – 738  
Write-Ins – 18

## **TOWN MEETING MEMBERS – DISTRICT 8 (For Three Years – Vote for Not More Than Nine)**

Gail M. Benedetti – 222  
Edward J. Brown – 219  
John P. Collins – 211  
Daniel J. Foley – 210  
Maria Henry – 231  
Thomas F. O'Toole – 208  
Sandra L. Sansone – 221  
Jean Ferrara Taylor – 224  
Brian P. Palmateer – 185  
Blanks – 1,291  
Write-Ins – 9

## **TOWN MEETING MEMBERS – DISTRICT 8 (For Two Years – To Fill A Vacancy – Vote for Not More Than One)**

Blanks – 337  
Write-Ins – 22

## **TOWN MEETING MEMBERS – DISTRICT 9 (For Three Years – Vote for Not More Than Ten)**

George M. Cofsky – 198  
Stephen P. Eckhardt – 227  
Roger T. Eysie, Jr. – 208  
Peter F. Kelly, Jr. – 233  
Frank P. Malacaria – 180  
Edward F. McKenna – 173  
Margery H. McKenna – 179  
Thomas A. Riolo – 152  
Peter F. Weiss, III – 181  
Mario J. Costa – 185  
Gregory F. Gamel – 209  
Daniel J. Kehoe – 208  
Blanks – 1,474  
Write-Ins – 3

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

# **SPECIAL TOWN MEETING - APRIL 25, 2011**

**COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN MEETING  
(SEAL)  
TOWN OF NORWOOD**

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Dr. Philip O. Coakley Middle School on Washington Street in said Town on Monday, April 25, 2011, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 1. To see if the Town will vote to accept Chapter 64L, section 2 of the Massachusetts General Laws, authorizing the Town to levy a local sales tax on the sale of restaurant meals originating within the Town at the rate of 0.75 percent of the gross receipts of the vendor from the sale of restaurant meals, such statute to become effective on the earliest date allowed by law.

On a motion offered by Michael J. Lyons, duly seconded by William J. Plasko, it was

Recommended by the Board of Selectmen:

MOVED: That the Town accept Chapter 64L, section 2 of the Massachusetts General Laws, to be effective in Norwood on July 1, 2011.

Motion declared Carried by Voice Vote.

ARTICLE 2. To see if the Town will vote to approve an Early Retirement Incentive plan for municipal employees prepared by the General Manager, in accordance with the provisions of Section 66 of Chapter 188 of the Acts of 2010 establishing a Municipal Early Retirement Program, a copy of which is on file with the Office of the Town Clerk, or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by William J. Plasko, it was

Recommended by the Board of Selectmen:

MOVED: That the Town approve an Early Retirement Incentive plan as proposed by the General Manager, in accordance with Chapter 188, section 66 (g) of the Acts of 2010.

Motion declared Carried by Voice Vote.

ARTICLE 3. To see if the Town will vote to authorize the Board of Selectmen to sell a parcel of town-owned land on University Avenue, and to ratify their action in conditionally offering the same for sale, containing 15.45± acres of land, more or less, as shown as parcels 2 and 3 on map 22, sheet 7 of the Assessors' plans, for a price not less than \$1,773,000, or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by William J. Plasko, it was

Recommended by the Board of Selectmen:

MOVED: That the Town authorize the Board of Selectmen to sell a parcel of town-owned land on University Avenue, as described in the warrant, for a price not less than \$2,451,000.00, all in accordance with the provisions of Chapter 30B of the Massachusetts General Laws.

Motion declared Carried by Standing Vote: Yes: 98; No: 17

ARTICLE 4. To see if the Town will vote to revoke its prior acceptance of Massachusetts General Laws, sections 42, 43, and 44 of Chapter 48, and place the fire chief under the supervision of the general manager pursuant to section 9 of the so-called "Town Charter", Chapter 197 of the Acts of 1914, or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by William J. Plasko, it was

Recommended by the Board of Selectmen:

MOVED: That the Town revoke its prior acceptance of Massachusetts General Law Chapter 48, sections 42, 43, and 44, and place the Fire Chief and the Fire Department under the supervision of the General Manager, pursuant to Section 9 of the so-called "Town Charter, Chapter 197 G of the Acts of 1914".

Motion declared Lost by Voice Vote.

Meeting Adjourned.

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

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**COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN MEETING  
(SEAL)  
TOWN OF NORWOOD**

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Dr. Philip O. Coakley Middle School on Washington Street in said Town on Monday, May 9, 2011, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

# **SPECIAL TOWN MEETING - MAY 9, 2011**

ARTICLE 1. On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: That the Town approve the Tax Increment Financing Agreement between the Town, Neponset River, LLC and Factory Mutual Insurance Company, substantially in the form as is on file with the Town Clerk (the "TIF Agreement"), pursuant to GL. c. 40, section 59, and to confirm the Board of Selectmen's designation of the location of the property located on Boston Providence Turnpike as described in the TIF Agreement, as an Economic Opportunity Area designated as the "Factory Mutual Economic Opportunity Area"; and to authorize the Board of Selectmen to submit an Economic Opportunity Area Application, Tax Increment Financing Plan, and Certified Expansion Project Application to the Massachusetts Economic Assistance Coordinating Council, all relating to the project as described in the TIF Agreement to be located in the Factory Mutual Economic Opportunity Area, and to take such other actions as may be necessary to obtain approval of the Certified Expansion Project Application, the Economic Opportunity Area, the Tax Increment Financing Plan and TIF Zone and to implement the TIF Agreement.

Motion declared Carried by Voice Vote.

ARTICLE 2. To see if the Town will authorize the Board of Selectmen to sell a parcel of land no longer required for municipal purposes, located off Morse Street and containing 15,560 square feet of land, more or less, and shown as map 9, sheet 10C, lot 25 of the Assessors' Plans, subject, however, to any access or other easements as are in place prior to said sale, for a price not less than the appraised value thereof; or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: That the Board of Selectmen is authorized to sell a portion of a parcel of land no longer required for municipal purposes, containing approximately 10,500 square feet of land, more or less, located off Morse Street and comprising a part of lot 25 on map 9, sheet 10C of the Assessors' Plans, subject to utility easements reserved to the Town, for a price not less than \$17,000 and on such terms and conditions as are determined by the Selectmen;

And further, that the said land to be conveyed shall exclude the portion of the parcel from Morse Street to the northerly side of the Northview Avenue layout, which portion shall be retained by the Town.

Motion declared Carried by Standing Vote: Yes: 123;  
No: 44

ARTICLE 3. To see if the Town will authorize the Board of Selectmen to accept a gift of land from the Hawley Family Trust, consisting of 37,000 sq. ft. of land, more or less, located behind properties at 27-59 Audubon Road, and shown as Lot 1A on Map 17, Sheet 22 of the Assessors' Plans, for municipal purposes; or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: Indefinite Postponement

Motion declared Carried by Voice Vote.

ARTICLE 4. To see if the Town will vote to accept and allow as a new Town Way, as laid out and reported by the Board of Selectmen, a portion of Rockhill Street, from Station 0+00 to Station 1+88.90, as shown on a plan entitled "Street Acceptance of Rockhill Street (Ext.) in Norwood, Massachusetts (Station 0+00 to Station 1+88.90) — April 4, 2011 — Mark P. Ryan- Town Engineer", a copy of which is on file with the office of the Town Clerk and available for inspection; and further, to see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the construction thereof and improvements thereto; or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: To accept and allow as a new Town Way, as laid out and reported by the Board of Selectmen, a portion of Rockhill Street, from Station 0+00 to Station 1+88.90, as set forth in the Warrant; and to authorize the Selectmen to acquire by gift, purchase or eminent domain a real estate interest in such portion of Rockhill Street to the extent necessary to establish and construct it as a public way, and to assess betterments to the benefitted landowners for improvements made by the Town to the said street. Any improvements to the street shall be funded by Chapter 90 Highway funds.

A first motion to amend offered by Todd Gundlach, duly seconded by Debra Sullivan:

To delete the words assess betterments to the benefitted landowners for improvements made by the Town to the said streets.

First motion to amend declared Lost by Voice Vote.

A second motion to amend offered by Jean Taylor, duly seconded by Kevin Connolly:

To spread repayment period of betterments to over 20 years.

Second motion to amend declared Lost by Voice Vote.

Main motion declared Carried by Standing Vote: Yes: 100; No: 1

ARTICLE 5. To see if the Town will vote to accept and allow as a new Town Way, as laid out and reported by the Board of Selectmen, Achorn Street, from Station 0+00 to Station 5+34.15, as shown on a plan entitled "Street Acceptance of Achorn Street in Norwood, Massachusetts (Station 0+00 to Station 5+34.15) — March 29, 2011 — Mark P. Ryan-Town Engineer", a copy of which is on file with the office of the Town Clerk and available for inspection; or take any other action in the matter.

# **SPECIAL TOWN MEETING - MAY 9, 2011**

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: To accept and allow as a new Town Way, as laid out and reported by the Board of Selectmen, Achorn Street, from Station 0+00 to Station 5+34.15, as set forth in the Warrant.

Motion declared Carried by Unanimous Vote.

ARTICLE 6. To see if the Town will vote to accept and allow as a new Town Way, as laid out and reported by the Board of Selectmen, Evergreen Circle, from Station 0+00 to Station 3+68.06, as shown on a plan entitled "Street Acceptance of Evergreen Circle in Norwood, Massachusetts (Station 0+00 to Station 3+68.06) — March 4, 2011 — Mark P. Ryan-Town Engineer", a copy of which is on file with the office of the Town Clerk and available for inspection; or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: To accept and allow as a new Town Way, as laid out and reported by the Board of Selectmen, Evergreen Circle, from Station 0+00 to Station 3+68.06, as set forth in the Warrant.

Motion declared Carried by Unanimous Vote.

ARTICLE 7. To see if the Town will vote to accept and allow as new Town Ways, as laid out and reported by the Board of Selectmen, Ledgeview Drive from Station 0+00 to Station 32+24.83, Quail Run from Station 0+00 to Station 5+93.01, and Fox Run from Station 0+00 to Station 2+47.40, all as shown on a plan entitled "Street Acceptance of Ledgeview Drive (Sta 0+00 to Sta 32+24.83) — Quail Run (Sta 0+00 to Sta 5+93.01) — Fox Run (Sta 0+00 to Sta 2+47.40) in Norwood, Massachusetts — March 18, 2011 — Mark P. Ryan-Town Engineer", a copy of which is on file with the office of the Town Clerk and available for inspection; or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: To accept and allow as a new Town Way, as laid out and reported by the Board of Selectmen, Ledgeview Drive from Station 0+00 to Station 32+24.83; Quail Run, from Station 0+00 to Station 5+93.01; and Fox Run from Station 0+00 to Station 2+47.40; all as set forth in the Warrant.

Motion declared Carried by Unanimous Vote.

ARTICLE 8. To see if the Town will vote to accept and allow as a new Town Way, as laid out and reported by the Board of Selectmen, Overlook Drive, from Station 0+00 to Station -14+82.82, as shown on a plan entitled "Street Acceptance of Overlook Drive in Norwood, Massachusetts (Station 0+00 to Station 14+82.82) — March 11, 2011 — Mark P. Ryan-Town Engineer", a copy of which is on file with the office of the Town Clerk and available for inspection; or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: To accept and allow as a new Town Way, as laid out and reported by the Board of Selectmen, Overlook Drive, from Station 0+00 to Station 14+82.82, as set forth in the Warrant.

Motion declared Carried by Standing Vote: Yes: 100; No: 1

ARTICLE 9. To see if the Town will vote to accept and allow as a new Town Way, as laid out and reported by the Board of Selectmen, Redwood Drive, from Station 0+00 to Station 9+22.89, as shown on a plan entitled "Street Acceptance of Redwood Drive in Norwood, Massachusetts (Station 0+00 to Station 9+22.89) — March 25, 2011 — Mark P. Ryan-Town Engineer", a copy of which is on file with the office of the Town Clerk and available for inspection; or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: To accept and allow as a new Town Way, as laid out and reported by the Board of Selectmen, Redwood Drive, from Station 0+00 to Station 9+22.89, as set forth in the Warrant.

Motion declared Carried by Unanimous Vote

ARTICLE 10. To see if the Town will vote to extend the scope of the authority previously granted to the Permanent Building Construction Committee for construction of the New Norwood High School, pursuant to Article 1 of the Special Town Meeting of March 23, 2009, to include work on and within the adjacent Peabody Road layout as the Committee deems necessary, and to reconstruct the intersection of Peabody Road and Nichols St., and to expend all funds necessary for these purposes from funds appropriated pursuant to the aforesaid Article 1; and to take all other actions necessary for said purposes; or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: That the Town extend the scope of authority previously granted to the Permanent Building Construction Committee for construction of the New Norwood High School, pursuant to Article 1 of the Special Town Meeting of March 23, 2009, to include work on and within the adjacent Peabody Road layout as the Committee deems necessary, and to reconstruct the intersection of Peabody Road and Nichols St., and to expend all funds necessary for these purposes from funds appropriated pursuant to the aforesaid Article 1; and to take all other actions necessary for said purposes

Motion declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - MAY 9, 2011

ARTICLE 11. To see what sum of money the Town will vote to borrow at no interest from the Massachusetts Water Resources Authority, in accordance with the rules and regulations of the MWRA's Local Water System Assistance Program, and appropriate for the rehabilitation and replacement of water mains and related expenses, and for the replacement of lead water services and related expenses; and further, to see if the Town will vote to authorize the Treasurer to borrow the loan amount from the Massachusetts Water Resources Authority; and to authorize the Board of Selectmen to expend said sum for said purposes; or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$501,678 be appropriated for the cost of the rehabilitation and replacement of water mains and related expenses, and for other water system improvements; and that to meet this appropriation, the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$501,678 at no interest from the Massachusetts Water Resources Authority in accordance with the provisions of M.G.L. Chapter 44 or any other enabling authority, and in accordance with the rules and regulations of the M.W.R.A.'s Local Water System Assistance Program; and further, that the Board of Selectmen is hereby authorized to expend said sum for said purposes and to take any other action necessary to carry out these projects.

Motion declared Carried by Standing Vote: Yes: 80; No: 3

ARTICLE 12. To see if the Town will vote to authorize the Board of Selectmen to accept a grant and non-interest bearing loan from the Massachusetts Water Resources Authority, in accordance with the rules and regulations of the MWRA's Infiltration and Inflow Removal Local Financial Assistance Program, and to appropriate said funds for repair and rehabilitation of the sewer system; and further, to see if the Town will vote to authorize the Treasurer to borrow the loan amount from the Massachusetts Water Resources Authority; and to authorize the Board of Selectmen to expend said sums for said purpose; or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$100,000 be appropriated for the cost of the repair and rehabilitation of the sewer system; and that to meet this appropriation, the Board of Selectmen is hereby authorized to accept a grant in the amount of \$45,000 and a non-interest bearing loan in the amount of \$55,000 from the Massachusetts Water Resources Authority, in accordance with the rules and regulations of the MWRA's Infiltration and Inflow Local Financial Assistance Program; and further, that the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$55,000 at no interest from the Massachusetts Water Resources Authority; and further, that the Board of Selectmen is hereby authorized to expend said sums for said purposes and to take any other action necessary to carry out these projects.

Motion declared Carried by Unanimous Vote

ARTICLE 13. To see what sum of money the Town will vote to raise by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise and appropriate for the rehabilitation and/or replacement of sewer mains and appurtenances, including service connections, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$2,200,000 is appropriated for the purpose of financing the reconstruction and comprehensive rehabilitation of the Hawes Brook Area sewer system, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c. 78; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$2,200,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c. 78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c. 78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c. 78; and in connection therewith to enter in to a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out this project.

Motion declared Carried by Unanimous Vote

ARTICLE 14. To see if the Town will authorize the Board of Selectmen to acquire by lease, purchase or eminent domain a parcel of land located at 37 Lenox Street, containing 14,594 square feet of land, more or less, as shown on map 4, sheet 2A, lot 6 of the Assessors' Plans, for municipal purposes for use by the Department of Public Works; and further, to see if the Town will vote to transfer a sum of money from the Stabilization Fund or other available funds, or borrow, for said purpose; or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

VOTED: That the Board of Selectmen is authorized to acquire by lease, purchase or eminent domain a parcel of land located at 37 Lenox Street, containing 14,594 square feet of land, more or less, as shown on map 4, sheet 2A, lot 6 of the Assessors' Plans, for municipal purposes; that \$600,000 is appropriated to pay the costs of acquiring this property, including all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3) of the

# ANNUAL TOWN MEETING - MAY 12, 2011

General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Further, it is the intent of the Town that any funds received by the Town on account of the sale of property located on University Avenue, authorized by Article 3 of the Special Town Meeting of April 25, 2011, shall be applied to the repayment of any funds borrowed in accordance with this vote.

Motion declared Lost (Due to Lack of 2/3 Vote);  
Standing Vote: Yes: 79; No: 47

Meeting adjourned to Thursday, May 12, 2011.

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

## ADJOURNED SPECIAL TOWN MEETING

### TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Special Town Meeting of the inhabitants of the town of Norwood held on Monday evening, May 9, 2011, it was voted that the meeting stand adjourned to meet at 7:30 PM on Thursday, May 12, 2011, at the Dr. Philip O. Coakley Middle School Auditorium on Washington Street. It was further voted that Article 15 through Article 33 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton

Town Clerk and Accountant

May 10, 2011

Norwood, Norfolk, ss.

May 10, 2011

By virtue of the within Notice I have posted the same as directed. The posting was completed Tuesday, May 10, 2011.

James A. Perry, Constable  
Town of Norwood

A True Copy.

Attest: Robert M. Thornton  
Town Clerk and Accountant

## COMMONWEALTH OF MASSACHUSETTS

### SPECIAL TOWN MEETING

(SEAL)

### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Dr. Philip O. Coakley Middle School on Washington Street in said Town on Thursday, May 12, 2011, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

The first item of business at this session of May 12, 2011 was to entertain a Motion to Reconsider Article 14 of this Special Town Meeting of May 9, 2011.

Motion to Reconsider offered by Brain Palmateer seconded by Steven Eosco.

An actual vote on this motion was not acted upon at this time, but rather was Tabled until the end of this Special Town Meeting.

ARTICLE 15. To see if the Town will vote to rescind the following amount of unissued debt for the Electric Light Department previously authorized by the following warrant article:

| <u>Amount Rescinded</u> | <u>Authorizing Warrant Article &amp; Town Meeting</u> |
|-------------------------|---|
| \$ 6,000,000            | Article 1 – June 9, 2008 Special Town Meeting (passed |

June 23, 2008);  
or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: To rescind the following amount of unissued debt authorized under the following warrant article:

| <u>Amount Rescinded</u> | <u>Warrant Article and Town Meeting</u> |
|-------------------------|---|
| \$6,000,000             | Article 1-June 9, 2008 Special          |
|                         | Electric Bonds                          |
| Town Meeting            | (Passed June 23, 2008)                  |

Motion declared Carried by Voice Vote

ARTICLE 16. To see what sum of money the Town will vote to raise by borrowing or otherwise and appropriate for improvements to the Town's buildings, including schools and library, and other facilities that will result in long-term reductions in energy usage and accompanying cost-savings by the Town; and further, to authorize the Board of Selectmen to expend said funds for said purposes; and further, to see if the Town will authorize the Board of Selectmen

# ANNUAL TOWN MEETING - MAY 12, 2011

to enter into an agreement of five years or more with a party or parties to implement and construct said improvements; or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote

ARTICLE 17. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the Treasurer's Collection Agent and Banking Services accounts, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$18,800 be transferred from the FY11 DEBT service budget and appropriated for the following purposes:

- \* Treasurer Collection Agent (P0085-11) \$ 6,300
- \* Treasurer Banking Services (P0075-11) \$12,500

Motion declared Carried by Voice Vote

ARTICLE 18. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the Snow & Ice Removal account, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$607,000 be transferred from Free Cash and appropriated for the purpose of the Snow & Ice Removal account.

Motion declared Carried by Voice Vote

ARTICLE 19. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the School Department Snow Removal account, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$127,852 be transferred from the following accounts and appropriated for the purpose of School Department Snow Removal:

|          |                          |
|----------|--------------------------|
| \$60,000 | Free Cash                |
| \$67,852 | FY11 Debt Service Budget |

Motion declared Carried by Voice Vote

ARTICLE 20. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for School Department Special Education, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote

ARTICLE 21. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for School Department Regular Education/Operational Expenses, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote

ARTICLE 22. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the Veterans Services Direct Relief account, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote

ARTICLE 23. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the Police Department Overtime, Incidentals and Telephone accounts, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$54,500 be transferred from FY11 Police Salaries budget and appropriated for the following purposes:

|                                 |                            |
|---------------------------------|----------------------------|
| * Police Department Incidentals | \$19,500 (P0345-11)        |
| * Police Department Telephone   | \$ 2,500 (P0346-11)        |
| * Police Department Overtime    | <u>\$32,500</u> (P0321-11) |
| TOTAL                           | \$54,500                   |

Motion declared Carried by Voice Vote

# ANNUAL TOWN MEETING - MAY 12, 2011

ARTICLE 24. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the Fire Department Vehicle Maintenance, Ambulance Equipment, Training, Overtime & Recall and Fire Dispatcher Pay – Overtime and Part time accounts, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$38,000 be transferred from FY11 Fire Salaries budget and appropriated for the following purposes:

|                                  |                            |
|----------------------------------|----------------------------|
| * Fire Dept. Vehicle Maintenance | \$10,000 (P0386-11)        |
| * Fire Dept. Ambulance Equipment | \$ 6,000 (P0392-11)        |
| * Fire Dept. Training            | \$ 5,000 (P0768-11)        |
| * Fire Dept. Overtime & Recall   | \$ 7,000 (P0365-11)        |
| * Fire Dept. Dispatcher          | <u>\$10,000</u> (P0371-11) |
| TOTAL                            | \$38,000                   |

Motion declared Carried by Voice Vote

ARTICLE 25. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the Maintenance of the Police & Fire Building account, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$78,000 be transferred from FY11 Debt Service Budget and appropriated for the purpose of Maintenance of the Police & Fire Building account.

Motion declared Carried by Voice Vote

ARTICLE 26. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the Public Works and Cemetery Overtime accounts, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$32,000 be transferred from the Public Works Wages Account and that the sum of \$10,000 be transferred from the Cemetery Salaries Account and appropriated for the purposes indicated:

|                         |          |
|-------------------------|----------|
| DPW Salaries Account    | \$32,000 |
| Cemetery Salary Account | \$10,000 |

Motion declared Carried by Voice Vote

ARTICLE 27. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the Electric Light Overtime account, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$25,000 be transferred from the FY11 Light Department Wages budget and appropriated for the purpose of Electric Light Overtime account.

Motion declared Carried by Voice Vote

ARTICLE 28. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the Broadband Programming and Overtime accounts, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$233,017 be transferred from the following accounts and appropriated for the purpose of Broadband Programming and Overtime accounts:

|                                 |                 |
|---------------------------------|-----------------|
| * FY11 Broadband Budget Surplus | \$180,732       |
| * FY10 Broadband Budget Surplus | <u>\$52,285</u> |
| Total:                          | \$233,017       |

Motion declared Carried by Voice Vote

ARTICLE 29. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the Workers Compensation account, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$75,000 be transferred from FY11 Health Insurance budget and appropriated for the purpose of Workers Compensation account.

Motion declared Carried by Voice Vote

ARTICLE 30. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the Insurance account, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$35,000 be transferred from FY11 Health Insurance budget and appropriated for the purpose of Town Insurance.

Motion declared Carried by Voice Vote

ARTICLE 31. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the Unpaid Bills account, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

# ANNUAL TOWN MEETING - MAY 12, 2011

Recommended by the Finance Commission:

VOTED: That the sum of \$15,000 be transferred from FY11 Debt Service budget and appropriated for the purpose of Unpaid Bills.

Motion declared Carried by Unanimous Vote

ARTICLE 32. To see if the Town will vote to amend the Norwood Zoning By-Law by making the following changes thereto:

Item 1. At the end of the list of Overlay Districts in Section 2.2, add the following new entry: Washington/East Hoyle Smart Growth Overlay District

Item 2. Add the following new Section 9.7

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: Indefinite Postponement

Motion declared Carried by Voice Vote

ARTICLE 33. To see if the Town will authorize the Board of Selectmen to sell a parcel of land no longer required for highway purposes, located on the south side of East Hoyle Street at its intersection with Washington Street and containing 0.12 acre of land, more or less, and designated as Parcel A on a plan of land entitled "Washington Street/East Hoyle Street Smart Growth Overlay District (WEHSGOD) – Developable Land Plan – Larry Koff & Associates", on file with the Town Clerk, subject, however, to such utility easements as are in place prior to said sale, for a price not less than the appraised value thereof; or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

MOVED: Indefinite Postponement

Motion declared Carried by Voice Vote

The final item of business is to see if the Town would vote to Reconsider action taken under Article 14 on

May 9, 2011.

Motion to Reconsider offered by Brian Palmateer, duly seconded by Steven Eosco

Motion to Reconsider declared Carried by Standing Vote:  
Yes: 109 No: 45

ARTICLE 14. To see if the Town will authorize the Board of Selectmen to acquire by lease, purchase or eminent domain a parcel of land located at 37 Lenox Street, containing 14,594 square feet of land, more or less, as shown on map 4, sheet 2A, lot 6 of the Assessors' Plans, for municipal purposes for use by the Department of Public Works; and further, to see if the Town will vote to transfer a sum of money from the Stabilization Fund or other available funds, or borrow, for said purpose; or take any other action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

VOTED: That the Board of Selectmen is authorized to acquire by lease, purchase or eminent domain a parcel of land located at 37 Lenox Street, containing 14,594 square feet of land, more or less, as shown on map 4, sheet 2A, lot 6 of the Assessors' Plans, for municipal purposes; that \$600,000 is appropriated to pay the costs of acquiring this property, including all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Further, it is the intent of the Town that any funds received by the Town on account of the sale of property located on University Avenue, authorized by Article 3 of the Special Town Meeting of April 25, 2011, shall be applied to the repayment of any funds borrowed in accordance with this vote.

Motion declared Carried by Standing Vote: Yes: 115; No: 37

Meeting Adjourned.

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

## COMMONWEALTH OF MASSACHUSETTS

### ANNUAL TOWN MEETING

### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Dr. Philip O. Coakley Middle School on Washington Street in said Town on Monday, May 9, 2011, at 7:30 o'clock in the afternoon.

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

First item of business was to adjourn the Annual Town Meeting until the conclusion of the Special Town Meeting that was scheduled for May 9, 2011.  
Meeting Adjourned until the conclusion of the Special Town Meeting.

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

# ANNUAL TOWN MEETING - MAY 12, 2011

## ADJOURNED ANNUAL TOWN MEETING TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Annual Town Meeting of the inhabitants of the town of Norwood held on Monday, May 9, 2011, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Thursday, May 12, 2011 in the Dr. Philip O. Coakley Middle School Auditorium on Washington Street. It was further voted that Article 1 through Article 13 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton

Town Clerk and Accountant

May 10, 2011

Norwood, Norfolk

May 10, 2011

By virtue of the within Notice I have posted the same as directed. The posting was completed Tuesday, May 10, 2011.

James A. Perry, Constable  
Town of Norwood

A True Copy.

Attest: Robert M. Thornton  
Town Clerk and Accountant

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## COMMONWEALTH OF MASSACHUSETTS ANNUAL TOWN MEETING TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Dr. Philip O. Coakley Middle School on Washington Street in said Town on Thursday, May 12, 2011, at 7:30 o'clock in the afternoon.

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 1. To see what sum or sums of money the Town will vote to raise by taxation and/or transfer from Surplus Revenue for the purpose of appropriating such sum or sums for wage increases for all Town employees, including the School Department, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission

VOTED: Indefinite Postponement.

Motion declared Carried by Voice Vote.

ARTICLE 2. To hear and act on the reports of Town Officers and Committees.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the report of the Finance Commission and its recommendations with respect to appropriation estimates for the fiscal year 2012 be received and acted upon.

And be it further voted that all sums voted for salaries are to be expended in conformance with the official budget of the Finance Commission unless otherwise voted by the town meeting.

All sums voted for new equipment shall be expended for items listed in the budgets approved by the Finance Commission unless otherwise voted by the town meeting.

Motion declared Carried by Voice Vote.

ARTICLE 2. To hear and act on the reports of Town Officers and Committees.

On a motion offered by Michael J. Lyons, duly seconded by William J. Plasko, it was

Recommended by the Board of Selectmen:

VOTED: That the Annual Report of the town officials of the Town of Norwood be received and accepted as printed.

Motion declared Carried by Voice Vote.

ARTICLE 3. To see if the Town will vote to authorize the Collector of Taxes to use the same means as a Town Treasurer may use when acting as Collector.

On a motion offered by Michael J. Lyons, duly seconded by William J. Plasko, it was

Recommended by the Board of Selectmen:

VOTED: That the Town Treasurer and Collector of Taxes, as Collector of Taxes be and hereby is authorized to use all means of collecting taxes which a Town Treasurer may use, according to law, when acting as Collector of Taxes.

Motion declared Carried by Voice Vote.

ARTICLE 4. To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contract for the expenditure of funds allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of public ways under the provisions of Section 34, Chapter 90 of the Mass General Laws, Ter. Ed., and acts in amendment thereof and in addition thereto, or take any action in the matter.

On a motion offered by Michael J. Lyons, duly seconded by William J. Plasko, it was

Recommended by the Board of Selectmen:

VOTED: That the Board of Selectmen are hereby authorized to accept and enter into contract for the expenditure of funds allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of public roads under the provisions of Section 34, Chapter 90 of the General Laws or any provisions of law enacted in amendment thereof or in addition thereto.

# ANNUAL TOWN MEETING - MAY 16, 2011

Motion declared Carried by Voice Vote.

Meeting Adjourned to Monday, May 16, 2011.

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

## ADJOURNED ANNUAL TOWN MEETING TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Annual Town Meeting of the inhabitants of the town of Norwood held on Thursday, May 12, 2011, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Monday, May 16, 2011 in the Dr. Philip O. Coakley Middle School Auditorium on Washington Street. It was further voted that Article 5 through Article 13 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton  
Town Clerk and Accountant

May 13, 2011

Norwood, Norfolk

May 13, 2011

By virtue of the within Notice I have posted the same as directed. The posting was completed Friday, May 13, 2011.

James A. Perry, Constable  
Town of Norwood

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

## COMMONWEALTH OF MASSACHUSETTS ANNUAL TOWN MEETING TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Dr. Philip O. Coakley Middle School on Washington Street in said Town on Monday, May 16, 2011, at 7:30 o'clock in the afternoon.

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

The first item of business was to hear a report of the Capital Outlay Committee, presented by Vice Chairman of the

Committee, Mr. Thomas Maloney.

ARTICLE 5. To see what sum of money the Town will vote to raise, borrow, or transfer from available funds in the treasury and appropriate for the fiscal year beginning July 1, 2011 through June 30, 2012 for the following purposes, or take any other action in the matter. "All sums voted for salaries are to be expended in conformance with the official budget of the Finance Commission unless otherwise voted by the Town Meeting. All sums voted for New Equipment shall be expended for items listed in the budgets approved by the Finance Commission and voted by the Town Meeting."

### A. GENERAL GOVERNMENT

#### 101. Selectmen

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                            |           |
|-------|----------------------------|-----------|
| 1011. | Salaries .....             | \$127,372 |
| 1012. | Incidentals .....          | \$ 7,785  |
| 1014. | Negotiating Services ..... | \$ 40,000 |
|       | Steno Services .....       | \$ 3,900  |
|       | TOTAL                      | \$179,057 |

Motion declared Carried by Voice Vote.

### ARTICLE 5. A-102. ....General Manager

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                   |           |
|-------|-------------------|-----------|
|       | Salaries .....    | \$519,853 |
| 1022. | Incidentals. .... | \$ 18,661 |
|       | TOTAL             | \$538,514 |

Motion declared Carried by Voice Vote.

### ARTICLE 5. A-103. Town Clerk and Accountant

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

|       |                   |           |
|-------|-------------------|-----------|
| 1031. | Salaries .....    | \$499,419 |
|       | Incidentals ..... | \$ 17,610 |
|       | TOTAL             | \$517,029 |

# ANNUAL TOWN MEETING - MAY 16, 2011

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-104. Human Resource

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

|   |                  |
|---|------------------|
| Human Resource Salaries .....           | \$196,576        |
| 1042. Human Resources Incidentals ..... | \$15,765         |
| <b>TOTAL</b>                            | <b>\$212,341</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-105. Town Treasurer and Collector of Taxes

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

|                                |                  |
|--------------------------------|------------------|
| 1051. Salaries .....           | \$448,341        |
| 1052. Incidentals .....        | \$ 61,562        |
| 1053. New Equipment .....      | \$ 0             |
| 1054. Tax Foreclosures .....   | \$ 9,500         |
| 1055. Bond Certification ..... | \$ 1,500         |
| Collection Agent. ....         | \$ 39,140        |
| <b>TOTAL</b>                   | <b>\$560,043</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-107. Assessors

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

|   |                  |
|---|------------------|
| 1071. Salaries .....  | \$233,609        |
| Incidentals .....   | \$ 6,544         |
| 1073. New Equipment .....                                     | \$ 500           |
| 1074. Expense of defense of Assessors-<br>Legal Counsel ..... | \$ 9,500         |
| Revaluation Update .....                                      | \$125,000        |
| <b>TOTAL</b>  | <b>\$375,153</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-109. Engineering

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|  |                   |
|--|-------------------|
| 1091. Salaries .....                   | \$ 163,070        |
| 1092. Incidentals .....                | \$ 6,859          |
| 1093. New Equipment .....              | \$ 0              |
| 1094. Eng. Storm Water Compliance .... | \$ 14,250         |
| 1095. Co-op Student Salary .....       | \$ 10,096         |
| 1096. Overtime .....                   | \$ 500            |
| 1097. Longevity Pay .....              | \$ 1,250          |
| 1098. Street Acceptance .....          | \$ 1,200          |
| <b>TOTAL</b>                           | <b>\$ 197,225</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-111. Town Counsel

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|                                   |                  |
|-----------------------------------|------------------|
| Town Counsel Legal Services ..... | \$106,281        |
| <b>TOTAL</b>                      | <b>\$106,281</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-113. Election and Registration

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|                         |                  |
|-------------------------|------------------|
| 1131. Salaries .....    | \$ 57,114        |
| 1132. Incidentals ..... | \$ 76,750        |
| <b>TOTAL</b>            | <b>\$133,864</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-117. Municipal Building Expenses

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 16, 2011

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                          |                  |
|-------|--------------------------|------------------|
| 1171. | Custodial Salaries ..... | \$110,241        |
| 1172. | Incidentals .....        | \$110,166        |
| 1173. | Improvements .....       | \$ 8,000         |
| 1174. | Repairs/Maint.....       | \$ 3,000         |
|       | Town Common Maint.....   | \$ 1,000         |
| 1179. | New Equipment .....      | \$ 400           |
|       | <b>TOTAL</b>             | <b>\$232,807</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. A-119. Municipal Building – Office Expenses

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                      |                 |
|-------|----------------------|-----------------|
| 1191. | Salaries .....       | \$47,946        |
|       | Office Expenses..... | \$26,935        |
|       | <b>TOTAL</b>         | <b>\$74,881</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. A-121. Council on Aging

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission;

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                          |                  |
|-------|--------------------------|------------------|
| 1211. | Salaries .....           | \$289,244        |
| 1212. | Incidentals.....         | \$ 16,155        |
|       | COA Building Maint ..... | \$ 46,843        |
|       | <b>TOTAL</b>             | <b>\$352,242</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. A-124. Veterans Services

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                       |                  |
|-------|-----------------------|------------------|
| 1241. | Salaries .....        | \$122,998        |
|       | Incidentals.....      | \$114,000        |
| 1244. | Fuel Assistance ..... | \$ 100           |
|       | <b>TOTAL</b>          | <b>\$237,098</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. A-130. Finance Commission:

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                     |                  |
|-------|---------------------|------------------|
| 1302. | Incidentals.....    | \$ 19,551        |
|       | Audit Services..... | \$ 72,500        |
|       | <b>TOTAL</b>        | <b>\$ 92,051</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. A-131. Planning Board

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                          |                  |
|-------|--------------------------|------------------|
|       | Part-time Salaries. .... | \$ 28,515        |
| 1312. | Incidentals.....         | \$ 16,815        |
|       | Salary-Planner. ....     | \$ 97,254        |
|       | <b>TOTAL</b>             | <b>\$142,584</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. A-132. Board of Appeal

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                  |                 |
|-------|------------------|-----------------|
| 1321. | Salary .....     | \$37,341        |
|       | Incidentals..... | \$ 3,567        |
|       | <b>TOTAL</b>     | <b>\$40,908</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. A-134. Handicapped Commission

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

# ANNUAL TOWN MEETING - MAY 16, 2011

Handicapped Commission .....\$ 100

TOTAL \$100

Motion declared Carried by Voice Vote.

ARTICLE 5.     A-135.     Cable TV Commission Expenses

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED:           That the following sums be raised by taxation and appropriated for the purposes indicated:

1350.   Cable TV Commission .....\$2,242

TOTAL \$2,242

Motion declared Carried by Voice Vote.

ARTICLE 5.     A-137.     Conservation Commission

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED:           That the following sums be raised from taxation and appropriated for the purposes indicated:

Conservation Commission – Salary of Agent...\$32,887

1372.   Conservation Commission  
Incidentals .....\$ 5,962

1373.   Conservation Commission  
Ellis Pond Proj .....\$11,000

1375.   Con Com Consulting  
Services .....\$22,000

1378.   Consrv Comm – Property  
Maint .....\$16,975

TOTAL \$88,824

Motion declared Carried by Voice Vote.

ARTICLE 5.     A-138.     Permanent Building Committee

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED:           That the following sums be raised by taxation and appropriated for the purpose indicated:

Permanent Building Committee  
Incidentals .....\$14,820

TOTAL \$14,820

Motion declared Carried by Voice Vote.

ARTICLE 5.     A-139.     Historical Commission

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED:           That the following sums be raised by taxation and appropriated for the purpose indicated:

Historical Commission  
Incid .....\$3,230

TOTAL \$3,230

Motion declared Carried by Voice Vote.

ARTICLE 5.     A-140.     Worker's Compensation Benefits

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED:           That the following sums be raised by taxation and appropriated for the purpose indicated:

Worker's Compensation  
Benefits .....\$ 285,000

TOTAL \$ 285,000

Motion declared Carried by Voice Vote.

ARTICLE 5.     .....A-141.  
Moderator Expenses

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED:           That the following sums be raised by taxation and appropriated for the purpose indicated:

1410.   Moderator Expenses.....\$ 50

TOTAL \$ 50

Motion declared Carried by Voice Vote.

ARTICLE 5.     A-142.     Fair Housing Committee

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED:           That the following sums be raised by taxation and appropriated for the purpose indicated:

1420.   Fair Housing Committee .....\$ 50

TOTAL \$ 50

# ANNUAL TOWN MEETING - MAY 16, 2011

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-143. Personnel Board Expenses

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

|                                |                 |
|--------------------------------|-----------------|
| Personnel Board Expenses ..... | \$ 1,900        |
| <b>TOTAL</b>                   | <b>\$ 1,900</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-144. Committee To Promote New Industry

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

|                                    |               |
|------------------------------------|---------------|
| Cte. to Promote New Industry ..... | \$ 475        |
| <b>TOTAL</b>                       | <b>\$ 475</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-145. Cultural Council

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

|                       |                |
|-----------------------|----------------|
| Cultural Council..... | \$1,900        |
| <b>TOTAL</b>          | <b>\$1,900</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-150. Printing of Town Report

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|                               |                |
|-------------------------------|----------------|
| Printing of Town Report ..... | \$8,788        |
| <b>TOTAL</b>                  | <b>\$8,788</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-151. Parking Ticket Expenses

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|                         |                  |
|-------------------------|------------------|
| 1512. Incidentals ..... | \$10,061         |
| <b>TOTAL</b>            | <b>\$ 10,061</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-152. Elderly Handicapped Transportation Program

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the sum of \$10,000 be transferred from the Transfare Receipts Account (#26-3262-0000) and that the sum of \$18,467 be raised from taxation and appropriated for the purpose indicated:

|   |                 |
|---|-----------------|
| Elderly/Handicapped<br>Transportation ..... | \$28,467        |
| <b>TOTAL</b>                                | <b>\$28,467</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-153. Computer Management

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

|                            |                  |
|----------------------------|------------------|
| Salaries .....             | \$247,062        |
| 1535. Operating Costs..... | \$217,074        |
| New Equipment .....        | \$ 34,500        |
| <b>TOTAL</b>               | <b>\$498,636</b> |

Motion declared Carried by Voice Vote.

## ARTICLE 5. A-154. Carillon Concerts

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 16, 2011

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|   |         |
|---|---------|
| Carillon Concerts. ....                                       | \$6,033 |
| <hr style="width: 50%; margin-left: auto; margin-right: 0;"/> |         |
| TOTAL   | \$6,033 |

Motion declared Carried by Voice Vote.

ARTICLE 5. A-155. Emergency Management/  
Civil Defense

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|   |          |
|---|----------|
| Emergency Mgmt./<br>Civil Defense .....                       | \$ 8,883 |
| <hr style="width: 50%; margin-left: auto; margin-right: 0;"/> |          |
| TOTAL   | \$ 8,883 |

Motion declared Carried by Voice Vote.

ARTICLE 5. A-156. Holidays

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|   |                        |          |
|---|------------------------|----------|
| 1564.   | Memorial Day .....     | \$ 3,325 |
| 1565.   | 4th of July .....      | \$19,000 |
|   | Christmas .....        | \$ 6,175 |
|   | Holiday Festival ..... | \$ 1,900 |
| <hr style="width: 50%; margin-left: auto; margin-right: 0;"/> |                        |          |
| TOTAL   |                        | \$30,400 |

Motion declared Carried by Voice Vote.

ARTICLE 5. A-160. Other General Government  
Expenses

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|   |  |          |
|---|--|----------|
| 1600.   | General Government<br>Other Expenses ..... | \$20,963 |
| 1602.   | General Government Incidentals ....        | \$49,727 |
| 1604.   | Capital Outlay Committee .....             | \$ 475   |
| 1607.   | Summerfest Program .....                   | \$ 6,769 |
| <hr style="width: 50%; margin-left: auto; margin-right: 0;"/> |  |          |
| TOTAL   |  | \$77,934 |

Motion declared Carried by Voice Vote.

ARTICLE 5. A-162. General Government Miscellaneous  
On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote.

ARTICLE 5. B. PROTECTION OF PERSONS  
AND PROPERTY

B-201. Police Department

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the sum of \$5,966,703 be raised by taxation and appropriated for the purposes indicated:

|   |                      |             |
|---|----------------------|-------------|
| 2011.   | Salaries .....       | \$5,127,869 |
| 2012.   | Incidentals .....    | \$ 250,800  |
| 2014.   | Overtime .....       | \$ 449,684  |
| 2015.   | Telephone .....      | \$ 45,600   |
| 2016.   | Transportation ..... | \$ 80,750   |
| 2017.   | New Equipment .....  | \$ 12,000   |
| <hr style="width: 50%; margin-left: auto; margin-right: 0;"/> |                      |             |
| TOTAL   |                      | \$5,966,703 |

Motion declared Carried by Voice Vote.

ARTICLE 5. B-202. Traffic Control

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|   |           |
|---|-----------|
| Traffic Control - ELD.....                                    | \$137,738 |
| <hr style="width: 50%; margin-left: auto; margin-right: 0;"/> |           |
| TOTAL   | \$137,738 |

Motion declared Carried by Voice Vote.

ARTICLE 5. B-203. Fire Department Medical

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|   |                          |          |
|---|--------------------------|----------|
| 2038.   | Fire Dept. Medical ..... | \$40,000 |
| <hr style="width: 50%; margin-left: auto; margin-right: 0;"/> |                          |          |
| TOTAL   |                          | \$40,000 |

# ANNUAL TOWN MEETING - MAY 16, 2011

Motion declared Carried by Voice Vote.

## ARTICLE 5. B-204. Fire Department

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                                |              |
|-------|--------------------------------|--------------|
| 2040. | Fire Department Equipment..... | \$ 0         |
| 2041. | Salaries .....                 | \$ 3,838,471 |
| 2042. | Incidentals .....              | \$ 259,325   |
| 2043. | Training .....                 | \$ 130,000   |
| 2044. | Holiday Pay.....               | \$ 161,391   |
| 2045. | Overtime & Recall .....        | \$ 80,000    |
| 2046. | Substitution Pay .....         | \$ 527,000   |
| 2047. | Incentive Pay .....            | \$ 15,627    |
| 2048. | EMT Pay .....                  | \$ 248,229   |
|       | Dispatcher Pay .....           | \$ 239,675   |
| TOTAL |                                | \$5,499,718  |

Motion declared Carried by Voice Vote.

## ARTICLE 5. B-205. Fire Alarm System

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|                   |          |
|-------------------|----------|
| Maintenance. .... | \$12,001 |
| TOTAL             | \$12,001 |

Motion declared Carried by Voice Vote.

## ARTICLE 5. B-206. Police/Fire Bldg. Maintenance

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |  |           |
|-------|--|-----------|
| 2064. | Maintenance of the Police/Fire Building..... | \$379,950 |
| TOTAL |  | \$379,950 |

Motion declared Carried by Voice Vote.

## ARTICLE 5. B-220. Building Inspector

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                   |           |
|-------|-------------------|-----------|
| 2201. | Salaries .....    | \$363,627 |
| 2202. | Incidentals ..... | \$ 21,081 |
| 2204. | Overtime. ....    | \$ 2,500  |
| TOTAL |                   | \$387,208 |

Motion declared Carried by Voice Vote.

## ARTICLE 5. B-240. Insect Pest Extermination

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|       |                                 |          |
|-------|---------------------------------|----------|
| 2402. | Insect/Pest Extermination ..... | \$ 9,500 |
| TOTAL |                                 | \$ 9,500 |

Motion declared Carried by Voice Vote.

## ARTICLE 5. B-250. Tree Care Incidentals

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|                             |           |
|-----------------------------|-----------|
| Tree Care Incidentals ..... | \$ 30,353 |
| TOTAL                       | \$ 30,353 |

Motion declared Carried by Voice Vote.

## ARTICLE 5. B-260. Animal Control Officer

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                   |          |
|-------|-------------------|----------|
| 2601. | Salary .....      | \$65,315 |
| 2602. | Incidentals ..... | \$ 4,665 |
| TOTAL |                   | \$69,980 |

Motion declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - MAY 19, 2011

ARTICLE 5. C. HEALTH AND SANITATION  
C-301. Board of Health

Materials Recycling Ctr.  
Maintenance .....\$56,750

On a motion offered by Joseph P. Greeley, duly  
seconded by Judith A. Langone

TOTAL \$56,750

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation  
and appropriated for the purposes indicated:

|       |                              |            |
|-------|------------------------------|------------|
| 3011. | Salaries .....               | \$ 394,255 |
| 3012. | Incidentals. ....            | \$ 14,641  |
|       | Hazardous Waste Program..... | \$ 19,000  |
| TOTAL |                              | \$ 427,896 |

Motion declared Carried by Voice Vote.

ARTICLE 5. C-310. Sewers

On a motion offered by Joseph P. Greeley, duly sec-  
onded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation  
and appropriated for the purposes indicated:

|       |                                   |           |
|-------|-----------------------------------|-----------|
|       | Maintenance .....                 | \$ 52,250 |
| 3106. | Particular Sewers .....           | \$ 2,375  |
| 3108. | Infiltration/Inflow Program ..... | \$ 14,250 |
| TOTAL |                                   | \$ 68,875 |

Motion declared Carried by Voice Vote.

ARTICLE 5. C-320. Drain Maintenance

On a motion offered by Joseph P. Greeley, duly  
seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation  
and appropriated for the purpose indicated:

|                         |          |
|-------------------------|----------|
| Drain Maintenance ..... | \$33,250 |
| TOTAL                   | \$33,250 |

Motion declared Carried by Voice Vote.

ARTICLE 5. C-330. Materials Recycling Center

On a motion offered by Joseph P. Greeley, duly  
seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation  
and appropriated for the purpose indicated:

Motion declared Carried by Voice Vote.

ARTICLE 5. C-340. Refuse Removal

On a motion offered by Joseph P. Greeley, duly  
seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation  
and appropriated for the purpose indicated:

|       |                      |             |
|-------|----------------------|-------------|
| 3400. | Refuse Removal ..... | \$2,021,500 |
| TOTAL |                      | \$2,021,500 |

Motion declared Carried by Voice Vote.

Meeting Adjourned to Thursday, May 19, 2011.

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

## ADJOURNED ANNUAL TOWN MEETING

### TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Annual Town Meeting of the inhabitants of the town of Norwood held on Monday, May 16, 2011, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Thursday, May 19, 2011 in the Dr. Philip O. Coakley Middle School Auditorium on Washington Street. It was further voted that Article 5-D-401 through Article 13 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton

Town Clerk and Accountant

May 17, 2011

Norwood, Norfolk

May 17, 2011

By virtue of the within Notice I have posted the same as directed.  
The posting was completed Tuesday, May 17, 2011.

James A. Perry, Constable  
Town of Norwood

A True Copy.

Attest: Robert M. Thornton  
Town Clerk and Accountant

# ANNUAL TOWN MEETING - MAY 19, 2011

## COMMONWEALTH OF MASSACHUSETTS

### ANNUAL TOWN MEETING

#### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Dr. Philip O. Coakley Middle School on Washington Street in said Town on Thursday, May 19, 2011, at 7:30 o'clock in the afternoon.

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

#### ARTICLE 5. D. PUBLIC WORKS D-401. Public Works

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                               |             |
|-------|-------------------------------|-------------|
|       | Administration Salaries ..... | \$ 513,856  |
|       | Incidentals .....             | \$ 87,937   |
| 4014. | Garage Maintenance .....      | \$ 267,900  |
|       | Public Works Laborers .....   | \$1,827,040 |
| 4016. | Overtime .....                | \$ 106,081  |
| 4018. | New Equipment .....           | \$ 0        |
| TOTAL |                               | \$2,802,814 |

Motion declared Carried by Voice Vote.

#### ARTICLE 5. E. WATER DEPARTMENT E-410. Water Maintenance

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                          |           |
|-------|--------------------------|-----------|
| 4104. | Maintenance.....         | \$110,400 |
| 4105. | Operations .....         | \$133,000 |
| 4106. | Service Connection ..... | \$ 6,000  |
| 4107. | Construction .....       | \$ 33,725 |
| TOTAL |                          | \$283,125 |

Motion declared Carried by Voice Vote.

#### ARTICLE 5. F. CEMETERIES F-420. Cemetery Department

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the sum of \$100,000 be transferred from Account #26-1420-0000 (Cemetery Sale of Lots Receipts) and that the sum of \$10,000 be transferred from Account #82-1135-0040 (Interest from Cemetery Perpetual Care Receipts) and that the sum of \$385,050 be raised by taxation and appropriated for the purposes indicated:

|       |                            |           |
|-------|----------------------------|-----------|
| 4201. | Salaries .....             | \$409,005 |
|       | Incidentals .....          | \$ 48,070 |
|       | New Equipment .....        | \$ 12,500 |
|       | Renovations - Chapel. .... | \$ 0      |
|       | Overtime.....              | \$ 25,000 |
| 4206. | Office Renovation.....     | \$ 475    |
| TOTAL |                            | \$495,050 |

Motion declared Carried by Voice Vote.

#### ARTICLE 5. F-421. Cemetery Improvements

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                            |          |
|-------|----------------------------|----------|
| 4212. | Cemetery Improvement ..... | \$38,095 |
| TOTAL |                            | \$38,095 |

Motion declared Carried by Voice Vote.

#### ARTICLE 5. G. HIGHWAYS G-430. Highway Maintenance

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the sum of \$868,649 be transferred from Account #01-1469-2011 (FY 2012 Chapter 90 Highway Grant) and that the sum of \$186,615 be raised by taxation and appropriated for the purposes indicated:

|       |   |             |
|-------|---|-------------|
| 4300. | Highway Maintenance.....                            | \$ 186,615  |
|       | Highway Construction -<br>State Reimbursement ..... | \$ 868,649  |
| TOTAL |   | \$1,055,264 |

Motion declared Carried by Voice Vote.

#### ARTICLE 5. G-431. Permanent Sidewalks

# ANNUAL TOWN MEETING - MAY 19, 2011

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|                           |                 |
|---------------------------|-----------------|
| Permanent Sidewalks ..... | \$19,950        |
| <b>TOTAL</b>              | <b>\$19,950</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. G-432. Street Lighting

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|                             |                  |
|-----------------------------|------------------|
| 4320. Street Lighting ..... | \$395,420        |
| <b>TOTAL</b>                | <b>\$395,420</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. G-433. Snow and Ice Removal

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|                                  |                  |
|----------------------------------|------------------|
| 4330. Snow and Ice Removal ..... | \$262,000        |
| <b>TOTAL</b>                     | <b>\$262,000</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. H. PARKS, PLAYGROUNDS AND RECREATION  
H-434. Parks Maintenance

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

|                                |                  |
|--------------------------------|------------------|
| 4342. Parks-Maintenance .....  | \$133,025        |
| 4343. Parks-New Equipment..... | \$ 0             |
| <b>TOTAL</b>                   | <b>\$133,025</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. H-501. Recreation Department - Civic Center

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums of be raised by taxation and appropriated for the purposes indicated:

|                                   |                  |
|-----------------------------------|------------------|
| Salaries - (Admin.) .....         | \$365,460        |
| 5012. Incidentals .....           | \$ 12,500        |
| 5014. Maintenance of Bldg. ....   | \$ 113,822       |
| 5017. Salaries - (Part-Time)..... | \$ 74,308        |
| <b>TOTAL</b>                      | <b>\$566,090</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. H-510. Playground Maintenance

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

Playground Maintenance.....\$ 92,625

|                                     |                   |
|-------------------------------------|-------------------|
| 5104. Playground Improvements ..... | \$ 4,300          |
| Special Programs - Norwood.....     | \$ 31,150         |
| <b>TOTAL</b>                        | <b>\$ 128,075</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. H-521. Outdoor Recreation

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purposes indicated:

|                                      |                  |
|--------------------------------------|------------------|
| 5212. Outdoor Recreation. Wages..... | \$163,360        |
| <b>TOTAL</b>                         | <b>\$163,360</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. I. SCHOOLS, GENERAL AND VOCATIONAL

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 19, 2011

VOTED: That the following sum of \$200,000 be transferred from Account #99-6020-2011 (School Department Grant Reimbursements) and that the sum of \$34,145,233 be raised by taxation and appropriated for the following purpose:

School Department Operations \$34,345,233

Motion declared Carried by Voice Vote.

ARTICLE 5. J. ELECTRIC LIGHT DEPARTMENT  
701. Light Department

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised from Electric Light Department Receipts and appropriated for the following purposes:

|       |                               |              |
|-------|-------------------------------|--------------|
| 7010. | Light Department .....        | \$32,094,590 |
| 7011. | Administration Salaries ..... | \$ 1,210,376 |
| 7012. | Administration Expenses ..... | \$ 1,027,187 |
| 7013. | Light Depreciation. ....      | \$ 1,804,622 |
| 7014. | Maintenance and Operations... | \$ 889,228   |
| 7015. | Wages .....                   | \$ 1,613,708 |
| 7016. | Overtime .....                | \$ 331,998   |
| 7018. | Standby Pay .....             | \$ 94,430    |
| 7019. | Longevity Pay .....           | \$ 17,700    |
| TOTAL |                               | \$39,083,839 |

Motion declared Carried by Voice Vote.

ARTICLE 5. J. ELECTRIC LIGHT DEPARTMENT  
703. Broadband Division

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised from Broadband Receipts and appropriated for the following purposes:

|                    |                                 |             |
|--------------------|---------------------------------|-------------|
| Broadband Program/ |                                 |             |
|                    | ISP Costs .....                 | \$2,812,212 |
|                    | Salaries (Administration) ..... | \$ 392,950  |
|                    | Administration Expenses .....   | \$ 907,349  |
| 7033.              | Depreciation & Capital          |             |
|                    | Improvements .....              | \$ 349,481  |
|                    | Maintenance & Operations .....  | \$ 106,733  |
|                    | Wages .....                     | \$ 290,81   |
|                    | Overtime .....                  | \$ 92,000   |
|                    | Standby Pay .....               | \$ 57,668   |
| TOTAL              |                                 | \$5,009,212 |

Motion declared Carried by Voice Vote.

ARTICLE 5. K. LIBRARY  
K-801. Library

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |                            |             |
|-------|----------------------------|-------------|
| 8011. | Salaries .....             | \$1,104,651 |
| 8012. | Incidentals .....          | \$ 275,575  |
|       | Maintenance and Repair     |             |
|       | of Library Buildings ..... | \$ 5,700    |
| 8016. | New Equipment .....        | \$ 5,000    |
| TOTAL |                            | \$1,390,926 |

Motion declared Carried by Voice Vote.

ARTICLE 5. L. RETIREMENT FUND  
L-901. Retirement

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|       |                       |             |
|-------|-----------------------|-------------|
| 9010. | Retirement Fund ..... | \$2,994,255 |
| TOTAL |                       | \$2,994,255 |

Motion declared Carried by Voice Vote.

ARTICLE 5. M. NORWOOD MUNICIPAL AIRPORT  
M-902. Airport

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

|       |                            |            |
|-------|----------------------------|------------|
|       | Incidentals .....          | \$ 8,930   |
|       | Salaries .....             | \$ 153,793 |
| 9022. | Access Road Appraisal..... | \$ 0       |
|       | Operation Expenses .....   | \$ 137,383 |
| 9024. | Airport Construction -     |            |
|       | Matching Grant .....       | \$ 43,000  |
| 9027. | New Equipment .....        | \$ 0       |
| TOTAL |                            | \$343,106  |

Motion declared Carried by Voice Vote.

ARTICLE 5. M. NORWOOD MUNICIPAL AIRPORT  
M-903. Airport Security

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

# ANNUAL TOWN MEETING - MAY 19, 2011

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|       |  |                  |
|-------|--|------------------|
| 9030. | Airport Security .....                     | \$ 5,035         |
| 9033. | Airport Constr. –<br>Undependent Est ..... | \$ 5,000         |
|       | <b>TOTAL</b>                               | <b>\$ 10,035</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. N. INTEREST AND DEBT REQUIREMENT

N-910. Interest and Debt Requirements

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

|       |               |                     |
|-------|---------------|---------------------|
|       | Interest..... | \$ 5,640,699        |
| 9106. | Debt.....     | \$11,106,300        |
|       | <b>TOTAL</b>  | <b>\$16,746,999</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. O. INSURANCE  
O-920. Insurance Account

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the following purpose:

|       |                         |                  |
|-------|-------------------------|------------------|
| 9200. | Insurance Account ..... | \$678,211        |
|       | <b>TOTAL</b>            | <b>\$678,211</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. P. GROUP INSURANCE

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum of \$1,000,000 be transferred from (Account #83-3730-0000) (Stabilization fund) and that the sum of \$10,156,500 be raised by taxation and appropriated for the purpose indicated:

|       |                       |                     |
|-------|-----------------------|---------------------|
| 9220. | Group Insurance ..... | \$11,156,500        |
|       | <b>TOTAL</b>          | <b>\$11,156,500</b> |

Motion declared Carried by Unanimous Vote.

ARTICLE 5. P. MEDICARE  
Medicare Emp Share

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|       |                           |                  |
|-------|---------------------------|------------------|
| 9230. | Medicare Emp. Share ..... | \$707,000        |
|       | <b>TOTAL</b>              | <b>\$707,000</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. R. RESERVE FUND

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following be raised by taxation and appropriated for the purpose indicated:

|       |                   |                  |
|-------|-------------------|------------------|
| 9310. | Reserve Fund..... | \$125,000        |
|       | <b>TOTAL</b>      | <b>\$125,000</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. S. RETIRED POLICE/FIRE MEDICAL  
(Chapter 41, Section 100B)

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|       |                                   |                 |
|-------|-----------------------------------|-----------------|
| 9330. | Retired Police/Fire Medical ..... | \$15,000        |
|       | <b>TOTAL</b>                      | <b>\$15,000</b> |

Motion declared Carried by Voice Vote.

ARTICLE 5. T. STABILIZATION FUND

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - MAY 19, 2011

## ARTICLE 5. U. BLUE HILLS REGIONAL SCHOOL

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the following purpose:

|                                |             |
|--------------------------------|-------------|
| 9400. Blue Hills Regional..... | \$1,139,808 |
| TOTAL                          | \$1,139,808 |

Motion declared Carried by Voice Vote.

## ARTICLE 5. V. SELECTMEN – SCHOOL BUILDING SPECIAL REPAIRS V. – 945 Selectmen – School Building Special

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote.

## ARTICLE 5. W. MASS. WATER RESOURCES AUTHORITY W-960. MWRA

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the sum of \$300,000 be transferred from the AMR Receipts (Account 99-2213-0000) and the sum of \$8,541,826 be taken from the receipts of the Water and Sewer Departments and appropriated for the purpose indicated:

|  |             |
|--|-------------|
| 9605. MWRA Water/Sewer Assessment..... | \$8,841,826 |
| TOTAL                                  | \$8,841,826 |

Motion declared Carried by Voice Vote.

## ARTICLE 5. X. AFSME CLERICAL TUITION PAY X. 990. AFSME Clerical Tuition Pay

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

|  |          |
|--|----------|
| 9902. AFSME Clerical Tuition Pay ..... | \$ 1,500 |
| TOTAL                                  | \$ 1,500 |

Motion declared Carried by Voice Vote.

## ARTICLE 6. To see what sum of money the Town will vote to raise and appropriate to meet overdrafts and unpaid bills incurred for the period July 1, 2009 to June 30, 2010.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: Indefinite Postponement.

Motion declared Carried by Voice Vote.

## ARTICLE 7. To see what sum the Town will vote to authorize the Board of Assessors to apply from free cash in the treasury in offset to the amount appropriated to be raised by taxation for the fiscal year beginning July 1, 2011 through June 30, 2012.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the sum of \$225,000 be transferred from Free Cash and appropriated for the purpose of authorizing the Board of Assessors to apply from free cash in the treasury in offset to the amount appropriated to be raised by taxation for the fiscal year beginning July 1, 2011 through June 30, 2012.

Motion declared Carried by Voice Vote.

## ARTICLE 8. To see if the Town will vote to allow the Treasurer (from time to time) to enter into compensating balance agreements with banks in accordance with General Law, Chapter 740, with the approval of the Board of Selectmen, or take any other action in the matter. (On petition of Town Treasurer and Tax Collector)

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

Recommended by the Finance Commission:

VOTED: That the Town hereby votes to allow the Treasurer (from time to time) to enter into compensating balance agreements with banks in accordance with General Law, Chapter 740, with the approval of the Board of Selectmen, or take any other action in the matter. (On petition of Town Treasurer and Tax Collector).

Motion declared Carried by Voice Vote.

## ARTICLE 9. To see if the Town will vote to authorize the Town Treasurer with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2011, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone

# ANNUAL TOWN MEETING - MAY 19, 2011

Recommended by the Finance Commission:

VOTED: That the Town hereby votes to authorize the Town Treasurer with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2011, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Motion declared Carried by Voice Vote.

ARTICLE 10. To see if the Town will vote to authorize the use of a Revolving Fund in Fiscal Year 2012 in accordance with the provisions of MGL Chapter 44, Section 53E ½ for the purpose of funding programs administered by the Council on Aging, or take any other action in the matter.

On a motion offered by William J. Plasko, Sr.,  
duly seconded by Michael J. Lyons

Recommended by the Board of Selectmen:

VOTED: That the Town will vote to authorize the use of a Revolving Fund in Fiscal Year 2012 in accordance with the provisions of MGL Chapter 44, Section 53E ½ for the purpose of funding programs administered by the Council on Aging; and be it further

VOTED: That said Council on Aging Revolving Fund shall be expended for the following purposes: Senior Lunch Program, Senior Trips and Programs, Senior Exercise Program. And be it further

VOTED: That the receipts to be credited and the Expenditures to be charged to this Revolving Account in Fiscal 2012 shall not exceed \$50,000, and be it further

VOTED: That the Director of the Council on Aging and the Council on Aging are authorized to expend said Council on Aging Revolving Fund.

Motion declared Carried by Unanimous Vote.

ARTICLE 11. (Capital Outlay)

On a motion offered by Joseph P. Greeley, duly  
seconded by Judith A. Langone, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$1,629,000 is appropriated in the following amounts for the following purposes in order to finance the following capital projects of the Town:

| Amount            | Purpose  |
|-------------------|--|
| \$ 318,000 .....  | New boilers and heating equipment for the Town Hall, Civic Center, and Library |
| \$ 315,000 .....  | Public Works New Equipment   |
| \$ 281,000 .....  | Fire Department Ambulance  |
| \$ 200,000 .....  | Town Hall Repairs –  |
| .....             | preparation of plans and specifications  |
| \$ 390,000 .....  | Selectmen's School Building Account –  |
|                   | lighting replacements at the Balch and Oldham Schools                          |
| \$ 125,000 .....  | Schools – Computer Technology Program  |
| <hr/> \$1,629,000 | TOTAL  |

And that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,629,000 under Chapter 44 of the General Laws or any other enabling authority;

And further, that the sum of \$100,000 is raised from Water/Sewer Receipts and appropriated for Roofing and Related Repairs at the Ellis Pump Station.

Motion declared Carried by Standing Vote – Unanimous Vote.

ARTICLE 12 To see if the Town will vote to accept the provisions of Section 19 of Chapter 188 of the Acts 2010. This Act, which adds G.L. c. 32, s. 103(j), allows by local option for an increase in the maximum base on which a pension COLA is calculated in multiples of \$1,000.00. The previously maximum pension eligible for COLA of \$12,000.00 has not been increased since the year 1998.

On a motion offered by William J. Plasko, duly  
seconded by Paul A. Bishop  
Recommended by the Board of Selectmen:

VOTED: That the Town vote to accept the provisions of Section 19 of Chapter 188 of the Acts 2010 and increase the maximum base on which a pension COLA is based to be \$14,000. This Act, which adds G.L. c. 32, s. 103(j), allows by local option for an increase in the maximum base on which a pension COLA is calculated in multiples of \$1,000.00. The previously maximum pension eligible for COLA of \$12,000.00 has not been increased since the year 1998.

Motion declared Carried by Voice Vote.

ARTICLE 13. To see if the Town will vote to accept the provisions of Sections 27 & 28 of Chapter 131 of the Acts of 2010. The Act, which will increase the minimum benefit being paid under M.G.L., Chapter 32, section 101 to "surviving spouses" (i.e. widows/widowers), allows by local option for the minimum base of those receiving benefits under G.L., Chapter 32, section 101 be increased from \$6,000 to \$9,000 annually.

On a motion offered by William J. Plasko, duly  
seconded by Paul A. Bishop

Recommended by the Board of Selectmen:

VOTED: That the Town vote to accept the provisions of Sections 27 & 28 of Chapter 131 of the Acts of 2010. The Act, which will increase the minimum benefit being paid under M.G.L., Chapter 32, section 101 to "surviving spouses" (i.e. widows/widowers), allows by local option for the minimum base of those receiving benefits under G.L., Chapter 32, section 101 be increased from \$6,000 to \$9,000 annually.

Motion declared Carried by Voice Vote.

Meeting Adjourned.

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

# **SPECIAL TOWN MEETING - MAY 16, 2011**

## **COMMONWEALTH OF MASSACHUSETTS**

### **SPECIAL TOWN MEETING**

**(SEAL)**

### **TOWN OF NORWOOD**

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Dr. Philip O. Coakley Middle School on Washington Street in said Town on Monday, May 16, 2011, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 1. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds, including sums previously appropriated pursuant to Article 1 of the May 10, 2010 Annual Town Meeting, and appropriate for wage and salary increases for the Police Department's Norwood Police Officers' Union collective bargaining unit, in accordance with the arbitrator's decision dated April 15, 2011, or take any other action in the matter.

On a motion offered by Joseph P. Greeley, duly seconded by Judith A. Langone it was

Recommended by the Finance Commission:

VOTED: That the following sums be transferred from the accounts indicated:

|                                       |           |
|---------------------------------------|-----------|
| * FY11 ATM Article One Wage Increases |           |
| Reserve Account                       | \$231,332 |
| * FY11 Police Salaries Education      |           |
| ncentive                              | \$160,087 |
| TOTAL                                 | \$391,419 |

And appropriated for the following purposes:

|  |            |
|--|------------|
| * FY11 Police Salaries – Personal Salaries | \$ 376,619 |
| * FY11 Police AED (Difibrillator) Pay      | \$ 14,800  |
| TOTAL                                      | \$391,419  |

Motion declared Carried by Voice Vote.

Meeting Adjourned.

A True Record.

Attest: Robert M. Thornton  
Town Clerk and Accountant

## Vital Statistics

|     |  |
|-----|--|
| 99  | Were residents of Norwood whose birth occurred in Norwood.     |
| 294 | Were non-residents of Norwood whose birth occurred in Norwood. |
| 226 | Were residents of Norwood whose birth occurred in other towns. |
| 619 | Total Number of Births   |

## BIRTHS RECORDED IN THE TOWN OF 2011

|           |                               |                              |           |                                |                               |
|-----------|-------------------------------|------------------------------|-----------|--------------------------------|-------------------------------|
| 1/2/2011  | ASHTON JOHN YOUNG             | EDMOND J. AND IVY Y.         | 1/24/2011 | SOPHIA ELIZABETH LOWE          | KENNETH J. AND RACHEL D.      |
| 1/3/2011  | AUDRINA PAIGE DANITSCHKE      | ADAM D. AND CHERYL A.        | 1/24/2011 | MARCUS DONALD SCHOFIELD        | KEITH C. AND MARY E.          |
| 1/3/2011  | THOMAS JORGE PALATINO         | JORGE AND MARIA C.           | 1/25/2011 | KAYA MARIA GUTSTEIN            | DANIEL A. AND JESSICA D.      |
| 1/6/2011  | SOPHIA CUNHA SANTOS           | EDUARDO A. AND GEANE C.      | 1/25/2011 | RITHIK KRISHNA RASAMSETTI      | ANIL B. AND GEETHA N.         |
| 1/6/2011  | LUCAS TIMOTHY VERROCHI        | TIMOTHY L. AND SIMONE        | 1/26/2011 | AINSLEY ADDISON KELLEHER       | MICHAEL J. AND COURTNEY E.    |
| 1/6/2011  | COLE DANIEL WEBBER            | THOMAS J. AND ERIN H.        | 1/26/2011 | JUSTIN STEPHEN URIARTE         | STEPHEN AND KRISTIN N.        |
| 1/7/2011  | AMAIRAA VISHAL FARSWANI       | VISHAL K. AND AMRITHA        | 1/27/2011 | CHARLOTTE CYNTHIA HIGGINS      | THOMAS W. AND JENNIFER M.     |
| 1/7/2011  | OWEN JOSEPH SMIGIELSKI        | BRIAN M. AND DANA A.         | 1/27/2011 | AARON HARVY WEATHERFORD        | JESSE A. AND LISA J.          |
| 1/9/2011  | SUNAINA KAKUMANI              | SUBBA P. AND NAGA SAILAKSHMI | 1/30/2011 | MADelyn ROSE PETERSON          | ERIC N. AND AMY B.            |
| 1/10/2011 | AMIN BOUHLAL                  | EL HOUSEIN AND FADILA        | 1/31/2011 | BRYCE ELIZABETH KENNEY         | JUSTIN A. AND STEPHANIE M.    |
| 1/10/2011 | ELLEN GRACE-CHEBOTNIKOVA DIAS | DOUGLAS A. AND YELENA        | 1/31/2011 | ELLA CLAIRE PROCACCINI         | JOSEPH M. AND KATE N.         |
| 1/10/2011 | SELENA KILANI                 | ZOUHEIR AND AFAF             | 2/1/2011  | AMBER LYNN CARUSO              | EDMOND J. AND TERRY L.        |
| 1/10/2011 | DAKOTA DEANDRADE MICHALEC     | GEORGE A. AND VIRGINIA D.    | 2/1/2011  | JUSTIN DAYONG ZHOU             | CHAO AND ZHEN                 |
| 1/10/2011 | NICHOLAS JEFFRY SABER         | JEFFRY N. AND VALERIE A.     | 2/3/2011  | BRODERICK ANDREW KURTZ         | DALE A. AND LISA F.           |
| 1/10/2011 | BRYNN LANA SHEA               | DOUGLAS A. AND ERIKA N.      | 2/3/2011  | ANNA CLAIRE MACDOUGALL         | DANIEL A. AND AMY E.          |
| 1/10/2011 | ANDOLS JAMES VANDERLIP        | NICHOLAS J. AND KIRSTEN L.   | 2/3/2011  | JENNA ELIZABETH MCCANN         | ARTHUR T. AND TANYA D.        |
| 1/13/2011 | LEO JAMES MAZZOLA             | JAIME L. AND ANNE M.         | 2/3/2011  | EOIN THOMAS MCLAUGHLIN         | TIMOTHY J. AND CATHERINE M.   |
| 1/13/2011 | SIDHARTH RAJA PONNURENGAM     | RAJASEKARAN AND VEENA        | 2/4/2011  | DIYA PRITAM BHAT               | PRITAM J. AND SHWETHA         |
| 1/13/2011 | LANDON JOSEPH WALTERS         | JOHN M. AND CHERYLANNE       | 2/4/2011  | JACK ANTHONY CLEARY            | GREGORY P. AND LISA C.        |
| 1/14/2011 | BENJAMIN DENNIS CIOLKOSZ      | TIMOTHY J. AND LEAH B.       | 2/4/2011  | MOLLY ANNE HART                | PATRICK F. AND DIANA M.       |
| 1/14/2011 | EMILY NICOLE GOULD            | ADRIAN J. AND LESLIE A.      | 2/4/2011  | SAHASRAREDDY NEVURI            | VENUGOPALREDDY & UMADEVI      |
| 1/14/2011 | AARAV PRANAY GUPTA            | PRANAY AND POOJA             | 2/5/2011  | ISABELLA VICTORIA PASQUALINO   | TODD S. AND VICTORIA D.       |
| 1/15/2011 | NATHANIEL LAWRENCE DORR       | TIMOTHY E. AND JEANMARIE T.  | 2/5/2011  | JACK FRANCIS PEDERSEN          | BRENDAN R. AND ELIZABETH A.   |
| 1/15/2011 | LINUS ROBERT LAFOND           | PHILIP J. AND STEPHANIE I.   | 2/6/2011  | JOSEPH PATRICK MCDONOUGH       | ROBERT C. AND ANNE R.         |
| 1/16/2011 | ROBERT VIANA CAMPOS           | FABRICIO R. AND SUENIA D.    | 2/7/2011  | CHRISTOPHER JAMES DAVIS, JR    | CHRISTOPHER J. & ASHELEY M.   |
| 1/16/2011 | SAATVIK JINDAL                | SUDHANSHU AND SHAFALI        | 2/7/2011  | MARK VITALY GOLTSBERG          | VITALY AND JENNIFER P.        |
| 1/16/2011 | YOURI PROSPER                 | GEORGES L. AND LINDA         | 2/8/2011  | ABIGAIL ELIZABETH KILBOURN     | MATTHEW C. AND KELLY D.       |
| 1/17/2011 | YOHANEE SARAH JOACHIM         | HERVE AND ROSE M.            | 2/8/2011  | JOSUE CHRISTOPHER RODAS        | JOSUE F. AND BRENDA M.        |
| 1/18/2011 | LIAM KING HANER               | CHARLES F. AND MEGHAN E.     | 2/8/2011  | PHILIP GERARD SHERIDAN         | PATRICK C. AND KRISTEN B.     |
| 1/19/2011 | KESTON ANDRE FOSTER           | ANDRE V. AND APRIL D.        | 2/10/2011 | LOGAN ANTONIO LOPES            | JARED E. AND LORNA            |
| 1/20/2011 | ANUSHKA BHARTIA               | MAYANK AND RUCHIKA           | 2/10/2011 | RILEY TAYLOR LOPES             | JARED E. AND LORNA            |
| 1/20/2011 | SOFIA CHRISTINA RUGGIERI      | STEVEN D. AND ALYSSA L.      | 2/10/2011 | ISABELLA SKYE ROY              | BENJAMIN A. AND MARIE-ELAINA  |
| 1/20/2011 | AREEYA JITTRA SANN            | WIRAWAT AND ANNIE S.         | 2/11/2011 | AKILAH WINNIE PAYEN            | WINIQUE AND PERPETUA          |
| 1/21/2011 | CONNOR PATRICK MURPHY         | DONALD P. AND NANCY B.       | 2/11/2011 | ROCCO THOMAS SPAGNA            | PAUL J. AND AMY F.            |
| 1/21/2011 | JAMES FRANCIS PELUSO, III     | JAMES F. AND KRISTEN M.      | 2/12/2011 | JACKSON OWEN CALLAHAN          | SHAUN M. AND JEAN M.          |
| 1/21/2011 | LILY CHRISTIANA SALMON        | LEON S. AND KATRINA M.       | 2/12/2011 | MADelyn CORDELIA POORE         | MATTHEW E. AND MIKAELYN A.    |
| 1/21/2011 | MATTHEW CARL SAVAGE           | CARL A. AND DIANA I.         | 2/13/2011 | KEYA PRASAD SHETTY             | DURGA PRASAD J. AND SHRITI P. |
| 1/22/2011 | ISABELLA LEIGH GOMES          | PEDRO A. AND LATONIA M.      | 2/14/2011 | SANVI GHOSH DATTA              | AVEEK AND SHOUMALA            |
| 1/22/2011 | TAHRA JEL LAUTURE             | JEAN EDOUARD AND NAOMIE      | 2/14/2011 | CAITLIN VICTORIA SAMPSON       | RICHARD F. AND JOANNA         |
|           |                               |                              | 2/15/2011 | RYAN JEFFREY KRULA             | JEFFREY K. AND JANINE K.      |
|           |                               |                              | 2/15/2011 | HIYA NIRAV VALIA               | NIRAV H. AND HEMALI N.        |
|           |                               |                              | 2/16/2011 | AISHWARYA TAMIZH BALAKRISHNAN  | TAMIZHSELVAN AND RATHIKA      |
|           |                               |                              | 2/17/2011 | JACK CHRISTOPHER BERNIER-SEMPE | CHRISTOPHER D. AND VALERIE R. |
|           |                               |                              | 2/17/2011 | JOSEPH BRIAN LARKEE            | SCOTT A. AND JUDY E.          |
|           |                               |                              | 2/18/2011 | MISHA PRADEEP                  | PRADEEP KUMAR AND SHANTI      |

# BIRTHS

|           |                                |                               |           |                                    |                                 |
|-----------|--------------------------------|-------------------------------|-----------|------------------------------------|---------------------------------|
| 2/21/2011 | JACOB JOSEPH MCPHEE            | JEFFREY A. AND KRISTINE M.    | 3/21/2011 | STAMATIS TRIANTAFILLOS POLECHRONIS | JAMES P. AND KATERINA           |
| 2/23/2011 | ALESSIA ANNA LISOUKOV          | HENRY N. AND LARYSA           | 3/22/2011 | CODY DAVID MYLES                   | CHRISTOPHER J. AND KELLY T.     |
| 2/23/2011 | CULLEN ROBERT MCCARTHY         | DANIEL P. AND ANDREA L.       | 3/22/2011 | CHARLES JOSEPH PIZZANO             | SALVATORE AND CYNTHIA           |
| 2/23/2011 | JAXSON JOSEPH WHELTON          | STEPHEN C. AND CHRISTINE A.   | 3/23/2011 | GABRIELLE STELLA BOSSE             | STEVEN M. AND NICOLE M.         |
| 2/24/2011 | JULIA BROOKE MOULTON           | MICHAEL J. AND STACEY         | 3/23/2011 | BENJAMIN TUDOR QUINN               | JOHN J. AND ERIN M.             |
| 2/26/2011 | HEIDI GOLLOSHI                 | EDUART AND MINUSHE            | 3/23/2011 | JOSUE MIGUEL SMALES                | ERIK T. AND CAROLINA            |
| 2/26/2011 | RHIAN ALYSE SCHLITZER          | TIMOTHY V. AND MAEGAN A.      | 3/24/2011 | ZOE JANE BERTHELETTE               | JOSHUA CHRISTIAN M. & AMANDA L. |
| 2/27/2011 | MAXIMILIAN KOLBE CORCORAN      | WALTER P. AND MARGARET M.     | 3/24/2011 | AIDAN DAVID BUCKLEY                | DAVID J. AND JEANA P.           |
| 2/27/2011 | SHAAN SAI GOPAL                | KRISHNAKUMAR & BANUMATHI      | 3/24/2011 | BRENDAN JACOB MYLES                | THOMAS E. AND CHERYL L.         |
| 2/27/2011 | BHAVITHA SREE RAYAPUDI         | HARI BABU AND JEEVANI         | 3/24/2011 | NOLAN FRANCIS MURPHY POLIS         | KEITH M. AND REBECCA M.         |
| 2/28/2011 | JOSHUA CLINO BREWER            | STEPHEN T. AND MARIA V.       | 3/24/2011 | HAVISH SAI SOMAYAJULA              | SAI K. AND SUJATA               |
| 2/28/2011 | TREVOR MICHAEL CAREY           | ERIC M. AND JENNIFER E.       | 3/24/2011 | KENDAL ELISE WALZ                  | WILLIAM B. AND KRISTINE L.      |
| 2/28/2011 | FREDERICK RAMI ELHAYEK         | RAMI F. AND GRACE J.          | 3/25/2011 | NATHAN SAMUEL BROGADIR             | JOSHUA S. AND REBECCA L.        |
| 2/28/2011 | EVA CATHERINE KARACALIDIS      | JOHN L. AND MEGAN E.          | 3/25/2011 | SIMON MARC LAGALLE                 | JEAN-LOUIS M. AND SUSAN M.      |
| 3/1/2011  | SOPHIA HELEN CORBETT           | DAVID R. AND HOLLY A.         | 3/25/2011 | YASMINA OBEID                      | GHASSAN AND NISRINE             |
| 3/1/2011  | LARA SEBASTIAO GOMES           | HONORIO D. AND SANDRA P.      | 3/28/2011 | ALVARO GIOVANNI CARDOZO            | GEOVANE AND CLEONILDES F.       |
| 3/2/2011  | LILAH GRACE POLLOCK            | KEITH R. AND ANDREA L.        | 3/28/2011 | SOPHIE ROSE KIBLER                 | BENJAMIN T. AND ALLISON W.      |
| 3/3/2011  | TARUN KUMAR                    | JEETENDRA AND MANISHA         | 3/30/2011 | DAVID JAMES SHERLOCK               | JAMES L. AND LEAH B.            |
| 3/3/2011  | LILYANA MICHELLE RIPPBERGER    | DAMIAN V. AND MARY E.         | 3/30/2011 | AIKLING RHIANNON SMITH             | JOSEPH E. AND AMY R.            |
| 3/3/2011  | SABA REYYAN SAZAK              | CEM AND SUMEYYE               | 3/31/2011 | JOLENE MARGARET GORMAN             | KEVIN D. AND JENNIFER J.        |
| 3/4/2011  | LUKE LINCOLN INSOO PAIK        | SOONG H. AND JOOYOUN K.       | 3/31/2011 | ANJALI SAKTHI KANNAN               | SAKTHI KANNAN & BHARATHIK       |
| 3/5/2011  | GRACIE VICTORIA MACHADO        | PAULO V. AND MONICA           | 4/1/2011  | JESSICA ARAUJO DOS REIS            | GUILHERME L. AND MARIELLE A.    |
| 3/7/2011  | HALEY ROSE BERTHELETTE         | JASON R. AND ELIZABETH J.     | 4/2/2011  | GAVIN QUINN CUMMINGS               | JEFFREY A. AND CARLEY A.        |
| 3/8/2011  | RAMI KHANJI                    | HAITHAM AND RANA              | 4/2/2011  | NICHOLAS JOSEPH POLISENO           | CHRISTOPHER B. AND TRACY D.     |
| 3/8/2011  | RONA KHANJI                    | HAITHAM AND RANA              | 4/4/2011  | ELINA MARIA GUILBEAULT             | ROBERT H. AND ELIZABETH A.      |
| 3/10/2011 | OLIVIA RAE DONLON              | RYAN J. AND KELLY A.          | 4/4/2011  | KAYLEE IRENE HOWARD                | SCOTT E. AND DENISE M.          |
| 3/10/2011 | CAMERON MICHAEL VRABEL         | JEFFREY P. AND KERRY L.       | 4/4/2011  | SAMUEL THOMAS ZADE                 | MARC S. AND HELEN M.            |
| 3/11/2011 | CHRISTOPHER BOHANNON LABONTE   | JONATHAN B. AND PAULA J.      | 4/5/2011  | ALICIA HUE NGAN LE                 | DAVID N. AND KAREN E.           |
| 3/11/2011 | DANYEL FELLIPE PEREIRA RIBEIRO | FAGHYNER G. AND SUELLEN C.    | 4/5/2011  | ABIGAIL OLIVIA PENZA               | CHRISTOPHER M. AND ALLISON N.   |
| 3/11/2011 | KRISTOPHER CLAUDE SANON        | JEAN BAPTISTE K. AND ROSELINE | 4/6/2011  | MATTEO ELIE AKL                    | ELIE AND ELIANE                 |
| 3/11/2011 | AIDEN TOMORI                   | FLORENC AND ALBA              | 4/6/2011  | CAITLIN ANN BROWN                  | JAMES E. AND TRACEY A.          |
| 3/12/2011 | AVERY MARIE LYDON              | KEVIN R. AND AMY M.           | 4/6/2011  | MATTHEW SIMON RAYSHAWN FLEURIMOND  | JEAN S. AND RUTH R.             |
| 3/13/2011 | ELLA ROSALIA PETRILLO          | BENITO AND LAURA J.           | 4/7/2011  | NATHAN JUSTIN SMITH                | CLINT J. AND SARAH A.           |
| 3/14/2011 | DEV B SHAH                     | BHAVIN N. AND NEELAM B.       | 4/7/2011  | EMILY KATHLEEN WEDDLETON           | JOHN A. AND AMY L.              |
| 3/15/2011 | ALI DA'DARAH                   | AKRAM AND MAJD                | 4/8/2011  | NAVYA DEVALKAR                     | VIVEK AND SHWETHA               |
| 3/15/2011 | BENJAMIN MICHAEL DESHIRO       | WAYNE A. AND TRACY A.         | 4/8/2011  | TARA KATHOJU                       | NAGA S. AND SWETHA H.           |
| 3/15/2011 | SARAH ELAINE WLADKOWSKI        | JAMES M. AND NANCY E.         | 4/8/2011  | LUKE BIAGGI VARNEY                 | CHRISTOPHER B. & BARBARA J.     |
| 3/16/2011 | SHIVANI VENKATA RAMANAN        | VENKATA R. AND MADHUMATHI     | 4/9/2011  | NIDHI PRAVEEN SUBBARAO             | PRAVEEN C. AND ASHA             |
| 3/16/2011 | ANNABELLE OLUWASEMILORE-ATUNKE | TEMITOPE O. AND ADEKEMI       | 4/10/2011 | HANNAH KATHRYN MCLELLAN            | ROBERT V. AND JENNIFER M.       |
| 3/17/2011 | ZOEY SUMMER FLEMING            | JOHN A. AND STEPHANIE L.      | 4/11/2011 | AHAAN KAMLESH NANDAGAWALI          | KAMLESH K. AND YASHA            |
| 3/18/2011 | RISHIKA PERICHERLA             | DEEPAK K. AND RINU            | 4/11/2011 | SEAMUS BOURNE NAUGHTON             | JAMES P. AND ALYSON B.          |
| 3/19/2011 | EVELYN REESE O'KANE            | PATRICK M. AND NICOLE E.      | 4/12/2011 | MILES ANTHONY CARON                | STACY H. AND LISA A.            |
| 3/20/2011 | NIKHIL MUNIKRISHNA             | MUNIKRISHNAPPA AND UMA        | 4/12/2011 | LORRAINE ISABELA COLAS             | WILBERT AND NADINE              |
| 3/20/2011 | GABRIELA VIEIRA SEPULVIDA      | JOSE K. AND SAMYLLA V.        | 4/12/2011 | LILLIAN SENGABA                    | HEMZE AND AULA                  |
| 3/21/2011 | ELSIE ROSE PAGNOTTA            | MICHAEL A. AND SHELLY L.      | 4/12/2011 | VIDHULA VADIVELU                   | VADIVELU AND NITHYAKALYANI      |

|           |                                 |                               |           |                            |                               |
|-----------|---------------------------------|-------------------------------|-----------|----------------------------|-------------------------------|
| 4/13/2011 | OWEN GEORGE TUCKER              | STEPHEN J. AND LISA S.        | 5/10/2011 | NATHAN ROBERT DOOLITTLE    | JOEL R. AND MICHELE A.        |
| 4/15/2011 | REECE ELIZABETH ANASTASIA       | ERIC AND CHERYL A.            | 5/10/2011 | TESSA JOSEPHINE KEEFE      | DENNIS A. AND LAUREN E.       |
| 4/16/2011 | MADISON ANNE BORNEO             | JOSEPH-CONRAD A. & DIANNE L.  | 5/10/2011 | CADENCE CARPENTER PHILLIPS | JOSEPH I. AND ANNE T.         |
| 4/19/2011 | JOHN KEVIN CONNELL              | LAWRENCE J. AND SHANNON M.    | 5/12/2011 | MORGAN HEATON DRYSDALE     | PAUL S. AND CAITLIN M.        |
| 4/19/2011 | WILLIAM MATTHEW CUQUA, JR       | WILLIAM M. AND KATRINA R.     | 5/12/2011 | RYAN KARCHER               | JOHN C. AND MONIQUE E.        |
| 4/19/2011 | THOMAS JAMES FLYNN              | CHRISTOPHER T. AND SUZANNE M. | 5/12/2011 | ANSH ARYAN SUTRAVE         | PRASHANTH AND SAMEEKSHA       |
| 4/19/2011 | SAMANTHA DOROTHY RESENDES       | KURT W. AND MICHELLE M.       | 5/14/2011 | ANNABELLA MARIE GIFFUNE    | PAUL V. AND KRISTEN M.        |
| 4/20/2011 | JASMIN HUYNH                    | NELSON AND JENNY              | 5/14/2011 | ANYA BRIGHID MCDONALD      | BRIAN E. AND TRESA L.         |
| 4/21/2011 | LOUIS ANTHONY BAVARO            | BRIAN AND LEA M.              | 5/15/2011 | TAYTUM ADDYSON FURTADO     | DANIEL E. AND AMY E.          |
| 4/21/2011 | MAZIE RAE CONWAY                | JOHN M. AND KATIE A.          | 5/15/2011 | CONNOR STEVEN JACOBSON     | BENJAMIN S. AND COURTNEY K.   |
| 4/21/2011 | AVA JOYCE HITCHCOCK             | JUSTIN S. AND CHRISTYNA V.    | 5/15/2011 | SEAMUS EARL KELLER         | KEVIN J. AND BARBARA J.       |
| 4/21/2011 | JULIA ELAINE NAUGHTON           | MICHAEL F. AND JENNIFER H.    | 5/15/2011 | CARTER JAMES PIERCE        | ROBERT S. AND KRISTEN         |
| 4/22/2011 | SAVANNAH EVELYN GOOD            | DAVID J. AND JENNIFER L.      | 5/16/2011 | BRYNN ELIZABETH GARDOSIK   | JOEL S. AND CHRISTINE A.      |
| 4/23/2011 | PHOEBE GRACE O'CONNOR           | CHRISTOPHER S. & CHRISTINE S. | 5/17/2011 | MEGI DAKA                  | ARMIR AND NISADETE            |
| 4/23/2011 | AVA NICHELLE VANN               | MICHAEL A. AND NICOLE S.      | 5/17/2011 | LYLA MARIE LOPEZ           | MICHAEL J. AND ERIN M.        |
| 4/24/2011 | TIMOTHY RICHARD CAILLE          | JEFFREY E. AND EMILY L.       | 5/17/2011 | JANHVI PRASAD RAO          | PRASAD AND PRAGNYA            |
| 4/25/2011 | LEANNA GRACE LEVESQUE           | BRIAN H. AND NIDHI            | 5/18/2011 | KARTHIK ADITYA JAGANNADHA  | SRINIVAS JAGANNADHA S. AND    |
| 4/26/2011 | EKANSH BAL                      | ANSHUMAN AND LIPIKA           | 5/18/2011 | ADRIANA ELIZABETH PAPE     | MICHAEL H. AND DANIELLE E.    |
| 4/27/2011 | KARUN ASHOK KUMAR               | ASHOK KUMAR AND SARANYA       | 5/18/2011 | AISHWARYA RAJU VALIVARTHI  | LAKSHMIPATHI R. & SREELAKSHMI |
| 4/27/2011 | PATRICK DANIEL O'MALLEY         | JOSEPH D. AND SIOBHAN M.      | 5/19/2011 | CAROLINE ANN KELLEY        | TIMOTHY J. AND MARY D.        |
| 4/27/2011 | SARVESH SELVARAJ                | SELVARAJ AND SHANTHI          | 5/20/2011 | MADISON JEAN BARTUCCA      | DAVID AND JOANNE M.           |
| 4/28/2011 | DHRUV DESHPANDE                 | SANTOSH J. AND GAYATRI        | 5/20/2011 | JACK RICHARD LEBLANC       | THOMAS R. AND CECILIA T.      |
| 4/28/2011 | MOLLY LUCILLE FOSTER            | DONALD J. AND TIFFANY L.      | 5/21/2011 | SIDDHARTH RAJARAM          | RAJARAM AND GAYATHRI          |
| 4/28/2011 | YASMIN FARIA SANTOS             | RONALDO P. AND GIOVANIA       | 5/21/2011 | ASHLEY JEAN WEAVER         | STEVEN R. AND ALISON J.       |
| 4/29/2011 | NATHAN TIMOTHY MCKEON           | MATTHEW T. AND AMANDA R.      | 5/22/2011 | MASON QUINN FERGUSON       | IVAN T. AND BETH              |
| 5/1/2011  | ALEXANDER NICOLAS PAIZ          | FERNANDO J. AND KATHERINE E.  | 5/24/2011 | ABHAY SRINIVAS GUNTURU     | ARUN S. AND SIRISHA           |
| 5/2/2011  | CHRISTOPHER YAACOUB AOUDE       | YAACOUB A. AND ROULA N.       | 5/24/2011 | DEAN ROBERT LACONTE        | ROBERT J. AND KENDRA M.       |
| 5/2/2011  | ALANAMARIE BRIGID ARPINO        | CHRISTOPHER A. AND NICOLE D.  | 5/24/2011 | NATHANIEL THOMAS O'BRIEN   | THOMAS R. AND MICHELLE M.     |
| 5/2/2011  | CIARA MARIE BLAIR               | KEITH R. AND CAOIMHE C.       | 5/26/2011 | AUDREY JANE EGBERT         | MICHAEL J. AND RACHEL A.      |
| 5/2/2011  | ABIGAIL REAGAN LIANG            | WILLIAM AND WINNIE L.         | 5/26/2011 | CLEBIANA BAZZO FAIOLE      | CLEBER F. AND DIANA B.        |
| 5/3/2011  | GABRIEL LINARTS                 | AIVARS AND AGNESE             | 5/28/2011 | AARYA VISHAL NARVEKAR      | VISHAL V. AND TRUPTI V.       |
| 5/3/2011  | ADAM RICHARD NASR               | RICHARD E. AND MARIAM         | 5/28/2011 | SAANVI NEELI               | SHIVA KRISHNA AND VEDASRI     |
| 5/3/2011  | CHARBEL MAROUN SROUR            | MAROUN AND RANIA              | 5/29/2011 | EMMA JUNE SMITH            | BRIAN E. AND SAMANTHA         |
| 5/4/2011  | BESS CLIFFORD ARNOLD            | ANDREW D. AND KRISTEN A.      | 5/29/2011 | ARIANNA JENNIFER STEVENSON | JOHNNY AND JACLYN L.          |
| 5/5/2011  | BRADY CHRISTOPHER BANKS         | CHRISTOPHER W. AND KELLY A.   | 5/30/2011 | EMMA GRACE DOUCETTE        | MATTHEW D. AND STEVIE M.      |
| 5/5/2011  | VIKRAM GANESH                   | GANESH AND GOMATHISWARI       | 5/31/2011 | KAMAYANI AOLEON SLAUGHTER  | QUINLAN AND VALERIE J.        |
| 5/6/2011  | COLLEEN SANDRA BEALS            | MICHAEL E. AND DEBRA M.       | 6/2/2011  | CAROLINE FARIS             | AHMAD AND LATIFA              |
| 5/6/2011  | SAMUEL STEVEN ENGLISH           | GREGORY R. AND LISA F.        | 6/2/2011  | LEO JARLATH GOLDING        | GARETH AND MAURA E.           |
| 5/6/2011  | MAHI AMIT KULKARNI              | AMIT R. AND DEEPTI A.         | 6/2/2011  | CAMILA ISABEL LAWLER       | ROBERT M. AND YESILETH B.     |
| 5/7/2011  | ALIVIA LEE QUINN                | JASON R. AND LEAH K.          | 6/3/2011  | NALIAH OLIVIA BENJAMIN     | TROY D. AND MAGDALA           |
| 5/7/2011  | DECLAN JAMES ZIMMERMAN          | ERIC J. AND AMY C.            | 6/3/2011  | AKHIL SRIKAR BOMMISSETTY   | BALAJI AND NAGALAKSHMI S.     |
| 5/8/2011  | AARIN APURVA MEHTA              | APURVA M. AND NIDHI A.        | 6/3/2011  | CHLOE MICHELE REGAN        | MICHAEL J. AND KATHLEEN M.    |
| 5/8/2011  | MADLYN KATHLEEN UNGER           | EDWARD W. AND MEGAN A.        | 6/3/2011  | DILLON THOMAS WYNNE        | GERARD T. AND SHEILA D.       |
| 5/9/2011  | LUKE RYAN CONDON                | MICHAEL S. AND MEGAN R.       | 6/4/2011  | WILLA HOPE MCCARTHY        | MICHAEL J. AND MICHELLE P.    |
| 5/9/2011  | JACOB ALEXANDROVICH GLUSHCHENKO | ALEX AND RODILYN T.           | 6/7/2011  | JAMES NAJEM                | GHASSAN AND DESIREE           |

# BIRTHS

|           |                              |                                |           |                                  |                                |
|-----------|------------------------------|--------------------------------|-----------|----------------------------------|--------------------------------|
| 6/8/2011  | LOTANNA IZZUKA               | CHIDOLUE AND YULIA             | 7/7/2011  | NIVRUTH CHAVALAM                 | SRINIVASARAO AND PRATHYUSHA    |
| 6/9/2011  | KARYSSA ANN JOHNSON          | ERIC P. AND ELIZABETH A.       | 7/8/2011  | ERIK GEORGE LOECKLER             | JEREMY P. AND RENEE F.         |
| 6/9/2011  | BRODY MICHAEL MCNAMARA       | JASON G. AND JESSICA C.        | 7/8/2011  | ISABELLA NATALE                  | CHRISTOPHER G. & ELIZABETH A.  |
| 6/9/2011  | ISABELLA MARILYN ROSE        | MICHAEL K. AND TAYMYS C.       | 7/8/2011  | JOHN LUCAS SAROUFIM              | MARC J. AND MARIE R.           |
| 6/10/2011 | LOGAN JAMES HOCKER           | MATTHEW J. AND COURTNEY E.     | 7/9/2011  | NATHALIE JANINA FOSTER           | DAVID A. AND NICOLE T.         |
| 6/12/2011 | AVA VIRGINIA GORDON          | JAMES C. AND ELIZABETH H.      | 7/9/2011  | LORENZO FERZOCO NETO             | JOSE G. AND JENNIFER F.        |
| 6/12/2011 | KAREAM SINCERE TAYLOR        | MARTEZE P. AND AMANDA L.       | 7/9/2011  | JOSEPH DOUGLAS STEVERMAN         | JOSEPH E. AND CAROLINE E.      |
| 6/15/2011 | JONAH NICO HART              | ALLYSON N. AND ANNE-MARIE P.   | 7/11/2011 | LEAH MARTHA BRENT                | DANIEL J. AND LAUREN M.        |
| 6/16/2011 | LOGAN TIBERIUS CAPP          | JASON R. AND RACHAEL M.        | 7/11/2011 | JOEY SALIBA                      | SOUHAD AND PETRA               |
| 6/16/2011 | RILEY MARIE FELTON           | PATRICK S. AND JULIE M.        | 7/12/2011 | ELLA CAROLINE HAMILTON           | JEFFREY T. AND HEATHER C.      |
| 6/16/2011 | QUINLAN DOUGLAS O'CONNOR     | JEREMIAH J. AND TOBY C.        | 7/12/2011 | CHASE ARTHUR MAYBAY              | COREY P. AND NICHOLE R.        |
| 6/17/2011 | TYLER JOHN CONCANNON         | CHRISTOPHER B. AND CHRISTI     | 7/13/2011 | MEGHANN FAYE EOWYN CHARLES       | ISAAC J. AND ANDREA J.         |
| 6/17/2011 | THOMAS KEVIN FLAHERTY        | KEVIN T. AND DENISE P.         | 7/13/2011 | ABIGAIL DORTHY ETIENNE           | BLAIN AND SHERLEY              |
| 6/18/2011 | KATHERINE GRACE BELL         | AARON E. AND KAREN Z.          | 7/13/2011 | AUDREY SHU HUI SUN               | JUSTIN AND SET FONG            |
| 6/18/2011 | GRADY MARSHALL LYONS         | RANDALL M. AND CAROLYN J.      | 7/15/2011 | MATTHEW FREDERICK FRITHSEN       | FREDERICK C. AND CHRISTINE     |
| 6/18/2011 | AMELIE ANN WOODS             | STEVEN M. AND KATHARINE L.     | 7/15/2011 | JAMES BANKS HILL                 | TAYLOR J. AND JESSICA L.       |
| 6/20/2011 | SAMAIRA VAIBHAV PRADHAN      | VAIBHAV V. AND RASIKA P.       | 7/15/2011 | ROHAN SINGH SOTO                 | OTTO R. AND JASMINDER          |
| 6/21/2011 | TIMOTHY JOHN FAY             | PAUL R. AND DENISE M.          | 7/16/2011 | DYLAN ROBERT GALLAGHER           | ROBERT J. AND MELINDA A.       |
| 6/21/2011 | BELLA JEAN KASTANEK          | CHRISTOPHER J. AND KATIE J.    | 7/17/2011 | GOWTHAM NANDIGAM                 | KIRAN K. AND YAMINI K.         |
| 6/21/2011 | BENJAMIN PAUL TODD           | RYAN P. AND KATHERINE E.       | 7/18/2011 | KAREEM JOSEPH AZZI               | JOSEPH AND SANDRELLA           |
| 6/22/2011 | NICHOLAS JOSEPH GULLA, II    | NICHOLAS J. AND MONIER V.      | 7/18/2011 | LUKE DANIEL ATHANASIOS BACHIOCHI | DANIEL J. AND ERIKA A.         |
| 6/22/2011 | LUKE JEFFREY SWAHN           | CARL J. AND NICHOLE M.         | 7/18/2011 | LOGAN BRADLEY JONES              | CHRISTOPHER W. AND KIMBERLY M. |
| 6/23/2011 | DYLAN JOSHUA CORREIA         | JOSHUA J. AND DANIELLE K.      | 7/18/2011 | COOPER JAMES TUCCILLO            | MICHAEL P. AND ASHLEY K.       |
| 6/23/2011 | DIVYA DEVANGKUMAR DAVE       | DEVANGKUMAR AND NEHAL D.       | 7/19/2011 | LUCAS MAGALHAES DIAS             | MARCELO M. AND FERNANDA R.     |
| 6/23/2011 | ELI WHITMAN LOCKARD          | MICHAEL D. AND SHANNON R.      | 7/19/2011 | JACKSON THOMAS RICE              | ADAM B. AND KELLY A.           |
| 6/23/2011 | ZACHAREY ROBERT TRUMAN       | BRADLEY H. AND TRACEY A.       | 7/19/2011 | CHARLOTTE ELISE RICKETTS         | RANDALL E. AND DANIELA M.      |
| 6/24/2011 | ROWEN MAEVE MCCARTHY         | KEVIN P. AND AMANDA L.         | 7/20/2011 | MICHAEL GABRIEL CAMPILIO         | CHRISTOPHER M. & CHRISTINE M.  |
| 6/24/2011 | MORGAN ALEXIS SILKWORTH      | ANDREW W. AND SARA E.          | 7/21/2011 | AKEEM SALAR AKHTAR               | SOHAIL AND AISHA S.            |
| 6/25/2011 | ZACHARY ZYGMUNT PORA         | THOMAS A. AND KRYSTAL L.       | 7/21/2011 | MICHAELA MARIE CARISSA EWING     | MICHAEL AND CARLA M.           |
| 6/26/2011 | GRACE CORINNE RIPPEL         | GRAHAM M. AND RACHAEL A.       | 7/21/2011 | CONNOR ROBERT FORCE              | CRAIG S. AND PATRICE M.        |
| 6/26/2011 | SHARAN REDDY VANGALA         | SHASHIKANTH R. AND HIMA        | 7/21/2011 | JAMES PAUL MULROY                | JEFFREY J. AND ELIZABETH G.    |
| 6/27/2011 | CHARLES ROBERT SEITZ         | CHRISTOPHER J. AND KRISTEN E.  | 7/21/2011 | VIOLET OLIVIA PERRY              | KEITH B. AND CHRISTINE         |
| 6/27/2011 | CHRISTOPHER LEON SEITZ       | CHRISTOPHER J. AND KRISTEN E.  | 7/22/2011 | MAUREEN ELIZABETH CENTOFANTI     | ALAN M. AND SARA J.            |
| 6/28/2011 | SHANE DANIEL BUTLER          | ROBERT M. AND CARA A.          | 7/22/2011 | JACKSON RAYLAN CUPOLI            | JOHN M. AND JENNIFER M.        |
| 6/28/2011 | JAMES STEWART CUSHING        | RICHARD J. AND TERESA M.       | 7/22/2011 | LILY MARGARET ERICKSON           | DAVID P. AND ALLISON J.        |
| 6/29/2011 | MAX CHRISTOPHER BROUSAIDES   | CHRISTOPHER G. AND NICOLE L.   | 7/22/2011 | RIAN PATRICK HESSION             | TODD P. AND LISA M.            |
| 6/29/2011 | LAURYN SHIRA YOUNG           | TODD A. AND CARYN A.           | 7/22/2011 | LOGAN JACOB MITCHELL             | MICHAEL O. AND PAMELA B.       |
| 7/1/2011  | COLIN DAMIAN COSTA           | DAMIAN R. AND ERIN M.          | 7/22/2011 | NICHOLAS WESTGATE SPINDLER       | JOHN R. AND MELINDA E.         |
| 7/1/2011  | RANJANA JUNIA GAUTHIER       | ROODLY AND CHERLINE            | 7/24/2011 | SACHIN KUMAR                     | KAPIL AND CATHIE               |
| 7/4/2011  | ILYAS TAJ                    | ABDELHAKIM AND NAIMA           | 7/25/2011 | YOUSSEF MOUSSA KOURANI           | MOUSSA M. AND NAYFA H.         |
| 7/5/2011  | SOPHIA ANADELIA RODRIGUEZ    | EDGARDO AND LESLIE M.          | 7/25/2011 | TYLER ANDREW KUHN                | JUSTIN A. AND ALISA A.         |
| 7/5/2011  | MACKENZIE MARIE SYMONDS      | CAMERON R. AND JESSICA K.      | 7/25/2011 | LOLA SOURAYA MAALOUF             | CHAFIC J. AND ALEXANDRA C.     |
| 7/6/2011  | AIDEN JOSEPH CRAMPTON        | ANDREW P. AND KELLI M.         | 7/25/2011 | ARYA PALSAM                      | KIRAN B. AND DEEPIKA           |
| 7/6/2011  | PAYTON ANN LIHZIS            | CHRISTOPHER A. AND JENNIFER M. | 7/25/2011 | ENYA MARIA TANNOUS               | ELIE AND CHANTAL               |
| 7/6/2011  | CYNCERE JOSHUA LITCOF        | NATHAN A. AND ANN-MARIE G.     | 7/26/2011 | RILEY MACKENZIE CREAMER          | JONATHAN M. AND AMY J.         |
| 7/6/2011  | CHRISTOPHER HERNANDEZ OTENTI | GREGORY P. AND ALTAGRACIA      | 7/26/2011 | ALI FADI EL-HALAWANI             | FADI AND NAJWA I.              |

|           |                                 |                               |           |                               |                                |
|-----------|---------------------------------|-------------------------------|-----------|-------------------------------|--------------------------------|
| 7/26/2011 | LUCIA LIZA PASALY               | EMAD P. AND PHIBI M.          | 8/19/2011 | IBRAHIM SOBOH                 | KHALIL AND HAYAT               |
| 7/26/2011 | SUSANNAH ALICIA STESSMAN        | JIM M. AND TZIPORA T.         | 8/20/2011 | ANTONIO ALEXANDER PERRONE     | DAVID E. AND MARINA            |
| 7/28/2011 | ISABELLA GRACE HARLAND          | BRIAN F. AND SHARON M.        | 8/21/2011 | OLIVIA JEAN PEDERSEN          | BRIAN D. AND ALICIA M.         |
| 7/28/2011 | AARIA NITESH MEHTA              | NITESH U. AND PREETI G.       | 8/22/2011 | CAYLA STER DANIELS            | CRAIG E. AND LINDSAY J.        |
| 7/29/2011 | MAC FRANCIS FOLEY               | KEVIN S. AND REBECCA A.       | 8/22/2011 | CAM STEVEN DAVID HAZELDINE    | WILLIAM D. AND ELIZABETH A.    |
| 7/30/2011 | SAMIRA WANG                     | ERIC AND MEIQIN               | 8/22/2011 | MARY KATHERINE HOLM           | MATTHEW R. AND MARY E.         |
| 7/31/2011 | ROUPEN SEVAK MAGARDICHIAN       | SEVAK AND RENA                | 8/22/2011 | VIDHI DISHANT SHAH            | DISHANT G. AND MITA D.         |
| 8/1/2011  | EKAA SHASHANK BELLARY           | SHASHANK P. AND ASHWINI A.    | 8/23/2011 | GEORGE MICHAEL SALIB          | MICHAEL J. AND MAGDOLIN H.     |
| 8/1/2011  | HANNAH ELIZABETH CROWE          | LEO D. AND LINDSAY P.         | 8/24/2011 | SUKRITI SWARAJ MALEPATI       | HAZARATHAIAH AND SUNITHA R.    |
| 8/2/2011  | DEESHA MANNALLIKAR              | PRASHANT AND DEEPIKA          | 8/24/2011 | JACOB POWER ROBERGE           | MICHAEL P. AND JACLYN L.       |
| 8/2/2011  | SHRISH MOORTHY                  | MOORTHY AND SUBASHINI         | 8/25/2011 | GENEVIEVE NICOLE CHAVERS      | ROBERT A. AND MELISSA A.       |
| 8/2/2011  | ASHDEN BELLE STOKINGER          | KURT J. AND JANELLA T.        | 8/25/2011 | NOAH PEREIRA MCCARTHY         | KEITH W. AND ELMA P.           |
| 8/2/2011  | JAZLEEN KAUR TABRI              | RAJVIR S. AND GARMINDER K.    | 8/25/2011 | JACOB CHRISTOPHER SABLACK     | MATTHEW J. AND ELIZABETH R.    |
| 8/3/2011  | ELIANA ALEXIS DE JESUS          | ELIUTT AND CINDY K.           | 8/26/2011 | JABOB ANTHONY HOLTZ           | WILLIAM E. AND KRISTEEN M.     |
| 8/4/2011  | FELICIA VALERIE CHAMPAGNE       | STEPHAN J. AND BARBARA        | 8/26/2011 | AMY ESTRELLA MALDONADO        | SANTOS I. AND MARITZA N.       |
| 8/4/2011  | THOMAS DAVID LAWRENCE           | THOMAS D. AND KIMBERLY A.     | 8/26/2011 | CASSIDY FLORA O'HEARN         | ANDREW J. AND KELLY A.         |
| 8/5/2011  | JULIE MACKENZIE FLOOD           | JOHN H. AND KRISTENA P.       | 8/27/2011 | BROOKE ANN BURR               | ROBERT A. AND ANTOINETTE       |
| 8/5/2011  | EVA MARGARET GOLDBERG           | GARY A. AND LAURA M.          | 8/28/2011 | ELENI BOUTAS                  | VAIOS AND CHRISTINA G.         |
| 8/5/2011  | ARYA VINOD POTTEKATT            | GANGADHARAN VINOD AND HENA    | 8/28/2011 | MICHELLE AKOSUA JIMAH         | KANYITI AND GLADYS             |
| 8/6/2011  | ANABEL CHRISTINE COSBY          | THOMAS AND JACQUELINE S.      | 8/29/2011 | AVA LORRAINE BUTLER           | CHARLES D. AND ELIZABETH K.    |
| 8/6/2011  | ANTHONY LEO OLIVEIRA FERREIRA   | CHARLES G. AND ADNAKINUBIA D. | 8/30/2011 | SOPHIA TIANYING LAN           | JIANG AND NAN                  |
| 8/9/2011  | JONAH OHRI MATHEW               | MANOJ V. AND NUTAN            | 8/30/2011 | ANGELO ANTONIO MARTINEZ       | CARLOS A. AND ADRIANA G.       |
| 8/11/2011 | VIOLET MARY FLOOD               | KEVIN M. AND JENNIFER A.      | 8/30/2011 | NATALIE GRACE MCKELICK        | BENJAMIN J. AND KIMBERLY L.    |
| 8/11/2011 | TIBERIUS GERARD LOFSTRAND       | ERIK M. AND STEPHANIE A.      | 8/31/2011 | TIERNEY KATHERINE COBB        | DAVID J. AND STACEY A.         |
| 8/11/2011 | CHADWICK COOPER MILLER, II      | CHADWICK C. AND SARA R.       | 8/31/2011 | AMAYA NATALIE JONES           | TORI D. AND AISHA N.           |
| 8/12/2011 | EHAB ALHAMOUI                   | ZUHIER AND RAZAN              | 9/2/2011  | HAROLD ALBERT BRADLEY         | ANDREW S. AND SAMANTHA B.      |
| 8/12/2011 | MATTHEW JOSEPH GALLUZZO         | MARK C. AND LYNNE A.          | 9/2/2011  | BRYNN ELIZABETH HOWARD        | GREGG D. AND JENNIFER M.       |
| 8/12/2011 | AVERY QUINN MEDSKER             | STEVEN L. AND LYNNE A.        | 9/2/2011  | OWEN THOMAS O'HALLORAN        | STEPHEN T. AND KENDALL N.      |
| 8/12/2011 | SRAVYA PASUMARTHI               | RAMJI AND SIRISHA             | 9/3/2011  | GREGORY IVAN COVENEY          | STEPHEN M. AND ANDREINA        |
| 8/12/2011 | HEYDON SERAPHIM WHITESIDE-MAYOR | ANDREW W. AND JOANNE E.       | 9/5/2011  | SARIKA PRASAD                 | SANJIT AND LOPAMUDRA           |
| 8/14/2011 | JACOB MATTHEW HARTMAN-BIMBO     | MATTHEW J. AND MELISSA A.     | 9/5/2011  | MARGARET JANE REILLY          | SCOTT T. AND JENNIFER D.       |
| 8/14/2011 | MAHDI HOURAIBI                  | RIDA A. AND FATIMA R.         | 9/6/2011  | NAI MELVINA MAARI             | SAMER AND NISREEN S.           |
| 8/14/2011 | SILAS ALBERT REMY-MARQUEZ       | ALBERT AND STEPHANIE M.       | 9/6/2011  | MACKENZIE ROSE VOGELGESANG    | COLIN P. AND KAITLIN R.        |
| 8/14/2011 | ELIANA BELLA VAKHUTINSKY        | ANDREW I. AND JANE            | 9/6/2011  | HAILEY CAROLINE WURTS         | CHRISTOPHER W. AND SAMANTHA L. |
| 8/14/2011 | ANIKA YADAV                     | RUPESH AND MONIKA             | 9/7/2011  | JOSEPH ROBERT BARTUCCA        | DOMINIC AND JENNIFER M.        |
| 8/15/2011 | CHRISTOPHER BRYAN BARNARD       | ERIK B. AND KRISTY J.         | 9/7/2011  | ADAM OMAR DRISS               | MOHAMED N. AND SENDA           |
| 8/15/2011 | MEDHA RAO MENNENI               | JAGAN M. AND RAMYA S.         | 9/8/2011  | JAY-CHRISTIAN ABRAHAM ATALLAH | MASSOUD I. AND JOSETTE M.      |
| 8/16/2011 | BRANDON CADERO                  | JOSEPH F. AND SANDRA B.       | 9/8/2011  | EDWARD DANIEL LYONS           | TIMOTHY D. AND SHERYL K.       |
| 8/16/2011 | FRANCESCA MARIE CAWLEY          | DANIEL J. AND JENNIFER M.     | 9/8/2011  | SURI ROSE OUELLETTE           | LAWRENCE J. AND HEATHER M.     |
| 8/16/2011 | ASHRAF MOURCHID                 | ABDELLAH AND NIAMA            | 9/8/2011  | HADLEY ELIZABETH STONE        | MICHAEL D. AND AMANDA E.       |
| 8/16/2011 | SANDEEP REDDY YERUVA            | NAVEEN R. AND MADHAVI         | 9/9/2011  | REGINALD JUSTIN MORRISON      | JUSTIN M. AND SARA J.          |
| 8/17/2011 | AMIRA BILAL KEFEL               | BILAL M. AND ZAINAB H.        | 9/9/2011  | MIA ELLINOR ORPEN             | CHRISTOPHER D. AND STACEY L.   |
| 8/18/2011 | NICHOLAS NABIH DAABOUL          | NABIH W. AND ALEXA S.         | 9/9/2011  | RYAN DONALD ORPEN             | CHRISTOPHER D. AND STACEY L.   |
| 8/18/2011 | REAGAN ROSE LARIVIERE           | ADAM P. AND JOANNA M.         | 9/9/2011  | MAKSIM SARACEVIC              | ALEN AND FLORA                 |
| 8/19/2011 | SAMUEL RICHARD BELL             | MARK R. AND JOCELYN J.        | 9/10/2011 | NATALIE TERESA CRONIN         | BRIAN P. AND JANINE F.         |
| 8/19/2011 | BIKRANT KARKI                   | BIDUR AND BIJUTA              | 9/10/2011 | FIONA ROSE GILLESPIE          | JOHN A. AND VICTORIA E.        |

# BIRTHS

|           |                                 |                                 |            |                             |                            |
|-----------|---------------------------------|---------------------------------|------------|-----------------------------|----------------------------|
| 9/11/2011 | DANIEL DELANO LEVENS            | JESS N. AND JAMIE M.            | 10/7/2011  | SIENNA CHLOE GREENHALGH     | JOHN S. AND SARAH J.       |
| 9/11/2011 | VIOLA KATHRYN OLIVER            | JOSEPH J. AND JENNIFER L.       | 10/8/2011  | LILA SOPHIA NAUGHTON        | MATTHEW J. AND KELLY C.    |
| 9/12/2011 | BELLA MARY CUCINOTTA            | JOSHUA A. AND TRISHA L.         | 10/10/2011 | SYRENE ALI SIAM             | ALI H. AND ENASS M.        |
| 9/12/2011 | LEAH GRACE SPRUNG               | ERIC B. AND KIMBERLY A.         | 10/11/2011 | ELIZABETH LEE LANE          | MATTHEW E. AND LYNN R.     |
| 9/13/2011 | IAN PATRICK KELLY               | JAMIE E. AND PATRICIA A.        | 10/12/2011 | KYLE KAWESI SENYONDO        | DANIEL B. AND LYNETTE      |
| 9/14/2011 | MAKSIM BRIAN COMPTER            | BRIAN M. AND ELENA              | 10/13/2011 | OWEN PETER NOBLE            | PETER H. AND KATIE P.      |
| 9/14/2011 | GRACE ANNE KILROY               | ROBERT J. AND KERRY A.          | 10/14/2011 | CHARLES NORTON GAGLIARD     | KEVIN J. AND CHRISTINE M.  |
| 9/14/2011 | ARJAV PULKIT SHAH               | PULKIT D. AND SHILPA P.         | 10/14/2011 | HENRY EDWARD HENJES         | ERICH H. AND CAROLYN C.    |
| 9/15/2011 | AINSLEY YVONNE LAMOTHE COTTER   | KEVIN J. AND REBECCA L.         | 10/14/2011 | MARISA ANNE MARCELONIS      | JAMES AND MARLENE M.       |
| 9/16/2011 | JOHN GERARD ROFFI               | JOSEPH J. AND AMANDA R.         | 10/14/2011 | LYRA ELLEN NUTE             | JASON G. AND LYNN S.       |
| 9/17/2011 | SRUTI KRISHNA ANANTHU           | SARATH B. AND SIRISHA           | 10/14/2011 | DIYA PRABHU                 | PRABHU AND PUNITHA         |
| 9/17/2011 | BEATRIX ELIZABETH ANN SWAIN     | ANDREW O. AND ANN E.            | 10/15/2011 | JAMES MATHER SAWYER         | THOMAS A. AND JESSICA L.   |
| 9/19/2011 | KAYLEE MARIE BARBALHO           | ANASTACIO D. AND KRISTY L.      | 10/18/2011 | BENJAMIN NEVINS MILLER      | DAVID N. AND KATRINA L.    |
| 9/19/2011 | KYLEE NICOLE BARBALHO           | ANASTACIO D. AND KRISTY L.      | 10/18/2011 | DOMINIC JOSEPH STONE        | JAMES A. AND ANDREA M.     |
| 9/19/2011 | TYLER ANDREW HUGO               | BARRY M. AND AMY A.             | 10/19/2011 | BENJAMIN ETHAN KLEIN        | JONATHAN AND MARLA J.      |
| 9/19/2011 | HADASSA LAGUERRE                | VITONY AND CARMENE              | 10/19/2011 | HANSINI YELAMPALLY          | DUSHYANTHA R. AND THANUJA  |
| 9/19/2011 | MINGMEI MAJUMDER                | SUMIT AND XIAOMIN               | 10/19/2011 | SAIHITESH REDDY YELAMPALLY  | DUSHYANTHA R. AND THANUJA  |
| 9/21/2011 | ISABEL EVA NORMAN               | ADAM S. AND SARAH R.            | 10/21/2011 | HANNAH NADI ASAAD           | NADI A. AND NAAMA Y.       |
| 9/22/2011 | GIANNA LUCIA CEDRONE            | JOHN J. AND VANESSA L.          | 10/21/2011 | SAMANTHA JEAN KEANEY        | MICHAEL A. AND KIMBERLY A. |
| 9/23/2011 | RITA SIMON ASSAAD               | SIMON K. AND NADINE E.          | 10/22/2011 | LUIZA ZINATO CAMPOS         | AMILTON JOSE AND GILIANA   |
| 9/23/2011 | AKSHAYA SAI PANAMAKURI          | SATISH S. AND PADMAJA           | 10/23/2011 | CLARK CRUZ MEDINA           | CARLOS C. AND CHRISTINE M. |
| 9/27/2011 | DELANEY MARIE CONNELL           | JOHN T. AND KELLY A.            | 10/24/2011 | EVANGELINE GEORGIA SALZBERG | MELISSA R. AND TRACY L.    |
| 9/28/2011 | DAISY MCCULLOUGH CHASTANET      | RYAN M. AND CHRISTINE H.        | 10/26/2011 | PAUL FRANCESCO BATTAGLIA    | PAUL P. AND BARBARA V.     |
| 9/28/2011 | NICHOLAS ANTONIO HUES           | OULTON A. AND AMY E.            | 10/26/2011 | EMMA GORHAM BOUDREAU        | MATTHEW P. AND JESSICA A.  |
| 9/28/2011 | LEO JAMES FINDSEN SCIRE         | ALEXANDER P. AND HEIDI N.       | 10/26/2011 | STEPHEN MICHAEL CORMIER III | STEPHEN M. AND LISA M.     |
| 9/28/2011 | CASSIDY GRACE WARNER            | MICHAEL R. AND KELLY L.         | 10/26/2011 | SHRINJOY KUMAR LAHIRI       | SUDEEP K. AND NIVEDITA     |
| 9/29/2011 | ALEXA MARGUERITE KELLEY         | ROBERT K. AND DIANE M.          | 10/27/2011 | IOLE KORKOVELOS             | IOANNIS AND INGE P.        |
| 9/29/2011 | LONDON NEVAE SMITH              | CORDEL A. AND SAMANTHA K.       | 10/27/2011 | BRODY JAMES MAREK           | MACIEJ J. AND KRISTY L.    |
| 9/29/2011 | PRINCE ANTHONY SMITH            | CORDEL A. AND SAMANTHA K.       | 10/28/2011 | ANNA CSORDAS                | ZOLTAN AND VIKTORIA        |
| 9/29/2011 | ISABELLA FAITH ZINNI            | ALEXANDER T. AND JAIRAH J.      | 10/28/2011 | ADDISON WHITLEY KETELHUT    | ANDREW W. AND KARLA S.     |
| 9/30/2011 | BENJAMIN CHRISTOPHER BARANOWSKI | DAVID C. AND ALISON J.          | 10/29/2011 | MARCELIA DIANA CABRERA      | ALEXIS S. AND MERCY        |
| 9/30/2011 | GRACE LILY IACOVELLI            | MATTHEW R. AND EMILY A.         | 10/29/2011 | ISAAC RODRIGUEZ CHILER      | ALEJANDRO R. AND MELANIE   |
| 9/30/2011 | JACE DAVID LESLIE               | JOHN-THOMAS AND JACLYN M.       | 10/30/2011 | GEMMA DOLIA CROCE           | CHARLES M. AND AMANDA L.   |
| 9/30/2011 | MICHAEL EDWARD MYSIUK           | BENJAMIN J. AND VICTORIA L.     | 10/31/2011 | FATIMA SALEH SHALAA         | SALEH S. AND NAJLAA A.     |
| 10/2/2011 | LIAM OLIVER STOLTZ              | MATTHEW J. AND JULIE A.         | 11/1/2011  | MATTHIAS DALE PARADESI      | MARTIN S. AND ESTHER F.    |
| 10/3/2011 | KARAS BASSEM BEBAWI             | BASSEM B. AND NANCY R.          | 11/2/2011  | BROGAN WALKER KENNEDY       | ALAN M. AND ERIN M.        |
| 10/3/2011 | RYLIE MICHELLE LACIVITA         | DAVID M. AND ARIEL A.           | 11/3/2011  | AARYAN BHATTAR              | MAYANK AND RAKHI           |
| 10/3/2011 | AUDREY DANIELLE LOWE            | THOMAS A. AND RHONDA M.         | 11/3/2011  | LILLIAN HARRIET CRESSY      | MATTHEW T. AND VANESSA L.  |
| 10/5/2011 | CHANTAL MARY BOUHAYA            | CHALLITA Y. AND MARIE ROSE      | 11/4/2011  | TYLER PAUL CROWLEY          | STEPHEN P. AND MELISSA A.  |
| 10/5/2011 | ANDERSON ROY LAMONTE-VAUGHN     | MARCUS S. AND KAITLIN A.        | 11/4/2011  | ASHLEY MARIE GUENETTE       | JUSTIN J. AND STEPHANIE M. |
| 10/5/2011 | AYAAN SHAFIQ                    | MUHAMMAD S. AND SANGAM N.       | 11/4/2011  | JAMES MICHAEL KELLY         | JAMES B. AND KAREN A.      |
| 10/7/2011 | MATILDA ANNE BORDEN             | CHRISTOPHER J. AND KATHERINE B. | 11/4/2011  | KNOX ASTOR KINGMAN          | DEREK M. AND ADRIANNE N.   |
| 10/7/2011 | CHLOE LUCIENNE CHOUINARD        | DANIEL R. AND DEIDRE M.         | 11/5/2011  | LOGAN CHASE DOORAKIAN       | DUANE J. AND BONNY L.      |
| 10/7/2011 | ADDISON JEAN DORCIL             | JEAN M. AND TRACY A.            | 11/5/2011  | OLIVIA PHAN NGUYEN          | HUNG K. AND DIEM N.        |
| 10/7/2011 | CONNOR MATTHEW EBB              | JONATHAN M. AND COREY G.        | 11/7/2011  | RYAN ANDREW ABATE           | JEFFREY M. AND JANELLE L.  |

|            |                                |                                |            |                                   |                                  |
|------------|--------------------------------|--------------------------------|------------|-----------------------------------|----------------------------------|
| 11/7/2011  | SANJITH BENGALURU SANJAY       | SANJAY AND RITHIKA             | 12/8/2011  | MAIA ALEXANDRA STEFANTSIV         | NICHOLAS M. AND VIKTORIYA        |
| 11/9/2011  | TERRENCE JAMES MIKELL CAMPBELL | TERRY AND TONYA M.             | 12/10/2011 | ANAY ARCHIT PATEL                 | ARCHIT B. AND NIRALI             |
| 11/9/2011  | OLIVIA ANNE PIRONE             | VANCE O. AND MARY E.           | 12/11/2011 | EVAN ZACHARY JONDRO               | JOSHUA R. AND CAITLIN J.         |
| 11/9/2011  | EMMA DIANE SCOTTI              | CHRISTOPHER R. AND SUSAN J.    | 12/11/2011 | KARTHIKEYA ANJAMA RAJU PORANKI    | SRIDHAR AND PRASANTHI            |
| 11/11/2011 | MACKENZIE LAURA CLARK          | EDMUND AND LAUREN M.           | 12/12/2011 | YASSEEN WALEED SAIED KAMEL MOURSY | WALEED S. AND YASMEEN M.         |
| 11/11/2011 | CHRISTOPHER ANTHONY CUCCHI     | PHILIP D. AND LAURA F.         | 12/12/2011 | GABRIELLA NOELLE SILIPIGNO        | MARC P. AND ALICIA A.            |
| 11/11/2011 | JOSEPH THOMAS MONTESANO        | JOSEPH AND TINA M.             | 12/13/2011 | CAEL EDWARD MAFFEI                | GLENN C. AND KATHERINE B.        |
| 11/12/2011 | NOAH ITALIEN                   | ALINX AND SHEILA               | 12/14/2011 | DANIEL JOHN CLOONAN               | JOHN D. AND LISA A.              |
| 11/14/2011 | MARISSA WADIH AMMOURI          | WADIH S. AND NANCY E.          | 12/14/2011 | AZRA MIRZA                        | MOHSIN A. AND MARYAM             |
| 11/16/2011 | THOMAS LEO SCANLON             | MATTHEW T. AND JESSICA L.      | 12/14/2011 | YASMEEN YASSER MOHAMED            | YASSER A. AND ASMA S.            |
| 11/17/2011 | ARUSH PRAVEEN                  | PRAVEEN A. AND SHWETHA H.      | 12/14/2011 | CAMPBELL MAUREEN THORNTON         | BRAD M. AND JENNIFER M.          |
| 11/17/2011 | SANKALP PRAVEEN                | PRAVEEN A. AND SHWETHA H.      | 12/15/2011 | CHARBEL GEORGE ALMACARI           | GEORGES AND MIREILLE             |
| 11/18/2011 | GERALD FRANCIS FERGUSON        | ANDREW P. AND ERIN M.          | 12/16/2011 | NATALIA MARIA BUCCELLA            | MICHAEL D. AND MARIBELLA         |
| 11/18/2011 | JOHN DANIEL FERGUSON           | ANDREW P. AND ERIN M.          | 12/16/2011 | WILLEM KONRAD ORLOWSKI            | MICHAEL H. AND MEREDITH L.       |
| 11/18/2011 | ELLA PATRICIA MIRKA            | MICHAEL A. AND DANIELLE        | 12/16/2011 | ANAGHA RAJESH                     | RAJESH P. AND SREEJA             |
| 11/19/2011 | OWEN ZIXING LIU                | YU AND KEXIN                   | 12/17/2011 | MOHAMED CHEIKHNA DIAGANA          | CHEIKHNA K. AND OUMOU C.         |
| 11/19/2011 | CLAIRE ELIZABETH MAGUIRE       | BRENDAN J. AND LISA E.         | 12/17/2011 | ABIGAIL LEE SIMPSON               | BRANDON C. AND ADRIENNE L.       |
| 11/21/2011 | JACK ROBERT FOLEY              | PETER H. AND MARIE E.          | 12/18/2011 | AISHA SAJEED MUJAWAR              | SAJEED A. AND NASEEM S.          |
| 11/21/2011 | KATHERINE ELIZABETH HALL       | RANDALL E. AND CHRISTINA M.    | 12/19/2011 | HALIM JORDAN AYOBAMI AKINBOBOYE   | ABIOLA T. AND FAISAT I.          |
| 11/21/2011 | LIAM O'NEIL JABLONSKI          | RICHARD A. AND JODIE B.        | 12/19/2011 | ENZO EDWARD MARTUCCI              | WALTER E. AND DIANA M.           |
| 11/21/2011 | EZRA GEORGE MANSUR             | GABRIEL R. AND KAROLINE L.     | 12/20/2011 | WALEED KHAN                       | MUHAMMAD NAVEED AND NADIA        |
| 11/22/2011 | LIA NICOLE DRISCOLL            | THOMAS J. AND DIANA L.         | 12/20/2011 | JAY MARCUS                        | JACOB AND SOUMYA                 |
| 11/23/2011 | LUKE ERIC DOUGLAS              | ERIC W. AND LISA E.            | 12/20/2011 | MARIA EDUARDA CIRILO SILVA        | CLENILTON M. AND EDWALDILAINE L. |
| 11/23/2011 | EMMA FAITH FORTIER             | CHRISTOPHER D. AND KATHLEEN E. | 12/22/2011 | SEAMUS WILLIAM FITZMAURICE DEVAUX | DAVID W. AND DEIDRE F.           |
| 11/23/2011 | MATTHEW VINCENT POLTRINO, JR   | MATTHEW V. AND KAREN J.        | 12/22/2011 | ANDREW JOHN EMMERSON              | JEFFREY J. AND MAUREEN F.        |
| 11/27/2011 | SYNDIDORA ANGELA DELUCIEN      | ANSELOTOTY AND SYDALISE A.     | 12/22/2011 | FAYE ANNE MONAHAN                 | JOHN J. AND LEIGH K.             |
| 11/27/2011 | MOHSEN RAZA HUSAIN             | ALI RAZA AND SANA              | 12/23/2011 | HASSAN SHAKARCHI                  | MOHAMED JAWAD AND WAFI           |
| 11/27/2011 | AMAYA KALIA                    | AMAN AND IZABELLA              | 12/25/2011 | ERAM IBTAHAZ ALAM                 | MOHAMMAD A. AND ANWARA B.        |
| 11/28/2011 | EMMA BANAJ                     | SOKOL AND ALBANA               | 12/25/2011 | KENDALL JAYCIE CORMIER            | GARY S. AND DEBORAH L.           |
| 11/28/2011 | THOMAS MIRANDA DE ASSIS        | RODRIGO L. AND ERICA R.        | 12/26/2011 | MINAKO LAND                       | KEVIN M. AND KATIA L.            |
| 11/28/2011 | AYMAN NAZIH TAGEDDINE          | NAZIH H. AND SYRIANA H.        | 12/28/2011 | REBECCA OLIVEIRA DAMELO           | BISMARCK P. AND JULIANA O.       |
| 11/28/2011 | ISABELLA ROSE THOMPSON         | ALBERT B. AND KIMBERLY S.      | 12/29/2011 | NICHOLAS ROGER BEVAN              | PETER L. AND KATHERINE A.        |
| 12/1/2011  | BRENDAN KEITH BLACKMAN         | BRIAN K. AND LISA D.           | 12/29/2011 | JOYCE MARY CHAMMO                 | IBRAHIM Y. AND EIMAN Y.          |
| 12/2/2011  | ETHAN SPENCER BENJAMIN         | TODD L. AND MAUREEN            | 12/30/2011 | CHARLOTTE MARIE BRAY              | MARTIN W. AND PATTI L.           |
| 12/3/2011  | JIBRAN HASSAN                  | FARUKH AND MEHNAAZ             | 12/30/2011 | SALVATORE JOSEPH PIZZANO          | CHARLES L. AND KRISTIN M.        |
| 12/3/2011  | MICHAEL SCUDERY PIERRE-LOUIS   | PAUL AND RIDANA                | 12/31/2011 | KWAME ROBERT AMOAH                | ERIC O. AND LINDA N.             |
| 12/4/2011  | JONATHAN DRORY                 | NIR AND SIVAN                  |            |                                   |                                  |
| 12/5/2011  | MAJDOULEN SANA ALLAWI          | HAMID R. AND MERIEME           |            |                                   |                                  |
| 12/5/2011  | LEO FRANCIS GURTOWSKI          | STEPHEN W. AND PATRICIA M.     |            |                                   |                                  |
| 12/5/2011  | PRISCELLA HANI MSALLEM         | HANI G. AND PATRICIA R.        |            |                                   |                                  |
| 12/5/2011  | COURTNEY SOFIA WENSTROM        | RICHARD F. AND VIRGINIA        |            |                                   |                                  |
| 12/7/2011  | NOLAN THOMAS BOROFF            | THOMAS C. AND LINDSEY K.       |            |                                   |                                  |
| 12/7/2011  | BRENDAN WILLIAM RYAN           | JOSEPH T. AND REBECCA E.       |            |                                   |                                  |
| 12/7/2011  | ADELISA NIKOLE TOLI            | HARALLAMB AND KRISTJANA        |            |                                   |                                  |
| 12/8/2011  | GAVIN BRYCE ORLOFF             | HOWARD M. AND JOELLE A.        |            |                                   |                                  |

# MARRIAGES

Total Marriages: 161

## MARRIAGES RECORDED IN THE TOWN OF NORWOOD - 2011

|            |  |                                 |            |  |                              |
|------------|--|---------------------------------|------------|--|------------------------------|
| 01/01/2011 | DAWN MARIE BATTAGLIA<br>JASON PAUL CAFFELLE<br>Married by STEVEN PELLERIN, SOLMENIZER                  | BROCKTON, MA<br>BROCKTON, MA    | 03/22/2011 | ROBYN ELIZABETH GILCHRIST<br>DARLENE E MEYER<br>Married by PAUL W. EYSIE, JUSTICE OF THE PEACE           | NORWOOD, MA<br>NORWOOD, MA   |
| 01/01/2011 | DEVEN PATEL<br>FALGUN PATEL<br>Married by ALAN W. ULRICH, JUSTICE OF THE PEACE                         | NORWOOD, MA<br>NORWOOD, MA      | 03/22/2011 | ERENEU LITENSKI<br>JENNY KAROL FRAGA<br>Married by PAUL W. EYSIE, JUSTICE OF THE PEACE                   | CHICOPEE, MA<br>NORWOOD, MA  |
| 01/08/2011 | TIMOTHY WILLIAM SEIFERT<br>KENDRA JOAN ROMANOWICZ<br>Married by MICHELLE A LYDON, JUSTICE OF THE PEACE | NORWOOD, MA<br>NORWOOD, MA      | 03/26/2011 | LUANA ALVES MARCELO<br>JOE DOUGLAS REQUENA<br>Married by HELIO S FERREIRA, MINISTER OF THE GOSPEL        | NORWOOD, MA<br>STOUGHTON, MA |
| 01/14/2011 | ANDERSON MORONTA<br>CARMEN L GUZMAN<br>Married by ROSARIA SALERNO, JUSTICE OF THE PEACE                | BOSTON, MA<br>NORWOOD, MA       | 03/30/2011 | JAMES BRIAN KELLY<br>KAREN ANN WALSH<br>Married by PAUL W EYSIE, JUSTICE OF THE PEACE                    | NORWOOD, MA<br>NORWOOD, MA   |
| 01/15/2011 | SOULEYMANE GAYE<br>KATARZYNA MARIA<br>Married by PAUL W EYSIE, JUSTICE OF THE PEACE                    | NORWOOD, MA<br>NORWOOD, MA      | 03/30/2011 | WILLIAN R SOUZA<br>NATHALIA A ROCHA<br>Married by PR OZIAS DA SILVA, PASTOR                              | NORWOOD, MA<br>NORWOOD, MA   |
| 01/16/2011 | BETH ANN GRAHAM<br>CHARLES A LINDBERG<br>Married by CORNELIUS M MCRAE, PRIEST                          | NORWOOD, MA<br>NORWOOD, MA      | 03/30/2011 | JOSE A SILVA<br>MARISSOL DE PAULA<br>Married by PR OZIAS DA SILVA, PASTOR                                | NORWOOD, MA<br>NORWOOD, MA   |
| 01/22/2011 | SHANNAN MARIE FRUCI<br>KEVIN MICHAEL MARTINS<br>Married by REV ANTHONY V LUONGO, PRIEST                | WEYMOUTH, MA<br>NEW BEDFORD, MA | 03/31/2011 | RALPH HOWARD SPEAR, JR<br>NANCY HOLBROOK MAIER<br>Married by MICHELE R MULLEN, JUSTICE OF THE PEACE      | NORWOOD, MA<br>NORWOOD, MA   |
| 01/25/2011 | KAYLA M MOLINA<br>MAURO VESLEY ALVES DE FREITAS<br>Married by PAUL W EYSIE, JUSTICE OF THE PEACE       | FALL RIVER, MA<br>NORWOOD, MA   | 04/02/2011 | KEITHROY SYLVESTER BRADFORD<br>ALIKI LYRA EDWARDS<br>Married by R DIANNE SPAULDING, JUSTICE OF THE PEACE | BOSTON, MA<br>BOSTON, MA     |
| 02/19/2011 | MARLA JOYCE RUBIN<br>JONATHAN KLEIN<br>Married by SHOSHANA SPERGER, RABBI                              | NORWOOD, MA<br>NORWOOD, MA      | 04/03/2011 | MELISSA ANN JONES<br>STEPHEN PETER FLAVIN, SR<br>Married by THE REV R-JOHN BROCKMANN, REVEREND           | NORWOOD, MA<br>NORWOOD, MA   |
| 02/25/2011 | NATHALIE B HASSION<br>GEORGES SAMIR ALAGHA<br>Married by MICHELE R MULLEN, JUSTICE OF THE PEACE        | ARLINGTON, MA<br>WALPOLE, MA    | 04/08/2011 | CHRISTINE E HOPKINS<br>NICOLE R. SULLIVAN<br>Married by GAYLE A SMALLEY, JUSTICE OF THE PEACE            | NORWOOD, MA<br>NORWOOD, MA   |
| 02/25/2011 | MICHAEL D BOWERS<br>KIMBERLY ELLEN HALE<br>Married by CHRISTOPHER C HENES, JUSTICE OF THE PEACE        | NORWOOD, MA<br>NORWOOD, MA      | 04/09/2011 | KAREN KOHLER STARBIRD<br>AGOSTINO F GUARINO<br>Married by ELLEN M CLINTON, JUSTICE OF THE PEACE          | BUCKFIELD, ME<br>NORWOOD, MA |
| 02/26/2011 | JOHN FRANCIS MCKENNEDY<br>TARA LYNN WHITING<br>Married by JOHN L WELLS, JR, REVEREND                   | PLYMOUTH, MA<br>NORWOOD, MA     | 04/09/2011 | DEIDRA ANN DALEY<br>SEAN PATRICK MURPHY<br>Married by MICHAEL GORTON, CHAPLIN, USAF                      | NORWOOD, MA<br>NORWOOD, MA   |
| 02/27/2011 | GRAZIELA DE SALES<br>GUIBSON MAGALHAES<br>Married by HELIO S FERREIRA, MINISTER OF THE GOSPEL          | NORWOOD, MA<br>NORWOOD, MA      | 04/14/2011 | RABII M TABBARA<br>MANAL ALHAMIDI<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE                 | NORWOOD, MA<br>NORWOOD, MA   |
| 03/05/2011 | ALICIA LYNN SMITH<br>MARIO ARPINO<br>Married by THOMAS A WELCH, JUSTICE OF THE PEACE                   | NORWOOD, MA<br>NORWOOD, MA      | 04/16/2011 | MARIA ALEJANDRA MIRANDA<br>RYAN PATRICK O'TOOLE<br>Married by CORNELIUS M MCRAE, PRIEST                  | NORWOOD, MA<br>NORWOOD, MA   |

# MARRIAGES

|            |   |                                      |            |  |                            |
|------------|---|--------------------------------------|------------|--|----------------------------|
| 04/20/2011 | JASON R QUINN<br>LEAH KRISTEN PROCACCINI<br>Married by PAUL W EYSIE, JUSTICE OF THE PEACE                 | NORWOOD, MA<br>NORWOOD, MA           | 05/21/2011 | NATHAN ADAM LITCOF<br>ANN-MARIE GRACE RICHWINE<br>Married by PAUL W. EYSIE, JUSTICE OF THE PEACE       | NORWOOD, MA<br>NORWOOD, MA |
| 04/22/2011 | JOSEPH A DRISCOLL<br>JUDITH KAY GRINDELAND<br>Married by PAUL D LEWIS, SOLEMNIZER                         | NORWOOD, MA<br>BOSTON, MA            | 05/22/2011 | OTTO RICARDO SOTO<br>JASMINDER KAUR<br>Married by MICHELE R. MULLEN, JUSTICE OF THE PEACE              | NORWOOD, MA<br>NORWOOD, MA |
| 04/22/2011 | LUCIANA RIGHETTI PEREIRA<br>MARCELO ALMEIDA CHAVES<br>Married by PR. OZIAS DA SILVA, PASTOR               | NORWOOD, MA<br>NORWOOD, MA           | 05/29/2011 | THOMAS EDWARD GRIFFIN<br>SARAH ELIZABETH MCDONOUGH<br>Married by REV ANTHONY V LUONGO, PRIEST          | NORWOOD, MA<br>NORWOOD, MA |
| 04/29/2011 | SCOTT EDWARD CROTEAU<br>SHAWNNA D BELANGER<br>Married by JAMES M D'ATTILIO, JUSTICE OF THE PEACE          | NORWOOD, MA<br>NORWOOD, MA           | 05/29/2011 | KATHERINE LAZARIDES<br>TORBERT ZWIRNER<br>Married by REV FR DEMETRIOS E TONIAS, PRIEST                 | NORWOOD, MA<br>MELROSE, MA |
| 04/30/2011 | ROBERT PATRICK TAGGART<br>LOUELLA ANN CARDILLO<br>Married by REV LUZCELENIAR TIRADO, MEMBER OF THE CLERGY | NORWOOD, MA<br>NORWOOD, MA           | 06/03/2011 | JANEL I HEFLIN<br>VALERIO SERINO<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE                | NORWOOD, MA<br>NORWOOD, MA |
| 05/01/2011 | ALDO D'ANDREA<br>HELEN RUTH TILGNER<br>Married by MICHELE R MULLEN, JUSTICE OF THE PEACE                  | NORWOOD, MA<br>NORWOOD, MA           | 06/04/2011 | ERICH EDWARD SIRKOWSKI<br>DEBORA CRISTINA DASILVA<br>Married by HENRI E GOUGH, JUSTICE OF THE PEACE    | DEDHAM, MA<br>DEDHAM, MA   |
| 05/05/2011 | CHELSEA MICHELE CAPLES<br>MATTHEW ROBERT MCCUE<br>Married by PAUL W EYSIE, JUSTICE OF THE PEACE           | NORWOOD, MA<br>NORWOOD, MA           | 06/04/2011 | AMY ELIZABETH RONCO<br>RAYMOND J KELLY<br>Married by PAUL RONCO, ONE DAY SOLEMNIZER                    | NORWOOD, MA<br>NORWOOD, MA |
| 05/06/2011 | DAVID JOHN MADDEN<br>ELISE MARIE COMEAU<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE            | NORWOOD, MA<br>NORWOOD, MA           | 06/04/2011 | BARBARA THERESA NAUGHTON<br>MARK EDWARD NEEDHAM<br>Married by FRANCIS H KELLEY, PRIEST                 | DEDHAM, MA<br>DEDHAM, MA   |
| 05/06/2011 | JESSICA LYNN KONEFAL<br>JARED PELL BURWICK<br>Married by JOSEPH P SHEA, JUSTICE OF THE PEACE              | BOSTON, MA<br>BOSTON, MA             | 06/04/2011 | MARY GOUVEIA HOWARD<br>BRUCE GOFF WARGAT<br>Married by RICH BARDUSCH, PRIEST                           | TAUNTON, MA<br>TAUNTON, MA |
| 05/07/2011 | CHARLES J.C. KINCH<br>SONYA LYNN CLARK<br>Married by MATHIEU TEBO, ONE DAY SOLEMNIZATION                  | NORWOOD, MA<br>NORWOOD, MA           | 06/10/2011 | SUSAN MARIE QUINN<br>GEORGE THORNE CURTIS JR.<br>Married by LINDA WOODHOUSE, JUSTICE OF THE PEACE      | NORWOOD, MA<br>NORWOOD, MA |
| 05/14/2011 | CONCEPCION HERNANDEZ<br>JOSE M ROMAN<br>Married by DIVINA E NIEVES-MASSO, JUSTICE OF THE PEACE            | NORWOOD, MA<br>REVERE, MA            | 06/11/2011 | ALISSA JOANNE LASSELL<br>JOSEPH RICHARD KEHOE<br>Married by REV ARTHUR E LIOLIN, PRIEST                | NORWOOD, MA<br>NORWOOD, MA |
| 05/14/2011 | TIFFANY MARIE SALERNO<br>SPIROS DIMITRAKOPOULOS<br>Married by JOSEPHINE B ALMEIDA, JUSTICE OF THE PEACE   | BOSTON, MA<br>NORWOOD, MA            | 06/11/2011 | JESSICA MARIE CIPPERLY<br>CHRISTOPHER RICHARD PRATT<br>Married by GEORGE E SAVIN, JUSTICE OF THE PEACE | NORWOOD, MA<br>NORWOOD, MA |
| 05/15/2011 | KRISTEN N KARAFOTIAS<br>VASSILIOS G GLYKIS<br>Married by REV CLEOPAS STRONGYLIS, ARCHIMANDRITE DEAN       | NORWOOD, MA<br>NORWOOD, MA           | 06/12/2011 | JOSEPH TONY HANNA<br>SALY EL DAYAA<br>Married by JOHN J JANSKY, JUSTICE OF THE PEACE                   | NORWOOD, MA<br>NORWOOD, MA |
| 05/20/2011 | STEVE CHESTER PREFACH<br>NANCI JEAN WOODRUFF<br>Married by LAURENCE R PIZER, JUSTICE OF THE PEACE         | E. BRUNSWICK, NJ<br>E. BRUNSWICK, NJ | 06/12/2011 | ALDRICK NICHOLAS YAP LIM<br>IRENE JESSICA SANTOS ICUSPIT<br>Married by ARNEL F DIONEDA, PASTOR         | NORWOOD, MA<br>NORWOOD, MA |
| 05/20/2011 | SARA JANE GRIFFEY<br>THOMAS J STEELE<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE               | NORWOOD, MA<br>NORWOOD, MA           | 06/18/2011 | GARRETT BOHAN WARREN<br>LAUREN ANNE DIMARZIO<br>Married by GEORGE F CARLSON, PRIEST                    | NORWOOD, MA<br>NORWOOD, MA |
| 05/20/2011 | JOHN JACOB SPEIDEL<br>PATRICIA SOUSA-BATE<br>Married by MICHELE R. MULLEN, JUSTICE OF THE PEACE           | NORWOOD, MA<br>NORWOOD, MA           | 06/18/2011 | DAVID S. MACKINNON<br>DEBORAH P. ELDRACHER<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE      | NORWOOD, MA<br>NORWOOD, MA |

# MARRIAGES

|            |  |                                  |            |   |                                |
|------------|--|----------------------------------|------------|---|--------------------------------|
| 06/18/2011 | KRISTINA MARIE RYER<br>WALLACE DAVID LONG, III<br>Married by STEPHEN NAPIER, JUSTICE OF THE PEACE          | NORWOOD, MA<br>NORWOOD, MA       | 07/03/2011 | MARGARET HELEN DRISCOLL<br>DAVID PAUL CONOLE<br>Married by REV ROBERT W CONOLE, ROMAN CATHOLIC PRIEST       | DEDHAM, MA<br>LITCHFIELD, NH   |
| 06/18/2011 | MARK STANLEY ASTRACHAN<br>BARBARA SHARON HILL<br>Married by BRENDA S GITLIN, SOLEMNIZER                    | BARTLETT, NH<br>NORWOOD, MA      | 07/03/2011 | JONATHAN MARTIN BINDBEUTEL<br>DANIELLE NICHOLE CORMIER<br>Married by DONALD P GAGE, MINISTER                | PEMBROKE, MA<br>PEMBROKE, MA   |
| 06/18/2011 | ANDREA MICHELLE OAKES<br>MATTHEW WILLIAM NICHOLS<br>Married by DAVID C MICHAEL, PREIST                     | NORWOOD, MA<br>NORWOOD, MA       | 07/03/2011 | JOYCE ANN GILROY<br>PAULO SILVA BERCE<br>Married by LESLIE JOSEPH-GREENE, MEMBER OF THE CLERGY              | NORWOOD, MA<br>NORWOOD, MA     |
| 06/18/2011 | JONATHAN HILL KOPCHICK<br>KATIE ELIZABETH FLOYD<br>Married by REV CODY L STATEMA, MEMBER OF THE CLERGY     | CHESTNUT HILL, MA<br>NORWOOD, MA | 07/04/2011 | AMY ELIZABETH PARISI<br>NOEL MARTIN MCDONAGH<br>Married by ELEANOR F FERNANDS, JUSTICE OF THE PEACE         | NORWOOD, MA<br>NORWOOD, MA     |
| 06/18/2011 | ANDREW GERARD SUPER<br>MELISSA KATHLEEN OLEN<br>Married by ELIZABETH B GEMELLI, JUSTICE OF THE PEACE       | ROCHESTER, NY<br>ROCHESTER, NY   | 07/07/2011 | BRIANA MAXINE DURNING<br>EUDIMAR ISIDORIO DE SOUZA<br>Married by PAUL W. EYSIE, JUSTICE OF THE PEACE        | NORWOOD, MA<br>NORWOOD, MA     |
| 06/23/2011 | JOSEPH A. KAMMOUJ<br>ALBENA VALENTINOVA ORLOVA<br>Married by RICHARD W LAHAM, JUSTICE OF THE PEACE         | BOSTON, MA<br>BOSTON, MA         | 07/09/2011 | ROBERTO C. AMAYA<br>RUBY GIL<br>Married by FARLY YOVANY GIL BETANCLIR, PRIEST                               | BOSTON, MA<br>BOSTON, MA       |
| 06/25/2011 | PATRICK DENIS LANGAN<br>ANN MARIE HEAVEY<br>Married by MSGR PAUL T RYAN, PRIEST                            | QUINCY, MA<br>NORWOOD, MA        | 07/09/2011 | JENNIFER KATE CONNOLLY<br>RICHARD BRENDAN MEARN, JR<br>Married by REV JOHN CULLOTY, PRIEST                  | GRAY, ME<br>GRAY, ME           |
| 06/25/2011 | MICHAEL CHRISTOPHER LANG<br>ELIZABETH IRENE MCGUIRE<br>Married by DEACON CHARLES H BOWER, PERMANENT DEACON | NORWOOD, MA<br>NORWOOD, MA       | 07/09/2011 | JASON MICHAEL COVILLE<br>LAUREN KIMBERLY MCNALLY<br>Married by RICHARD F JONES, MEMBER OF THE CLERGY        | NORWOOD, MA<br>NORWOOD, MA     |
| 06/25/2011 | ANDREA MARIE RUMA<br>MICHAEL E HARRINGTON<br>Married by REV JAMES F DAVID, PRIEST                          | HAWTHORNE, CA<br>HAWTHORNE, CA   | 07/10/2011 | BELINDA LOUIS<br>MATHEW ALAN KILROY<br>Married by MARYANN DELORIA, JUSTICE OF THE PEACE                     | BOSTON, MA<br>DEDHAM, MA       |
| 06/26/2011 | IRENE SARANTEAS<br>WASSIM BASSALEE<br>Married by MIKAEL BASSALE, PRIEST                                    | BOSTON, MA<br>FRANKLIN, MA       | 07/15/2011 | BETH CASHMAN SINCLAIRE<br>CHRISTOPHER J. DUGDALE<br>Married by JUDITH L SWAHNBERG, MEMBER OF THE CLERGY     | WRENTHAM, MA<br>WRENTHAM, MA   |
| 06/26/2011 | AARON WELLS SHAW<br>JENNIMAE CRONAN<br>Married by REV ANTHONY V LUONGO, PRIEST                             | BEVERLY, MA<br>NORWOOD, MA       | 07/16/2011 | JEANNE MARIE KLEINBERG<br>TIMOTHY CHARLES BURKE<br>Married by REV JOHN SHERIDAN, PRIEST                     | NORWOOD, MA<br>NORWOOD, MA     |
| 07/01/2011 | PATRICIA C BARRY<br>JOHN G RYAN, III<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE                | NORWOOD, MA<br>NORWOOD, MA       | 07/16/2011 | CHRISTINE JEAN STANTON<br>SHREE KRISHNA LAMICHHANE<br>Married by SANDRA L GOLEBIEWSKI, JUSTICE OF THE PEACE | NORWOOD, MA<br>MALDEN, MA      |
| 07/02/2011 | AMY LYNN HAYES<br>JOSEPH F OVERBEY<br>Married by CAROL T ROBERTS, JUSTICE OF THE PEACE                     | NORWOOD, MA<br>NORWOOD, MA       | 07/17/2011 | CHRISTINE LYNN BIEGNER<br>KIMBERLY LYN VISCO<br>Married by MARY SCOTT WAGNER, CLERGY                        | NORWOOD, MA<br>NORWOOD, MA     |
| 07/02/2011 | KERIN MARIE CARTA<br>BRYAN WILLIAM YOUNG<br>Married by RICHARD R. CUNIO, JUSTICE OF THE PEACE              | NORWOOD, MA<br>NORWOOD, MA       | 07/17/2011 | GREGORY EDWARD FRANCIS<br>LINDIWE NCUBE<br>Married by JOSEPH H KAPLAN, JUSTICE OF THE PEACE                 | MANSFIELD, MA<br>MANSFIELD, MA |
| 07/02/2011 | KELSEY MARIE FAMOSI<br>RYAN CHARLES BOWER<br>Married by FRANCIS J CLOHERTY, CLERGY                         | NORWOOD, MA<br>NORWOOD, MA       | 07/22/2011 | JENNIFER A MALING<br>JOHN EDWARD MAHONEY<br>Married by JUAN CARLOS CASTANEDA, SOLEMNIZER                    | NORWOOD, MA<br>NORWOOD, MA     |
| 07/02/2011 | AMANDA LAUREN BURKE<br>JOSEPH ANTHONY COLELLA<br>Married by DANIEL P. MOLONEY, PRIEST                      | NORWOOD, MA<br>NORWOOD, MA       | 07/22/2011 | CASEY JOY MCNAMARA<br>VALENTINE PAUL FEENEY<br>Married by REV. JOHN P. CULLOTY, PRIEST                      | NORWOOD, MA<br>NORWOOD, MA     |

# MARRIAGES

|            |  |            |  |
|------------|--|------------|--|
| 07/23/2011 | ELIZABETH SARAH CULVERHOUSE<br>NORWOOD, MA<br>CASEY PATRICK NOVACEK<br>NORWOOD, MA<br>Married by DANIEL P MOLONEY, CATHOLIC PRIEST         | 08/20/2011 | REBECCA DENAHY PRENDERGAST<br>NORWOOD, MA<br>MICHAEL THOMAS BRENNAN<br>NORWOOD, MA<br>Married by JAMES M D'ATTILIO, JUSTICE OF THE PEACE |
| 07/23/2011 | LUANN MARIE DUESTERBERG<br>NORWOOD, MA<br>JOHN ANDREW COLBERT<br>NORWOOD, MA<br>Married by FATHER ROBERT S RIVERS, PRIEST                  | 08/21/2011 | WILLIAM DUNCAN PEDERSEN<br>NORWOOD, MA<br>PATRICIA RENA BOGGIA<br>JOHNSTON, RI<br>Married by ANDREW S. KROTINGER, JUSTICE OF THE PEACE   |
| 07/23/2011 | LUIS ENRIQUE MATOS<br>NORWOOD, MA<br>LIZBETH MARIE PAREDES<br>NORWOOD, MA<br>Married by REV LOUIS P ZINNGINTI, CLERGY                      | 08/26/2011 | LILIA GERSHGORIN<br>NORWOOD, MA<br>MICHAEL PEREZ<br>NORWOOD, MA<br>Married by MARCIA AZORES, JUSTICE OF THE PEACE                        |
| 07/29/2011 | SRDAN VUCIC<br>NORWOOD, MA<br>MAJA SAKAC<br>NORWOOD, MA<br>Married by JOHN J JANSKY, JUSTICE OF THE PEACE                                  | 08/27/2011 | CRYSTAL ROSE BERNIER<br>NORWOOD, MA<br>PAUL CHRISTOPHER MURRAY<br>WEYMOUTH, MA<br>Married by JOHN SHEA, SOLEMNIZER                       |
| 07/29/2011 | ERIN PATRICIA SWEENIE<br>NORWOOD, MA<br>JAMES WALTER CAMERON, JR<br>NORWOOD, MA<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE     | 09/02/2011 | KRISTINE ANN LAFFERTY<br>NORWOOD, MA<br>JOSEPH MICHAEL REEN<br>NORWOOD, MA<br>Married by REV. JOHN CULLOTY, PRIEST                       |
| 07/30/2011 | EDUARD PULAHA<br>NORWOOD, MA<br>YLLKA LLUKACEJ<br>NORWOOD, MA<br>Married by MICHELE R MULLEN, JUSTICE OF THE PEACE                         | 09/02/2011 | JOHN JOSEPH HALABI<br>NORWOOD, MA<br>JAMILY YOUSSEF ROUHBAN<br>NORWOOD, MA<br>Married by FREDERICK W. MACDONALD, JUSTICE OF THE PEACE    |
| 07/30/2011 | MARISOL RIOS<br>SOUTH EASTON, MA<br>BRIAN RICHARD HENDERSON<br>SOUTH EASTON, MA<br>Married by REV. JOHN P. CULLOTY, PRIEST                 | 09/03/2011 | CHRISTOPHE SAMSIA NJI<br>NORWOOD, MA<br>MERCY NYONGLEMA TITALANGA<br>NORWOOD, MA<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE  |
| 07/30/2011 | PATRICK ROMULUS<br>NORWOOD, MA<br>STACEY L SYLVESTER<br>NORWOOD, MA<br>Married by THOMAS A WELCH, JUSTICE OF THE PEACE                     | 09/03/2011 | ALYSON MARIE PYNE<br>NORWOOD, MA<br>SEAN PATRICK MCELROY<br>NORWOOD, MA<br>Married by REV. ANTHONY V. LUONGO, PRIEST                     |
| 07/30/2011 | KARA ROBIN KINOSIAN<br>HOUSTON, TX<br>DAVID ANDREW FLOYD<br>HOUSTON, TX<br>Married by REV PAUL D HELFRICH, PRIEST                          | 09/09/2011 | SHAWNA MARIE MACAULAY<br>NORWOOD, MA<br>MATHEW JASON LASZCZAK<br>NORWOOD, MA<br>Married by REV. JOHN P. CULLOTY, PRIEST                  |
| 07/30/2011 | JOHN C DIXON<br>WALPOLE, MA<br>MARGARET ELLEN LILJEDAHN<br>WALPOLE, MA<br>Married by PAUL CARON, RC PRIEST                                 | 09/10/2011 | ERIC W KIRCHBERG<br>NORWOOD, MA<br>KATE VAN ZYL<br>NORWOOD, MA<br>Married by FRANK H. MACDONALD, REVEREND                                |
| 08/02/2011 | LISA A KELLIHER<br>NORWOOD, MA<br>RAPHAEL DOS SANTOS<br>BOSTON, MA<br>Married by ROSARIA SALERNO, JUSTICE OF THE PEACE                     | 09/10/2011 | CYNTHIA ANNE CAMELIO<br>FOXBORO, MA<br>MARK DOUGLAS KISSELL<br>NORWOOD, MA<br>Married by VINCENT R. MAFFEI, PRIEST                       |
| 08/04/2011 | CLARISSA SALAZAR R. DE<br>BOSTON, MA<br>GUNDER ALBERT PEREZ<br>MASPETH, NY<br>Married by ARNEL F DIONEDA, PASTOR                           | 09/12/2011 | PAUL DAVID HIGGINS<br>BROOKLINE, MA<br>ROMELYN ANN OBLIGACION<br>BROOKLINE, MA<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE    |
| 08/07/2011 | CRISTINA NOELLE MATTIA<br>BOSTON, MA<br>DAVID LESTER ZAKRZEWSKI<br>BOSTON, MA<br>Married by REV PETER NOLAN, PRIEST                        | 09/16/2011 | SARA A SCHERMERHORN<br>NORWOOD, MA<br>JONATHAN M ERLANDSON<br>NORWOOD, MA<br>Married by CAROL T. ROBERTS, JUSTICE OF THE PEACE           |
| 08/11/2011 | TAMMY L TERRASI<br>NORWOOD, MA<br>DAVID JAMES COYLE<br>DEDHAM, MA<br>Married by PAUL W EYSIE, JUSTICE OF THE PEACE                         | 09/17/2011 | KEVIN GERARD O'LEARY<br>SHARON, MA<br>SARA ELISE MARKOPOULOS<br>SHARON, MA<br>Married by MSGR. PAUL V. GARRITY, PRIEST                   |
| 08/19/2011 | ARTHUR REBELO GUINDEIRA<br>NORWOOD, MA<br>CAITLIN ELIZABETH SINCLAIR<br>NORWOOD, MA<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE | 09/18/2011 | THOMAS J MULKERN<br>NORWOOD, MA<br>MAUREEN CLAIRE QUINN<br>DEDHAM, MA<br>Married by REV. ANTHONY V. LUONGO, PRIEST                       |
| 08/20/2011 | LOUISE CHRISTINA DERANEY<br>NORWOOD, MA<br>WILLIAM CHARLES LEWIS, SR<br>DEDHAM, MA<br>Married by LEONARD FINE, SOLEMNIZER                  | 09/18/2011 | KERRI ANNE SAUNDERS<br>NORWOOD, MA<br>FREDERICK ANDREW HAER<br>NORWOOD, MA<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE        |

# MARRIAGES

|            |   |  |            |   |                                     |
|------------|---|--|------------|---|-------------------------------------|
| 09/18/2011 | JOHN ROBERT HASERICK<br>BRIANA TOURJEMAN<br>Married by JOE EIDUSON, RABBI                                   | NORWOOD, MA<br>NORWOOD, MA             | 10/08/2011 | JUSTIN JON GWALTNEY<br>GILLIAN IRENE MACLEAN<br>Married by FR. TONY LUONGO, PRIEST                            | BRADFORD, RI<br>NORWOOD, MA         |
| 09/18/2011 | STEFANIE SHAY PUSHIES<br>JAMES RICHARD WEST<br>Married by ROBERT VEREECKE, PRIEST                           | CHESTNUT HILL, MA<br>CHESTNUT HILL, MA | 10/08/2011 | LISA M JOYCE<br>DANA FRANKLIN GREENE<br>Married by REV. JAMES C. GIBNEY, MINISTER OF THE GOSPEL               | NORWOOD, MA<br>NORWOOD, MA          |
| 09/18/2011 | IAN A. WELLS<br>KENDRA LEE OLOVSON<br>Married by DAWN JORDAN, JUSTICE OF THE PEACE                          | NORWOOD, MA<br>NORWOOD, MA             | 10/08/2011 | ELIZABETH SUSAN COLLINS<br>DANIEL MICHAEL TURCO<br>Married by JOHN A. PERRY, PRIEST                           | NEW YORK, NY<br>UPPER SADDLE RIVER, |
| 09/24/2011 | KYLE EDWIN SIMPSON<br>LAUREN MARCIA BRENT<br>Married by DEACON JOHN BRENT, DEACON                           | SCITUATE, MA<br>BOSTON, MA             | 10/09/2011 | MICHAEL CHRISTOPHER CONLEY<br>ADAHMA NICHOLE LUCAS<br>Married by BISHOP WILLIE H. HARDMON JR, PASTOR          | BOSTON, MA<br>BOSTON, MA            |
| 09/24/2011 | SARAH ANN SMITH<br>JAMES BRIAN MCALVIN<br>Married by MICHAEL W. LESCAULT, SOLEMNIZER                        | BOSTON, MA<br>BOSTON, MA               | 10/09/2011 | CHRISTOPHER ROBERT BEAUDRY<br>CHRISTINE TAYLOR<br>Married by RICHARD A. LOOMIS, JUSTICE OF THE PEACE          | BOSTON, MA<br>BOSTON, MA            |
| 09/24/2011 | OLUGBENGA OLUFEMI FADIPE<br>OLORUNTOMI LASAKI<br>Married by TIMOTHY M. ZIEGENHALS, MEMBER OF THE CLERGY     | NORWOOD, MA<br>NORWOOD, MA             | 10/11/2011 | MARY FRANCES ADAP MICALLER<br>ANTHONY VELASCO DE CELIS<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE | NORWOOD, MA<br>DOHA,                |
| 09/24/2011 | JENNIFFER JASMIN GALLEGOS<br>GIOVANNI ALEXANDER CABEZA<br>Married by LOURDES D. LOPEZ, JUSTICE OF THE PEACE | NORWOOD, MA<br>NORWOOD, MA             | 10/14/2011 | NYJAH ALIYAH WYCHE<br>FENDY ALEXIS<br>Married by REV. FRANTZY DELPHONSE, REVEREND                             | CAMBRIDGE, MA<br>BOSTON, MA         |
| 09/25/2011 | ALAINA MARIE SWANSON<br>THOMAS JAMES MANNING<br>Married by REV. JOHN CULLOTY, PRIEST                        | NORWOOD, MA<br>NORWOOD, MA             | 10/15/2011 | COLLEEN RUBY CAPODILUPO<br>DANIEL PEREZ DE LA GARZA<br>Married by HOLLIS A. PALMER, SOLEMNIZER                | BROOKLYN, NY<br>BROOKLYN, NY        |
| 09/25/2011 | PATTI HACKETT<br>ALEXANDER WATSON HUNTER<br>Married by REV. DR. DEBORAH L. CLARK, MEMBER OF THE             | NORWOOD, MA<br>NORWOOD, MA             | 10/16/2011 | NICOLE SIMONE CARDIN<br>DANIEL CHARLES KATZ<br>Married by CURTIS KNIGHT, JUSTICE OF THE PEACE                 | NORWOOD, MA<br>NORWOOD, MA          |
| 09/25/2011 | IRAKLI CAMI<br>NANCY MATA<br>Married by JANICE SLOAN RIOLO, JUSTICE OF THE PEACE                            | BOSTON, MA<br>BOSTON, MA               | 10/16/2011 | TONYA M. ODOM<br>TERRY CAMPBELL<br>Married by PAUL W. EYSIE, JUSTICE OF THE PEACE                             | NORWOOD, MA<br>NORWOOD, MA          |
| 10/01/2011 | DAVID JOSEPH O'BRIEN<br>LYNN MARIE OFGANT<br>Married by MSGR. PAUL V. GARRITY, PRIEST                       | NORWOOD, MA<br>NORWOOD, MA             | 10/18/2011 | KEVIN CLIFFORD HUGHES<br>MEREDITH MARIE KENNEDY<br>Married by JAMES W. FAHEY, PRIEST                          | NORWOOD, MA<br>N QUINCY, MA         |
| 10/02/2011 | WILLIAM RONALD MAZZONE<br>KIMBERLEY ANN HALL<br>Married by JANICE SLOAN RIOLO, JUSTICE OF THE PEACE         | NEEDHAM, MA<br>DEDHAM, MA              | 10/21/2011 | ANDREW CASIMIR STASIUM<br>CAROLINA ELISE KARDY<br>Married by REV. ANTHONY V. LUONGO, PRIEST                   | LIVERMORE, CA<br>LIVERMORE, CA      |
| 10/02/2011 | MENA YEHYA WAHBA<br>MARIAN LABIB MANSOUR<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE             | NORWOOD, MA<br>NORWOOD, MA             | 10/22/2011 | EMILY ELIZABETH HOWARD<br>DINO ANGELO PAPPAS<br>Married by VERY REV FR. JOSEPH KIMMETT, ORTHODOX PRIEST       | NORWOOD, MA<br>NORWOOD, MA          |
| 10/07/2011 | MARCONE R VENDRAMINI<br>PRISCILA ADRIANO SILVA<br>Married by GEORGE MAKKAS, JUSTICE OF THE PEACE            | NORWOOD, MA<br>NORWOOD, MA             | 10/22/2011 | BRIAN WILLIAM HARTY<br>JENNIFER PAULINE FAIRBANKS<br>Married by ARNOLD R. MEDEIROS, PASTOR                    | NORWOOD, MA<br>NORWOOD, MA          |
| 10/07/2011 | GINA MARIE HORNING<br>JACOB THOMAS BAZIRGAN<br>Married by REV. JAMES C. GIBNEY, MINISTER OF THE GOSPEL      | CRANSTON, RI<br>CRANSTON, RI           | 10/23/2011 | RAUL SANDINO CESPEDES<br>DENISE MEREDITH GOLDMAN<br>Married by NATHAN WEINER, SOLEMNIZER                      | NORWOOD, MA<br>NORWOOD, MA          |
| 10/08/2011 | ASHLEY JEAN DODD<br>BRIAN J SCHNEIDER<br>Married by REV. RICHARD S. DEVEER, PRIEST                          | NORWOOD, MA<br>NORWOOD, MA             | 10/29/2011 | ANTHONY MICHAEL ANNATONE<br>DEBRA ANN COPELL<br>Married by THOMAS GEYSER, MEMBER OF THE CLERGY                | WESTWOOD, MA<br>NORWOOD, MA         |

# MARRIAGES

|            |  |                               |            |  |                             |
|------------|--|-------------------------------|------------|--|-----------------------------|
| 11/05/2011 | DIANE AMARILLA<br>STATHIS PANOS<br>Married by REV. DOMINIC A. BARTHOLOMEW, PASTOR                      | NORWOOD, MA<br>NORWOOD, MA    | 12/10/2011 | MALLORY ANN ASTRELLA<br>DAVID ROBERT JONES<br>Married by JAMES M D'ATTILIO, JUSTICE OF THE PEACE   | NORWOOD, MA<br>NORWOOD, MA  |
| 11/10/2011 | ALAIN JAWDAT FARES<br>JENNIFER LEE STONE<br>Married by PAUL W. EYSIE, JUSTICE OF THE PEACE             | WALPOLE, MA<br>WILMINGTON, MA | 12/17/2011 | JANINE CARREIRO<br>MATTHEW LEONARD YOUNG<br>Married by FRANCIS J CLOHERTY, CLERGY                  | QUINCY, MA<br>QUINCY, MA    |
| 11/11/2011 | EDWARD G MORRISON<br>REGINA M WARD<br>Married by PAUL D. SNYDER, SOLEMNIZER                            | NORWOOD, MA<br>NORWOOD, MA    | 12/18/2011 | RONALD JOHN OLSON<br>PAULA MARIE CONSTANTINO<br>Married by JAMES M D'ATTILIO, JUSTICE OF THE PEACE | NORWOOD, MA<br>NORWOOD, MA  |
| 11/11/2011 | HENRY CLIFFORD VARNEY, JR<br>CATHERINE MARIE CURRAN<br>Married by ALEX GEORUNTAS, JUSTICE OF THE PEACE | BOSTON, MA<br>BOSTON, MA      | 12/23/2011 | PIYUSH MURLIDHAR KARWA<br>VARSHA BINANI<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE     | NORWOOD, MA<br>STAMFORD, CT |
| 11/11/2011 | STEVEN CONNOR<br>BARBARA ANN LANE<br>Married by PAUL W. EYSIE, JUSTICE OF THE PEACE                    | NORWOOD, MA<br>NORWOOD, MA    | 12/24/2011 | TAYLA MARIE MCNEAL<br>GEORGE KHALIL TOUMA<br>Married by MICHELE R MULLEN, JUSTICE OF THE PEACE     | NORWOOD, MA<br>NORWOOD, MA  |
| 11/12/2011 | KELLY MARIE BLANCHARD<br>ROBERT EDWARD HULL, JR<br>Married by HENRI E. GOUGH, JUSTICE OF THE PEACE     | NORWOOD, MA<br>NORWOOD, MA    | 12/30/2011 | BRADFORD G CARLSON<br>LESLEY JANE OCHLIS<br>Married by STODDARD H MELHADO, JUSTICE OF THE PEACE    | FITCHBURG, MA<br>ACTON, MA  |
| 11/12/2011 | KERRY ANN WEBBER<br>TERRY RICHARD SCALZO<br>Married by PAUL W. EYSIE, JUSTICE OF THE PEACE             | NORWOOD, MA<br>NORWOOD, MA    | 12/31/2011 | JOHN AYRES BIRTWELL<br>ZAHAROUA PANAGOPOULOS<br>Married by FR VASSILIOS BEBIS, PRIEST              | WALPOLE, MA<br>NORWOOD, MA  |
| 11/12/2011 | DANNA SHUKHMAN<br>EDWARD MICHAEL LYNCH III<br>Married by REV. ANTHONY V. LUONGO, PRIEST                | NORWOOD, MA<br>NORWOOD, MA    | 12/31/2011 | ANTHONY GEORGE ATHENS<br>ERIN O'BRIEN SMITH<br>Married by BARRY J GAMACHE, PRIEST                  | NORWOOD, MA<br>NORWOOD, MA  |
| 11/13/2011 | TRANDAFILIA IGNATIDIS<br>KEVIN P FOLEY<br>Married by FR. VASSILIOS BEBIS, PRIEST                       | DEDHAM, MA<br>NORWOOD, MA     |            |  |                             |
| 11/20/2011 | MELISSA DARA DUSHMAN<br>GREGORY JOSEPH HAYES<br>Married by NELSON GOLDIN, RABBI                        | NORWOOD, MA<br>NORWOOD, MA    |            |  |                             |
| 11/26/2011 | JAMES MIKEL DAVIDSON<br>SARAH LEE CONCREE<br>Married by JESSICA CHURCH-CONCREE, CLERGY                 | NORWOOD, MA<br>NORWOOD, MA    |            |  |                             |
| 11/26/2011 | MARY MAGDALENE SMITH<br>DUSTIN LEE PIZARRO<br>Married by REV ANTHONY V LUONGO, PRIEST                  | NORWOOD, MA<br>BOSTON, MA     |            |  |                             |
| 12/03/2011 | COURTNEY BRIANNE SULLIVAN<br>PETER MARTIN COSTELLO<br>Married by MARK R. HESSON, ROMAN CATHOLIC PRIEST | NORWOOD, MA<br>NORWOOD, MA    |            |  |                             |
| 12/03/2011 | AMANDA NICOLE COTTER<br>PATRICK E PENZA<br>Married by THE REV. SUSAN E. CARTMELL, CLERGY               | NORWOOD, MA<br>BOSTON, MA     |            |  |                             |
| 12/04/2011 | ROBERT JONATHAN PAGE<br>KULJIT TABRI<br>Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE            | NORWOOD, MA<br>WALPOLE, MA    |            |  |                             |
| 12/07/2011 | JACLYN MARIE PARI<br>AMIN JAWHAR<br>Married by PAUL W. EYSIE, JUSTICE OF THE PEACE                     | BOSTON, MA<br>NORWOOD, MA     |            |  |                             |

# DEATHS

## Vital Statistics

- 225** Were residents whose death occurred in Norwood.  
**383** Were non-residents of Norwood whose death occurred in  
**64** Were residents of Norwood whose death occurred  
in other towns.  
**672** Total Number of Deaths

## DEATHS RECORDED IN THE TOWN OF NORWOOD - 2011

|            |                           |          |            |                             |          |
|------------|---------------------------|----------|------------|-----------------------------|----------|
| 01/01/2011 | ROBERT JOHN CARR JR.      | 50 YEARS | 01/14/2011 | HELEN L. RONAYNE            | 80 YEARS |
| 01/01/2011 | THOMAS EDWARD GALLAGHER   | 74 YEARS | 01/15/2011 | JAMES R HARTY               | 30 YEARS |
| 01/01/2011 | JEANNETTE LEIGHTON        | 86 YEARS | 01/15/2011 | GASTON GRADY SHOEMAKER      | 92 YEARS |
| 01/01/2011 | DOLORES M. MORSE          | 80 YEARS | 01/15/2011 | GARY R SULLIVAN             | 59 YEARS |
| 01/01/2011 | JOSEPH P. PAOLA           | 87 YEARS | 01/16/2011 | LISA GODIN                  | 99 YEARS |
| 01/02/2011 | MILDRED A. CANNON         | 88 YEARS | 01/17/2011 | CHRISTOPHER JOHN HOLMES     | 21 YEARS |
| 01/02/2011 | REGINALD W. ETHRIDGE      | 50 YEARS | 01/18/2011 | GWENDOLYN ELLEN CRELLIN     | 96 YEARS |
| 01/02/2011 | PAUL J NICHOLSON          | 83 YEARS | 01/18/2011 | LAWRENCE E EGAN             | 75 YEARS |
| 01/02/2011 | DOROTHY D. NOLAN          | 89 YEARS | 01/18/2011 | LAURENCE KOGOS              | 81 YEARS |
| 01/04/2011 | MARY E MARKIS             | 93 YEARS | 01/18/2011 | ELIZABETH A PEARSON         | 92 YEARS |
| 01/04/2011 | JOSEPHINE ARVIN PULLMAN   | 92 YEARS | 01/18/2011 | BLANCHE M VOZZELLA          | 93 YEARS |
| 01/05/2011 | MILDRED EVELYN BOWEN      | 93 YEARS | 01/20/2011 | GEORGE JOSEPH ANZALONE      | 80 YEARS |
| 01/05/2011 | JOAN DOLINER              | 81 YEARS | 01/20/2011 | VIRGINIA EISNOR             | 79 YEARS |
| 01/05/2011 | RANDOLPH R FULLER         | 59 YEARS | 01/20/2011 | GERALD ROBERT FULLERTON     | 73 YEARS |
| 01/05/2011 | DORIS M MCANULTY          | 89 YEARS | 01/20/2011 | IRYNA LUCIW                 | 67 YEARS |
| 01/05/2011 | JULIE A MESSINA           | 45 YEARS | 01/20/2011 | MARIO MONTECALVO            | 92 YEARS |
| 01/06/2011 | RONALD A GRAY             | 59 YEARS | 01/21/2011 | FRANCIS M. FOLAN SR         | 95 YEARS |
| 01/06/2011 | ARLENE ELIZABETH LINDBLOM | 97 YEARS | 01/21/2011 | WILLIAM P. GARBETT          | 77 YEARS |
| 01/06/2011 | MARY A MCDONOUGH          | 84 YEARS | 01/21/2011 | THOMAS J MYRON, JR          | 77 YEARS |
| 01/06/2011 | NANCY W WORKMAN           | 79 YEARS | 01/21/2011 | MARTIN J. THORNTON          | 84 YEARS |
| 01/07/2011 | LAURA M NANNICELLI        | 93 YEARS | 01/21/2011 | NICHOLAS PAUL TOBICHUK SR.  | 92 YEARS |
| 01/07/2011 | JOSEPHINE O'LEARY         | 68 YEARS | 01/22/2011 | BRIDGET ELIZABETH MCFARLAND | 91 YEARS |
| 01/07/2011 | MADELYN J RANKIN          | 72 YEARS | 01/22/2011 | ALICE T QUINN               | 89 YEARS |
| 01/07/2011 | THOMAS A THORNTON         | 96 YEARS | 01/22/2011 | FRANCESCO RUGGERI           | 92 YEARS |
| 01/08/2011 | JOHN F GRIFFIN            | 74 YEARS | 01/23/2011 | HARRY J DENAPOLI            | 85 YEARS |
| 01/08/2011 | PHYLLIS MACDONALD         | 83 YEARS | 01/23/2011 | GEORGE R. DIONNE            | 78 YEARS |
| 01/08/2011 | HARRIETT E MANNING        | 57 YEARS | 01/24/2011 | LORRAINE R CHASE            | 65 YEARS |
| 01/08/2011 | LUCY J TANNER             | 89 YEARS | 01/24/2011 | MARY E. CURRAN              | 90 YEARS |
| 01/09/2011 | FAITH LOMBARDI            | 82 YEARS | 01/24/2011 | JACQUELINE LOUISE MORGAN    | 26 YEARS |
| 01/09/2011 | EDYTHE KROMAH ROBERTS     | 69 YEARS | 01/25/2011 | GLORIA B PULCINI            | 81 YEARS |
| 01/09/2011 | DAVID M THORP             | 57 YEARS | 01/27/2011 | DOROTHY J CUSHING           | 79 YEARS |
| 01/10/2011 | ANNA GLORIA BRUNT         | 88 YEARS | 01/27/2011 | MARGUERITE T REEVES         | 89 YEARS |
| 01/10/2011 | JEREMIAH P LUISE          | 75 YEARS | 01/28/2011 | TAI CHAU                    | 57 YEARS |
| 01/11/2011 | ANN E HAZLETT             | 87 YEARS | 01/28/2011 | HELEN M KUNTZ               | 87 YEARS |
| 01/12/2011 | DONALD E CHISHOLM         | 86 YEARS | 01/29/2011 | JOHN D DENAPOLI             | 93 YEARS |
| 01/12/2011 | HAROLD A WOOD             | 77 YEARS | 01/29/2011 | MILDRED MENDELSON           | 89 YEARS |
| 01/13/2011 | HELEN W FEENEY            | 92 YEARS | 02/01/2011 | FRANCIS GUASTALLI           | 82 YEARS |
| 02/01/2011 | WILLIAM T SHAHEEN         | 79 YEARS | 02/23/2011 | EVO J SACCHETTI             | 93 YEARS |
| 02/01/2011 | ANDREANA E SUSI           | 91 YEARS | 02/23/2011 | MAURICE M THOMAS            | 86 YEARS |
| 02/02/2011 | ELIZABETH NORTON          | 87 YEARS | 02/23/2011 | RONALD J WASSERMAN          | 81 YEARS |
| 02/03/2011 | STEVEN CLIFFORD GALLI     | 62 YEARS | 02/24/2011 | MILDRED A WHEELER           | 88 YEARS |
| 02/03/2011 | MARJORY L HILTZ           | 89 YEARS | 02/25/2011 | BARBARA D BAKER             | 70 YEARS |
| 02/04/2011 | RAYMOND L CARLSON         | 84 YEARS | 02/25/2011 | ETHEL ELSIE CURTIS          | 93 YEARS |
| 02/04/2011 | ROSEMARIE G LAZ           | 78 YEARS | 02/25/2011 | JODY S JOHNS                | 41 YEARS |
| 02/05/2011 | ROBERT W. TRIPP           | 82 YEARS | 02/25/2011 | ELEANOR EARTHROW LATHAM     | 87 YEARS |

# DEATHS

|            |                          |           |            |                            |          |
|------------|--------------------------|-----------|------------|----------------------------|----------|
| 02/06/2011 | DIANNE BARTOLUCCI        | 66 YEARS  | 02/25/2011 | GRACE A TOLLAND            | 84 YEARS |
| 02/06/2011 | LIBORIO J. BONURA        | 83 YEARS  | 02/27/2011 | LESLIE GREEN               | 64 YEARS |
| 02/06/2011 | CECILIA E. CARR          | 89 YEARS  | 02/27/2011 | ELIZABETH ANN MURRAY       | 58 YEARS |
| 02/07/2011 | JOHN E STRUMSKI          | 80 YEARS  | 02/28/2011 | MARJORIE GRACE LLOYD       | 93 YEARS |
| 02/08/2011 | ALVIN KENYON AVERY       | 90 YEARS  | 02/28/2011 | FRANCIS GERARD MCNAMARA    | 89 YEARS |
| 02/08/2011 | MARIE IMMACULA BENJAMIN  | 76 YEARS  | 02/28/2011 | ALFRED BRUCE WOOD          | 81 YEARS |
| 02/08/2011 | JOYCE O NATOLI-DEALMEIDA | 78 YEARS  | 03/01/2011 | JEAN ALBERT AUCOIN         | 83 YEARS |
| 02/08/2011 | MARY P O'SHEA            | 91 YEARS  | 03/01/2011 | CAROL G FLAHERTY           | 71 YEARS |
| 02/08/2011 | MICHAEL JOHN SERGEI      | 89 YEARS  | 03/01/2011 | HELEN SERRA                | 89 YEARS |
| 02/09/2011 | DAVID CIANCI             | 73 YEARS  | 03/02/2011 | JOAN E ABBERTON            | 83 YEARS |
| 02/09/2011 | WALTER J FITZGERALD      | 77 YEARS  | 03/02/2011 | BESS SYLVIA THEMO          | 80 YEARS |
| 02/09/2011 | LAWRENCE NICOLAS HILL    | 62 YEARS  | 03/03/2011 | RITA H RUMBEL              | 81 YEARS |
| 02/10/2011 | GLORIA H HODGE           | 91 YEARS  | 03/04/2011 | ELINORE M BATES            | 80 YEARS |
| 02/10/2011 | VINCENT JOSEPH HOWLEY    | 81 YEARS  | 03/04/2011 | VINCENZA COMMODORE         | 87 YEARS |
| 02/10/2011 | CATHERINE YAITANES       | 89 YEARS  | 03/04/2011 | RONALD B LEVEILLE          | 63 YEARS |
| 02/11/2011 | CHARLES P MCCARTHY       | 82 YEARS  | 03/04/2011 | STELLA M MCPHERSON         | 87 YEARS |
| 02/13/2011 | PAUL FRANCIS HAGAN       | 64 YEARS  | 03/05/2011 | LAWRENCE CHESTER           | 67 YEARS |
| 02/13/2011 | MARY ELIZABETH MIKULSKI  | 86 YEARS  | 03/05/2011 | VINCENT ANTHONY DIORIO     | 77 YEARS |
| 02/14/2011 | CONSTANCE E LETSCHER     | 71 YEARS  | 03/05/2011 | ORLANDO DIROMA             | 94 YEARS |
| 02/14/2011 | JAMES LUNDY              | 29 YEARS  | 03/05/2011 | JAMES JOSEPH GALLAGHER, JR | 62 YEARS |
| 02/15/2011 | GEORGE ALBERT MILLER     | 87 YEARS  | 03/08/2011 | MABEL N HADDAD             | 91 YEARS |
| 02/16/2011 | NANCY J LOURENCO         | 64 YEARS  | 03/08/2011 | MARY R KIEF                | 72 YEARS |
| 02/16/2011 | CATHERINE MCLAUGHLIN     | 81 YEARS  | 03/08/2011 | FRANK CHARLES PALILLA      | 86 YEARS |
| 02/16/2011 | MARGARET M SWEENEY       | 99 YEARS  | 03/09/2011 | ROBERT J BOSELLI           | 79 YEARS |
| 02/17/2011 | MARGARET L ALLEN         | 98 YEARS  | 03/09/2011 | GERTRUDE L GUALTIERI       | 86 YEARS |
| 02/17/2011 | PAUL A CIACIA            | 55 YEARS  | 03/09/2011 | DOROTHY M JENKS            | 80 YEARS |
| 02/17/2011 | CHARLES F FURBISH        | 82 YEARS  | 03/09/2011 | PATRICK SLAVEN             | 73 YEARS |
| 02/17/2011 | SHEILA M REDMOND         | 76 YEARS  | 03/10/2011 | RUTH C PRUELL              | 92 YEARS |
| 02/17/2011 | CLIFFORD L TATE          | 70 YEARS  | 03/14/2011 | EMILY S MARTYSHIUS         | 85 YEARS |
| 02/18/2011 | JOHN HAUGHEY             | 74 YEARS  | 03/14/2011 | ELLEN A. MONAGHAN          | 74 YEARS |
| 02/18/2011 | KATHRYN MARIE HOFFMAN    | 84 YEARS  | 03/15/2011 | CAROL A JOHNSTON-BRYDEN    | 47 YEARS |
| 02/18/2011 | FREDERICK J HOLMES       | 92 YEARS  | 03/15/2011 | PASQUALE SANTORO           | 65 YEARS |
| 02/18/2011 | DIANE D. STAFFIERI       | 54 YEARS  | 03/15/2011 | RICHARD P THOMPSON         | 83 YEARS |
| 02/19/2011 | LAWRENCE D ANZIVINO      | 85 YEARS  | 03/15/2011 | GLORIA B TREDWAY           | 92 YEARS |
| 02/19/2011 | MARY ELIZABETH DANE      | 79 YEARS  | 03/16/2011 | CHRISTOPHER R DONLON       | 16 YEARS |
| 02/21/2011 | DOMENICA HORNE           | 94 YEARS  | 03/16/2011 | HELEN T FARRELL            | 88 YEARS |
| 02/22/2011 | EDWARD CARRO             | 85 YEARS  | 03/16/2011 | DONALD F GIGGEY            | 88 YEARS |
| 02/22/2011 | KENNETH T SHALLER        | 65 YEARS  | 03/16/2011 | ROY AUGUST JOHNSON         | 91 YEARS |
| 02/23/2011 | ANNE CHERVOKAS           | 100 YEARS | 03/16/2011 | JEAN HENRIETTA MUNN        | 86 YEARS |
| 02/23/2011 | KEVIN P HUNT, SR         | 59 YEARS  | 03/16/2011 | DAVID KENNEDY WARREN       | 83 YEARS |
| 02/23/2011 | DANIEL MILLER            | 85 YEARS  | 03/17/2011 | ANNE FLORENCE CHAMBERS     | 90 YEARS |
| 03/17/2011 | IRENE P DIIESO           | 86 YEARS  | 04/08/2011 | EDWARD P MOORES, JR        | 68 YEARS |
| 03/17/2011 | ROGER FORD               | 83 YEARS  | 04/09/2011 | HAROLD W. BLOMBERG         | 82 YEARS |
| 03/17/2011 | PRISCILLA M MELISH       | 81 YEARS  | 04/09/2011 | LOUISE FOLEY               | 85 YEARS |
| 03/18/2011 | EDWARD A DIGGIN          | 90 YEARS  | 04/09/2011 | HELEN J NASHAWATY          | 89 YEARS |
| 03/19/2011 | MARY RITA CAMPBELL       | 86 YEARS  | 04/09/2011 | CHARLES C SOUSA            | 72 YEARS |
| 03/19/2011 | MARY E LUNN              | 73 YEARS  | 04/10/2011 | STANLEY J NEEDLEMAN        | 70 YEARS |
| 03/19/2011 | SUSAN EILZABETH MEAGHER  | 62 YEARS  | 04/20/2011 | EMIL A OSTROM, JR          | 84 YEARS |
| 03/21/2011 | MARGARET AGNES COLLINS   | 57 YEARS  | 04/22/2011 | CHRISTINE B ANDERSON       | 65 YEARS |
| 03/21/2011 | NATHAN HAROLD GLICK      | 83 YEARS  | 04/22/2011 | AGNES M DUGGAN             | 89 YEARS |
| 03/21/2011 | D SCOTT LAURIE           | 81 YEARS  | 04/22/2011 | BLAKE E FITZGERALD         | 57 YEARS |

# DEATHS

|            |                           |           |            |                       |           |
|------------|---------------------------|-----------|------------|-----------------------|-----------|
| 03/21/2011 | KARL J. PORAZZO           | 71 YEARS  | 04/22/2011 | MILDRED L TERPSTRA    | 69 YEARS  |
| 03/22/2011 | MARION R MCADAMS          | 84 YEARS  | 04/23/2011 | JOHN A CHANDLER       | 80 YEARS  |
| 03/24/2011 | FREDERICK A HOWARD        | 103 YEARS | 04/23/2011 | ARTHUR C HENRY        | 80 YEARS  |
| 03/24/2011 | MARY LOUISE PEREIRA       | 102 YEARS | 04/23/2011 | DAVID SUMNER WILLIS   | 87 YEARS  |
| 03/24/2011 | JOHN THOMAS VERDEAUX      | 60 YEARS  | 04/24/2011 | UBALDO COLELLA        | 84 YEARS  |
| 03/24/2011 | LAWRENCE W WILSON, JR     | 63 YEARS  | 04/24/2011 | HELEN T PRICE         | 89 YEARS  |
| 03/25/2011 | CAROL A CITRONE           | 64 YEARS  | 04/24/2011 | LORETTA L THOMAS      | 84 YEARS  |
| 03/25/2011 | FRANCIS G CLEAVES         | 59 YEARS  | 04/25/2011 | LENA A DIMARTINO      | 87 YEARS  |
| 03/26/2011 | MIRDZA STENDZENIEKS       | 91 YEARS  | 04/25/2011 | MARGARET M HAYES      | 88 YEARS  |
| 03/27/2011 | KAREN ELIZABETH SHEINGOLD | 47 YEARS  | 04/25/2011 | LAURA A LOMBARDO      | 95 YEARS  |
| 03/27/2011 | CHARLES F SWEETMAN        | 92 YEARS  | 04/26/2011 | PETER J BARTKEWICZ    | 92 YEARS  |
| 03/27/2011 | JULIANA SYMES             | 49 YEARS  | 04/26/2011 | MARY ELLEN GOLDBERG   | 61 YEARS  |
| 03/27/2011 | NATALJA A. TINCH          | 93 YEARS  | 04/26/2011 | RICHARD J HAND        | 77 YEARS  |
| 03/27/2011 | ABBY SUE ZEITLAN          | 49 YEARS  | 04/26/2011 | LEO F NAUGHTON        | 100 YEARS |
| 03/28/2011 | JOHN C MARTINSEN          | 52 YEARS  | 04/26/2011 | JAMES E PECARARO      | 81 YEARS  |
| 03/28/2011 | ANGELINA E WARREN         | 87 YEARS  | 04/26/2011 | DOROTHY I WATERMAN    | 91 YEARS  |
| 03/29/2011 | ANTHONY JOSEPH FRUCI      | 90 YEARS  | 04/27/2011 | JAMES J. DREW         | 23 YEARS  |
| 03/30/2011 | IDELLA M SUDHALTER        | 88 YEARS  | 04/27/2011 | STANLEY PALTER        | 80 YEARS  |
| 03/31/2011 | JOHN BREMER               | 94 YEARS  | 04/28/2011 | BERTHA J ABBOTT       | 80 YEARS  |
| 03/31/2011 | ISABEL M SHIPAL AUSKI     | 97 YEARS  | 04/28/2011 | MARGUERITE MARY BURNS | 81 YEARS  |
| 04/01/2011 | ANNE M CURRAN             | 82 YEARS  | 04/28/2011 | MARY F FOLAN          | 90 YEARS  |
| 04/01/2011 | CHARLES A LACORTI         | 82 YEARS  | 04/29/2011 | ERNEST FREDERICK      | 79 YEARS  |
| 04/01/2011 | KAREN L SINGER            | 53 YEARS  | 05/02/2011 | STEPHEN M CAWLEY      | 47 YEARS  |
| 04/01/2011 | RONALD WATT               | 89 YEARS  | 05/02/2011 | ELIZABETH P LAGO      | 88 YEARS  |
| 04/02/2011 | THOMAS JOSEPH KEADY       | 90 YEARS  | 05/03/2011 | MERLE L BECKER        | 75 YEARS  |
| 04/02/2011 | MARGARET C O'LEARY        | 94 YEARS  | 05/04/2011 | RITA A. COAKLEY       | 89 YEARS  |
| 04/02/2011 | HELENA M WENSTROM         | 98 YEARS  | 05/04/2011 | MARION C. DAILEY      | 84 YEARS  |
| 04/03/2011 | CLOTHILDE BELTIS          | 90 YEARS  | 05/04/2011 | ROBERT JAMES KINSELLA | 82 YEARS  |
| 04/03/2011 | HAZEL W FORD              | 93 YEARS  | 05/04/2011 | RICHARD MCGILL        | 80 YEARS  |
| 04/03/2011 | RITA YVETTE RAVINSKI      | 94 YEARS  | 05/04/2011 | ROBERT J PYNE         | 77 YEARS  |
| 04/04/2011 | MARY E HAYES              | 76 YEARS  | 05/04/2011 | RITA T TODESCA        | 83 YEARS  |
| 04/04/2011 | MARY M HIR                | 70 YEARS  | 05/07/2011 | LILLIAN LICTER        | 94 YEARS  |
| 04/05/2011 | VIRGINIA C GROSSO         | 87 YEARS  | 05/08/2011 | MARY H CHULLY         | 83 YEARS  |
| 04/05/2011 | FARGO HADAYIA, JR         | 80 YEARS  | 05/08/2011 | PAUL D'ESPINOSA       | 82 YEARS  |
| 04/05/2011 | CATHERINE M HUNT          | 89 YEARS  | 05/08/2011 | RIVA GORBACHOVA       | 80 YEARS  |
| 04/06/2011 | ROSA POLCARI              | 84 YEARS  | 05/08/2011 | MARILYN R PINKHAM     | 85 YEARS  |
| 04/06/2011 | IZETTA MAUDE REIS         | 101 YEARS | 05/09/2011 | JOHN J CANNEY         | 88 YEARS  |
| 04/07/2011 | JOHN S TURCHAN            | 93 YEARS  | 05/09/2011 | ANNA A DECEMBRELE     | 85 YEARS  |
| 04/08/2011 | MARIE LOUISE HOLZENDORF-  | 84 YEARS  | 05/09/2011 | MARY EILEEN FOLEY     | 83 YEARS  |
| 04/10/2011 | BOLES LAW SOKOLINSKI      | 79 YEARS  | 05/10/2011 | SUE FOX               | 91 YEARS  |
| 04/13/2011 | DAVID B. TUCKER           | 82 YEARS  | 05/10/2011 | GERTRUDE C SHARPE     | 92 YEARS  |
| 04/14/2011 | CLAIRE CECILE RAPOZA      | 86 YEARS  | 05/11/2011 | THEANO KOCI           | 74 YEARS  |
| 04/16/2011 | MARY C AMIRAULT           | 86 YEARS  | 05/11/2011 | IRIS MAE WEAVER       | 73 YEARS  |
| 04/16/2011 | DAVID G MILLS             | 81 YEARS  | 05/12/2011 | LEONARD F MORRIS      | 90 YEARS  |
| 04/17/2011 | DOROTHY A MURPHY          | 84 YEARS  | 05/12/2011 | MARY E ROGUSKI        | 96 YEARS  |
| 04/17/2011 | PETER TAYLOR              | 64 YEARS  | 05/13/2011 | JEAN BLAKE            | 84 YEARS  |
| 04/18/2011 | D SCOTT GOODE             | 53 YEARS  | 05/13/2011 | MILTON FACTOR         | 84 YEARS  |
| 04/19/2011 | STEPHEN J GILLIS          | 52 YEARS  | 05/13/2011 | DOROTHY S KRAYNACK    | 98 YEARS  |
| 04/19/2011 | ELAINE HARRIETTE POLLARD  | 74 YEARS  | 05/14/2011 | ILGA ZIGRITA VITINS   | 69 YEARS  |

# DEATHS

|            |                         |          |            |                            |          |
|------------|-------------------------|----------|------------|----------------------------|----------|
| 05/15/2011 | ROBERT F. LARKIN        | 77 YEARS | 06/16/2011 | JAMES R.C. MARSHALL, SR    | 84 YEARS |
| 05/15/2011 | MARCELLE MOORES         | 91 YEARS | 06/16/2011 | CONSTANCE J MARS LAND      | 57 YEARS |
| 05/15/2011 | MAO FEN LIU             | 80 YEARS | 06/16/2011 | YOLANDA PENA               | 78 YEARS |
| 05/16/2011 | PAUL J ANDERSON         | 83 YEARS | 06/16/2011 | MAYRE GRACE TUCCILLO       | 93 YEARS |
| 05/16/2011 | LORRAINE F DOHERTY      | 80 YEARS | 06/17/2011 | CAROLINE J IOANNILLI       | 93 YEARS |
| 05/17/2011 | LORRAINE M MATCHETT     | 62 YEARS | 06/17/2011 | JOAN L LYNCH               | 54 YEARS |
| 05/18/2011 | PAUL F MCSHANE          | 74 YEARS | 06/18/2011 | PHILIP MICHAEL ARONSON     | 60 YEARS |
| 05/18/2011 | JEAN F. WANG-LI         | 59 YEARS | 06/18/2011 | DEBBI O'KELLY              | 59 YEARS |
| 05/18/2011 | MARY E WATSON           | 75 YEARS | 06/18/2011 | DOROTHY MARIE ROSS         | 89 YEARS |
| 05/19/2011 | IDA J. GREENWOOD        | 77 YEARS | 06/19/2011 | JOSEPHINE D HUESTIS        | 82 YEARS |
| 05/21/2011 | GORDON V LUZIO          | 97 YEARS | 06/19/2011 | JOHN RICCI                 | 96 YEARS |
| 05/22/2011 | MARY K MENCHINSKY       | 88 YEARS | 06/19/2011 | THERESA SAVIO              | 82 YEARS |
| 05/22/2011 | BERNICE M ORDWAY        | 87 YEARS | 06/20/2011 | LEONA CARROLL              | 91 YEARS |
| 05/23/2011 | JOHN EDWARD DENEHY, JR  | 79 YEARS | 06/20/2011 | MARTIN KELLY               | 81 YEARS |
| 05/23/2011 | HAROLD F GOLDEN         | 74 YEARS | 06/20/2011 | RAYMOND F TOMILSON, JR     | 83 YEARS |
| 05/24/2011 | DOMENIC ALFANO          | 90 YEARS | 06/21/2011 | VIOLA V BRADLEY            | 84 YEARS |
| 05/25/2011 | VINCENT A PANETTIERE    | 68 YEARS | 06/22/2011 | MARY CARMEL O'NEILL        | 94 YEARS |
| 05/26/2011 | WILLIAM F KELLY         | 93 YEARS | 06/23/2011 | MARY K GOOD                | 79 YEARS |
| 05/26/2011 | KATHLEEN M PARMENTER    | 39 YEARS | 06/23/2011 | MARGARET E HAYES           | 87 YEARS |
| 05/26/2011 | EVELYN R SOMES          | 81 YEARS | 06/24/2011 | LESA A FIORENTINO          | 89 YEARS |
| 05/26/2011 | MARGARET M THOMSON      | 91 YEARS | 06/24/2011 | STEVEN M RAINERI           | 62 YEARS |
| 05/28/2011 | ELEANOR BARBATO         | 85 YEARS | 06/25/2011 | GERALD JOSEPH CLIFFORD     | 70 YEARS |
| 05/28/2011 | MARY A LANG             | 90 YEARS | 06/25/2011 | JOHN R O'MALLEY            | 68 YEARS |
| 05/28/2011 | RICHARD ARTHUR OLSON    | 66 YEARS | 06/27/2011 | SARAH E SCOFIELD           | 89 YEARS |
| 05/28/2011 | RICHARD F WOODHOUSE, JR | 85 YEARS | 06/29/2011 | MARY MCDONAGH              | 85 YEARS |
| 05/29/2011 | JANET MARIE ANDERSON    | 79 YEARS | 06/29/2011 | BARBARA A ROSS             | 77 YEARS |
| 05/29/2011 | RUTH GIGNAC             | 90 YEARS | 06/29/2011 | JOHN F STAMPFL             | 87 YEARS |
| 05/29/2011 | BEATRICE M ZOPPA        | 94 YEARS | 06/30/2011 | STEPHEN AHEARN             | 47 YEARS |
| 05/30/2011 | MARY E HACKER           | 88 YEARS | 06/30/2011 | RICHARD GROVES             | 74 YEARS |
| 06/01/2011 | MARY L. HALEY           | 82 YEARS | 07/01/2011 | DORIS T GIRARD             | 85 YEARS |
| 06/02/2011 | JANE P HOWARD           | 66 YEARS | 07/02/2011 | ROBERT GERARD DOLAN        | 84 YEARS |
| 06/02/2011 | WILLIAM J. THIBEAULT    | 74 YEARS | 07/02/2011 | FRANCIS W SEASTRAND        | 81 YEARS |
| 06/05/2011 | ROY W. JOHANSEN         | 59 YEARS | 07/02/2011 | JAMES W SIMS               | 94 YEARS |
| 06/05/2011 | LOIS A MCCARTHY         | 78 YEARS | 07/03/2011 | JOYCE CATHERINE TOPHAM     | 51 YEARS |
| 06/05/2011 | IVAN CHARLES WEBSTER    | 84 YEARS | 07/04/2011 | EMELIA M BEVIVINO          | 92 YEARS |
| 06/07/2011 | NICHOLAS DIESSO         | 87 YEARS | 07/04/2011 | EILEEN C SMITH             | 94 YEARS |
| 06/07/2011 | VIVIAN M KEPPEL         | 85 YEARS | 07/05/2011 | MARIA CARCHEDI             | 98 YEARS |
| 06/08/2011 | JOHN A D'ATTILIO        | 83 YEARS | 07/05/2011 | PATRICK J. MACDONALD       | 58 YEARS |
| 06/08/2011 | JAMES HERBERT ORAM, SR  | 71 YEARS | 07/05/2011 | PAUL E NYREN               | 89 YEARS |
| 06/08/2011 | WILLIAM E VAIL          | 87 YEARS | 07/06/2011 | ANNE C NEWMAN              | 95 YEARS |
| 06/10/2011 | PHYLLIS L. WEBBER       | 94 YEARS | 07/07/2011 | DONALD LEON JOHNSON        | 80 YEARS |
| 06/11/2011 | DOLORES E CLANCY        | 95 YEARS | 07/07/2011 | THOMAS E. VARITIMOS        | 74 YEARS |
| 06/12/2011 | JOANNE FARNUM           | 78 YEARS | 07/08/2011 | RICHARD HOWARD MACLEOD, JR | 42 YEARS |
| 06/13/2011 | MICHAEL EDWARD FOLEY    | 47 YEARS | 07/08/2011 | MAUREEN F O'BRIEN          | 50 YEARS |
| 06/14/2011 | SHOSHANA EHRLICH        | 94 YEARS | 07/09/2011 | THOMAS H BURKE             | 78 YEARS |
| 06/14/2011 | AGNES MAY SURETTE       | 95 YEARS | 07/09/2011 | KERRY ANNE CORRIGAN        | 44 YEARS |
| 06/15/2011 | ALMANDO J AMICI         | 96 YEARS | 07/09/2011 | MARY CHRISTINA RUSSO       | 91 YEARS |
| 06/15/2011 | GERTRUDE AGNES MILLER   | 96 YEARS | 07/10/2011 | JENNIFER MCDONALD          | 44 YEARS |
| 06/15/2011 | STEPHEN R. RYAN         | 80 YEARS | 07/11/2011 | MARY BERNADINE CAULEY      | 90 YEARS |
| 06/16/2011 | WILLIAM J CORREIA       | 62 YEARS | 07/11/2011 | HELEN RYAN                 | 81 YEARS |

# DEATHS

|            |                        |           |            |                               |           |
|------------|------------------------|-----------|------------|-------------------------------|-----------|
| 07/12/2011 | CATHERINE R BALSAMO    | 80 YEARS  | 08/21/2011 | SUSANA GUADIZ GALLARDO        | 71 YEARS  |
| 07/12/2011 | YUN YIU SETO           | 86 YEARS  | 08/21/2011 | KEVIN J SULLIVAN              | 43 YEARS  |
| 07/16/2011 | ALBERT CESARE MORELLI  | 85 YEARS  | 08/23/2011 | ROSALIE CHAVES SOUZA          | 79 YEARS  |
| 07/17/2011 | JULIA B RATTE          | 91 YEARS  | 08/24/2011 | KATHLEEN LOUISE MCNAMARA      | 90 YEARS  |
| 07/17/2011 | ROBERT YOUNG           | 75 YEARS  | 08/26/2011 | BARBARA GREEN                 | 90 YEARS  |
| 07/18/2011 | DOROTHY DAILEY         | 88 YEARS  | 08/28/2011 | ANTHONY J. VOLPE              | 79 YEARS  |
| 07/19/2011 | MARION M CALL          | 83 YEARS  | 08/29/2011 | FIDELI INFANTINO              | 84 YEARS  |
| 07/19/2011 | KATHRYN S FISHER       | 95 YEARS  | 08/31/2011 | CLAIRE E. CORLITO             | 77 YEARS  |
| 07/21/2011 | GLORIA F EPSTEIN       | 72 YEARS  | 08/31/2011 | JULIE A. FAHRENHOLT           | 48 YEARS  |
| 07/22/2011 | LEROY WARREN GEBHARDT  | 86 YEARS  | 09/01/2011 | ANNA L. STOCK                 | 80 YEARS  |
| 07/22/2011 | ANTHONY F GOUVEIA, JR  | 67 YEARS  | 09/02/2011 | ELIZABETH MCKENZIE VAAS       | 93 YEARS  |
| 07/22/2011 | DEMETRA M STINSON      | 42 YEARS  | 09/03/2011 | ALDONA GRUDINSKAS             | 84 YEARS  |
| 07/23/2011 | FRANCES MARIE BURKE    | 90 YEARS  | 09/03/2011 | RUTH V. HILLBERG              | 101 YEARS |
| 07/23/2011 | JAMES G HACKETT, JR    | 82 YEARS  | 09/03/2011 | MERRILL SYLVESTER HOHMAN      | 77 YEARS  |
| 07/23/2011 | MARGARET ZECHER        | 90 YEARS  | 09/03/2011 | PAUL L. MCNEIL                | 81 YEARS  |
| 07/24/2011 | FRANCIS J ALWARD       | 89 YEARS  | 09/03/2011 | PRANE MILERIS                 | 98 YEARS  |
| 07/24/2011 | RAYMOND FRANKLIN FLECK | 88 YEARS  | 09/04/2011 | JUDY R HENNINGTON             | 87 YEARS  |
| 07/24/2011 | ELEANOR WILLIS         | 86 YEARS  | 09/04/2011 | JEANNE S. O'BRIEN             | 78 YEARS  |
| 07/25/2011 | JOYCE ANN GILROY       | 57 YEARS  | 09/05/2011 | VERONICA A. CUMMINGS          | 102 YEARS |
| 07/26/2011 | ELLEN EGAN             | 71 YEARS  | 09/05/2011 | FLORENCE CATHERINE MARY       | 83 YEARS  |
| 07/26/2011 | RUTH ELIZABETH SMITH   | 100 YEARS | 09/06/2011 | HELEN AGNES FOLEY             | 82 YEARS  |
| 07/28/2011 | THOMAS M NEE           | 69 YEARS  | 09/07/2011 | VIJAY RAJA                    | 75 YEARS  |
| 08/03/2011 | MARY C BREEN           | 90 YEARS  | 09/08/2011 | CHARLES LEE                   | 49 YEARS  |
| 08/05/2011 | HELENA K CERUTI        | 90 YEARS  | 09/09/2011 | MORTON E. BLUMENTHAL          | 87 YEARS  |
| 08/06/2011 | AUDREY E HODGE         | 79 YEARS  | 09/09/2011 | KHANA ZASLAVSKY               | 90 YEARS  |
| 08/06/2011 | SHEILA M KELLEY        | 67 YEARS  | 09/14/2011 | STANTON E. CULL JR            | 72 YEARS  |
| 08/07/2011 | THOMAS W TAYLOR        | 31 YEARS  | 09/14/2011 | RONALD J. MACLELLAN           | 75 YEARS  |
| 08/08/2011 | ERNEST COSTA           | 85 YEARS  | 09/16/2011 | MARIA R. DASILVA              | 85 YEARS  |
| 08/08/2011 | HERBERT GUTTELL        | 88 YEARS  | 09/16/2011 | MARY F. DE LUCIA              | 95 YEARS  |
| 08/09/2011 | GEORGE V CURRAN        | 85 YEARS  | 09/16/2011 | YOLLAND TOUSSAINT             | 69 YEARS  |
| 08/10/2011 | KUNJAMMA JOHN          | 74 YEARS  | 09/17/2011 | CHESTER OLICE GAY             | 86 YEARS  |
| 08/10/2011 | HELEN PALMUCCI         | 84 YEARS  | 09/17/2011 | PATRICIA M. PRASSE            | 82 YEARS  |
| 08/11/2011 | KATHLEEN A KENNEDY     | 69 YEARS  | 09/17/2011 | MILDRED RITA ZANKOWSKI        | 86 YEARS  |
| 08/12/2011 | ANTHONY MICHAELIDIS    | 22 YEARS  | 09/18/2011 | GARY R. BAYLOR                | 58 YEARS  |
| 08/13/2011 | JOHN P BLATZ           | 85 YEARS  | 09/18/2011 | ROLAND KENT WOODBERRY         | 80 YEARS  |
| 08/15/2011 | OLGA KELLEY            | 82 YEARS  | 09/19/2011 | WILLIAM ANGELSON              | 82 YEARS  |
| 08/15/2011 | CARMINE PICCIRILLI     | 89 YEARS  | 09/19/2011 | JOSEPH IPPOLITO               | 85 YEARS  |
| 08/15/2011 | SHEILA A SHRUHAN       | 72 YEARS  | 09/19/2011 | SEAN PATRICK PUGH             | 19 YEARS  |
| 08/16/2011 | NANCY M PENZA          | 97 YEARS  | 09/19/2011 | GERTRUDE ELIZABETH SCHUESSLER | 91 YEARS  |
| 08/17/2011 | ARTHUR PAUL WRIGHT     | 84 YEARS  | 09/20/2011 | WILLIAM F NORMANDIN           | 82 YEARS  |
| 08/18/2011 | CLINTON B BATTERSBY    | 53 YEARS  | 09/21/2011 | STEVEN MCGEE                  | 51 YEARS  |
| 08/18/2011 | GEORGE MYRON LEXANDER  | 86 YEARS  | 09/21/2011 | ANNA FRANCES WHITNEY          | 93 YEARS  |
| 08/19/2011 | CALVERT E. CLARKE      | 87 YEARS  | 09/23/2011 | JENNIE MIKE                   | 91 YEARS  |
| 08/19/2011 | ALAN S EVANS           | 72 YEARS  | 09/25/2011 | JANE MARIE BENT               | 80 YEARS  |
| 08/19/2011 | JOSEPHINE FERRUGGIO    | 88 YEARS  | 09/25/2011 | PETER R. CURRAN               | 87 YEARS  |
| 08/19/2011 | GEORGE N FONDAS        | 80 YEARS  | 09/25/2011 | THEODORE GROSSMAN             | 65 YEARS  |
| 08/19/2011 | CONRAD L MUCCIARONE    | 72 YEARS  | 09/25/2011 | FRANCIS LEONE                 | 90 YEARS  |
| 08/20/2011 | HELEN CONROY-FRIEDMAN  | 95 YEARS  | 09/26/2011 | LAUREN ROBERTS                | 44 YEARS  |
| 08/20/2011 | KEVIN PHILLIP MORRISON | 21 YEARS  | 09/26/2011 | MARY E. TAMULIONIS            | 81 YEARS  |

# DEATHS

|            |                            |          |            |                             |           |
|------------|----------------------------|----------|------------|-----------------------------|-----------|
| 09/27/2011 | FRED A. BARRETT            | 83 YEARS | 10/24/2011 | PAUL R. MATCHETT            | 36 YEARS  |
| 09/27/2011 | ELAINE CLARK               | 93 YEARS | 10/24/2011 | MARGARET L. SOSTILIO        | 87 YEARS  |
| 09/27/2011 | JOHN EDWARD COLLINS JR.    | 70 YEARS | 10/25/2011 | ALICE MAE NUTTING           | 94 YEARS  |
| 09/28/2011 | EDWIN L. TRASK JR.         | 79 YEARS | 10/26/2011 | ROSE A. VITAGLIANO          | 91 YEARS  |
| 09/30/2011 | DONALD A. MCLEAN           | 87 YEARS | 10/27/2011 | RICHARD W. COGSWELL         | 82 YEARS  |
| 09/30/2011 | CHARLES LAWRENCE O'CONNELL | 83 YEARS | 10/28/2011 | HENRY O. JOHNSON            | 86 YEARS  |
| 10/01/2011 | CHARLOTTE M. HASKELL       | 78 YEARS | 10/29/2011 | VINCENT J. FONTANA          | 76 YEARS  |
| 10/01/2011 | NORMAN E. LEVESQUE         | 76 YEARS | 10/29/2011 | MELVIN L. LEWIS             | 80 YEARS  |
| 10/01/2011 | MAUREEN E. EKBERG          | 69 YEARS | 10/31/2011 | EILEEN MARY DUILIO          | 91 YEARS  |
| 10/01/2011 | LOUIS W. RUSCITTI          | 94 YEARS | 10/31/2011 | PATRICIA E. OLDHAM          | 60 YEARS  |
| 10/01/2011 | CHARLOTTE LAYTON           | 89 YEARS | 11/01/2011 | FRANCIS J. KEHOE            | 84 YEARS  |
| 10/02/2011 | CAREN M. MACINNIS          | 35 YEARS | 11/02/2011 | THELMA BEULAH MARCK         | 95 YEARS  |
| 10/02/2011 | DAVID M. CONNOLLY SR.      | 54 YEARS | 11/03/2011 | PRISCILLA L. BLUE           | 84 YEARS  |
| 10/02/2011 | JOHN L. GILLIS JR.         | 79 YEARS | 11/03/2011 | ANNA A. GAROFALO            | 92 YEARS  |
| 10/03/2011 | MILO J. ROGERS             | 76 YEARS | 11/03/2011 | ARCHIBALD C. LADE JR.       | 99 YEARS  |
| 10/03/2011 | CHARLES PAUL DOLAN         | 70 YEARS | 11/03/2011 | KYU YOUNG LEE               | 81 YEARS  |
| 10/03/2011 | ALICE M. MORGAN            | 83 YEARS | 11/03/2011 | MARY ELIZABETH RICHMOND     | 89 YEARS  |
| 10/04/2011 | A. FRANCES CAVANAUGH       | 88 YEARS | 11/04/2011 | DEREK C. BEGLEY             | 41 YEARS  |
| 10/05/2011 | JOHN JOSEPH FOLEY          | 79 YEARS | 11/04/2011 | FRANCIS XAVIER MCKEOWN      | 81 YEARS  |
| 10/05/2011 | ARLENE E. OLSEN            | 77 YEARS | 11/04/2011 | MARTIN J. VITKAUSKAS        | 92 YEARS  |
| 10/05/2011 | JOHN F. TANGNEY            | 78 YEARS | 11/05/2011 | RITA A. DIPIETRO            | 91 YEARS  |
| 10/06/2011 | PAUL R. HILL               | 80 YEARS | 11/05/2011 | BARBARA J. GOODWIN          | 88 YEARS  |
| 10/06/2011 | MONICA JUAN                | 82 YEARS | 11/05/2011 | BARBARA A. MARK             | 87 YEARS  |
| 10/08/2011 | WILLIAM HENDERSON BELCHER  | 73 YEARS | 11/06/2011 | FREDERICK F. BROWN          | 101 YEARS |
| 10/09/2011 | MARIE SYLVIA MACK          | 74 YEARS | 11/06/2011 | HERBERT E. CARTER           | 89 YEARS  |
| 10/10/2011 | ANDREW TZANOUDAKIS         | 66 YEARS | 11/08/2011 | URSULA E. DUGANIERO         | 78 YEARS  |
| 10/11/2011 | MARIE ST. CYR              | 72 YEARS | 11/08/2011 | JAMES N. FOLLIS             | 74 YEARS  |
| 10/11/2011 | SHIRLEY G. WEINTRAUB       | 82 YEARS | 11/08/2011 | EDWARD F. RIETZEL           | 45 YEARS  |
| 10/12/2011 | JOSEPH F. BOTAISH          | 76 YEARS | 11/09/2011 | JEREMIAH F. BARKER          | 57 YEARS  |
| 10/12/2011 | SAMUEL T. GIACOBBE         | 98 YEARS | 11/09/2011 | CARMELLA J. KELLEY          | 89 YEARS  |
| 10/12/2011 | ANNE GIARRATANO            | 88 YEARS | 11/09/2011 | ALBERT PASKELL              | 76 YEARS  |
| 10/12/2011 | THOMAS F. SMYTH            | 68 YEARS | 11/09/2011 | ROLAND C. SILVESTRI         | 93 YEARS  |
| 10/13/2011 | ERNEST F. STOCKWELL        | 87 YEARS | 11/10/2011 | GRANT ALEXANDER COS         | 87 YEARS  |
| 10/14/2011 | ANNE L. SULLIVAN           | 90 YEARS | 11/12/2011 | PHYLLIS B. CORRIGAN         | 92 YEARS  |
| 10/15/2011 | CLAIRE P. ENGLISH          | 88 YEARS | 11/13/2011 | THERESA A. DRAPEAU          | 80 YEARS  |
| 10/15/2011 | JACQUELYN A. GIROUARD      | 20 YEARS | 11/13/2011 | DIODENES CONCEPCION FLORES  | 78 YEARS  |
| 10/16/2011 | ANGELINA A. CUMMINGS       | 80 YEARS | 11/13/2011 | MARY E. LETTS               | 92 YEARS  |
| 10/16/2011 | MADELINE JOSEPH            | 87 YEARS | 11/14/2011 | JOHN J HART                 | 90 YEARS  |
| 10/16/2011 | GERALD F. MAHONEY          | 65 YEARS | 11/14/2011 | PHILIP WILLIAM KEOHANE      | 59 YEARS  |
| 10/18/2011 | RALPH L. KOLODNY           | 88 YEARS | 11/14/2011 | PATRICIA ANN MALLEY         | 71 YEARS  |
| 10/18/2011 | JOHN JAMES MCDERMOTT JR    | 85 YEARS | 11/15/2011 | VIRGINIA ANNA GUSTAFSON     | 88 YEARS  |
| 10/19/2011 | JAMES A. BARRETT           | 83 YEARS | 11/15/2011 | RICHARD J MCGONAGLE         | 66 YEARS  |
| 10/20/2011 | IRMA CIANNAVEI             | 88 YEARS | 11/15/2011 | VERNON FRANCIS MCKILLOP JR. | 79 YEARS  |
| 10/20/2011 | JOHN C. PADUANO            | 78 YEARS | 11/16/2011 | ROBERT BOULTER              | 85 YEARS  |
| 10/21/2011 | MARIE J. VITO              | 79 YEARS | 11/16/2011 | ROBERT F. JANGO             | 83 YEARS  |
| 10/23/2011 | JOHN PATRICK FOX           | 82 YEARS | 11/17/2011 | CARL L. JOHNSON             | 88 YEARS  |
| 10/23/2011 | MARION L. WELBY            | 85 YEARS | 11/17/2011 | DEANNA D. KELTER            | 72 YEARS  |
| 10/24/2011 | ARTHUR P. BELL             | 90 YEARS | 11/18/2011 | KEVIN J. DOODY              | 54 YEARS  |
| 10/24/2011 | JUDY P. MASON              | 43 YEARS | 11/20/2011 | ALICE ELLIOTT               | 89 YEARS  |

# DEATHS

|            |                             |          |            |                          |          |
|------------|-----------------------------|----------|------------|--------------------------|----------|
| 11/20/2011 | LEE DANIEL HALL             | 73 YEARS | 12/14/2011 | MARY P ADAMS             | 79 YEARS |
| 11/20/2011 | SIDNEY S YUEN               | 70 YEARS | 12/14/2011 | PAUL BREST WILSON        | 95 YEARS |
| 11/21/2011 | THIRZA LOUISE MEDEIROS      | 90 YEARS | 12/16/2011 | JUNE M. COLANTUONO       | 83 YEARS |
| 11/21/2011 | ANTHONY F. WALSH            | 79 YEARS | 12/16/2011 | FRANCIS M HOLLAND        | 48 YEARS |
| 11/21/2011 | LOUISE K. WISNIEWSKI        | 88 YEARS | 12/16/2011 | MARY LYONS               | 82 YEARS |
| 11/22/2011 | STUART L MANCHESTER         | 82 YEARS | 12/16/2011 | MATTHEW R SLANEY         | 21 YEARS |
| 11/22/2011 | BETTIE JANE SILVIS          | 86 YEARS | 12/19/2011 | BRIAN ARREDONDO          | 24 YEARS |
| 11/23/2011 | EDMOND G. CROWE             | 79 YEARS | 12/20/2011 | LOUIS RAYMOND HICKSON    | 62 YEARS |
| 11/23/2011 | GERARD R FLYNN              | 77 YEARS | 12/20/2011 | ANNA M LYDON             | 90 YEARS |
| 11/23/2011 | JAMES L. TAYLOR             | 48 YEARS | 12/20/2011 | JAMES T RONAN            | 73 YEARS |
| 11/24/2011 | A. JOSEPHINE CORCORAN       | 88 YEARS | 12/21/2011 | PAUL W HANRAHAN          | 74 YEARS |
| 11/26/2011 | ANDREA L KEELEY             | 66 YEARS | 12/21/2011 | LILLIAN A RAU            | 84 YEARS |
| 11/26/2011 | DAVID FRANCIS O'CONNELL, JR | 87 YEARS | 12/23/2011 | RICHARD JOSEPH MEDVESKAS | 68 YEARS |
| 11/26/2011 | ROBERT WILLIAM ROEHR        | 82 YEARS | 12/23/2011 | JOHN JOSEPH MOYNIHAN     | 88 YEARS |
| 11/26/2011 | ELEANORE J TUPPER           | 87 YEARS | 12/24/2011 | JOHN M DONAHUE           | 84 YEARS |
| 11/27/2011 | CARMELA M PILEGGI           | 86 YEARS | 12/25/2011 | HERBERT F CALLAHAN       | 66 YEARS |
| 11/27/2011 | IRMGARD A BISHOP            | 82 YEARS | 12/25/2011 | ROBERT E CRIMMINS        | 80 YEARS |
| 11/27/2011 | CATHERINE LORRAINE GOVERNO  | 83 YEARS | 12/25/2011 | FRANCIS CHARLES MASON    | 85 YEARS |
| 11/28/2011 | JOHN LEO MAGEE, SR          | 85 YEARS | 12/25/2011 | BEVERLY JEAN MEHLINGER   | 64 YEARS |
| 11/29/2011 | MARILYN M. MCVANE           | 77 YEARS | 12/26/2011 | LAURA MAY HILL           | 79 YEARS |
| 11/29/2011 | EDWARD P MORRISSEY          | 81 YEARS | 12/27/2011 | THOMAS J DELANEY         | 79 YEARS |
| 11/30/2011 | NOREEN P BURKE              | 51 YEARS | 12/27/2011 | ALISON E IRVING          | 24 YEARS |
| 11/30/2011 | EUNICE IRENE HANSEN         | 81 YEARS | 12/27/2011 | DONALD E PARSONS         | 77 YEARS |
| 11/30/2011 | JOHN M. HERLIHY             | 55 YEARS | 12/28/2011 | THOMAS P FOXX            | 78 YEARS |
| 11/30/2011 | KENNETH E WEBBER            | 85 YEARS | 12/28/2011 | SOPHIA CONSTANCE HADAD   | 94 YEARS |
| 11/30/2011 | HOSSEIN ZIRAKSABET          | 82 YEARS | 12/28/2011 | MARJORIE I PYNE          | 89 YEARS |
| 12/01/2011 | WILLIAM C WELTMAN           | 72 YEARS | 12/30/2011 | ROBERT S DAVID, JR       | 50 YEARS |
| 12/02/2011 | LOVE RITCHIE                | 87 YEARS | 12/31/2011 | MARY F. ROSELLA O'BRIEN  | 66 YEARS |
| 12/02/2011 | JOSEPH WARREN JR.           | 68 YEARS |            |                          |          |
| 12/03/2011 | ROY EDWARD CONNOR, JR       | 89 YEARS |            |                          |          |
| 12/03/2011 | DONSILIE FELICIANO          | 86 YEARS |            |                          |          |
| 12/03/2011 | SLEIMAN C. THOME            | 85 YEARS |            |                          |          |
| 12/05/2011 | JAMES F. COSTELLO           | 83 YEARS |            |                          |          |
| 11/12/2011 | PHYLLIS B. CORRIGAN         | 92 YEARS |            |                          |          |
| 12/06/2011 | EDWARD W. ABUCEVITCH        | 87 YEARS |            |                          |          |
| 12/06/2011 | PATRICK CURRAN              | 79 YEARS |            |                          |          |
| 12/06/2011 | FLORENCE N. RAMONAS         | 97 YEARS |            |                          |          |
| 12/06/2011 | THOMAS M. TOUHEY            | 74 YEARS |            |                          |          |
| 12/07/2011 | EVELYN EPSTEIN              | 95 YEARS |            |                          |          |
| 12/07/2011 | KENNETH F. GIRARD           | 87 YEARS |            |                          |          |
| 12/07/2011 | HENRY T. REID JR.           | 69 YEARS |            |                          |          |
| 12/08/2011 | HELEN A. KOLDYS             | 87 YEARS |            |                          |          |
| 12/08/2011 | HELEN G. MCLEOD             | 76 YEARS |            |                          |          |
| 12/09/2011 | DOROTHY LOUISE TURNER       | 86 YEARS |            |                          |          |
| 12/10/2011 | ALMA ANNE SHAGOURY          | 87 YEARS |            |                          |          |
| 12/10/2011 | ARTHUR JOSEPH WATSON, JR    | 68 YEARS |            |                          |          |
| 12/11/2011 | CAROL ARVID HULTMAN         | 77 YEARS |            |                          |          |
| 12/11/2011 | MILTON I. ZOLA              | 87 YEARS |            |                          |          |
| 12/13/2011 | ELEANOR E BUSALACCHI        | 96 YEARS |            |                          |          |

## NORWOOD SCHOOL COMMITTEE



Seated: Courtney Rau (Member); Paul Samargedlis (Chair); John Badger (Vice Chair)

Second Row: James Gormley (Member); Richard Kief (Member); Eleanor Travers (Member); Donna Doliner (Clerk)

# NORWOOD PUBLIC SCHOOLS

## NORWOOD PUBLIC SCHOOLS 2011 SYSTEM-WIDE ANNUAL REPORT

Dear Town Meeting Members:

This section of the Superintendent's Annual Report covers the calendar year January 1, 2011 through December 31, 2011 and summarizes major system-wide initiatives and activities. Following this section are reports from each of the Building Principals.

### SCHOOL COMMITTEE

The Norwood Public Schools is led by a seven (7) member School Committee consisting of the following individuals: Mark Joseph (Chair until he resigned from the Committee on June 27, 2011), John Badger (elected Vice Chair on October 26, 2011), James Gormley (elected to fill Mr. Joseph's vacancy on August 2, 2011), Richard Kief, William Plasko, Jr. (elected Vice Chair on June 22, 2011, took over as Chair on June 30, 2011 to replace Mr. Joseph and resigned as Chair on October 12, 2011), Courtney Rau, Paul Samargedlis (elected Chair October 26, 2011 to replace Mr. Plasko) and Eleanor Travers.

During the year, some of the issues the School Committee undertook were:

- Completed the construction of the new High School on time with a ribbon cutting ceremony in August and welcomed students to the new building on September 6, 2011 with a flawless opening;
- Participated in the very successful Last Hurrah, Come Say Goodbye to Old Norwood High Celebration where past and present administrators, teachers, parents, students and townspeople came to see the new High School and say goodbye to the old;
- Started to work on the FY13 budget early in the fall;
- Continued to work on new policies and review/update old policies for the Policy Book;
- Settled the 2011-2013 Norwood Teachers' Association Contract;
- Conducted the Superintendent's first year evaluation and approved the 2011-2012 Superintendent's Goals;
- Continued to monitor the SPED Transportation Program; and
- Reviewed the progress of the 2010-2012 School Improvement Plans for all schools.

The Norwood School Department operating budget for the 2011-2012 school year (FY12), as voted by Town Meeting, was \$34,345,233. Since the passage of the Educational Reform Act in 1993, the School Department budget exceeded Net School Spending. As always, difficult cuts were made in all line items in order to reach a budget that was approved by the School Committee and presented to Town Meeting.

### PERSONNEL

The 2011-2012 school year had the following changes at the administrative level: Joseph McDonough, Director of Buildings/Grounds, resigned on August 18, 2011 and was replaced by Dana Cotto as the Interim Director; Cindi Neilson, Special Education Coordinator, resigned on December 15, 2011 and was replaced by Christine Imani; Susan Looney, Elementary Math Curriculum Coordinator, resigned on June 30, 2011 and was not replaced due to budget cuts; Sean Danaher, Director of SPED Transportation, resigned on June 23, 2011 and was replaced by Sylvia Nogueira; Zeffro Gianetti, Principal of the Coakley Middle School, resigned on February 4, 2011 and was

replaced by Matthew Ehrenworth; and John Condlin, Principal of the Balch School, retired on October 30, 2011 and was replaced by Jean Selines.

### RETIREMENTS

For the period January 1, 2011 through December 31, 2011, the following individuals retired: **High School** – Michael Gallagher (Industrial Arts), Ann Scott (Para Professional); **Cleveland School** – Douglas Hooper (Custodian); **Oldham School** – Susan Keegan (Gr. 4), Patricia Palsic (Secretary); **Prescott School** – Beverly Hattis (Speech/Language); and **Willett Early Childhood Center** – Jayne Young (Team Chair).

### RESIGNATIONS

For the period January 1, 2011 through December 31, 2011, the following individuals resigned: **High School** – William Klements (English), Kelly Lydon (Nurse), James Gormley (Para Professional); **Middle School** – Scott Hopkinson (Adjustment Counselor), Lauren Ludman (English), Jennie Renna (SPED LD/DB), Suzanne Ryan (Housemaster); **Balch School** – Mary Kaelin (Gr. 3), Jennifer Soalt (Reading), Julie Bartlett (Secretary); **Callahan School** – Lisa Wiznitzer (Title One); **Prescott School** – Valerie Dukas, Janice Lee, Kayla McAlister (Para Professionals); **Willett Early Childhood Center** – Donna Brown (PK Team Chair & Speech); Eileen Ryan, Barbara McDonough (Para-Professionals); and **Specialists** – Katherine O'Toole (Elementary Music), Susan Penella (Technology – System-Wide Desktop Support).

### NEW STAFF

The 2011-2012 school year started with the following new staff to fill vacancies created by retirements, resignations, promotions and new positions: **High School** – Nita Desai (.5 FTE ELL), Robin Lowe (SPED Primary Skills), Emily Roberts (English), Julie Whitaker (Social Studies), Michelle Proulx (Nurse); **Middle School** – Tracy Callahan (SPED Inclusion), Lindsey Hayes (English), Diane Lockwood (Title One), Maura McGill (Library Media Specialist), Christopher Noce (.8 FTE Instrumental Music), Patrice Rose (.4 FTE Spanish), Erica Sasville (Adjustment Counselor), Katherine Seppa (SPED TASC); **Balch School** – Alyssa Kaplan (Reading); **Callahan School** – Kimberly Lee (.6 FTE Adjustment Counselor); **Cleveland School** – Catherine Howland (.5 FTE SPED Inclusion), Janet Lynch (SPED Pragmatic Learning Center); **Oldham School** – Joy Stacy (.5 FTE Title One); **Willett Early Childhood Center** – Emily Caille (PK Team Chair); **Shared Special Services**: Amy Bedard (Elementary String Music); and **Para-Professionals**: Courtney Lynch (High School), Debra Warren (Callahan), Kimberly Cottens (Cleveland), Jaclyn Small (Prescott), Jennifer Bradley, Amanda Michienzi, Alicia Osborne (Willett Early Childhood Center).

### ENROLLMENTS

The District provides services for three thousand four hundred eighty-one (3,481) students. Enrollment by grade as reported October 1, 2011 was: Pre-School-**93**; Kindergarten-**279**; Gr. 1-**297**; Gr. 2-**264**; Gr. 3-**253**; Gr. 4-**263**; Gr. 5-**222**; Gr. 6-**252**; Gr. 7-**238**; Gr. 8-**259**; Gr. 9-**285**; Gr. 10-**256**; Gr. 11-**294** and Gr. 12-**226**. Of this population, over six hundred students qualify for Special Education services which represent 17% of the total enrollment and two hundred twenty-five (225) students received ELL services which represent 5.5% of the total enrollment.

# NORWOOD PUBLIC SCHOOLS

## SPECIAL EDUCATION DEPARTMENT

The Norwood Public Schools provides a comprehensive array of services and programs to meet the needs of students ages 3 to age 22. Local funds, as well as state and federal grants, permit the Department to provide specialized instruction to students who meet eligibility standards under Individual Education Programs, 504, or Individual Health Plans. Special Education services are provided to a little over 600 students. The range of services offered within the system continues to expand as new technology, programs and curriculum offerings develop. The range of services also varies to meet the individual needs of each identified student. The Student Services Department, in conjunction with its staff, students and parents, continuously assesses the ever-changing needs of our students to explore new program development and to meet the needs of the students in the 21<sup>st</sup> century. The district is moving towards a more inclusive model for students with special needs with placements in the least restrictive settings. Through professional development, training and collaboration, teachers are implementing inclusive support throughout the district.

Special education students in Grades Pre-K-12 have access to the services of Special Education teachers, Speech/Language Pathologists, Occupational and Physical Therapists, Adaptive Physical Education Specialists and Adjustment Counselors. The Board Certified Behaviorist consults with both the special needs programs and staff throughout the district. Guidance Counselors in both the Middle and Senior High Schools work with students on course selection, learning and social issues, career and vocational planning and college placements. The Guidance staff plays a key role in transitioning students from the Elementary Schools to the Middle School, the Middle School to the Senior High and Senior High to college or the work environment. In addition, there are full-time nurses in each building who address the increasing medical issues facing our students. These nurses, under the direction of the Nurse Leader for the Department, conduct regular health and dental screenings throughout the school year.

## MCAS

MCAS was administered to 3,4,5,6,7,8 & 10<sup>th</sup> graders in April and May, 2011 and in October, 2011 the Dept. of Education released the test results. The following chart shows the percentage of students scoring at each Performance Level:

|                       | Proficient or<br>Higher |       | Advanced |       | Proficient |       | Needs<br>Improvement |       | Warning/<br>Failing |       |
|-----------------------|-------------------------|-------|----------|-------|------------|-------|----------------------|-------|---------------------|-------|
|                       | NPS                     | State | NPS      | State | NPS        | State | NPS                  | State | NPS                 | State |
| <b>Grade 3</b>        |                         |       |          |       |            |       |                      |       |                     |       |
| English/Language Arts | 65%                     | 61%   | 12%      | 11%   | 53%        | 50%   | 32%                  | 30%   | 3%                  | 9%    |
| Mathematics           | 70%                     | 66%   | 11%      | 14%   | 59%        | 52%   | 24%                  | 25%   | 5%                  | 10%   |
| <b>Grade 4</b>        |                         |       |          |       |            |       |                      |       |                     |       |
| English/Language Arts |                         |       | 63%      | 53%   | 11%        | 10%   | 52%                  | 43%   | 30%                 | 35%   |
| Mathematics           | 51%                     | 47%   | 20%      | 15%   | 31%        | 32%   | 44%                  | 42%   | 5%                  | 11%   |
| <b>Grade 5</b>        |                         |       |          |       |            |       |                      |       |                     |       |
| English/Language Arts | 74%                     | 67%   | 13%      | 17%   | 61%        | 50%   | 23%                  | 24%   | 2%                  | 9%    |
| Mathematics           | 66%                     | 59%   | 26%      | 25%   | 40%        | 34%   | 28%                  | 26%   | 6%                  | 15%   |
| Science & Technology  | 54%                     | 50%   | 14%      | 14%   | 40%        | 36%   | 38%                  | 36%   | 8%                  | 15%   |

|                       | Proficient or<br>Higher |       | Advanced |       | Proficient |       | Needs<br>Improvement |       | Warning/<br>Failing |       |
|-----------------------|-------------------------|-------|----------|-------|------------|-------|----------------------|-------|---------------------|-------|
|                       | NPS                     | State | NPS      | State | NPS        | State | NPS                  | State | NPS                 | State |
| <b>Grade 6</b>        |                         |       |          |       |            |       |                      |       |                     |       |
| English/Language Arts | 75%                     | 68%   | 22%      | 17%   | 53%        | 51%   | 17%                  | 23%   | 8%                  | 9%    |
| Mathematics           | 60%                     | 58%   | 24%      | 26%   | 36%        | 32%   | 25%                  | 25%   | 16%                 | 16%   |
| <b>Grade 7</b>        |                         |       |          |       |            |       |                      |       |                     |       |
| English/Language Arts | 79%                     | 73%   | 17%      | 14%   | 62%        | 59%   | 17%                  | 21%   | 5%                  | 6%    |
| Mathematics           | 52%                     | 51%   | 22%      | 19%   | 30%        | 32%   | 30%                  | 27%   | 18%                 | 22%   |
| <b>Grade 8</b>        |                         |       |          |       |            |       |                      |       |                     |       |
| English/Language Arts | 80%                     | 79%   | 22%      | 20%   | 58%        | 59%   | 13%                  | 15%   | 6%                  | 6%    |
| Mathematics           | 44%                     | 52%   | 14%      | 23%   | 30%        | 29%   | 34%                  | 27%   | 22%                 | 21%   |
| Science & Technology  | 30%                     | 39%   | 2%       | 4%    | 28%        | 35%   | 51%                  | 42%   | 20%                 | 19%   |
| <b>Grade 10</b>       |                         |       |          |       |            |       |                      |       |                     |       |
| English/Language Arts | 91%                     | 84%   | 40%      | 33%   | 51%        | 51%   | 7%                   | 13%   | 2%                  | 3%    |
| Mathematics           | 80%                     | 77%   | 46%      | 48%   | 34%        | 29%   | 17%                  | 16%   | 4%                  | 7%    |
| Science & Technology  | 64%                     | 67%   | 21%      | 20%   | 43%        | 47%   | 33%                  | 27%   | 2%                  | 7%    |

## TECHNOLOGY

All elementary school classroom computers were replaced with new Windows 7 PC's and LCD monitors, creating a more productive environment while utilizing updated software and web services. All elementary classrooms are equipped with Teacher Media Stations which include a laptop, projector and document camera. As indicated below, equipment from the old Norwood High School was shared with various schools and town department:

- Network switches and servers that were in good condition were shared with the Town's IT Department;
- Wireless equipment was relocated to the Middle School to enhance wireless capabilities;
- Seven Smartboards were installed in the elementary schools;
- Added 2-3 PCs and LCD monitors to each elementary school lab to meet the needs of increased class sizes;
- 25-30 PC's and LCD monitors were used to replace 8 year old elementary teacher PC's and CRT monitors in September;
- A computer lab at the Middle School was upgraded to newer, upgraded PC's and LCD monitors; and
- The relocation of the High School Foreign Language Lab to the Middle School has created a unique, robust foreign language listening and speaking lab.

The Middle School, competing for the first time, won 3 first place ribbons in the Regional History Day Competition. The competition involved website development, display boards and video productions, all utilizing computer services.

As a result of the state-of-the-art technology at the High School, in-service workshops were scheduled early in the year to familiarize the High School staff with classroom technology practices that will benefit student learning in the new environment.

# NORWOOD PUBLIC SCHOOLS / HIGH SCHOOL

## BUILDINGS & GROUNDS

The school system's district-wide recycling program continues in each school with students actively participating in community sponsored events such as the Styrofoam and Christmas Lights Recycling Initiatives sponsored by the Department of Public Works. Under the direction of Mr. Dana Cotto, Interim Director of Buildings/Grounds, our schools were landscaped and summer cleaning was completed for the first day of school. Over the summer the Department worked to ensure a smooth move from the former High School into the new building while relocating all useable items to the schools that would benefit from surplus furniture and supply items not needed in the new school. New lights were installed in the boys' locker room at the Middle School and network infrastructure put in place for a Point-of-Sale Lunch Room Service. The Callahan School benefitted from the use of Capital Outlay funds with the installation of new energy efficient lights in the classrooms and gymnasium, thereby reducing energy costs to that school.

## CURRICULUM DEVELOPMENT

Norwood educators across the system used their available in-service, department and grade-level meeting times to develop common assessments to be used throughout the year to monitor student progress towards meeting grade-level and content standards as aligned with the State's Curriculum Frameworks and the new National Common Core State Standards for Mathematics, English/Language Arts and Literacy. Schools identified for improvement by the State also focused on developing their intervention strategies in Literacy and Math for students who are not yet proficient in those areas. On a related note, our Special Education Department and staff have been working hard to implement inclusion across the system to assure greater access to the curriculum in the least restrictive environment.

## PROFESSIONAL DEVELOPMENT

Norwood has a comprehensive Professional Development Program. All teachers are provided with opportunities for professional development growth in-district and out-of-district. Our Professional Development Program is designed to provide Norwood educators with opportunities to expand their content knowledge and pedagogical skills, take risks, collaborate and share expertise. The main goals are to assist educators in improving student performance and achievement through highly qualified classroom instruction; acquiring new knowledge and skills to enhance performance; and meeting the state requirements for licensure/relicensure.

Each teacher new to the Norwood Public Schools is assigned a mentor to assist with his/her transition to the school system and our curriculum expectations. Each new teacher is also provided with a New Teacher Induction course. Under the leadership of the building principals, the administrative team, mentors and supporting staff, our new teachers are welcomed and provided with all necessary support, training, and materials to be successful in the classroom.

During the school year, the High School staff continued to work on the NEASC Accreditation process and utilized data to drive decisions regarding instruction and learning. The Middle School staff focused on inclusion and the RTI process and implementation. The elementary staff continued working on curriculum maps for Language Arts and Math through grade level

meetings. Data teams met in each building to use data to refine teaching and learning. The Special Education staff participated in Project Read, assessment workshops, CPR/AED, CPI training, differentiated instruction and Autism training. Technology workshops and Category trainings for English Language Learners instruction were offered to expand the expertise of our staff. All staff members are encouraged to complete an Action Plan for individual goals for professional development. We are extremely proud of the professional development programming we provide for our staff.

## CONCLUSION

The Norwood community continues to support our schools and came together to celebrate the opening of the new High School on the hill this past August. This new state-of-the-art school, together with a dedicated staff, provides our students with the opportunities they need to compete in a 21<sup>st</sup> century global economy while still carrying on the traditions of Norwood High School graduates who have gone before them. I look forward to continuing these traditions and building a strong school system that prepares our students for the future while maximizing all our available resources. My administration is committed to building a strong vision for the future that supports students at all levels of instruction.

Respectfully submitted,

James Hayden  
Superintendent of Schools

## NORWOOD HIGH SCHOOL 2010-2011 ANNUAL REPORT

We began the school year a bit nostalgic. Packing of books and supplies became the major focus of attention for all staff in preparation for our move in June to the new High School. Working closely with the School Council a number of goals were articulated in our annual School Improvement Plan and approved by the School Committee.

- Year two of the construction of the new Norwood High School was ongoing with a minimal amount of disruption to students and staff.
- Weekly site meetings were conducted with Agostini Construction, Compass Management, Ai3, and the building administrators.
- Work continued to respond to the concerns of the 2009 NEASC Evaluation Report and the Special Progress Report was submitted on February 1, 2011.

The Norwood High School administration and staff continues to work with the School Council, PTA, and Faculty Senate on all school related issues and policies. The School Committee continues to support our many initiatives and we appreciate their dedication and encouragement during the year. School closed in June, and we said goodbye to our old surroundings and look forward to entering the "new school on the hill" in September 2011.

## GUIDANCE DEPARTMENT

During the summer, work was done to enhance our *Freshman Seminar Program* which helps ease the 8<sup>th</sup> to 9<sup>th</sup> grade transition

# HIGH SCHOOL ANNUAL REPORT

and this year we added an Anti-Bullying component. The Department, along with the rest of the staff, prepared for our move into the new High School with much of the year being dedicated to preparing school records for the move into the new building. The Department Head and Vice Principal planned and implemented online course recommendations to help expedite the scheduling process which was a huge success. Other activities throughout the year included: (1) worked with grades 10-11 on the Career Exploration piece of Naviance "*Do What You Are Program*" which helped 10th graders identify their strengths and personality type through an interest inventory that was followed by a career identifier; (2) guidance work was done with 11<sup>th</sup> graders and the seminar was based on the college application process and college exploration through Naviance; (3) performed guidance lessons for grades 9-11; (4) sponsored a "*New Student Breakfast*" for transfer students; (5) The "*Guidance Unsung Hero*" award was created which highlights a student that has made a significant turnaround academically and/or behaviorally; (6) planned and developed a new and improved *Junior Parent Night* and offered a Financial Aid Night; and (7) ran "*Procrastination Nation*" every Wednesday after school from October-December to help students understand the college application process, allowed students to fill out their college applications with counselor assistance and Ms. Drummey made herself available to assist in the essay writing portion of the application process. The Student Support Team (SST) was officially created and met every other Wednesday to discuss at-risk students and developed improvement plans, created documents and forms to assist in the documentation of support, a flow chart and packet of information was created as manual for the SST, and this process was used throughout the year and was highly successful. The SST was able to prevent referrals for Special Ed thanks to the use of Student Success Plans and/or Curriculum Accommodation Plans.

## ENGLISH/LANGUAGE ARTS DEPARTMENT

The Department, along with the rest of the staff, concentrated on the first two Mission Statement Expectations: A1 (Writing) and A2 (Reading). As part of our response to A1, the Department for grades 6-12 implemented a color-coded writing system. By adding a visual component, and ensuring consistent use of terminology, teachers immediately saw improvement in the students' writing at all levels. Our reinstated *Summer Reading Program* was a success and we enjoyed the journals and projects passed in by the students in September. Our *Senior Electives Program* was also a great success and we will be offering all the electives again for 2011-2012. Because of the generosity of Infinity of Norwood, all of our students have access to an online SAT Prep Program through June of 2012 and students will be utilizing the program during class and may also do so at home. Once again in March we welcomed the Guidance Department into the 11<sup>th</sup> grade classes for an excellent presentation of, and hands-on experience with, the web-based college information program, Naviance. Ms. West's ELL classes made PowerPoint presentations to explore such topics as genocide as part of a *MAUS* unit; her beginning ELL students are completing a "*Sounds of English*" wall with student-created panels that feature one of 44 sounds in the English language and a selection of common words that feature that sound; and this year-long project has helped her beginning students with reading and pronunciation. Mr. Morneau's 10<sup>th</sup> grade class published a pocket-sized pamphlet of original "*found*" poetry called "*Wallet*," some of which will be published in the High School Magazine, *The Margins*. Ms.

Donovan had speakers come into one of her 11<sup>th</sup> grade classes to discuss the different communication skills necessary in a variety of jobs. She also uses her teacher web site extensively, ensuring that all students have the information they need to succeed. Mrs. Flemer continues to implement new and exciting technology in her classroom, including a student-created web site about *Night* and the Holocaust; her 10<sup>th</sup> grade Honors students communicated with a 10<sup>th</sup> grade class in Israel; and through ePals they exchanged mail, pictures, and video as well as had online discussions. Ms. Avedian's 11<sup>th</sup> grade AP students and Ms. Lozinski's 12<sup>th</sup> grade Utopian/Dystopian Literature students learned a great deal from their field trip to Walden Pond State Reservation in the fall after reading *Walden* by Henry David Thoreau; students took a tour of the national landmark and learned a great deal about Thoreau and the influence of his philosophies on the town of Concord, the United States, and the world; took a two mile hike around the pond, wrote observations about different aspects of the natural surroundings and enjoyed a Transcendental picnic, and wrote a piece of creative writing modeling Thoreau's style; and some AP students chose to visit Walden again in the spring and have decided to make a yearly pilgrimage there.

## FOREIGN LANGUAGE DEPARTMENT

In terms of curriculum development, Spanish teachers implemented a new program for Level 2 students which has more technology for students and teachers; staff created a course for struggling students and differentiated instruction and assessments to meet the needs of those students; a new program, IMAGINEZ, was also introduced during the last half of the school year for French 4 students which is a university level text and is the equivalent to what Spanish 4 students are using; French 5AP, Honors and College, piloted units from Face à Face which is also a university level text consistent with the communicative skills necessary for the changes to the French AP Language and Culture syllabus as mandated by the College Board; and the Italian 3 course was brand new this year. Ms. Kelley and Ms. Bohan worked collaboratively and planned a variety of experiences for Spanish 3 Honors and College students including a "*Town Day*" where students simulated shopping in a market place, converting currency and conversing in Spanish. Ms. Derrane collaborated with Ms. Drummey in an interdisciplinary effort between Spanish 5AP and Senior AP English where students in both classes read *One Hundred Years of Solitude* over the summer and in the fall they participated in a rich discussion of the author, the themes of the novel and the style of the novel. *National Foreign Language Week* and our *International Celebration* were huge successes and activities included: Spanish 5 Honors and College students partnered with Life Skills students to make quesadilla's and learn some Spanish; students participated in two Zumba classes during a long block that week; the 2<sup>nd</sup> Annual Jeopardy Challenge was held during a different long block; students watched a Foreign Short-Film Festival; classes participated in a door/room decorating contest; and 22 students were inducted into the Sociedad Honoraria Hispánica, 6 students were inducted into the Société Honoraire Française and 4 students were inducted into the National Latin Honor Society. Extracurricular activities included: (1) Mr. Evans travelling to Italy in April with 2 students and 1 parent; (2) Italian 2 and 3 students partnered with East Boston High School in December as East Boston High hosted exchange students from Italy and our students spent the day with the exchange students conversing in Italian and showing them sights in Boston; and (3)

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French 4 students created mini-French lessons for 5<sup>th</sup> grade students and visited each elementary school to give students a taste of what they would learn if they study French as 6<sup>th</sup> graders. The French Club met monthly and held conversation hours, sampled French food, watched French movies, played Petanque, and planned events for Poisson d'avril. Spanish students formed a Spanish Club and met biweekly to watch movies in Spanish, hold conversation hours, sampled Spanish and Latin foods, planned events for the Last Hurrah, celebrated Spanish and Latin holidays (Dia de los Reyes) and decorated sugar skulls for the Day of the Dead. Lastly, the Department congratulates the following students who won awards throughout the year: (1) National Italian Winner: Brigid Sandstrum; (2) National French Winners: Judlie Isidore, Samuel Harder, Ryan Clapp, Hayley Gundlach, Patrick Dieudonne, Dominique Nordquist, Reem Marhamo; (3) National Spanish Winners: Natasha Oliviera Tesch, Sean Carroll, Amanda Kelly, Alex Hartgrove, Tyler Goncalves, Jan Carlos Perez, Ian Quintana, Hannah Iscuspit, Rachel Obeid, Eva Ndreko, Douglas Quintana, Nicholas Martin, Tea Pasholi, Hinal Patel, Owen Smith, Katharine Tatar, Alexandra Carey, Daniel Cubelli, Casey Dziuba, Mike Travers, Billy Rydzewski.

## HISTORY/SOCIAL STUDIES DEPARTMENT

The school year began with the Annual Constitution Day celebration on September 17<sup>th</sup> and to commemorate the day each member of the Department connected their curriculum in some way to the United States Constitution. The main focus of professional development this year was spent resolving several NEASC recommendations, refining school-wide rubrics and developing common assessments in each subject area. Staff also prepared for the entry into the new High School and spent countless hours sorting and packing in preparation for the move as teachers diligently prepared for their classrooms to be relocated in the new building. The Department hosted the following activities throughout the year: (1) Mike Ryan (NHS '71), who works for the Office of Jury Commissioner, spoke to the Law classes and used a multi-media presentation to help students better understand the responsibilities of being a juror, as well as the foundations of our legal system; (2) Ms. Janet Applefield spoke to several US History II classes about her experience as a Holocaust survivor and the presentation was moving for all who attended; (3) the law classes had the opportunity to once again visit the Norfolk House of Corrections which successfully connected the curriculum to the real life application of studying law; (4) the Economics classes again operated five successful businesses where they demonstrated their entrepreneurial skills by creating, marketing, and selling their own products, which included tee-shirts, sweatshirts, and lanyards; (5) the World History and Cultures II course studied imperialism by baking cakes of Africa; (6) in the United States History courses, various projects included museum activities, creation of children's books, music projects for the 1960s and 1970s, and the "stock market game"; and (7) in the Government/International Issues classes, students wrote editorials on local issues, and wrote letters to Senators Kerry and Brown regarding current national issues. Lastly, Mrs. Cormier ran another successful Annual Town Government Day; elections were held leading up to the event; over 40 students spent the day shadowing members of local government to better understand how Norwood politics and government functions; a mock Town Meeting was held for student-elected town officials; and a mock School Committee Meeting was held where students got the chance to discuss some of the issues facing our school district today.

## MATHEMATICS DEPARTMENT

The following major curriculum initiatives were enacted in the Department during the school year: (1) a new course, standard-level Data Skills, was offered specifically to meet the needs of a group of students on Educational Proficiency Plans (EPP) in math who are struggling; Ms. Vuilleumier put in enormous amounts of time developing a curriculum, identifying resources, and planning; and together with Mrs. Mahoney, in an inclusion setting, the students are achieving proficiency through their hard work and the efforts; (2) the new state EPP requirements present a major initiative and numerous means are being employed to meet these dictates; the EPP test was administered and a number of 11<sup>th</sup> and 12<sup>th</sup> graders achieved mathematical proficiency through its usage; (3) the Algebra 2 course has been modified to include a section solely for 12<sup>th</sup> graders that addresses many of the State Frameworks and EPP requirements; and (4) the Intro to Algebra 2 course, Accounting classes, and technology classes have been revamped to address EPP concerns. Under the direction and teaching of Mr. Simon, the AP Computer Science class ran for the first time in about 5 years. Mr. Simon developed the curriculum, procured resources, and planned extensively for this course which was a success and is scheduled to run again next year. To better align with other communities and the mandates from the State, the math graduation requirement has been increased from two to three courses and Accounting can count towards one of these courses. Professional development consisted largely of preparations for the move to the new High School and meeting NEASC recommendations; staff developed and revised common assessments, analyzed student work, revised course outlines, and implemented new courses; and most math teachers also received training on the new Enoboard system that will be used in the building. Lastly, the Department congratulates the following students who won awards: (1) *Outstanding Math Students of the Year* – Bill Rydzewski (Class of 2011), Catharine Mueller (Class of 2012), Rachel Obeid (Class of 2013) and Samuel Harder (Class of 2014); and (2) *Rensselaer Medal Award* for the highest combined averages in Honors Precalculus and Honors Physics – Nick Martin (Class of 2012).

## SCIENCE & TECHNOLOGY EDUCATION DEPARTMENT

The Department continued to focus on preparing the 9<sup>th</sup> and 10<sup>th</sup> graders for the subject-based Science and Engineering MCAS Exams in Introductory Physics, Biology, Chemistry or Engineering and all students from the graduating class of 2011 fulfilled the state requirement for passing one of the MCAS Science exams. In order to better serve the students, the Department members are always engaged in an on-going improvement process and devoted time and effort on developing and improving curriculum, instruction and assessment. Recent curriculum changes included, but are not limited to: (1) the implementation of a new Physical Science textbook as well as course elective development; (2) Physical Science teachers revised our standards-based course to reflect the use of a new textbook to better prepare 9<sup>th</sup> graders for the Introductory Physics MCAS exam; and (4) in response to the need for more course electives, the Department offered additional sections in Human Anatomy, Forensics Science, Engineering, CAD Design and Robotics which focused on problem solving and investigative activity along with textbook use for content support and allows for an increased graduation requirement from two to three science courses for the class of 2013 when all students will take Physical Science and Biology or Biology and Chemistry and then have a third choice from Chemistry, Physics, Forensics Science, Engineering, or

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Human Anatomy & Physiology which will increase academic rigor. As the Department looked forward to moving into the new High School, they begin preparation for facilitating learning in a classroom/lab that has direct access to instructional technologies with all teachers receiving training on the new Enoboard system which provided them with a basic understanding for facilitating lessons with the new interactive technology. It is our goal to change and improve instructional practices with the use of the new technologies at the new High School. Also, in response to the NEASC Accreditation Report, the Department discussed and implemented instructional practices to better facilitate the teaching of reading and writing in the science classroom. Finally, teachers continue to analyze yearly MCAS exam data in order to revise and improve curriculum, instruction and assessment. In particular, teachers identify strong and weak content areas to guide necessary changes and inclusion teachers collaborated with their colleagues to produce assessments with both accommodations and modifications as appropriately needed.

## VISUAL ARTS DEPARTMENT

The Art Department has developed a strong Standards Based Curriculum at the High School for all art courses. For professional development this year, teachers worked on curriculum development, NEASC, preparing for the move to the new High School and watercolor. The following students received awards: *Albie Award* - Stephanie Creag and Steven LaGrant; *Visual Art Award* - Sandra Mastinggal; *Class Awards* - Mira Heckmann and Amber Pelletier (Drawing & Painting I), Bethany Nikolassy and Jessica Pinciario (Sculpture I), Brigid Sandstrum and Michael Scarotto (Computer Graphics I), Rachel Obeid (Drawing & Painting II), Kassidy Duffy (Computer Graphics II), Jessica Rubenstein (Sculpture II), Caroline O'Day (Drawing & Painting III), Dan Lasalvia (Computer Graphics III), Jennie Marinucci (Sculpture III). Michael Epstein represented the High School at the *Art Allstate* which is a juried competition at the Worcester Art Museum. The Student chapter of the National Art Honor Society inducted many new members in June. Lastly, many students participated in the following exhibitions: (1) thirty-two pieces of artwork were submitted to the *Boston Globe Scholastic Art Awards* and received the following awards Michael Epstein (Gold Key), Steven LaGrant, Daniel Lasalvia, Max Medina (Silver Keys) and Jacqueline Bussiere, Katie Creag, Stephanie Creag, Michael Epstein, James Hatchett, Samantha Hess, Daniel Lasalvia, Jennie Marinucci, Sandra Mastinggal, Gianna Pugliano, Rebecca Ramirez, Shivangi Shah (Honorable Mentions); (2) Drawing and Painting III and Computer Graphics III students created artwork for the Norwood Evening Garden Club members to create floral arrangements for "*Art in Bloom*"; (3) the 14<sup>th</sup> Annual Fine Arts Festival was held at the Apollo; (4) the *Century Dinner Club* featured 18 pieces of artwork from the High School and 10 pieces from the Middle School; (5) this is the third year for the exhibition of *Interpretation of F. Holland Day* at the Norwood Historical Society; (6) at the *Sunken Garden* of Grace Episcopal, the secondary Visual Arts Department had a Gr. 6-12 Sculpture Show; (7) artwork was displayed at both the James Savage Educational Center and Morrill Memorial Public Library throughout the year; (8) at the Sweeterie, artwork was displayed from mid-April through early June; and (9) the first student-run National Art Honor Society Exhibit was held at the Custom Art Framing on Central Street in May.

## HEALTH AND PHYSICAL EDUCATION DEPARTMENT

The Department continues to address the goals of good health,

fitness and positive decision making for all students, as the Department views this as a most critical age when many habits and attitudes around health and wellness are formed. The Department is also mindful of the increase in youth obesity rates as well as risks that adolescents confront and we use this in our planning and focus. This year we continued to use a formal rubric assessment which provides students, teachers and parents key assessment information on student's day-to-day work in the Physical Education classroom. Students are informed of the rubric during the first class in September and parents are made aware of it during "*Back to School Night*" and PTA evenings. The rubric has helped in many areas by providing a clear consistent tool for assessment, reduced the number of non-participants in Physical Education and set clear goals for students to improve on. This year, we embraced the new Massachusetts state law prohibiting bullying and during classes in September information sessions were held regarding the new law as well as a comprehensive overview of all aspects of bullying and students were also educated around reporting. In November, Mr. John Halligan spoke to our students, staff and parents/guardians about the dangerous outcomes bullying has and his passionate story about his son, Ryan, resonated with all. There was also a parent component during the evening where he shared important information in understanding cyber-issues related to bullying. This year we piloted grading in a trial run of some Physical Education classes which had students in selected classes receiving a number grade as opposed to a Pass/Fail grade and was implemented by putting more emphasis on actual Physical Education assessment and a new rubric. The feedback from this pilot was positive and seen as a success and we are hopeful to implement this fully across all Physical Education classes in the fall of 2011. Once again, space was limited due to the last year of construction of our new High School, so we utilized off-campus fields, neighborhood walking, the cafeteria (during non-lunch periods), occasionally a classroom, and the small gymnasium and weight room to provide our students with solid offerings to ensure classes were not interrupted.

During the fall, the 9<sup>th</sup> grade Health classes participated in a Library orientation program in conjunction with the Librarian where they were introduced to the library and were given research assignments based on their Health unit of study. Safety Resource Officer Rich Giacoppo spoke to all 11<sup>th</sup> grade Health classes about drinking, driving, the law and medical consequences and brought with him "*fatal vision goggles*" that actually simulates what it would be like if a person were legally drunk and had to perform a field test. Students use this class as an opportunity to ask questions regarding driving laws and involvement in the courts. Other Health activities included: (1) certification all 12<sup>th</sup> graders in CPR/AED; and (2) classes focused on Melanoma and the dangers of tanning, the Melanoma Foundation sponsored a contest for high schools in New England to encourage students not to tan for the prom and any high school that got 70% or more of its senior class to pledge "*not to tan in a tanning booth or out in the sun for the prom*" would be entered into a drawing for a cash award to be applied to the cost of the prom, Norwood High got over 80% to pledge, and this program began with an assembly program for 12<sup>th</sup> graders which had a panel of speakers; melanoma survivors and a dermatologist specializing in melanoma.

Respectfully submitted,  
George Usevich, Principal

# CMS ANNUAL REPORT

## DR. PHILIP O. COAKLEY MIDDLE SCHOOL 2010 -2011 ANNUAL REPORT

### STUDENT SERVICES

The Middle School is in the second year of the housemaster model which provides a consistent and proactive response to students with both academic and disciplinary concerns. The model has also promoted smaller learning communities within the school and has allowed the guidance counselors and housemasters to develop strong relationships with the students and families. Protocols for bullying were supported by both the Guidance Department and Housemasters and parents were consistently informed when their child was either the victim or the perpetrator of a bullying incident. Guidance counselors provided lessons to students to clarify what bullying was and how it would be handled, and much attention was given to the bystander role in any bullying incident. Consistency in following a district-wide protocol has resulted in immediate response and an unwavering consequence to all reported incidents. The Department continues to deliver guidance lessons with the following topics and initiatives presented during the school year: (1) The Image Plus Round-Table liaison, with the District Attorney's Office, continues to coordinate programs that provides strategies and information to help deter students from dangerous or inappropriate behaviors; provided programs on internet safety and cyber-bullying for both parents and students; and offered instruction in filing 51A reports to teachers as mandated reporters. (2) The Citizen of the Month Program continues to honor students monthly who exhibit good citizenship qualities and promote a positive culture in the Middle School, and at the end of the year they are given a certificate and parents are invited to attend a breakfast and formal presentation. (3) For the second year, each house holds an awards ceremony in the auditorium at the end of the term for perfect attendance, perfect homework, BUG (Bring Up a Grade) award, and unsung hero. Each term the students strive towards receiving an award and being recognized, and as the year progresses more students are recognized for their continued effort and success. (4) Over 90% of our 8<sup>th</sup> graders once again participated in the PINS Program (Partnership In Norwood Service) which encourages them to give back to the community by volunteering in many worthwhile fundraisers, community clean-ups, and school fairs. (4) In keeping with the service oriented theme, the faculty volunteers to mentor students who are struggling, or need adult support, in an after school program called Coakley Coaches. Teachers buy pizza or snacks and offer academic support, or simply enjoyable conversation, and have made a difference in the lives of many of our students by building relationships and trust with our students looking for direction and support. As a school community we strive to promote responsibility, academic achievement, and good citizenship as well as understanding and appreciation of diversity. We work towards building communication between home and school and encourage parents to give input and seek support. It is essential that the school, as a mirror of the community, exemplifies positive values and accountability for our students. We continue to strive toward academic excellence as well as social and emotional growth.

Lastly, a change in administration was initiated in November and when Mr. Gianetti announced he would be leaving for another district at the end of January. To replace Mr. Gianetti, Mrs. Ann Mitchell was appointed Interim Principal and Mr. Craig Chisholm was appointed Interim Housemaster in place of Mrs. Mitchell. We wish Mr. Gianetti well in his new endeavors.

### PTO

The PTO, along with Norwood Bank, funded the Homework Club which provided support to students unable to be independent in their homework assignments. This program is monitored by two staff members who provide direct instruction as needed to the students, and provides a quiet place for students to work on their assignments when one is not available at home. In addition, the PTO has been essential in providing much needed funds for enrichment programs and helped sponsor a breakfast program during the MCAS testing. The PTO's financial, academic, and community support is greatly appreciated.

### ENGLISH/LANGUAGE ARTS DEPARTMENT

The Department is invested in improving students' reading and writing abilities and strives to encourage students to become independent and conscientious readers and writers. The Department continued the development of a strong curriculum in ELA Enrichment and created the *First Annual Reading Rumble* and a *6<sup>th</sup> Grade Research Project*, both of which were huge successes. The Department also implemented a color-coded writing system for Grades 6-12. By adding a visual component, and ensuring consistent use of terminology, teachers immediately saw improvement in the students' writing at all levels. Once again the students completed the Department Writing Assessment, one prompt per grade, which assists teachers in evaluating each student's writing ability, specifically in the areas of content, organization and presentation. Ms. Siegel held the *Annual Literary Luncheon* which brings seniors from Norwood together with 6<sup>th</sup> graders, both groups read Milkweed, with the PTO purchasing all books, and a lively discussion continued over lunch. The students reentered the Scripts National Spelling Bee, under the guidance of Mr. Oliver, after a long absence. Many students also participated with a seniors group in a cross-generational poetry reading at Morrill Memorial Library. The 6<sup>th</sup> grade students participated in International Day and read Stargirl and the Green and Gold Teams read The Wrestling Game and students finished the year completing final projects demonstrating their knowledge of the novel's major themes. Also, Ms. Siegel's students held a Poetry Reading for their parents and the poems and food were excellent. The 7<sup>th</sup> grade students read A Christmas Carol and attended the High School Drama production at the Savage Center. All students also read Red Scarf Girl and completed various projects, including an interdisciplinary research project with geography classes and "da-zi-bao" propaganda posters. The Blue Team shared student work in a Poetry Jam and some students participated in the Will McDonough Writing Contest and the Jewish Traditions Essay Contest. A small group of students and team teachers read Hunger Games outside of class and discussed the novel over ice cream. Lastly, the 8<sup>th</sup> grade Gold and Green Teams read The Hobbit and some of the highlights were a stage in Ms. Mooney's room, costumes, and props. The students also studied Shakespeare's A Midsummer Night's Dream and were again entertained by the Shakespeare Now! Theatre Group performance. Ms. Manning's volunteer mission to Tanzania in October resulted in the exchange of letters between Green Team and Tanzanian students learning English.

### FOREIGN LANGUAGE DEPARTMENT

In terms of curriculum development, the Department continued to implement the new textbook series; worked together during common planning time meetings to discuss RTI in the classroom and how to collect data in order to assist students; updated

# ELEMENTARY SCHOOLS ANNUAL REPORT

curriculum maps and new curriculum guides were written; and members continue to collaborate in creating common assessments. The Foreign Language staff worked together to revitalize *National Foreign Language Week* with the following activities: (1) the PTO sponsored a performance by Manguito, (2) Ms. Caramelo led the 8<sup>th</sup> grade language students, as well as physical education students, in Zumba lessons; (3) students watched foreign films in order to be immersed in language and culture; (4) teachers planned “*language swaps*” which resulted in French students teaching French to Spanish students and vice versa; (5) 6<sup>th</sup> graders made posters to promote language learning; and (6) the entire school participated in a tee-shirt contest as well as a contest to identify celebrity mystery voices speaking in different languages. In addition, the staff helped plan and organize our *Annual Foreign Language Night* celebration honoring the rich, ethnic diversity of our schools and community. Throughout the year, Mr. Buhler conducted German lessons after school to interested students. Lastly, eight French students participated in the National French Exam with one student being named the Tableau d'Honneur winner and four other students receiving Honorable Mentions. Thirty-seven Spanish students participated in the National Spanish Exam with one student receiving a silver medal and twelve students receiving honorable mentions.

## HISTORY/SOCIAL STUDIES DEPARTMENT

The Department continued its development and implementation of common assessments at each grade level which stress both basic knowledge and critical writing skills and continued to refine the MCAS style writing assessments by creating mid-year and final exams to assess students as well as departmental benchmarks. In May and June, the Department worked diligently to develop long-block strategies for the upcoming school year. A hallmark of the new sequence for the curriculum will be the teaching of Civics at each grade level so that students leaving the 8<sup>th</sup> grade will have a basic foundation of local, state and national government; will understand civic participation and the fundamentals of our government and our legal system; and will have a basic knowledge of comparative governments. In addition, the Department is planning to introduce a “*Nations*” project in the 7<sup>th</sup> grade and the *National History Day Competition* to the 8<sup>th</sup> grade which will showcase the skills and creative ideas of our students. In the classroom, teachers led students on many creative learning projects that integrated the curriculum to real-life applications which included: (1) in September the Department took part in the nation-wide Constitution Day whereby each grade level investigated different aspects of the Constitution, celebrating the importance of the nation's founding legal document; (2) the creation of Japanese/Chinese artwork in Geography which included origami, traditional Japanese egg decorating, hanging Japanese fish, Sumi-e painting, and Chinese scrolls; (3) research and creation of African tribal masks in Geography; (4) participated in the “*Greek Olympics*” in Ancient Civilizations which incorporated Olympic style competitions into the curriculum; (5) created brochures on the golden age of Islamic Empires; (6) newspaper activity on the Protestant Reformation; and (7) did a town government project which applied the principles of feudalism to Norwood politics and government.

## MATHEMATICS AND COMPUTER DEPARTMENT

Work continued on the following initiatives that were started at the Middle School last year: (1) removed levels from 6<sup>th</sup> grade math classes so all students now take the same math class; (2) reduced the number of levels in 7<sup>th</sup> grade math to two levels so students

take either Pre-Algebra or Accelerated Pre-Algebra; (3) reduced the number of levels in 8<sup>th</sup> grade math to two levels so students take either Intro to Algebra or Accelerated Algebra 1; (4) lengthened class time from 44 minutes to 55 minutes; (5) added an additional math class for 6<sup>th</sup> and 7<sup>th</sup> graders which meets every other day; (6) changed the offering of computers to only 6<sup>th</sup> graders who meet for 60 consecutive days and then rotate through other classes; and (7) implemented inclusion in math classes having identified students. Some of the activities the students enjoyed were: the Continental Math League competitions, Pi day, and numerous other activities that were accomplished through the guidance and efforts of math department personnel.

In addition to teaching her computer classes, Ms. Serradas helped with the integration of technology in all curricula areas. She also was instrumental in the implementation of the Plato program and training.

## SCIENCE AND TECHNOLOGY DEPARTMENT

The Department continues to identify and analyze areas of curriculum, instruction, and assessment for improvement. Teachers analyzed the results from the 8<sup>th</sup> grade science MCAS exams to identify areas of strengths and weaknesses, adjust grade level content topics, and to design and revise common assessments for all science courses. The 6<sup>th</sup> grade science teachers implemented the use of a new textbook series, *Middle School Science Explorer* and will be implementing the use of the new textbooks in the 7<sup>th</sup> grade classrooms next year and in the 8<sup>th</sup> grade classrooms the following year. The new textbooks provide updated science content with engaging and informative illustrations as well as significant teacher resources and an on-line student version. The technology education teachers revised the 8<sup>th</sup> grade technology education curriculum to meet the needs of students within the new school schedule. In order to enhance classroom instruction and lab investigations, the teachers organized the following special presentations and fieldtrips: (1) The 6<sup>th</sup> grade science students enjoyed Carl Geden's presentation on States of Matter, while the Blue and Green teams traveled to the New England Aquarium for a tour and a Imax movie; (2) the 7<sup>th</sup> grade classes visited Patriot Place to walk the nature trail through the cranberry bogs and to practice their ability in problem solving by designing a prototype helmet; and (3) the 8<sup>th</sup> grade students attended a Skateboard's Action presentation that engaged students on topics related to conceptual physics, while the 8<sup>th</sup> grade Blue and Gold teams traveled to the Aquarium to view “*Under the Sea*”. Students from both 7<sup>th</sup> and 8<sup>th</sup> grades participated in a Regional Science Poetry Contest with two science students receiving awards for their poems.

## LIBRARY

The librarian worked with the Technology Department to: (1) overhaul the circulation process to take full advantage of the automated circulation system; (2) patrons were updated and barcodes printed for each patron so patrons and books could be scanned directly into the circulation system; (3) and the Library scheduling process was automated so teachers could access the school library calendar and reserve library use online. The librarian also worked with the English Department and Literacy Specialist to: (1) assist with *Reading Rumble*, a year-long reading incentive program, where she recommended the books each participant had to read, prepared quizzes for the semi-finals and prepared a Jeopardy style game for the final competition; (2)

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instituted research classes for all 6<sup>th</sup> grade students, offering 5 weeks of instruction for each student during supplemental English classes which included lessons on using the Big 6 research process; (3) cooperated with Ms. Siegel to run the *Annual Literary Luncheon*; and (4) assisted with the *Teachers as Readers Book Club* which met monthly from December to May. The librarian coordinated and ran the *Scholastic Book Fair* in the Fall which raised \$1800 that was used to buy graphic novels, audio books and sets of books on ancient peoples; and organized the *Summer Reading Book Fair* with Barnes and Noble so that students could purchase their summer reading books which earned \$300 for the library. Lastly, she assisted teachers with many projects, including 6<sup>th</sup> grade English Holidays, 7<sup>th</sup> grade English and Social Studies European Landmarks, and completed a research project on the cultural revolutions in China and the U.S, and 8<sup>th</sup> grade World Religions.

## FINE ARTS DEPARTMENT

The Drama Department ran rehearsals at the Savage Center throughout the summer for the annual High School/Middle School musical theater production. Four Middle School students joined close to forty High School students for the musical production *Sweeney Todd, student edition* with rehearsals held daily during July and August and the production was presented in September. In November, the Drama Club produced *Weird Tales*, a collection of short plays and in January the Broadway Junior version of *Guys and Dolls* was performed.

Staff and curriculum changes played a big part in the Music Department this year. Choral Director Chris Martin restructured the Choral Program to offer a general 6<sup>th</sup> grade chorus, a combined 7<sup>th</sup> and 8<sup>th</sup> grade girls' chorus, a combined 7<sup>th</sup> and 8<sup>th</sup> grade boys' chorus, a mixed 7<sup>th</sup> grade chorus and a mixed 8<sup>th</sup> grade chorus. This restructuring proved to be a huge success allowing for a more sequential approach to adolescent vocal development and the ability to select more appropriate repertoire. Congratulations to the following groups and students for their outstanding accomplishments: (1) two Middle School Extra Curricular Choirs, the mixed 8<sup>th</sup> Grade Choir, Honor Choir and Men's Choir attended the *MICCA Choral Festival* and received Silver Medals; (2) All three Choirs went to the *Great East Festival* in May and received Gold Medals; (3) the Jazz Band participated in *MAJE* and were awarded a Gold Medal; and (4) the following students were selected to participate in the *Southeast Junior Festival Music Festival* - Isabella Aspinwall, John Blake, Amber Chisholm, Erin Crowley, Matthew Eckhardt, Brian McDonough, Andrew Millin, Rachel Smith, Joseph Sweeney, Jessica Thompson, Benjamin Wong, Jeffrey Wood (Chorus); Meghan Ferris, Daniel Sullivan on French Horn, and Charlotte Rivard on Cello (Orchestra); and Michele Daly on Clarinet and Matthew MacKenzie on Tenor Saxophone (Band).

## HEALTH/PHYSICAL EDUCATION DEPARTMENT

The Department continues to address the goals of good health, fitness and positive decision making for all students because this is a critical age when many habits and attitudes around health and wellness are formed. We are ever mindful of the increase in youth obesity rates in the U.S. and use this in our planning and focus which is something that will continue to guide us as we promote lifetime health issues. The Physical Education curriculum continues to focus on the individual student with the fitness testing in the spring. Students prepare during the school-year for this assessment. As in the past, the Department focused on the *President's Council on Physical Fitness and Sports Standards* that assists us, and the students, in assessing their overall fitness level. Some highlights from this year's activities include: the Personal Fitness Challenge, cooperative games, soccer, team-handball, flag football, golf, volleyball, traversing the Climbing Wall that is approximately 40' long and 8' that complimented our Challenge Unit, Cooperative Games Unit, and the after-school intramural program. Once again, we offered the *High Five Award* to deserving students who show leadership, enthusiasm, cooperation and dedication during their Physical Education class and the 40+ winners received a tee shirt, award certificate, a letter sent home to parents and school-wide recognition.

The Health curriculum for all grades continues to be aligned with the Department of Elementary and Secondary Education's Health Curriculum Frameworks. Topics covered this year included bullying, nutrition, stress management, depression, alcohol/drug prevention, puberty, sex/sexuality, first aid, teen dating violence, communication and self-esteem. All Health classes kicked off the year with the bullying prevention unit which gives our students a comprehensive understanding of bullying as well as resources for reporting. In November, Mr. John Halligan spoke to our students, staff and parents/guardians about the dangerous outcomes bullying has and his passionate story about his son, Ryan, resonated with all. There was also a parent component during the evening where he shared important information in understanding cyber issues related to bullying. Once again this year, the students took part in the school-system wide *"Walk to School Day"* which encourages more walking and also to celebrate the benefits of exercise.

Respectfully Submitted,

Zeff Gianetti, Principal

Ann Mitchell, Interim Principal

# ELEMENTARY SCHOOLS ANNUAL REPORT

## BALCH, CALLAHAN, CLEVELAND, OLDHAM AND PRESCOTT ELEMENTARY SCHOOLS 2010-2011 ANNUAL REPORT

It is with great pleasure that we submit the following combined Annual Report for the Balch, Callahan, Cleveland, Oldham and Prescott Elementary Schools. The school year saw many accomplishments that could not have been attained without the support of the community, School Councils, PTO/PTA's and volunteers, the talents of our teachers and support staff, and the involvement of parents. The following is a summary of these efforts.

### BALCH SCHOOL COUNCIL

The following people comprised the Balch School Council: John Condlin (Principal and Co-Chair), Diane Ferreira (Teacher and Co-Chair), Nicole Smith (Teacher), Karen Waitekus (Nurse and Parent), and Linda Leger, Michael Scafati and Michelle St. Pierre (Parents). The Council submitted the following goals to the Superintendent of Schools for 2010-2012:

- 1, *To increase the number of students scoring at the proficient and advanced categories on the Math MCAS from 61% in 2010 to 67% in 2012.*
  - A, Imbed professional development in math instruction through the use of building-based grade level meetings on the theme *The Building Blocks of Understanding Elementary Mathematics*. The focus will be on the five big areas of math: *Trusting the Count, Additive Thinking, Place Value, Multiplicative Thinking, and Understanding Rational Numbers*.
  - B, Establish a Response to Intervention (RTI) team to analyze formal and informal assessments. The team will work to identify Tier 2 & 3 students who are in need of specific instruction. Assessments will include MCAS, Children's Progress, PTS3, Grade Level Benchmark Assessments, Common Assessments and Unit Test.
  - C, Provide direct support for teachers and students within the classroom environment by facilitating the developments of targeted intervention activities through the use of online resources like the Math Data Base, as well as other math resources.
- 2, *To increase the number of students scoring at the proficient and advanced categories on the ELA MCAS from 56% to 61% in 2012.*
  - A, Imbed professional development in literacy instruction through the use of building-based grade level meetings on the implementation of the newly developed NPS Reading curriculum within a balanced literacy program.
  - B, Establish a Response to Intervention (RTI) team to analyze formal and informal assessments. The team will work to identify Tier 2 & 3 students who are in need of specific instruction. Assessments will include MCAS, Children's Progress, PTS3, DIBELS and DRA.
  - C, Provide system-wide grade level meetings to develop and refine a writing curriculum that incorporates grammar mechanics and writing strategies that are aligned with the Massachusetts ELA Frameworks.
  - D, Implement the Wilson Foundations Phonics Program for grade 1 students within the regular classroom,

Title 1 Reading, English Language Learners (ELL) and Language Based Learning Disabilities (LBDL) programs.

- 3, *To improve communication and dialogue between the Balch School and parents.*
  - A, Work with the Child Care Resource Center to establish a location at the school for the purpose of providing their child care subsidy management and resources as well as referral services to families throughout Region 4.
  - B, Collect parent e-mail addresses to facilitate classroom and whole school communication.
  - C, Encourage parents to register their e-mail address to use with Connect-Ed.
  - D, Develop, distribute and analyze a short family survey to assess the needs of our students and parents.
- 4, *To assure a safe, orderly and productive learning environment for Balch School students.*
  - A, Install master clock system and integrate it with the existing intercom system.
  - B, Continue the improvements to the main office space and its administrative functions. Installation of a window to enhance visibility of visitor traffic.
  - C, Evaluate Balch security procedures, identify and communicate safety issues.
  - D, Continue to train remaining staff in Open Circle curriculum to deal with social issues: bullying, problem solving, respect, etc.
  - E, Explore opportunities to increase staff and student education on bullying.

### BALCH PTO

The Balch School PTO continues to be an active and integral part of our school community. The members enhance our school environment with educational, enriching and enjoyable community building activities. The officers of the PTO are: Tracey Jones and Debbie Dalton (Co-Presidents), Heather Jandruie (Treasurer) and Kathy Deery-Ford (Secretary). This year the PTO sponsored a number of activities including: an ice cream social at Back to School Night, a Monster Mash Family Dance, Family Game Night, Annual Pancake Breakfast and a number of Book Fairs. The PTO also supports our grade level field trips which make it possible for our children to visit places such as the Roger Williams Zoo, the New England Aquarium, Plimouth Plantation, the Museum of Science, the State House and the Commonwealth Archives Museum. We also have a wonderful group of parents who volunteer at our school and provide daily support. This past spring the PTO spearheaded a drive to put a new sign in front of the Balch School. Through a collaborative effort of PTO members, parents, staff, students and community members a new sign was purchased and installed in front of the school. A dedication ceremony was held at the end of May and the students all joined together in singing the Balch School song. Those in attendance agreed that this beautiful sign is representative of the sense of pride the community has for Balch School.

Throughout the year students participated in the following enriching learning activities during and beyond the regular school day; (1) the BALCH (Be A Learning Champion Here) Club which is an after school academic support activity where children work in small groups to reinforce what they are learning in class; (2) a Math/Science Night and a Literacy Night which provides families with the opportunity to participate in academic activities that are

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fun and engaging; (3) the first Annual Thanksgiving Day Assembly where each grade presented a song, a poem or a short play in front of the school audience; (4) the 5<sup>th</sup> grade classroom teachers organized the Annual Multi-Cultural Fair to celebrate the diversity of our school community; (5) performances by our chorus, band and orchestra during the holiday season; (6) after school sports for boys and girls are well attended and enjoyed by all participants; and (7) this year we also received the Community Spirit Mini Grant from Harvard Pilgrim Health Care which allowed us to have an additional after school sports program entitled Fitness Fun for grades 1-3.

At the end of the school year, the Balch School bid a fond farewell to long time Principal, Mr. John Condlin. Mr. Condlin had been Principal of the Balch School for fifteen years and was a well respected member of the school community. Mr. Condlin has been replaced by Mrs. Jean Selines. Mrs. Selines is an experienced educator and most recently was a Principal in the Pembroke Public Schools.

## CALLAHAN SCHOOL COUNCIL

The following people comprised the Callahan School Council: Robert Griffin (Principal and Co-Chair), Marie Collela (Parent and Co-Chair), Kathy Cotter and Pam Orosz (Teachers), Jennifer DePillo (Teacher and Secretary), Dan Foley and Sev Ritchie (Parents). The School Council successfully completed the following goals from the 2010-2012 School Improvement Plan:

1. The Callahan School implemented an inclusionary SPED Program for students in grades 1-3. Katie Lambrenos transferred here from the Oldham School regular education department and she collaborated closely with the Callahan regular education teachers who had been identified as recipients of our students with special needs. Andrea Sullivan continued to provide the same services for grades 3-5. Certain students continued to need pull-out assistance because of reading deficiencies, but our inclusionary services increased threefold from previous years.
2. Classroom teachers continued to meet by grade level to ensure that all our curriculum offerings are aligned closely with the Massachusetts Curriculum Frameworks. Susan Looney, Math Specialist, met monthly with teachers and students at the Callahan to improve strategies and address potential weaknesses. Jeanne Wall, ELA Specialist, performed the same monthly service at our school for ELA interventions and review.
3. During the data team meetings with grades 3-5, Dorothy Druker, Literacy Specialist, and I met with classroom teachers and specialists to identify current 4<sup>th</sup> and 5<sup>th</sup> graders whose scaled scores on the 2010 MCAS exams were 218, 238, or 258 in either math or ELA. Seven current 5<sup>th</sup> graders and five current 4<sup>th</sup> graders fell into these categories. The students with 218 and 238 were invited to MCAS tutoring for eight weeks. Their classroom teachers set aside weekly time to review strategies with all twelve students. We will analyze the 2011 MCAS results for these students to measure the results of our efforts with the identified students.

## CALLHAN SCHOOL PTA

The following people comprised the Callahan School PTA: Marie Collela (President and Newsletter), Deana Ritchie (Vice President), Laura McCarthy (Secretary), Nina Kelley (Treasurer),

Ann Marie Wylie (Programs), Christine Kohlsaas, Nina Kelley and entire Committee (Book Fairs), entire Committee (Fundraising, Hospitality and Appreciation Breakfast), Alyssa Ellis (Basket Raffle), Joe Conti and entire Committee (Walk to School Day) and Tammy Odstrechel and entire Committee (Field Day). Our PTA Board continued to meet on the second Tuesday of each month to plan family oriented events for our school community.

I would like to complete my Annual Report by recognizing some of the people who are instrumental in the success of our school. I begin with Superintendent James Hayden who came aboard last summer and who has quickly made a positive impact on our district. Assistant Superintendent Alec Wyeth has also acclimated himself quickly and has successfully taken over our district's curriculum initiatives. The following people are crucial to the everyday success of our students and are as follows: Callahan School Council, PTA Board Members, Joan Ryan (Secretary and NCTA Honoree 2011), Mike Downs (Head Teacher), Maureen Gearty (Nurse) and the entire teaching and support staff, custodial Staff and lunchroom staff.

## CLEVELAND SCHOOL COUNCIL

The following people comprised the Cleveland School Council: Scott Williams (Principal and Co-Chair), Timothy McDonough (Community Representative and Co-Chair), Cynthia Campagna and Paula McMullen (Teachers), and Michelle Hsu, Denise Kiley, Amy Sobchuk (Parents). The following are the Priority Areas identified by the School Council from the 2010-2012 School Improvement Plan:

1. *Continue to focus on improving writing instruction across the curriculum.*
  - A. Teachers spent more time on writing to help students increase their writing stamina.
  - B. The Data Team began implementation of an Open Response to Text initiative.
  - C. We held 8 weeks of ELA boot camp in grades 3-5. Questions were given to each grade level for practice.
  - D. We held 8 weeks of Open Response boot camp in grades 3-5. Questions were given to each grade level.
  - E. ELA and Open Response questions were available to the entire school as an attachment to the daily attendance.
  - F. The District Math Specialist met with each grade level to identify problems and come up with solutions.
2. *Pilot the grade level reading and writing curriculum maps.*
  - A. Teachers in grades K-3 continued to work with the reading/writing.
  - B. Curriculum maps were developed during the 2010-2011 grade level meetings.
  - C. Grades 4 and 5 continued this work during professional development.
  - D. Grade level and staff meetings provided time for teachers to work together.
3. *Continue to use formative and summative assessments to inform instructional strategies in literacy and math.*
  - A. Teachers administered Everyday Math assessments weekly.
  - B. Results were tracked by the Data Team.

# ELEMENTARY SCHOOLS ANNUAL REPORT

4. *Focus on meeting the English Language Arts and Math achievement targets of the Report of Annual Yearly Progress. (See A-F identified in item # 1)*
5. *Strive to improve communication among staff, parents and the community at large.*
  - A. A Monthly Newsletter from the Principal is sent home with students, it is also posted on the Cleveland website.
  - B. The website is updated with each new activity – pictures are posted.
  - C. A one page “Words from Mr. Williams” is sent to the staff Monday morning detailing the week ahead.
  - D. A daily white board is updated with daily schedules posted.
  - E. Monthly staff meetings, PTA meetings and School Council meetings are held.
6. *Capital Improvement/Technology – on-going and on schedule.*

## CLEVELAND SCHOOL PTA

The following people comprised the Cleveland School Council: Kim Kelley (President), Amy Sobchuk (Vice President), Jennifer DeLaria (Secretary), Patricia Jandrue and Diane Pagliuca (Co-Treasurers), Anne Marie Wagner (Enrichment Programs), Judith Fiola (Bulletin Boards) and Kathy Keady (Book Fair). Our very active PTA meets once a month. We have multiple fund raisers during the year as well as the following fun, family activities: Back-to-School Cookout; Monster Mash; Ice Cream Social; Book Fairs; Math and Science Nights; Game Nights; Staff Appreciation Breakfast; and 7 enrichment programs which include music, acting, meteorology, poetry and a book illustrator. The PTA also is very supportive of our programs, supplying tee-shirts for the MCAS Rally, flowers for staff on Valentine’s Day, and helping in classrooms as well as helping out at lunchtime.

## OLDHAM SCHOOL COUNCIL

The Oldham School Council members are: Wesley Manaday (Principal and Co-Chair), Elizabeth Gassoway (Parent Co-Chair), Stephanie Andrews, Scott Maffei, Karyn Manning, Stephen Perry (Teachers); Paula Fanizzi and Sidd Bhowmik (Parents), and Patty Griffin Starr (Community Member). The following goals were identified and completed for the 2010-2012 School Improvement Plan:

### ENGLISH/LANGUAGE ARTS

1. Reorganize Title 1 reading support so that students are in homogenous, flexible, small groups and given intense, short-term intervention that supplements classroom reading instruction.
2. Continue to incorporate Isabelle Beck’s rigorous vocabulary instructional strategies.
3. Continue to implement writing calendars that were designed over the last two years in daily 60 minute writing workshop blocks.
4. Teachers will continue to use data to inform and drive small group reading instruction.
5. Continue to implement system-wide reading calendars during daily 60 minute reading blocks that follows the reading workshop model of a 7-10 minute whole class lesson, small guided reading or strategy groups that meet with the classroom teacher, and a 5 minute share or wrap-up at the end.

## MATHEMATICS

1. Expand the math instruction and activities time to 90 minutes: 60 minutes of instruction and 30 minutes of math activities
2. Use of the common unit assessment to track student progress
3. Conduct grades 3-5 level team meetings for problem solving sessions

## MCAS

1. Reduce by 10% the number of students identified in both the Warning and Needs Improvement Levels of the MCAS Spring 2011 Test in English Language Arts and Math
2. Identify and support the students identified in the Warning and Needs Improvement Levels who are 2-4 points away from the next achievement level.

## OLDHAM SCHOOL PTO

The 2011-2012 PTO was led by Sarah Quinn (President), Daisha Sullivan (Vice-President), Amy Carr (Secretary), and Deb Giambanco (Treasurer). The year kicked off with the Annual Open House and Pumpkin Sale and included an Ice Cream Social with supplies donated by Bubbling Brook. The fall also included the 3<sup>rd</sup> Annual Oldham Trivia Night, an enjoyable parents’ night out which is a big fundraiser every year. The Scholastic Book Fair offered children the opportunity to find “just right” books to purchase for home and the profits provided over \$1,200 in new books for the staff and library. In January, Parent Laura Tolman organized the PTO-sponsored after school enrichment activities that included Science Club, Scrapbooking, 3-D Art/Sculpture, and Yoga which continued through the winter months. The Community Outreach Committee, led by Kim Beaudet and Janice Hall, led a Craft Supply Drive for Children’s Hospital; a Food Drive for the Norwood Food Pantry at the holidays; a Hat and Mitten Drive for the school district students and the Norwood WIC Program in January; and an ongoing pull-tab collection for Shriner’s Hospital. Enrichment Coordinators, Kelly Grenham and Kim Miller spent the summer writing grants and obtained over \$2,500 in funding towards 10 in-school enrichment activities aligned with the curriculum which included: Jed Doherty’s “Bully Free is the Choice for Me”, Potato Hill Poetry, Epic Brass Band, Bubbleology, Eyewitness to a Revolution, Plimouth Plantation, Maths Amazing, Philip & Henry Magicians, Motion: Forces and Work, and Explore the Ocean World. A Math and Science Night also evolved out of the need for activities to enhance the school curriculum. Lastly, the Annual Spring Fair led by Shannon McDonald was held in March.

Fundraising is accomplished through special events and annual dues collected throughout the year. The PTO sponsored: field trip buses for all grades, teacher allotments for extra supplies, books for the Teachers as Readers Book Club, student breakfasts for the Norwood Young Peoples’ Reading Association Book Club, activities for Read Across America, the fees for the National Geographic’s Geography Bee, the Annual Teacher Appreciation Luncheon, and the purchase of library books and magazine subscriptions. The PTO also contributed to an evening lecture held for all parents in the district on anti-bullying and brought a “Race to Nowhere,” a documentary movie on education in the U. S. The PTO also contributed to the Annual Post-Prom Party for high school seniors and provided four annual scholarships awarded to graduating seniors in honor of past principals Mr. Burns and Mr. Talanian and former Oldham Parent and past PTO President Mrs. Faith Kelley.

# ELEMENTARY SCHOOLS ANNUAL REPORT

To keep up with Oldham School events throughout the year, please read our newly revitalized school paper, (available online) written and edited five times a year by parents Sheri McLeish, Kim Beaudet, and Robin Wilson.

## PRESCOTT SCHOOL COUNCIL

The following people comprised the Prescott School Council: Brianne Killion (Principal and Co-Chair), Linda Carta (Teacher and Co-Chair), Mr. Rob Marshalsea (Teacher), Joan Briggs, Kristen Cannon, Nancy Waldowski (Parents), Scott Murphy, Pat Rose (Community Representatives). I would like to thank all those who have served on the School Council. This year our major task was to review our goals for the 2010-2012 School Improvement Plan which were:

1. *To increase student achievement and promote high academic success.*
  - A. Formative assessments are looked at several times a year to chart and support student growth.
  - B. ELA Reading curriculum through professional development has been unified district wide.
  - C. Improve MCAS scores in ELA and Math through data analysis and classroom preparation.
  - D. Use Response to Intervention in ELA for struggling readers in grades 1-5.
  - E. Continue to celebrate student success through the Math Fact Hall of Fame.
2. *Integration of technology into the curriculum of all grades 1-5.*
  - A. Provide teachers with the tools needed to effectively integrate technology.
  - B. Provide professional development to teachers with technology.
  - C. Use web applications for formative assessment, Children's Progress, Measured Progress, Study Island.
  - D. Continue to provide enrichment opportunities to students using technology that lead to production of 5<sup>th</sup> grade yearbook and video.
3. *Promote a positive school community of learners.*
  - A. Continue to use Open Circle Program in every classroom to promote social competency for our students.
  - B. Create report forms to log incidents that cause disruption in school.
  - C. Review crisis procedures with staff
  - D. Continue to hold community building activities school wide throughout the year. (Mix it up Lunch Day, Crazy Hair Day, Talent Show, and Wow Fact Tournament).
4. *Increase support for Math*
  - A. Continue the use of the resources provided by the math coach.
  - B. Continue Math and Science Night.
  - C. Continue RTI interventions in Math grades 3-5.

## PRESCOTT SCHOOL PTO

The Prescott PTO is an integral part of our school. They work hard to provide programs and activities that will enrich and expand the educational, social, and cultural opportunities for the Prescott School students. The PTO Tri-Presidents this year were Lisa Kelleher, Lee Mason and Karen McCue; Lauren DeVasto was our Secretary; and Karen Barrett was our Treasurer. Some of the activities sponsored throughout the year by the PTO are

the: Ice Cream Social, Annual Book Fair, All School Field Trip to Hansel and Gretel, Math and Science Night, Movie Night, Halloween Party, Holiday Supper, 5<sup>th</sup> Grade Pasta Supper, Field Day, Bike-a-Thon and Family Fun Day. The PTO also brings enrichment programs into the school with the help of grants through the Norwood Cultural Council. This year we had the following quality programs: Opera to Go; Wingmasters; Rainforest Reptiles; Bubble Man; and the Seismology partnership with Boston College and the Westin Observatory. The PTO raises money for these programs throughout the year by holding various fund raisers and also funds buses for all field trips throughout the year allowing each grade to go on one trip a year. I would like to thank the PTO for all their hard work and dedication to the students and staff at the Prescott School. They are truly an integral part of the Prescott community.

## ELL PROGRAM

The ELL Program serviced 225 students who spoke many different languages from Albania, Bangladesh, Benin, Brazil, China, Dominican Republic, Egypt, France, Germany, Ghana, Greece, Haiti, Honduras, India, Jamaica, Japan, Kazakhstan, Lebanon, Mexico, Nepal, Oman, Philippines, Poland, Puerto Rico, Russia, Sudan, Syria, Uganda and Vietnam. Upon entry to the Norwood Public Schools, the ELL staff addresses the students' language abilities. After testing is completed, English support services are scheduled according to each student's need. Pullout and inclusion services are provided on an ongoing basis through ELL and classroom support. Every ELL class focuses on increasing vocabulary, rhyming ability, reading and writing skills and supporting classroom subjects.

## LIBRARY

Once again our children continue to be enthusiastic users of the library with an average circulation of approximately 500 books each week. It is the mission of the Library Media Program to foster the development of skills, strategies and proficiencies that enable students to become lifelong, independent learners. It is also the responsibility of the Program to provide the services and resources that will meet this important objective. The Elementary School Libraries Website allows students, teachers and families to access relevant and appropriate categorized websites, electronic databases, award-winning children's literature and information and resources specific to each elementary school library. In addition, our school librarians work in cooperation with the Morrill Memorial librarian staff to coordinate various programs. Lastly, the PTO/PTA's were once again very active in raising money to purchase new books to help students become enthusiastic and habitual independent readers.

## TECHNOLOGY

Technology is used in all areas of the curriculum at the Elementary Schools. Students use the Internet for research in their classrooms and library. Curriculum software is used in all curriculum areas throughout the district and students produce art, reports, projects and PowerPoint presentations using technology. Lessons are taught using projectors connected to Smart Boards and computers for interactive lessons to foster growth of all leveled learners and through small group instruction. Classroom computers and computer labs are available in each building to facilitate the use of assessment programs, software applications and video streaming.

# **ELEMENTARY SCHOOLS ANNUAL REPORT**

## **READING PROGRAM & TITLE ONE**

The Literacy Specialist and Title I teachers worked within each classroom to offer reading modifications to students who need extra support for the regular classroom curriculum to improve reading, writing, listening and speaking. They also used a small group model for students who needed additional help aside from the regular classroom curriculum, as well as other individualized programs, as necessary. The Specialist and Title I teachers helped to administer many assessments and all testing results were graphed and presented to the classroom teachers to help further their instruction for their students. The classroom teachers used individual assessments to better understand the needs of each student; evaluated the student's strengths and weaknesses; and provided classroom modifications. In addition, there were many additional activities arranged by the Literacy Specialist and Title I teachers in each school to increase family participation and make reading enjoyable so our students strive to become proficient readers and writers.

## **STUDENT SUPPORT TEAM**

The Student Support Team (SST) is a general education resource available to meet with classroom teachers to discuss ways to help children who are experiencing difficulty achieving success. The team consists of a classroom teacher, Literacy Specialist, Adjustment Counselor and Resource Room teacher and Principal. The SST provides an alternative for teachers, other than the SPED referral process, for obtaining input from colleagues on ways to help children achieve success.

## **INCLUSION**

The Inclusion Specialist is a member of the SPED Evaluation TEAM and is responsible for academic instruction, support, testing, and interpretation of test results and development of Individual Educational Plans (IEPs). Students are supported in a variety of ways including one-on-one, small group, and/or inclusion settings depending upon their individual needs. Students may need modification of classroom materials; extra time to complete class work; repetition of material with several demonstrations; special visual reinforcements; need to take tests in a separate setting; or need tasks broken down into more manageable steps.

## **RESOURCE ROOM**

The Resource Room services children who have a wide variety of needs and meet the criteria for SPED services with disabilities ranging from autism, communication, neurological disability, mild to severe specific learning disabilities and behavioral/emotional issues. The TEAM meets annually to discuss whether the child is making effective progress with this support. Children are serviced in the Resource Room according to the service delivery that is written into their IEP that requires small group instruction and/or one-on-one assistance and instruction in one or more academic areas. It is also available for students to take tests and complete unfinished work. The Resource Room teacher collaborates with the classroom teacher to provide instruction and work on the grade level curriculum, provide modifications and accommodations within the classroom and to include the student in the classroom routine.

## **ED/BD THERAPEUTIC/ACADEMIC SUPPORT CLASSROOM (TASC)**

The TASC program exists for students who require specific teaching strategies for implementing IEP goals and objectives.

Academic support and specialized instruction with regular education curriculum is delivered to a student that is appropriate to meet their individual needs. Teachers work closely with clinical staff to develop a therapeutic learning environment to assure appropriate learning experiences for all students.

## **LANGUAGE-BASED LEARNING DISABILITY CLASSROOM (LBDB)**

The LBDB program exists for students who have substantial difficulty with language-based concepts, including but not limited to, decoding, fluency, reading comprehension, writing and sound-symbol relationships. Classrooms are centered around direct systematic multi-sensory approach and focus on executive functioning skills such as planning, flexibility, tolerance, methods, social and problem-solving skills. This is a highly structured language-based program that implements specially designed instruction which is individualized according to the specific goals and benchmarks of the student's IEP. In addition, all academic instruction is aligned with the State Curriculum Frameworks and a Speech/Language Pathologist is assigned to the classroom to collaborate with teachers and service providers to develop the best strategies for a successful program.

## **PRAGMATIC LEARNING CENTER (PLC)**

The PLC at the Cleveland Elementary, Middle School and High School exists for students who require additional support with social pragmatic skills or behavior. The services include a combination of supported inclusion, discrete trial sessions, small group activities and incidental teaching strategies to students on the spectrum. The program is based on the principles of Applied Behavior Analysis with a focus on reinforcement systems and consistent behavior management programs. Accommodations and/or modifications to the academic program are individually tailored, as needed. Students attend their grade level classroom, visit the PLC as needed, participate in a social group with peers, and receive direct instruction in social skills by the Speech/Language Pathologist.

## **PRACTICAL APPLICATION OF CURRICULUM AND SKILLS PROGRAM (PACS)**

The PACS classroom at the Willett Early Childhood Center, Prescott Elementary, Middle and High Schools, provide students with basic academic skills, functional living skills and pre-vocational to vocational training. The Special Education Teacher, Speech/Language Pathologist, Occupational Therapist and Physical Therapist collaborate to create programming that embeds all therapies into the program per each student's IEP throughout the day.

## **SCHOOL ADJUSTMENT COUNSELOR**

The Adjustment Counselor services students who have emotional problems, social issues or exhibit behavior problems in school. Classroom teachers, who are in a position to recognize symptoms of emotional upset, unusual behavior or poor social adjustments, usually refer these students. The Counselor meets with students individually or in a group setting on a regular basis; is in regular contact with parents and teachers regarding concerns they may have; and will provide individualized behavior plans, as needed. The Counselor is part of the SPED Evaluation Team and meets with parents of incoming Kindergarteners sharing information about the screening process and helps parents prepare their child for Kindergarten.

# **GEORGE F. WILLETT EARLY CHILDHOOD CENTER**

## **SPEECH/LANGUAGE PROGRAM**

The Speech/Language Program provides supportive services to children individually or in small groups, depending on the child's need. The responsibilities of the Speech Therapist include participation on the SST as well as performing recommended speech and language evaluations; and a formal report with test results, observations and recommendations is written and presented at the evaluation meetings. The Therapist also works closely with teachers, parents and other specialists to coordinate programs suited to the individual needs of a given student and are part of a team that provides a screening process annually for students entering Kindergarten.

## **ADAPTIVE PHYSICAL EDUCATION**

The Adaptive Physical Education is in place for students with disabilities with large motor skills. Each student who is recommended for APE receives an individualized plan which offers students the chance to improve their gross motor skills in a small group setting. The APE Program also works on developing student self-confidence so that they are better able to handle a regular physical education class. The regular physical education teacher works with the APE teacher to follow the progress with each APE student.

## **PHYSICAL EDUCATION/HEALTH**

The Physical Education Program is all about the ultimate movement experience. The curriculum IS BASED ON THE National Association Standards for Physical Education. The lessons taught are to improve development in movement, body coordination, fitness, dance, gymnastics and striking. These concepts are taught at each grade level with the purpose to enhance gross motor ability. The skills taught at the elementary level prepare students for more complex activity at the middle and high school levels. The Health Education Program is aligned with the Massachusetts Health Frameworks, as well as the National Based Standards. Students in grades 4-5 are involved in interaction lessons focusing on cyber bullying, nutrition, disease and hygiene, safety and human growth and development. The units provide for physical, emotional and social wellness.

## **MUSIC PROGRAM**

The Music Program offers all students many enriching musical experiences that meets all state and national standards emphasizing basic musical elements such as rhythm, melody, harmony, tone, expression, composition and dance movement. All students partake in general music classes taught by a music specialist. In Grade 3, all students begin their instrumental experiences by playing the recorder and are also given the opportunity to begin violin lessons. Instruction for band and orchestra instruments is offered in the 4<sup>th</sup> Grade and continued in 5<sup>th</sup> Grade. In addition, all 5<sup>th</sup> graders have the opportunity to audition for Honor Band, Honor Orchestra and Honor Chorus.

## **ART PROGRAM**

The Art Program consists of five basic units of study; drawing, painting, sculpture, printmaking and design. The focus of the Program is to develop the criteria and creative thinking skills of students in a developmentally appropriate curriculum. Students develop fine motor skills as they experiment and begin to master various techniques. These abilities expand and strengthen knowledge needed as they spiral from grades K-12. Through studying different artists, cultures and artistic traditions, students engage in higher order thinking skills as well as apply their

learning to creative situations. These basic units of study also help to develop a deeper understanding, and long-term meaning, of interdisciplinary connections with other core subjects.

## **CONCLUSION**

In conclusion, the excellent reputation we have achieved within the community and the positive spirit that permeates our school buildings can only be enjoyed when all stakeholders are working collaboratively to support the schools. We would like to express our appreciation to the School Committee, Central Office Administrators, teachers, all support staff, School Councils and PTO/PTA's for all their hard work to help ensure another successful year.

Respectfully submitted,

John Condlin, Principal Balch School  
Jean Selines, Principal Balch School  
Robert Griffin, Principal Callahan School  
Scott Williams, Principal Cleveland School  
Wesley Manaday, Principal Oldham School  
Brianna Killion, Principal Prescott School

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## **GEORGE F. WILLETT EARLY CHILDHOOD CENTER 2010-2011 ANNUAL REPORT**

The Willett Early Childhood Center is a unique program in that we have educational programs for Norwood's youngest students. The Integrated Preschool Program consists of four classrooms for three and four year old children, while the Full Day Kindergarten Program services five-year-old students. Our Early Childhood Center also includes a Multi-Age Primary Skills Classroom for students whose educational issues are best addressed in a smaller classroom setting. In late August, prior to the opening of school, Parent Information Nights provided families an opportunity to learn more about our school.

## **INTEGRATED PRE-SCHOOL PROGRAM**

The Norwood Integrated Preschool is a developmentally appropriate, language-based program that serves children with special needs and typically developing peer role models. This is a tuition-based program for those students who do not have special education issues. In September 2010, there were four (4) Preschool classrooms. Students were enrolled in a two (2) three (3) or four (4) half-day program, or an extended day, five (5) hour program. In these classrooms, a certified special education teacher leads each room, assisted by two paraprofessional aides. At the start of school, 93 preschoolers were enrolled in our preschool. This number increased to 106 by the end of the school year. Each November, an Open House provides parents of prospective preschoolers the opportunity to visit our school to learn more about this program. In late December, a public lottery is held at the school at which time typically developing peer role models are selected for classes to start the following September. This lottery system insures that all applicants have an equal chance for enrollment into the program. Throughout the year, the Willett teachers and therapists conduct screenings of preschool-aged children about whom parents have concerns. These screenings are required by law, as part of the Department of Education's child-find mandate.

# GEORGE F. WILLETT EARLY CHILDHOOD CENTER

## FULL-DAY KINDERGARTEN PROGRAM

The Norwood Public Schools provides tuition-free full-day kindergarten for those students attending public school. Partial funding is provided through a grant from the Massachusetts Department of Elementary and Secondary Education. The program provides students with five (5) hours, each day, of developmentally appropriate, center-based learning and is an inclusive program. Most children travel to the Willett on school buses from their neighborhood elementary schools. An instructional aide from the Kindergarten Program acts as monitor and accompanies the children on each bus. In September 2010, two hundred ninety-eight kindergarten students entered the Willett full-day kindergarten program. A certified teacher and an instructional aide staff each of the thirteen (13) full-day classrooms. Of those classrooms, two integrated classrooms were co-taught by the regular education teacher and a certified special education teacher. Mrs. Anne Watson, literacy specialist, supported all students' efforts to become readers. Students participated in weekly classes in Music, Gym, and Library.

## TRANSITIONS

A variety of transitional activities were planned for our students prior to the start of school.

- Children entering the preschool program came to visit school for a short time the day before the official start of school in September, to ease anxieties.
- New kindergarten students participated in "*Welcome to the Willett Day*" in June, during which time children and their parents were given a tour of the building, led by members of the kindergarten staff. At the end of the tour children received a copy of the book, *The Night Before Kindergarten*, as a reminder of their visit. They, too, visited classrooms for a short time the day before the start of school, meeting teachers and classmates.
- Those kindergarten students moving on to first grade visited their first grade schools early in June, during the school day, accompanied by our teachers. Building principals welcomed the soon to be first graders and hosted tours of their buildings.

## HEALTH

Once again, our school nurse, Mrs. Joanne Ryan, provided a variety of nursing services to the students. Prior to entrance into school, Mrs. Ryan conferred with parents to insure all students had the necessary immunizations and physicals. Individualized Health Care Plans were developed, when appropriate. During the school year, students' hearing and vision were screened and parents were referred to PCPs, if needed. Mrs. Ryan visited each kindergarten class educating our students and families about the importance of healthy foods. The nurse also turned her office into a classroom, where students learned proper hand washing techniques, and infection control. Mrs. Ryan provided care for students with a variety of medical issues including diabetes, asthma, and seizure disorder. The nurse also supported students with allergies using an Allergy Action Plan based on the Food Allergy and Anaphylaxis Network protocol. The school nurse provides daily care and comfort to students in need.

## THERAPY SERVICES

A variety of services are provided for our preschool and kindergarten students, by speech/language pathologists, occupational therapists, physical therapists, and adjustment counselors who work with children according to their individual needs. Therapists also work with children as part of the community outreach program.

## SCHOOL COUNCIL

The following people served on the School Council: Ginny Ceruti (Principal and Chair); Jennifer Bolduc, Denise Kiley (Parents); Patricia Doucette, Jennifer Hanley, Gillian MacLean (Teachers); and Jean Babel (Member-at-Large). The School Council reviewed the following goals for our School Improvement Plan.

1. Implement Bullying Prevention policies, in accordance with M.G.L. Chapter 71 and Chapter 1B, as amended by Chapter 92 of the Acts of 2010.
2. Continue to focus on Mathematics and Literacy instruction at all levels, in order to improve student achievement.
3. Maintain NAEYC standards, as required by the NAEYC accreditation policies and the Quality Full Day Kindergarten Grant from the Department of Elementary and Secondary Education.
4. Investigate and address ways to improve Special Education practices at preschool and kindergarten levels.
5. Continued evaluation and improvement safety procedures.
6. Address building repairs and enhancements.

## PTO

The parents of the PTO continued to support our students and staff through a variety of wonderful programs, including the Bike-a-Thon, Book Fair, Craft Night, Movie Night, and our annual Golf Day. Patricia O'Brien and Gina Naumann served as Co-Presidents. Many parents donated their time to make programs successful. The children were learning while participating in curricula-related programs, such as The Bubble Man and author, illustrator Brian Lies. The Willett PTO is committed to helping us create a welcoming, inclusive learning environment for Norwood's youngest students.

## SCHOOL/COMMUNITY OUTREACH

Again this year, the Willett community took part in a food drive in November asking families to bring in food products that were donated to the Ecumenical Food Pantry. Staff gave their time and materials for Operation Santa, and donated resulting funds to Norwood's Circle of Hope. Our PTO turned Daffodil Days into a celebration of our teachers, donating resulting profits to the American Cancer Society.

## NAEYC ACCREDITATION

The Willett Early Childhood Center is accredited by the National Association for the Education of Young Children, an organization committed to identifying quality educational environments for children birth through the age of eight years. In June, an updated report of our accreditation criteria was approved by NAEYC.

## CONCLUSION

The Willett Early Childhood Center continues to be 'a great place to grow for our early childhood students. Through the dedicated work of all staff, children in our preschool learn and practice developmentally appropriate skills, have extended opportunities to socialize with peers, and play with classmates in a welcoming and nurturing environment. Kindergarten students leave the Willett with skills they will need to become successful in first grade. Once again, I would like to thank the Norwood School Committee, the Central Office Administration, and the other Building Principals for their support, encouragement and guidance. I am also grateful to the staff for their sincere dedication and commitment to the children of Norwood. Finally, I extend sincere and heartfelt thanks to the Willett School Council, PTO and parents for their enthusiasm and hard work throughout the year.

Respectfully submitted,  
Virginia R. Ceruti  
Principal

# BLUE HILLS REGIONAL DISTRICT SCHOOL

## 2011 ANNUAL REPORT OF BLUE HILLS REGIONAL TECHNICAL SCHOOL

The Blue Hills Regional District School Committee is pleased to submit its Annual Report to the residents of the Town of Norwood. Blue Hills Regional Vocational Technical School continues its steadfast commitment to providing the highest caliber academic and vocational instruction to district students in grades nine through twelve, and to those receiving postgraduate training. The nine towns in the district include Avon, Braintree, Canton, Dedham, Holbrook, Milton, Norwood, Randolph, and Westwood. Mr. Kevin L. Connolly serves as the Norwood representative on the Blue Hills Regional District School Committee. The Committee meets on the first and third Tuesday of each month at 7:00 p.m. in the William T. Buckley District School Committee Meeting Room (Room 207A) at the school at 800 Randolph St., Canton. The public is invited to attend. The following members comprised the 2010-2011 / 2011-2012 School Committee:

**AVON:** Francis J. Fistori (Chairman until June 21, 2011)

**BRAINTREE:** Germano John Silveira

**CANTON:** Aidan G. Maguire, Jr. (Secretary until June 21, 2011, when he was elected Vice Chairman)

**DEDHAM:** Joseph A. Pascarella (Vice Chairman until June 21, 2011, when he was elected Chairman)

**HOLBROOK:** Robert S. Austin (Elected Secretary on June 21, 2011)

**MILTON:** Festus Joyce

**NORWOOD:** Kevin L. Connolly

**RANDOLPH:** Richard Riman

**WESTWOOD:** Charles W. Flahive

Late in 2004, Gov. Mitt Romney announced the inception of the John and Abigail Adams Scholarships, which are given to high school students in recognition of their outstanding MCAS scores. The scholarships entitle the recipients to four years of free tuition at any University of Massachusetts campus or any participating state or community college in Massachusetts. Fifty members of the Class of 2011 were Adams Scholars including Norwood students Teresa Coppola, and Allison Sansone.

Ninety Blue Hills Regional Technical School students participated in the District III Championships held on Wednesday, March 9, 2011 at J. P. Keefe Technical High School in Framingham by SkillsUSA, a national organization for vocational students that holds competitions in scores of technical categories at the district, state, national, and international levels. The students brought home 22 medals (8 Gold, 6 Silver and 8 Bronze) and deserve tremendous credit for their hard work and dedication. The medalists included Norwood students Allison Sansone (Advertising Design-Gold), Leigha Calhoun (Advertising Design-Bronze), Ryan Raftery (Auto Refinishing-Bronze), and Teresa Coppola (Medical Assistant-Gold).

Nineteen juniors were awarded their Certified Nursing Assistant credentials in a ceremony at the school in June. All of the honorees were in the Health Occupations program. They included Norwood students Melissa Carr and Rithyelle Delima.

On Thursday, May 19, 2011, 21 new members were inducted into the William A. Dwyer Chapter of the National Honor Society. Among the speakers at the ceremony was NHS Treasurer Allison Sansone of Norwood.

On November 17, 2011, Blue Hills Regional hosted its annual Open House. The well-attended event allowed the public to visit classrooms and vocational areas, speak with students, teachers, and administrators, and obtain helpful information about the school.

The Warriors varsity football team won the Eastern Mass. Division 4A Super Bowl on Saturday, Dec. 3, 2011 at Bentley University in Waltham. It was the first Super Bowl victory in the school's history, and the crowning moment in a spectacular season.

In April 2011, Supt. James P. Quaglia was in China for two weeks on a trip with other American educators that was sponsored by the Administrator Shadowing Project and the China Exchange Initiative, both of which are partially funded by the Freeman Foundation. He thoroughly enjoyed his experience there, and shared his fascinating observations with Blue Hills students by visiting their classrooms and displaying artifacts and photos from his journey in the school's lobby.

As of October 1, 2011, total enrollment in the high school was 836 students. There were 69 students from Norwood.

Thirty-eight adult students graduated from the post-secondary Practical Nursing program on June 29, 2011. The Practical Nursing program is a full-time program of study provided on tuition and fee basis. The program relocated to Blue Hills Regional from the Henry O. Peabody School in Norwood when the Peabody School closed its doors in 1989 (the Cosmetology program from Peabody relocated to Blue Hills Regional also, as did a Culinary Arts teacher from Peabody.)

Blue Hills Regional is proud to offer various services (Cosmetology, Culinary, Early Education and Care, Construction Technology, Graphics and Automotive) to district residents – and in some cases, the general public – from a variety of technical programs. This practice allows students to utilize their training in practical, hands-on situations that augment their classroom work. Furthermore, these professional-quality services are available at well below commercial cost. Over the years, residents and civic or municipal groups in the Town of Norwood have saved considerable money by having Blue Hills Regional students perform work for them.

Respectfully submitted,  
Mr. Kevin L. Connolly  
Norwood Representative  
Blue Hills Regional Technical School District  
December 31, 2011

# POLICE DEPARTMENT

## 2011 ANNUAL REPORT FOR THE POLICE DEPARTMENT

During the year, the Department responded to 26,562 calls for police services, issued 6,480 citations for motor vehicle offenses, investigated 1,105 motor vehicle accidents, and filed 2,560 complaints for criminal and civil offenses at the District and Juvenile Courts.

Overall, the number of charges filed for serious crimes, such as robberies, sexual assaults, vehicle thefts, and operating under the influence of liquor violations, decreased year over year, while the number of breaking and entering / burglaries, larcenies, drug violations, and domestic assault and battery charges were up over last year's figures – See the Selected Crimes Comparison Graph below.

The Department also received two grant awards during the year. The first grant – E-911 Support and Incentive Grant – was in the amount of \$67,900. This grant was used to purchase and install an "Automatic Vehicle Locator System" that monitors in real time the locations and movements of the Department's patrol vehicles throughout the Town which greatly enhances the Department's command and control of both the movement and dispatching of officers in the field to calls for emergency assistance.

The second grant – E-911 Training Grant – was in the amount of \$12,000. This grant was used in support of advanced training that E-911 dispatchers are required to complete annually.

This year, the Town again had to cut two more police officer positions in the Department as it continues to grapple with fiscal problems.

The Department had four members retire during the year. Off. Thomas O'Toole, whose last assignment was in Administrative Services, retired after thirty years of exemplary service to the Town. Off. James Payne retired after twenty-six years of distinguished service as a patrol officer. He too served in Administrative Services during his last few months with the Department.

Mary Jones also retired after twenty-four years of dedicated service as the records clerk in the Department's Bureau of Criminal Investigations, and Ann Fleming retired after twenty-eight years of faithful service to the Town as a School Traffic Supervisor.

Two new employees were appointed during the year. Angela Gulla was appointed to fill a vacant police officer's position in the Department. She is currently attending the MBTA Police Academy. Cynthia Keady, a former School Traffic Supervisor with the Department, was appointed to fill Mary Jones' position as Records Clerk in the Bureau of Criminal Investigations.

The Department also had the opportunity to promote two officers during the year. Safety Officer Richard Giacoppo was promoted to the rank of Detective, and Off. Paul Murphy was promoted to serve as the Department's Safety Officer.

In that this is my last Annual Report – I'm retiring on April 30, 2012 – I'd like to take this opportunity to express my appreciation to the Town Manager, John Carroll, and his staff; the members of the Board of Selectmen, both past and present, whom I've had the opportunity to serve with during the thirty-eight years that I've been

with the Police Department; other Department Heads; school officials; elected and appointed officials; and all of the rest of the Town's employees whom I've come to know and who were always ready to assist, advise, and give support when I needed it.

I also want to thank the residents of Norwood, many of whom I've come to know personally, for being so thoughtful, kind, and supportive over the years.

I want to extend a special thanks to all of the men and women of the Police Department for their unwavering loyalty and commitment to serving the Town of Norwood. In particular, I want to recognize and thank Lt. Brian Murphy, Lt. Kevin McDonough, Det. Sgt. Bob Rinn, Mary Lou Scott, and Off. Kevin Grasso, along with the rest of the Department's command staff, for their dedication, loyalty, and expertise. Their guidance and assistance was indispensable.

I leave knowing that the Department is in good hands and that my successor will be assuming command of a well-managed police department with a staff of highly trained professionals.

Best wishes and many thanks for allowing me to serve as Norwood's Police Chief.

BARTLEY E. KING, JR.  
CHIEF OF POLICE

## POLICE DEPARTMENT'S ANNUAL REPORT FOR 2011

### CHIEF OF POLICE

Bartley E. King Jr.

### LIEUTENANTS

Brian P. Murphy   Richard W. Wall   Kevin P. McDonough  
Peter F. Kelly Jr.   Martin F. Baker

### SERGEANTS

Robert Doucette   Elaine M. Kougias   Peter Curran  
Michael Benedetti   David Benton

### ADMIN. ASST. TO CHIEF

Kevin J. Grasso

### CHIEF CLERK

Robert Baker

### SAFETY OFFICER

Paul C. Murphy (promoted 1-10-11)

### BUREAU OF CRIMINAL INVESTIGATION

|                       |            |  |
|-----------------------|------------|--|
| Det. Sgt. Robert Rinn | John Gover | Clifford Brown                         |
| Thomas Stapleton      | Paul Ryan  | Richard Giacoppo<br>(promoted 1-10-11) |

### PATROL OFFICERS

|                    |                                     |                                  |
|--------------------|-------------------------------------|----------------------------------|
| Edward J. Farioli  | Thomas O'Toole<br>(retired 1-17-11) | James Payne<br>(retired 7-15-11) |
| Paul Lear          | Robert Harkins                      | Daniel Kehoe                     |
| Anthony Copponi    | Terrence Connolly                   | David Eysie                      |
| Stephen Begley     | Thomas Annino                       | Milton Vega                      |
| Christopher Padden | Gregory Gamel                       | William Fundora                  |
| James Mahoney      | Edward A. Farioli                   | Mario Costa                      |
| Brian Riley        | Kevin Riley                         | Jarrod Kullich                   |
| Gregory Shore      | Sarah Lyden                         | Timothy McDonagh                 |

# POLICE DEPARTMENT

## PATROL OFFICERS (continued)

|                      |  |                                      |
|----------------------|--|--------------------------------------|
| Paul Zorzi           | Nicholas Guarino<br>(resigned 10-4-11) | Joseph Reen                          |
| Christopher Flanagan | Derek Wennerstrand                     | Robert Doherty<br>(resigned 7-20-11) |
| Geoffrey Baguma      | Matthew O'Brien                        | Gregory Hayes                        |
| Anthony Lopes        | Jaime Mazzola                          | Andrew Jurewich                      |
| Eric Kascavitch      | Michael O'Brien                        | Shawn Wilman                         |
| Patrick Bishop       | Dylan Haldiman                         | Angela M. Gulla<br>(hired 11-14-11)  |

## SPECIAL POLICE OFFICERS

|                 |                      |                 |
|-----------------|----------------------|-----------------|
| James Pepin     | James Keady          | Charles Hainley |
| Joseph Flaherty | Maureen Murphy-Payne |                 |

## CIVILIAN SUPPORT PERSONNEL

|   |                             |
|---|-----------------------------|
| Kathleen Martin-Dispatcher  | Joseph Sampson – Dispatcher |
| James Maroney – Dispatcher  |                             |
| Sheila Condrin – Dispatcher   | Lisa Rinn- Dispatcher       |
| Daniel Leavitt – Dispatcher   |                             |
| Mary Lou Scott - Secretary, Chief   |                             |
| Mary Jones - Clerk/Secretary, Bureau of Criminal Investigation (retired 7-8-11) |                             |
| Cynthia Keady (promoted 11-2-11)  |                             |

Karen Ricci – Records/Systems Analyst  
Arthur Doolan-Senior Building Custodian  
Mark Walsh –Building Custodian

## SCHOOL TRAFFIC SUPERVISORS

|                         |                                |                  |
|-------------------------|--------------------------------|------------------|
| Elaine Petherick        | Julia Pond                     | Constance King   |
| Jeanne Hennessey        | Ann Fleming (retired 10-21-11) |                  |
| Donna Breen             |                                |                  |
| Karen Murphy            | Paula Constantino              | Donna Gronroos   |
| June Marotta            | Catherine Girard               | Jerilyn Glassman |
| Dianne Bragg            | Margaret Raymond               | Martha Doucette  |
| Donna Cunningham        | Susan Wennerstrand             | Mary Gallagher   |
| Angela Malvone          | Cynthia Keady                  | Sheila Joyce     |
| Rosanna Giszczynski     | Shamika Wyche-McAllister       |                  |
| Amy Carr (hired 3-4-11) |                                |                  |

## POLICE MATRONS

|                     |                    |                  |
|---------------------|--------------------|------------------|
| June Marotta        | Donna Breen        | Diane Bragg      |
| Constance King      | Mary Schermerhorn  | Martha Doucette  |
| Paula Constantino   | Karen Murphy       | Donna Gronroos   |
| Cathy Girard        | Margaret Raymond   | Jerilyn Glassman |
| Donna Cunningham    | Angela Malvone     | Cynthia Keady    |
| Mary Gallagher      | Susan Wennerstrand | Sheila Joyce     |
| Rosanna Giszczynski |                    |                  |

## Citation Offenses for Period

January 1, 2011 through December 31, 2011

### Offense Description

| Offense Description                               | Total |  |
|---|-------|--|
| ABANDON MV  | 2     | IDENTIFY SELF, MV OPERATOR REFUSE 3        |
| AFTERMARKET LIGHTING, NONCOMPLIANT                | 6     | IMPROPER OPERATION OF MV, ALLOW 3          |
| ALCOHOL IN MV, POSSESS OPEN CONTAINER             | 12    | INSPECTION/STICKER, NO 150                 |
| Allowing Unattended MV w/o stopping engine        | 1     | JUNIOR OPERATOR WITH PASSENGER UNDER 4     |
| ATTACHING PLATES                                  | 7     | KEEP RIGHT FOR ONCOMING MV, FAIL TO 5      |
| BRAKES VIOLATION, MV                              | 8     | KEEP RIGHT ON HILL/OBSTRUCTED VIEW, FAIL 1 |
| BREAKDOWN LANE VIOLATION                          | 116   | LEARNERS PERMIT VIOLATION 2                |
| CHILD 8-12 OR OVER 57 INCHES WITHOUT              | 1     | LEAVE SCENE OF PERSONAL INJURY 1           |
| CHILD ENDANGERMENT WHILE OUI                      | 1     | LEAVE SCENE OF PROPERTY DAMAGE 26          |
| CHILD UNDER 8 YEARS & UNDER 58 INCHES             | 1     | LICENSE NOT IN POSSESSION 99               |
| CROSSWALK VIOLATION                               | 18    | LICENSE REVOKED AS HTO, OPERATE MV 3       |
| DRUG, POSSESS CLASS A                             | 1     | LICENSE SUSPENDED FOR OUI, OPER MV WITH 1  |
| DRUG, POSSESS CLASS B                             | 1     | LICENSE SUSPENDED, OP MV WITH 49           |
| ELECTRONIC MESSAGING, OPERATOR USING              | 4     | LICENSE SUSPENDED, OP MV WITH, 5           |
| EMERGENCY VEHICLE, OBSTRUCT                       | 2     | LIGHTS VIOLATION, MV 334                   |
| EMERGENCY VEHICLE, OBSTRUCT                       | 28    | LIQUOR, PERSON UNDER 21 POSSESS 7          |
| EMERGENCY VEHICLE, WILFULLY OBSTRUCT              | 2     | LIQUOR, PERSON UNDER 21 POSSESS, 1         |
| EMERGENCY VEHICLE, WILFULLY OBSTRUCT,             | 1     | MARKED LANES VIOLATION 141                 |
| EQUIPMENT VIOLATION, MISCELLANEOUS MV             | 18    | MINOR TRANSPORTING/CARRYING ALCOHOLIC 1    |
| FAIL TO OBEY TRAFFIC SIGN                         | 25    | MOBILE ELECTRONIC DEVICE USAGE, JUNIOR 1   |
| FAILURE TO SUBMIT VEHICLE FOR INSPECTION          | 1     | MOBILE ELECTRONIC DEVICE USAGE, 2          |
| Gridlock Entering Intersection & Blocking Traffic | 7     | MOTORCYCLE EQUIPMENT VIOLATION 1           |
| HEADLIGHTS, FAIL DIM                              | 2     | MOTORCYCLE PASSING VIOLATION 1             |
| HEIGHT, MODIFY MV                                 | 1     | MOTORCYCLE, NOISY 1                        |
| HORN VIOLATION, MV                                | 3     | NAME/ADDRESS CHANGE, FAILURE NOTIFY 19     |
|   |       | NEGLIGENT OPERATION OF MOTOR VEHICLE 31    |
|   |       | NO LEFT TURN VIOLATION 5                   |
|   |       | NUMBER PLATE VIOLATION 78                  |

# POLICE DEPARTMENT

|  |             |  |                      |
|--|-------------|--|----------------------|
| NUMBER PLATE VIOLATION TO CONCEAL ID   | 1           | <b>Arrest and Complaint Offenses</b>     |                      |
| NUMBER PLATE, TAKE                     | 1           | <b>OFFENSE DESCRIPTION</b>               | <b>OFFENSE TOTAL</b> |
| OPERATION OF MOTOR VEHICLE, IMPROPER   | 8           | A&B                                      | 103                  |
| OUI DRUGS                              | 5           | A&B ON +60                               | 1                    |
| OUI DRUGS, 2ND OFFENSE                 | 1           | A&B ON +60/DISABLED                      | 3                    |
| OUI LIQUOR OR .08%                     | 25          | A&B ON CHILD WITH INJURY                 | 1                    |
| OUI LIQUOR OR .08%, 2ND OFFENSE        | 10          | A&B ON POLICE OFFICER                    | 2                    |
| OUI LIQUOR OR .08%, 3RD OFFENSE        | 3           | A&B ON POLICE OFFICER**                  | 3                    |
| OUI LIQUOR OR .08%, 5TH OFFENSE        | 1           | A&B SUBSEQUENT OFFENSE (DOMESTIC)**      | 1                    |
| PASSING VIOLATION                      | 26          | A&B TO INTIMIDATE**                      | 1                    |
| RED/BLUE LIGHT VIOLATION, MV           | 6           | A&B WITH DANGEROUS WEAPON                | 19                   |
| REGISTRATION NOT IN POSSESSION         | 88          | A&B WITH DANGEROUS WEAPON +60            | 1                    |
| REGISTRATION STICKER MISSING           | 15          | A&B WITH DANGEROUS WEAPON, AGGRAVATED    | 1                    |
| REGISTRATION SUSPENDED/REVOKED, OP MV  | 17          | A&B**                                    | 39                   |
| REGISTRATION SUSPENDED/REVOKED, OP MV, | 1           | ABANDON MV                               | 2                    |
| RIGHT LANE, FAIL DRIVE IN              | 5           | ABUSE PREVENTION ORDER, VIOLATE          | 19                   |
| SAFETY STANDARDS, MV NOT MEETING RMV   | 10          | ALCOHOL IN MV, POSSESS OPEN CONTAINER OF | 4                    |
| SCHOOL BUS, FAIL STOP FOR              | 19          | ASSAULT                                  | 3                    |
| SEAT BELT, FAIL WEAR                   | 146         | ASSAULT & BATTERY BY DANGEROUS WEAPON    | 5                    |
| SIGNAL, FAIL TO                        | 28          | ASSAULT AND BATTERY, AGGRAVATED          | 1                    |
| SLOW, FAIL TO                          | 12          | ASSAULT TO ROB, ARMED                    | 1                    |
| SNOW/REC VEH NOISE VIOLATION           | 1           | ASSAULT W/DANGEROUS WEAPON               | 3                    |
| SPEEDING                               | 1996        | ATTACHING PLATES                         | 8                    |
| SPEEDING IN VIOL SPECIAL REGULATION    | 1363        | ATTEMPT TO COMMIT CRIME                  | 15                   |
| STATE HIGHWAY - FAIL TO OBEY POLICE    | 1           | B&E BUILDING DAYTIME FOR FELONY          | 20                   |
| STATE HWAY - FAIL TO OPERATE IN MARKED | 1           | B&E BUILDING NIGHTTIME FOR FELONY        | 37                   |
| STATE HWAY - FAILURE TO USE CARE EXIT  | 7           | B&E DAYTIME FOR FELONY                   | 1                    |
| STATE HWAY - FAILURE TO YIELD          | 3           | B&E DAYTIME FOR FELONY OR MISD           | 10                   |
| STATE HWAY - MAKING A PROHIBITED TURN  | 4           | B&E DWELLING NIGHTTIME FOR FELONY        | 1                    |
| STATE HWAY - OPERATE ON ROAD CLOSED    | 1           | B&E DWELLING NIGHTTIME FELONY            | 1                    |
| STATE HWAY - OPERATE ON SIDEWALK       | 1           | B&E FOR MISDEMEANOR                      | 4                    |
| STATE HWAY - U-TURN VIOLATION          | 2           | B&E MOTOR VEHICLE                        | 138                  |
| STATE HWAY - WRONG WAY                 | 5           | B&E VEHICLE/BOAT NIGHTTIME FELONY        | 5                    |
| STATE HWAY-FAIL TO USE CARE IN         | 93          | B&E VEHICLE/BOAT DAYTIME FOR FELONY      | 2                    |
| STATE HWAY-FOLLOWING TOO CLOSELY       | 65          | BREAK INTO DEPOSITORY                    | 2                    |
| STOP FOR POLICE, FAIL                  | 1           | BREAK INTO DEPOSITORY, ATTEMPT TO        | 2                    |
| STOP/YIELD, FAIL TO                    | 920         | BUILDING, VANDALIZE                      | 2                    |
| TRAFFIC, FAILURE TO USE CARE STOPPING  | 1           | BURGLARIOUS INSTRUMENT, POSSESS          | 2                    |
| TURN, IMPROPER                         | 39          | BURGLARY, UNARMED                        | 1                    |
| UNINSURED MOTOR VEHICLE                | 38          | CHILD ENDANGERMENT WHILE OUI             | 1                    |
| UNLICENSED OPERATION OF MV             | 53          | COCAINE, DISTRIBUTE                      | 12                   |
| UNLICENSED/SUSPENDED OPERATION OF MV,  | 1           | COMPUTER SYSTEM, UNAUTHORIZED ACCESS TO  | 2                    |
| UNREGISTERED MOTOR VEHICLE             | 76          | CONSPIRACY TO VIOLATE DRUG LAW           | 17                   |
| UNSAFE OPERATION OF MV                 | 28          | COUNTERFEIT NOTE, POSSESS                | 1                    |
| USE MV WITHOUT AUTHORITY               | 2           | COURTESY BOOKING                         | 10                   |
| UTURN WHERE PROHIBIT                   | 1           | CREDIT CARD FRAUD OVER \$250             | 37                   |
| WINDOW OBSTRUCTED/NONTRANSPARENT       | 4           | CREDIT CARD FRAUD UNDER \$250            | 25                   |
| YIELD AT INTERSECTION, FAIL            | 101         | CREDIT CARD, IMPROPER USE UNDER \$250    | 4                    |
| <b>Totals Offenses:</b>                | <b>6480</b> | CREDIT CARD, LARCENY OF                  | 8                    |
|  |             | CREDIT CARD, RECEIVE STOLEN              | 1                    |

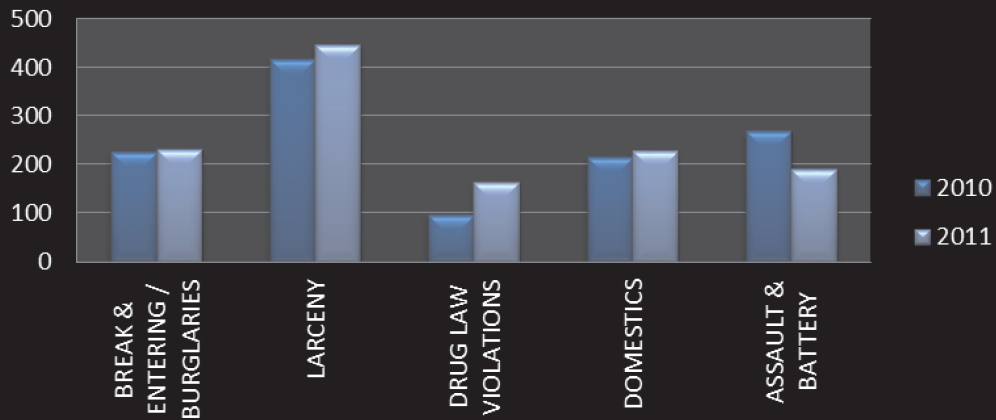
# POLICE DEPARTMENT

|  |    |  |     |
|--|----|--|-----|
| CRIME REPORT, FALSE  | 1  | HEROIN/MORPHINE/OPIUM, TRAFFICKING IN    | 3   |
| CROSSWALK VIOLATION  | 1  | HOME INVASION                            | 2   |
| DANGEROUS WEAPON ON SCHOOL GROUNDS,CARRY                     | 2  | IDENTIFY SELF, MV OPERATOR REFUSE        | 3   |
| DANGEROUS WEAPON, CARRY                                      | 2  | IDENTITY FRAUD                           | 18  |
| DESTRUCTION OF PROPERTY +\$250, MALICIOUS                    | 54 | IMMIGRATION DETENTION                    | 2   |
| DESTRUCTION OF PROPERTY -\$250, MALICIOUS                    | 30 | IMPROPER OPERATION OF MV, ALLOW          | 3   |
| DESTRUCTION OF PROPERTY -\$250, WANTON                       | 2  | INDECENT A&B ON PERSON 14 OR OVER        | 3   |
| DISORDERLY CONDUCT   | 10 | INDECENT EXPOSURE                        | 1   |
| DISTURBING PHONE CALLS                                       | 1  | INNKEEPER, DEFRAUD, UNDER \$100          | 2   |
| DISTURBING THE PEACE   | 2  | INSPECTION/STICKER, NO                   | 10  |
| DRUG PARAPHERNALIA, POSSESS TO DISTRIB                       | 1  | KEEP RIGHT FOR ONCOMING MV, FAIL TO      | 1   |
| DRUG VIOLATION NEAR SCHOOL/PARK                              | 5  | LARCENY BY CHECK OVER \$250              | 6   |
| DRUG, DISTRIBUTE CLASS A                                     | 1  | LARCENY FROM BUILDING                    | 20  |
| DRUG, DISTRIBUTE CLASS B                                     | 4  | LARCENY FROM PERSON                      | 1   |
| DRUG, DISTRIBUTE CLASS D                                     | 1  | LARCENY FROM PERSON +65**                | 1   |
| DRUG, DISTRIBUTE CLASS E                                     | 1  | LARCENY FROM PERSON**                    | 1   |
| DRUG, LARCENY OF   | 3  | LARCENY OVER \$250                       | 73  |
| DRUG, OBTAIN BY FRAUD  | 3  | LARCENY OVER \$250 BY FALSE PRETENSE     | 4   |
| DRUG, POSSESS CLASS A  | 13 | LARCENY OVER \$250 BY SINGLE SCHEME      | 6   |
| DRUG, POSSESS CLASS B  | 20 | LARCENY OVER \$250 BY SINGLE SCHEME**    | 3   |
| DRUG, POSSESS CLASS B, SUBSQ.OFF.                            | 2  | LARCENY OVER \$250 FROM +60/DISABLED     | 2   |
| DRUG, POSSESS CLASS C  | 10 | LARCENY OVER \$250**                     | 129 |
| DRUG, POSSESS CLASS C, SUBSQ.OFF                             | 1  | LARCENY UNDER \$250                      | 45  |
| DRUG, POSSESS CLASS D  | 2  | LARCENY UNDER \$250 BY FALSE PRETENSE    | 1   |
| DRUG, POSSESS CLASS D, SUBSQ.OFF.                            | 1  | LARCENY UNDER \$250 BY SINGLE SCHEME     | 2   |
| DRUG, POSSESS CLASS E  | 6  | LARCENY UNDER \$250 FROM +60/DISABLED    | 1   |
| DRUG, POSSESS TO DISTRIB CLASS A                             | 3  | LARCENY UNDER \$250 FROM +60/DISABLED**  | 6   |
| DRUG, POSSESS TO DISTRIB CLASS B                             | 5  | LARCENY UNDER \$250**                    | 85  |
| DRUG, POSSESS TO DISTRIB CLASS C                             | 3  | LEARNERS PERMIT VIOLATION                | 1   |
| DRUG, POSSESS TO DISTRIB CLASS D                             | 12 | LEAVE SCENE OF PERSONAL INJURY           | 4   |
| DRUG, POSSESS TO DISTRIB CLASS E                             | 4  | LEAVE SCENE OF PROPERTY DAMAGE           | 138 |
| DUMPSTER, USE OF ANOTHER'S COMMERCIAL                        | 2  | LICENSE NOT IN POSSESSION                | 3   |
| Disseminating Sexually Explicit Materials Depicting Children | 1  | LICENSE REVOKED AS HTO, OPERATE MV WITH  | 1   |
| ELECTRIC STUN GUN, SELL/POSSESS                              | 2  | LICENSE SUSPENDED FOR OUI, OPER MV WITH  | 2   |
| EMERGENCY VEHICLE, OBSTRUCT STATIONARY                       | 2  | LICENSE SUSPENDED, OP MV WITH            | 52  |
| ENTICING CHILD UNDER 16                                      | 1  | LICENSE SUSPENDED, OP MV WITH, SUBSQ.OFF | 8   |
| EQUIPMENT VIOLATION, MISCELLANEOUS MV                        | 3  | LIGHTS VIOLATION, MV                     | 7   |
| EXTORTION BY FALSE REPORT OF CRIME                           | 1  | LIQUOR ID CARD/LICENSE, FALSE/MISUSE     | 2   |
| EXTORTION BY THREAT OF INJURY                                | 1  | LIQUOR TO PERSON UNDER 21, SELL/DELIVER  | 9   |
| FENCE, VANDALIZE   | 1  | LIQUOR, PERSON UNDER 21 ATTEMPT PROCURE  | 3   |
| FIRE IN OPEN, SET  | 4  | LIQUOR, PERSON UNDER 21 POSSESS          | 38  |
| FIREARM, STORE IMPROP  | 2  | LIQUOR, PERSON UNDER 21 POSSESS, SUBSQ.  | 1   |
| FORGERY OF BANK NOTE   | 1  | LIQUOR, PERSON UNDER 21 PROCURE          | 1   |
| FORGERY OF CHECK   | 9  | MARIJUANA, POSSESS                       | 1   |
| FORGERY OF DOCUMENT  | 2  | MARKED LANES VIOLATION                   | 17  |
| HARASSMENT PREVENTION ORDER, VIOLATE                         | 1  | MEDICAID FRAUD BY NON-PROVIDER           | 1   |
| HARASSMENT, CRIMINAL   | 8  | MINOR TRANSPORTING/CARRYING              |     |
| HEROIN, BEING PRESENT WHERE KEPT                             | 2  | ALCOHOLIC BEVERAGE                       | 8   |
| HEROIN, POSSESS  | 6  | MOTOR VEH HOMICIDE BY NEGLIGENT OP       | 1   |
| HEROIN, POSSESS, SUBSQ.OFF.                                  | 1  | MOTOR VEH, LARCENY OF                    | 21  |

# POLICE DEPARTMENT

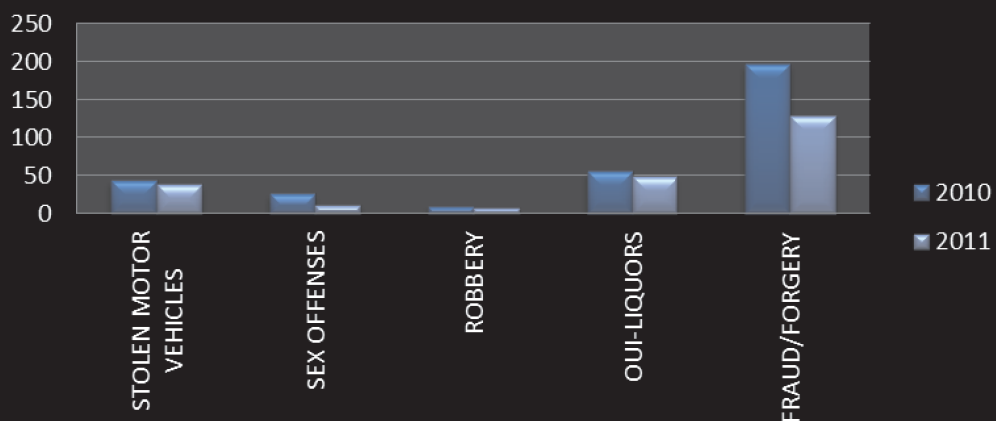
|   |     |  |             |
|---|-----|--|-------------|
| MOTOR VEH, MALICIOUS DAMAGE TO                        | 38  | SPEEDING IN VIOL SPECIAL REGULATION            | 19          |
| MOTOR VEH, MALICIOUS DAMAGE TO, SUBSQ. OFF.           | 1   | STALKING                                       | 1           |
| MOTOR VEH, RECEIVE STOLEN                             | 1   | STATE HWAY - FAILURE TO USE CARE EXIT DRIVEWAY | 1           |
| NEGLIGENT OPERATION OF MOTOR VEHICLE                  | 31  | STATE HWAY-FAIL TO USE CARE IN                 |             |
| NUMBER PLATE VIOLATION                                | 4   | STOP/START/TURN/BACK                           | 4           |
| NUMBER PLATE VIOLATION TO CONCEAL ID                  | 1   | STATE HWAY-FOLLOWING TOO CLOSELY               | 4           |
| NUMBER PLATE, TAKE                                    | 1   | STOP FOR POLICE, FAIL                          | 3           |
| OUI DRUGS   | 5   | STOP/YIELD, FAIL TO                            | 18          |
| OUI LIQUOR OR .08%                                    | 27  | TAGGING PROPERTY                               | 8           |
| OUI LIQUOR OR .08%, 2ND OFFENSE                       | 13  | TAXI FARE, EVADE                               | 5           |
| OUI LIQUOR OR .08%, 3RD OFFENSE                       | 2   | TELEPHONE CALLS, ANNOYING                      | 10          |
| OUI LIQUOR OR .08%, 5TH OFFENSE                       | 1   | TELEPHONE CALLS, OBSCENE                       | 2           |
| PASSING VIOLATION                                     | 1   | THREAT TO COMMIT CRIME                         | 34          |
| POSSESSION OF MARIJUANA UNDER AN OUNCE                | 15  | THREAT, BUSINESS                               | 1           |
| PRESCRIPTION, UTTER FALSE                             | 4   | TRASH, DUMP FROM MV +7 CU FT                   | 1           |
| PROPERTY DAMAGE TO INTIMIDATE                         | 1   | TRASH, LITTER                                  | 1           |
| PROTECTIVE CUSTODY                                    | 232 | TRESPASS                                       | 8           |
| Photographing/VideoTaping/Elec. Surveilling Partially |     | TURN, IMPROPER                                 | 1           |
| Nude/Nude Person                                      | 1   | UNINSURED MOTOR VEHICLE                        | 36          |
| RAILROAD TRACK, WALK/RIDE ON                          | 4   | UNLICENSED OPERATION OF MV                     | 53          |
| RAPE  | 4   | UNLICENSED/SUSPENDED OPERATION OF MV,          |             |
| RECEIVE STOLEN PROPERTY +\$250                        | 12  | PERMITTING                                     | 1           |
| RECEIVE STOLEN PROPERTY -\$250                        | 11  | UNREGISTERED MOTOR VEHICLE                     | 23          |
| RECKLESS ENDANGERMENT OF A CHILD                      | 1   | USE MV WITHOUT AUTHORITY                       | 4           |
| REGISTRATION NOT IN POSSESSION                        | 2   | UTTER COUNTERFEIT NOTE                         | 8           |
| REGISTRATION SUSPENDED/REVOKED, OP MV WITH            | 17  | UTTER FALSE CHECK                              | 14          |
| RESIST ARREST   | 4   | UTTER FALSE DOCUMENT                           | 5           |
| RESIST ARREST**                                       | 8   | UTTER FALSE ORDER FOR MONEY                    | 1           |
| RESTAURANT, DEFRAUD                                   | 1   | UTTER FALSE TRAVELLER'S CHECK                  | 1           |
| RIGHT LANE, FAIL DRIVE IN                             | 1   | VANDALIZE PROPERTY                             | 11          |
| RMV DOCUMENT, FORGE/MISUSE                            | 1   | WARRANT ARREST                                 | 148         |
| RMV DOCUMENT, POSSESS/USE/FALSE/STOLEN**              | 2   | WARRANT ARREST 1007CR006491                    | 1           |
| ROBBERY, ARMED & MASKED                               | 4   | WARRANT ARREST 1157CR000204                    | 1           |
| ROBBERY, UNARMED                                      | 3   | WARRANT ARREST (SEC 35)                        | 2           |
| RUNAWAY CHILD   | 2   | WARRANT ARREST (SEC 35, DDC)                   | 1           |
| SAFETY STANDARDS, MV NOT MEETING RMV                  | 1   | WARRANT ARREST 1057CR002619                    | 1           |
| SCHOOL BUS, FAIL STOP FOR                             | 2   | WARRANT ARREST 1098CR001948                    | 1           |
| SCHOOL, DISTURB                                       | 1   | WARRANT ARREST 1155CR000438/1154CR000668       | 1           |
| SCHOOL, FAIL SEND CHILD TO                            | 1   | WARRANT ARREST(SEC 35)                         | 1           |
| SEAT BELT, FAIL WEAR                                  | 2   | WARRANT ARREST, SEC 35, DDC                    | 2           |
| SHOPLIFTING   | 1   | WIRETAP, UNLAWFUL                              | 3           |
| SHOPLIFTING \$100+ BY ASPORTATION                     | 3   | WITNESS, INTIMIDATE                            | 13          |
| SHOPLIFTING \$100+ BY CONCEALING MDSE                 | 5   | YIELD AT INTERSECTION, FAIL                    | 3           |
| SHOPLIFTING BY ASPORTATION                            | 12  | <b>TOTAL:</b>                                  | <b>2560</b> |
| SHOPLIFTING BY ASPORTATION, 2ND OFF.                  | 1   |  |             |
| SHOPLIFTING BY ASPORTATION, 3RD OFF.                  | 1   |  |             |
| SHOPLIFTING BY CONCEALING MDSE                        | 12  |  |             |
| SHOPLIFTING BY PRICE TAG TAMPERING                    | 3   |  |             |
| SIGNAL, FAIL TO                                       | 1   |  |             |
| SPEEDING  | 11  |  |             |

## Selected Crime Comparison 2010 & 2011



|                               | 2010 | 2011 |
|-------------------------------|------|------|
| BREAK & ENTERING / BURGLARIES | 226  | 230  |
| LARCENY                       | 417  | 446  |
| DRUG LAW VIOLATIONS           | 96   | 162  |
| DOMESTICS                     | 215  | 228  |
| ASSAULT & BATTERY             | 267  | 189  |

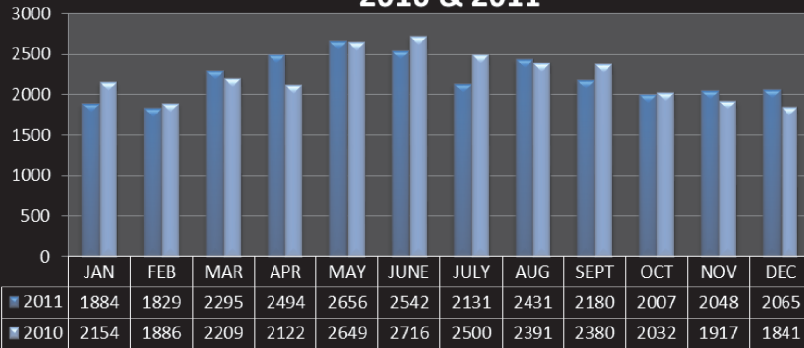
## Selected Crime Comparison 2010 & 2011



|                       | 2010 | 2011 |
|-----------------------|------|------|
| STOLEN MOTOR VEHICLES | 43   | 38   |
| SEX OFFENSES          | 26   | 11   |
| ROBBERY               | 9    | 7    |
| OUI-LIQUORS           | 55   | 48   |
| FRAUD/FORGERY         | 196  | 128  |

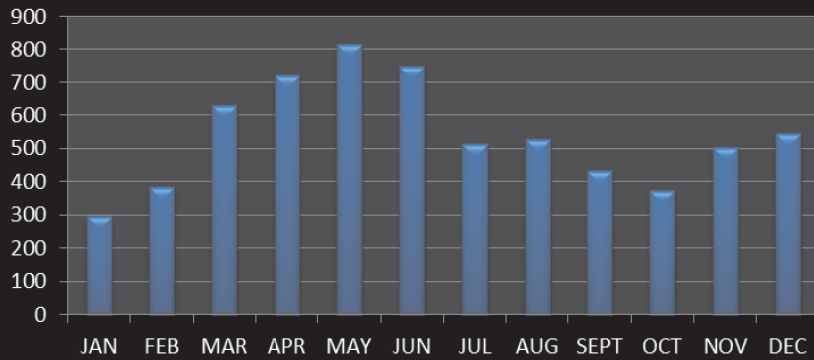
# POLICE DEPARTMENT

## Calls For Police Services 2010 & 2011



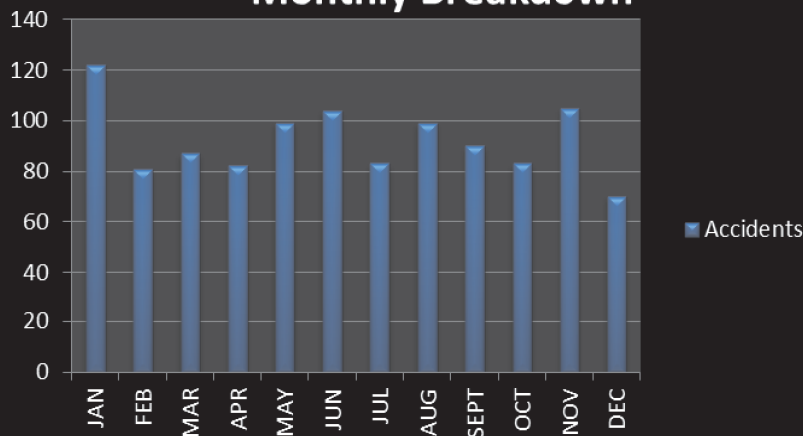
|              | 2010         | 2011         |
|--------------|--------------|--------------|
| JAN          | 2154         | 1884         |
| FEB          | 1886         | 1829         |
| MAR          | 2209         | 2295         |
| APR          | 2122         | 2494         |
| MAY          | 2649         | 2656         |
| JUNE         | 2716         | 2542         |
| JULY         | 2500         | 2131         |
| AUG          | 2391         | 2431         |
| SEPT         | 2380         | 2180         |
| OCT          | 2032         | 2007         |
| NOV          | 1917         | 2048         |
| DEC          | 1841         | 2065         |
| <b>TOTAL</b> | <b>26797</b> | <b>26562</b> |

## 2011 Citations Issued for Motor Vehicle Violations



| MONTH        | Citations   |
|--------------|-------------|
| JAN          | 294         |
| FEB          | 383         |
| MAR          | 628         |
| APR          | 722         |
| MAY          | 814         |
| JUN          | 748         |
| JUL          | 512         |
| AUG          | 528         |
| SEPT         | 434         |
| OCT          | 373         |
| NOV          | 502         |
| DEC          | 544         |
| <b>TOTAL</b> | <b>6482</b> |

## Motor Vehicle Crashes Investigated in 2011 Monthly Breakdown

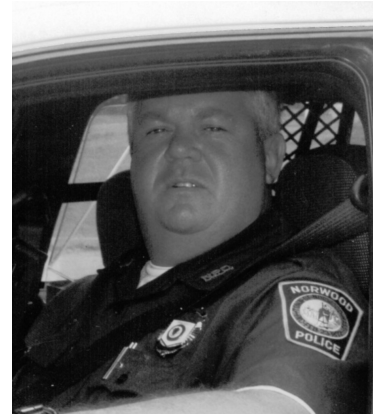


|      |     |
|------|-----|
| JAN  | 122 |
| FEB  | 81  |
| MAR  | 87  |
| APR  | 82  |
| MAY  | 99  |
| JUN  | 104 |
| JUL  | 83  |
| AUG  | 99  |
| SEPT | 90  |
| OCT  | 83  |
| NOV  | 105 |
| DEC  | 70  |

**TOTAL 1105**

## IN RETIREMENT – Patrolman Thomas F. O’Toole

Patrolman Thomas F. O’Toole joined the Norwood Police Department on September 21, 1980. He served the town faithfully and conscientiously until his retirement on January 17, 2011. Tom patrolled on all shifts over the course of his career. In addition to cruiser and foot patrol, Tom also served on the department’s bicycle squad for many years. In later years, Tom worked in the Department’s Administrative Services Unit. His calm demeanor and friendly nature served both him and the town’s people well. During his career, Tom earned the respect and admiration of fellow officers, supervisors, and the public. The men and women of the Norwood Police Department wish Tom and his family health and happiness in his retirement..



## IN RETIREMENT – Patrolman James D. Payne

Patrolman James D. Payne was appointed to the Norwood Police Department on April 15, 1985. He served the town faithfully and conscientiously until his retirement on July 15, 2011. Jim spent more than half his career patrolling on the midnight to 8:00 a.m. shift where, through his vigilance and quick response, he was involved in many important arrests. In later years, he moved onto the day shift where he was a friendly and familiar presence on his uptown beat. Jim also served as one of the department’s Child Car Seat Technicians. He enjoyed teaching young parents how to properly use the child restraints in their cars. During his career, Jim earned the respect and admiration of his fellow officers, supervisors, and the public. The men and women of the Norwood Police Department wish Jim and his family health and happiness in his retirement.

## IN RETIREMENT – Traffic Supervisor Ann Fleming

Ann Fleming joined the Norwood Police Department as a substitute traffic supervisor in 1982. On November 1, 1984 she was appointed to a fulltime position. She retired on October 21, 2011. She worked at various school crossings throughout the town over the years. Ann loved her job and, most of all, the children she guided to and from school every day. The Norwood Police Department wishes Ann many happy and healthy years of retirement.





## **IN RETIREMENT – Mary Jones**

On September 8, 1987 Mary Jones joined the Norwood Police Department as a clerk in the Department's Bureau of Criminal Investigations. She performed her duties faithfully and conscientiously until her retirement on July 8, 2011. During her 24 years of service she served three Detective Sergeants and three prosecutors. Additionally, she liaised with countless attorneys and court personnel and represented the Norwood Police Department in a competent and professional manner. The men and women of the Norwood Police Department wish Mary and her family many years of happiness and health in her retirement.

## **New Student Officer Appointed In 2011 Angela M. Gulla**



# ANIMAL CONTROL OFFICER / FIRE DEPARTMENT

## 2011 ANNUAL REPORT OF THE ANIMAL CONTROL OFFICER

I respectfully submit the Annual Report of the Animal Control Office for the calendar year ending December 31, 2011. I would like to extend my gratitude to all of the responsible animal owners in town. Furthermore I would also like to thank everyone who has assisted me during the course of the year with the animals and for all of the generous donations.

Farms in Norwood were inspected and a report was submitted to the Department of Agricultural Resources.

### Animals Tested for Rabies and Results:

|      |                           |
|------|---------------------------|
| Cats | 3 tested results negative |
| Bats | 3 tested results negative |
| Dogs | 1 tested results negative |

West Nile Virus is still very much alive during mosquito season. Please be sure to take all necessary precautions. The state is no longer testing for West Nile due to funding.

|                    |    |
|--------------------|----|
| Canines Impounded: | 69 |
| Canines Adopted:   | 19 |
| Canines Claimed:   | 46 |

|            |    |
|------------|----|
| Dog Bites: | 19 |
|------------|----|

**Total Fees Collected for the FY2011:      \$4,410.00**

## 2011 ANNUAL REPORT OF THE FIRE - RESCUE - EMS DEPARTMENT

I hereby submit the Annual Report of the Norwood Fire/Rescue Department for the year 2011. The Firefighters, Officers and Chief of the Department would like to thank the Board of Selectmen, Finance Commission, Town Meeting Members and the Citizens of Norwood for their continued support of the Fire/Rescue Department during 2011. I would also like to express the Fire/Rescue Department's appreciation of the General Manager's Office and various Town Departments for their assistance and cooperation in completing our Mission.

The Town's Emergency Medical Service continues to receive the highest marks in the Region for care provided to the Patients we serve. One of the key reasons for this is the ability of the Fire/Rescue Department to Staff two (2) Ambulances most of the time, one (1) Advanced Life Support/Paramedic and the other one (1) Basic Life Support/EMT's. Our Experienced and Highly Trained Fire-Rescue-EMS Dispatchers are able to assess the nature of the call and then send the most appropriate unit; this allows us to keep our EMS availability maximized for the Citizens of Norwood. The Department's Quality Assurance/Quality Improvement Program and Reports from our Medical Director continues to reflect that EMS Documentation consistently attains high marks indicating Optimal Care for our Patients from our Paramedics and EMT's.

## SIGNIFICANT DEPARTMENTAL EVENTS

2011 was once again a very active year in general for the Fire/Rescue Department, with several larger fires occurring and many important projects underway. Departmental committees have continued to complete many projects for the betterment of the Department in the areas of Communications, Firefighters Protective Clothing, Equipment, Apparatus, Public Education, Media Relations, Record Keeping and Computer Management, Building Maintenance, EMS, Fire Investigation, Dispatch Policies, Emergency Management, Ice/Water Rescue Technology and the Mass Decontamination Unit. The Department continued to be involved with, and assist in, many Community Events throughout the Town. Those members assigned these duties are once again commended for their Dedication, Devotion and hard work during the past year to assure we meet the needs of the Fire/Rescue Department and the Citizens we serve.

The Town of Norwood Fire/Rescue Department Study Committee completed its Report on Wednesday, March 30, 2011; and forwarded the Study Committee Recommendations of the Final MRI Study Report to the Board of Selectman. Chief Howard, Business Manager Kathy Bane and Firefighter David Hayes our Computer Specialist spent many hours during the time that the Study was conducted preparing and completing materials requested by the NFD Study Committee Consultant MRI. Chief Howard and Union President Andy Quinn were non-voting members of the Towns Study Committee and spent many hours assisting the Committee at all of their meetings.

Chief Howard Submitted a letter to the Board of Selectman on April 14, 2011; Recommending the Purchase of Injury on Duty Insurance (IOD) for the Fire/Rescue Department and Steps to move forward to Purchase such Insurance based on the Study completed by MRI. An Agreement for Injured On Duty Claims Administration Services and Claims Program Insurance between Cook and Company, Inc., the Town of Norwood and the Norwood Fire/Rescue Department was signed by the General Manager on June 14, 2011; that was effective on July 1, 2011 in the FY-2012 Budget. Special thanks to Assistant General Manager Bernie Cooper for his assistance with these two Agreements.

The New Radio System, Antenna Relocation and Building Project located at the Water Tower in Highland Cemetery for all Town Departments and the Towns Emergency Management Agency, was completed and placed in service during the first week of July, 2011. This Project became necessary because of the New Senior High School Project. Special thanks to Master Mechanic Michael Waters of the Fire/Rescue Department who was a member of this Committee along with other Town Department Representatives for all their work on this project.

On behalf of the Officers and members of the Norwood Fire/Rescue Department we would like to thank Mrs. Jane Conley of 34 Silver Street in Norwood for the monies Donated to the Police and Fire/Rescue Departments for the purchase of a Defibrillator, for the Fitness Room in the Police/Fire Facility; in Memory of Mrs. Conley's daughter, Paula Conley. We would also like to Thank Chief Bartley E. King for his efforts in this process on behalf of all of us.

The Norwood Fire/Rescue Department Color Guard Participated in the Opening Ceremony of the New Norwood High School Athletic Field on Saturday, September 10, 2011.

On Saturday, September 24, 2011; the Norwood Fire/Rescue

Department Participated with the Norwood Police Department and MBTA in a Mock Train Crash at the Railroad Avenue Train Depot. Captain George Geary and Personnel Assigned to Group 2# took part in this Drill. Captain George Geary was in Command of the Incident and did an Outstanding Job! This Exercise was a good Training Drill for all those involved.

The Norwood Fire/Rescue Department held its Annual Open House for Fire Prevention Week on Saturday, October 15, 2011; under the leadership of Firefighter/Paramedic Paul Ronco our Public Education Specialist. He was assisted by Captain Mark Boyland the Shift Commander and the members of Group 3# on duty. Also assisting were Dispatcher Joseph White, Senior Firefighter/EMT William Morrison, Senior Firefighter Richard Breen, Firefighter/EMT Michael Carr, Firefighter/EMT Jen Gover and Firefighter/Paramedic Christopher Griffin. SPARKEY the Fire Dog welcomed children also during the Open House. Chief Howard was also present and assisted with the Open House. More than 800 people attended this very successful day to learn more about Fire Education and the Operation of the Fire/Rescue Department. Special thanks to Dunkin Donuts and Papa Gino's for providing food and drink for the attendees to the Open House.

Once again, the Department is happy to Report that there were no Civilian deaths or Injuries due to fire in 2011. We consider this to be a direct result of our Public Outreach Programs. The Fire Prevention Bureau under the Leadership of Senior Fire Lieutenant Tony Greeley remains directly involved with Public Education and Enforcement of the Commonwealth's General Laws with regard to Fire Safety. We also provide Information to the Public via various Articles and Presentations as provided by our Public Information Officer Firefighter George Morrice and through our Education Outreach Program in the Norwood Schools and to the Senior Citizens under the Leadership of Senior Firefighter/EMT Faye McDonough the Department's Public Education Coordinator and Firefighter/Paramedic Paul Ronco the Departments Assist Public Education Coordinator. These Programs continue to play an important role in the Safety of the Citizens in Norwood.

## **DEAN STREET RESIDENTIAL STRUCTURE FIRE**

**89 DEAN STREET - HOUSE FIRE - 2ND ALARM FIRE - GROUP 1# UNDER COMMAND OF CAPTAIN KEVIN ROMINES;**

On Wednesday, January 26, 2011, at 89 Dean Street, House Fire. All Apparatus including NA-1 and NA-2 (Ambulances). Squad 2# also Responded with Call Back Crew and used at Scene to assist with Investigation of Fire. Captain Kevin Romines was The Incident Commander and in Command of Members of Group 1#. 2nd Alarm Fire. Heavy Smoke Conditions upon arrival with Fire on Floors 1 in the Partitions and Ceiling and Floor 2. Moderate Fire and Smoke Damage to Floor 1 and Heavy Fire and Smoke Damage to Floor 2.

Chief Howard also Responded to the Scene and took Command of Fire upon his arrival.

Deputy Maggio also Responded to the Scene.

Master Mechanic Mike Waters also Responded to the Scene, on the 2nd Alarm.

The Norwood Senior Center Bus was utilized for the Homeowners and family at the Scene to keep them warm due to the Weather Conditions and we thank them for the use of this bus.

Norfolk County Mutual Aid Departments Assisting at the Scene were; Chief Bailey from Walpole and Walpole Engine Company 4#, Westwood Engine Company 2#, Chief Doody and Canton Ladder Company 1#, Sharon Engine Company 1#.

Norfolk Engine Company 1#, Wrentham Engine Company 1#, Foxboro Engine Company 4# and Easton Ladder 1#; covered Norwood Central Station during Incident.

All personnel involved at this scene are Commended for Stopping and Controlling the Spread of Fire in this house. This Fire was during a Significant Snow Storm, which was difficult on all Firefighters Operating at this Incident. A Job Well Done by All!

Norwood was also assisted at the scene by the Norwood Police Department; Sergeant Michael Benedetti and other Police Officers working and we are very thankful for all their assistance.

Special thank you to the Providence Canteen Unit which Responded on the 2nd Alarm, to provide Rehab and Drinks to all Firefighters on Scene.

## **ACCESS ROAD - NORWOOD AIRPORT BUILDING COLLAPSE**

**125 ACCESS ROAD - NORWOOD AIRPORT - SWIFT AVATION - BUILDING COLLAPSE WITH GAS LEAK - 1ST ALARM ASSIGNMENT WITH SPECIAL CALL - GROUP 4# UNDER COMMAND OF CAPTAIN MICHAEL COSTELLO;**

On Wednesday, February 2, 2011, at 125 Access Road - Norwood Airport - Swift Aviation - Building Collapse with Gas Leak. All Apparatus including NA-2 (Ambulance). Squad 2# also Responded with Call Back Snow Emergency Personnel and was used at Scene. Captain Michael Costello was The Incident Commander and in Command of Members of Group 4#. 1st Alarm Assignment sent to Airport. Total Building Collapse of a 100' wide by 300' long Aircraft Hanger with a 4" Main Gas Leak and Aviation Fuel Leak from 6 Airplanes and Helicopter Inside Building. Fire/Rescue Personnel Secured Gas Leak, Verified that all Employees were out of Building and Safe, Covered Aviation Fuel Leaks with Foam Application to Control Hazard and Secured Area.

Chief Howard also Responded to the Scene and took Command of Incident upon his arrival.

Deputy Maggio also Responded to the Scene to Assist with Process of Placarding and Posting the Building as an Unsafe Building in Accordance with State Law due to the Hazards and Collapse.

Master Mechanic Mike Waters also Responded to the Scene, on Special Call with Squad 3# to Provide Additional Foam for Incident; that is Stored at Central Station.

Norwood Central Station Covered by Callback Personnel of 1 - Officer and 3 - Firefighters Staffing Engine 1# during this Incident.

Norwood Airport Manager Russ McGuire also was at the Scene and Assisted us in many ways throughout the Incident and we thank him for all his assistance.

# **FIRE DEPTMENT**

Norwood Building Inspector Mark Chubut, Wiring Inspector Tim Fruci and Plumbing/Gas Inspector Ed Forsberg also Responded to the Scene and Assisted.

Multiple Crews from the Norwood Municipal Light Department under the Direction of Jim Collins; Responded and Assisted with Isolating and Securing Power to the Building for the Safety of all due to the Damage and Hazards.

Norwood Fire/Rescue Personnel were also assisted at the scene by the Norwood Public Works Department and we thank all those Employees for their assistance.

Norwood was also assisted at the scene by the Norwood Police Department and we thank all the Police Officers working at this Scene under these Severe Weather Conditions, for all their assistance.

All Personnel involved at this Scene are Commended for Dealing with this Incident and Controlling the Gas Leak. This Incident followed a Significant Snow Storm and took place during Heavy Rains, which made the Incident Scene difficult on all Firefighters Operating at this Incident. A Job Well Done by All! This Incident lasted more than two (2) hours.

## **1400 PROVIDENCE HIGHWAY - BUILDING 2# - BUILDING COLLAPSE**

1400 PROVIDENCE HIGHWAY - BUILDING 2# - LIFEWORKS - BUILDING COLLAPSE WITH GAS LEAK - 1ST ALARM ASSIGNMENT WITH SPECIAL CALL - GROUP 3# UNDER COMMAND OF CAPTAIN GEORGE GEARY;

On Monday, February 7, 2011, at 1400 Providence Highway - Building 2# - Lifeworks - Building Collapse with Gas Leak. All Apparatus including NA-2 (Ambulance). Captain George Geary was The Incident Commander and in Command of Members of Group 3#. 1st Alarm Assignment. Center Roof Area of Building Collapsed, Area involved is 100' wide by 200' long. Total Building is 100' wide by 1400' long with Multiple Businesses. Entire Building Evacuated and all Employees Accounted for and Sent to Building 1# for Safety. Fire/Rescue Personnel Secured Gas Leak, Shut Down Sprinkler System Damaged due to Collapse, Controlled Hazards and Secured all Areas of Building.

Captain George Geary was Trapped briefly, but not hurt when trying to Secure Fire Alarm System when that Area of the Building's Roof Collapsed on him in the Fire Alarm Control Panel Room.

Chief Howard also Responded to the Scene and took Command of Incident upon his arrival.

Deputy Maggio and Lieutenant Tony Greeley of the Fire Prevention Division also Responded to the Scene to Assist at the Incident and with the Process of Placarding and Posting the Building as an Unsafe Building in Accordance with State Law due to the Hazards and Collapse.

Master Mechanic Mike Waters also Responded to the Scene, on Special Call with Squad 3# to Provide Placards, Signage and Materials necessary to Placard the Building due to its Size.

Norwood Central Station Covered by Callback Personnel of 1 - Acting Lt./Senior Firefighter as Officer and 3 - Firefighters Staffing Engine 1# during this Incident.

Norwood Building Inspector Mark Chubut, Wiring Inspector Tim Fruci and Plumbing/Gas Inspector Ed Forsberg also Responded to the Scene and Assisted.

Multiple Crews from the Norwood Municipal Light Department under the Direction of Jim Collins Responded and Assisted with Isolating and Securing Power to the Building for the Safety of all due to the Damage and Hazards.

Norwood was also assisted at the scene by the Norwood Public Works/Water Department who secured all Water to the Building and we thank all those Employees working and assisting at this Scene, for all their assistance.

Norwood was also assisted at the scene by the Norwood Police Department and we thank all the Police Officers working at this Scene, for all their assistance.

All Personnel involved at this Scene are Commended for Dealing with this Incident and Controlling the Gas Leak and the safe Evacuation and Relocation of all Employees in this very large Building. This Incident followed Multiple Snow Storms and Heavy Rains. A Job Well Done by All! This Incident lasted more than four (4) hours.

## **TORNADO RESPONSE TO BRIMFIELD, MA WITH - NORFOLK COUNTY MUTUAL AID TASK FORCE 4B**

ENGINE ASSIGNED TO NORFOLK COUNTY MUTUAL AID TASK FORCE 4B AND RESPONDED AS PART OF THE TORNADO RESPONSE TO BRIMFIELD, MA UNDER COMMAND OF LT. ROBERT HENRY OF GROUP 3#;

On Wednesday, June 1, 2011; Engine 4# responded with Norfolk County Task Force 4B to Brimfield, MA as part of the Statewide Task Force Response to the Tornado.

Engine 4# personnel were away for 19 hours assisting the people of Brimfield as part of this Task Force Response.

Personnel on Group 3# responding with Engine 4# were; Lieutenant - EMT Robert Henry, Driver-Firefighter/EMT Mark McCarthy, Firefighter/Paramedic Michael Fagan and Firefighter/Paramedic Jeffrey Campilio

All personnel involved in this Task Force Response are Commended for their hard work as spoken of by the Commanders from Task Force 4B. This was a very Hazardous Situation under Terrible Conditions, which were difficult on all Firefighters Operating during this event. A Job Well Done by All!

## **STURTEVANT AVENUE RESIDENTIAL STRUCTURE FIRE**

71 STURTEVANT AVENUE - HOUSE FIRE - WORKING FIRE WITH EXTRA ENGINE COMPANY A PARAMEDIC AMBULANCE AND FULL CALL BACK OF OFF DUTY PERSONNEL - GROUP 2# - UNDER COMMAND OF CAPTAIN GEORGE GEARY;

On Friday, July 8, 2011; at 71 Sturtevant Avenue, House Fire. All Apparatus including NA-1# and NA-2# (Ambulance's). Engine 3# also Responded with Call Back Crew and used at Scene to assist with Investigation of Fire. Captain George Geary was The Incident Commander and in Command of Members of Group 2#. Working Fire with Special Call for Extra Engine Company a Paramedic Ambulance and Full Call Back of Off Duty Personnel. Smoke Showing from Right Side of Home upon Arrival. Moderate to Heavy Fire and Smoke Damage on Floor 1# in Large Kitchen Area and Moderate to Heavy Smoke Damage to Remainder of Floor 1# and Floor 2# of Home.

**SPECIAL NOTE: THIS WAS THE FIRST WORKING FIRE FOR THE NEW ENGINE 4# UNDER THE OPERATION OF SENIOR FIREFIGHTER/EMT - DRIVER MICHAEL MCDONOUGH OF GROUP 2#. THIS NEW VEHICLE OPERATED EXCEPTIONALLY WELL AND ITS FEATURES AND EQUIPMENT WERE OF GREAT VALUE FOR THE PERSONNEL OPERATING AT THIS INCIDENT.**

Chief Howard also Responded to the Scene and took Command of Fire upon his arrival and Assigned Captain Geary to Operations for the Fire.

Deputy Maggio also Responded to the Scene and Assisted with Scene Operations.

Norfolk County Mutual Aid Departments Assisting at the Scene were; Chief Bailey from Walpole and Walpole Engine Company 4#, Chief Scoble from Westwood and Westwood Engine Company 5#.

Sharon Engine Company 4#; covered Norwood Central Station during Incident.

All personnel involved at this scene are Commended for Stopping and Controlling the Spread of Fire in this house. This Fire was during a Very Hot and Humid day which was difficult on all Firefighters Operating at this Incident. A Job Well Done by All!

Norwood was also assisted at the scene by the Norwood Police Department. We thank all the Police Officers working at the Scene of this Fire, for all their assistance.

## **WASHINGTON STREET RESIDENTIAL STRUCTURE FIRE**

**1319 WASHINGTON STREET - 2ND STORY PORCH FIRE - 1ST ALARM FIRE - GROUP 4# - UNDER COMMAND OF CAPTAIN MICHAEL COSTELLO;**

On Friday, August 5, 2011; at 1319 Washington Street, 2ND Floor Porch Fire. All Apparatus Responded. Captain Michael Costello was The Incident Commander and in Command of Members of Group 4#. 1ST Alarm Fire. Smoke and Fire Showing from 2ND Floor Center Section of Porch on Front of 2.5 Story House. Moderate Damage to Porch Floor, Railings and Column on Floor 2#. Also Damage to Porch Ceiling Area over Fire. Fire Damage Confined to Porch Area.

Chief Howard also Responded to the Scene and Assisted Captain Costello.

All personnel involved at this scene are Commended for Stopping and Controlling the Spread of Fire on this 2ND Floor Porch. This Fire was during a Very Hot and Humid Evening; which was difficult on all

Firefighters Operating at this Incident. A Job Well Done by All!

Norwood was also assisted at the scene by the Norwood Police Department. We thank all the Police Officers working at the Scene of this Fire, for all their Assistance.

## **INDUSTRIAL ROAD, WALPOLE, MA - MUTUAL AID CALL FOR - HAZARDOUS MATERIAL SPILL INSIDE BUILDING**

**18 INDUSTRIAL ROAD, WALPOLE, MA - MUTUAL AID CALL FOR - HAZARDOUS MATERIAL SPILL INSIDE BUILDING.** On Thursday, September 22, 2011; at 18 Industrial Road, Walpole, MA; Hazardous Material Spill Inside Building. Engine 4# and Chief Howard Responded.

Personnel from Norwood Assisted the Walpole Fire Department, other Mutual Aid Departments and the State Hazardous Material Team with an Ethanol Spill Inside the Building.

Norwood Personnel Remained on the Scene for more than 5 hours.

## **DEAN STREET RESIDENTIAL STRUCTURE FIRE**

**96 - 98 DEAN STREET - HOUSE FIRE - WORKING FIRE - GROUP 2# - UNDER COMMAND OF CAPTAIN GEORGE GEARY;**

On Tuesday, October 4, 2011; at 96 - 98 Dean Street, House Fire. All Apparatus including NA-1# and NA-2# (Ambulance's). Captain George Geary was The Incident Commander and in Command of Members of Group 2#. Working Fire Called with Kitchen Fire on 2ND Floor and Smoke Showing from 2nd Floor on the Right Side of a 2 - Family Home upon Arrival. Moderate to Heavy Fire and Smoke Damage to 2ND Floor Kitchen Area and Smoke Damage to Remainder of 2ND Floor Area.

Chief Howard also Responded to the Scene and took Command of Fire upon his Arrival and Assigned Captain Geary to Operations for the Fire.

Norfolk County Mutual Aid Departments Assisting at the Scene were; Chief Bailey from Walpole and Walpole Engine Company 4.

Westwood Engine Company 5#; covered Norwood Central Station during Incident.

All personnel involved at this scene are Commended for Stopping and Controlling the Spread of Fire in this house. A Job Well Done by All!

Norwood was also assisted at the scene by the Norwood Police Department. We thank all the Police Officers working at the Scene of this Fire, for all their assistance.

## **GRANTS RECEIVED BY FIRE/RESCUE DEPARTMENT**

Through the efforts of Senior Firefighter/EMT Faye McDonough who is the Departments Public Education Coordinator, the Norwood Fire/Rescue Department was once again awarded a FY2011 Student Awareness of Fire Education (S.A.F.E.) Grant for \$5,415.00 from the State. Special thanks to Faye for her

# **FIRE DEPARTMENT**

continued hard work on this Program that funds the Education Programs presented in our Schools and to the Senior Citizens in Norwood annually. This Education Program continues to be recognized annually by the State for its results.

## **PERSONNEL**

The Fire/Rescue Department had five (5) Retirements. Only three (3) of these five (5) vacancies were approved to be filled as the Town Elected to participate in the State's ERI - (Early Retirement Incentive) Program reducing the Fire/Rescue Department by two (2) Firefighters. Brian Donoghue joined the Fire/Rescue Department with Firefighter I & II Certification and Advanced Life Support Certification as a Paramedic and came to us after many years of service to the Walpole Fire/Rescue Department as a Full-time Firefighter/Paramedic. Michael Chisholm, Joseph O'Malley and Patrick Moloney were also hired during the year. Michael and Patrick joined the Fire/Rescue Department with their Advanced Life Support Certification as Paramedic's and Joseph joined the Department with his EMT Certification. All were all able to be assigned on a Shift after completing their Norwood Fire/Rescue Department In-house Orientation & Training Program.

Firefighter/Paramedic David Lazzaro graduated from the 193# Recruit School Graduation Class at the Massachusetts Fire Academy in Stow, MA on Friday, December 23, 2011. He completed all requirements and has received Certification in Firefighter I & II, Haz-Mat and Incident Command. Chief Howard, along with Firefighter/Paramedic Michael Fagan, Firefighter/Paramedic Dennis Mawn and Firefighter/Paramedic Scott St. Cyr attended the ceremony along with David's wife and family members.

Firefighter/Paramedic Dennis Mawn continued to serve in the War in Iraq during 2011. Dennis continues to serve our Country as an Army Master Sergeant with Honor and Distinction. Dennis has made the Town of Norwood and its Firefighters once again very proud of his personal Sacrifices that he has rendered for our Country. Dennis has been activated for more than a year. Members of the Department await his Safe return in early 2012 and have stayed in contact with Dennis throughout the year.

Firefighter/EMT Paul Hanson was Re-hired on January 23, 2011 as a Temporary Military Substitute - Fulltime to Replace Firefighter/Paramedic Dennis Mawn while he is Deployed. Paul had left the Department on October 14, 2010; to become a MBTA Police Officer but after a short leave requested to return.

I had the Honor and Privilege to Promote two (2) new Fire Lieutenant's in the Norwood Fire/Rescue Department during 2011. Acting Lieutenant - Firefighter/EMT Daniel Harkins of Group 4#; was Promoted to Fire Lieutenant on Group 1#; effective Sunday, August 7, 2011 and Firefighter/EMT David Hayes of Group 3#; was Promoted to Fire Lieutenant on Group 4#; effective Sunday, August 7, 2011. These two (2) - New Fire Lieutenant's will play a critical role in the current and future Operations of the Norwood Fire/Rescue Department and will further provide for the future Leadership of the Department. Please join me in Congratulating Fire Lieutenants; Harkins and Hayes on their well-deserved Promotions.

## **EQUIPMENT**

The New E-ONE Rescue/Pumper that was awarded by Bid to Greenwood Fire Apparatus in June, 2010; was delivered on February 18, 2011; after the Final Inspection and Certification. This New Rescue/Pumper is known as Engine 4#; the apparatus it replaced. After Training of all Department Personnel on this new State of the Art Rescue/Pumper it was placed in service on May 13, 2011.

The old Engine 4# has been placed Out of Service and will be sold with funds received going back to the Towns General Fund.

The New International/Horton Ambulance for the Paramedics that was approved at the Annual Town Meeting in May, 2011; was delivered on November 29, 2011; and placed in service on January 6, 2012 as NA-3#; the ALS Ambulance.

The ALS Ambulance that is Identified as NA-1#; that was assigned to the Paramedics was moved to NA-2# on January 30, 2012; and is now the BLS Ambulance being used by the Departments EMT's.

The BLS Ambulance that is Identified as NA-2#; that was assigned to the EMT's was moved to Reserve Status on January 30, 2012; and is now used when needed by either the Paramedics/ALS or EMT's/BLS as a Back-up.

The Ambulance that is Identified as NA-3#; which was the Reserve Ambulance was reassigned as the new SRS-1# on January 28, 2012.

The old SRS-1# was traded in as part of the Bid Purchase of the new NA-3#.

At a Special Town Meeting in November, 2011; Town Meeting members approved the Replacement of Ladder 1# due to its Mechanical Condition and Frequent Repairs. Town Meeting Approved up to \$1.3 million dollars to be spent to Purchase a New Aerial Ladder 1# and Properly Equip it. The Following Personnel have been chosen to serve on the Committee to Replace Ladder 1#;

1. Senior Captain George Geary - Shift Commander - Group 2#
2. Firefighter/EMT Jeff Shockley - Group 4#
3. Firefighter/EMT Paul Hogan - Group 1#
4. Firefighter/Paramedic George Bent - Group 4#
5. Firefighter/EMT Brian Donoghue - Group 1#
6. Firefighter/Paramedic Michael Fagan - Group 3# for Lettering and Graphic's on new Ladder 1#

These members along with Chief Howard, Deputy Chief Ron Maggio and Department Master Mechanic Michael Waters, are to investigate as many Options or Recommendations as possible which will be Incorporated into the Final Design and Selection of this New Aerial Ladder.

The Committee began the Process to Develop a Detailed Written Specification and the Selection of the Type of Aerial Ladder to Replace the current Ladder 1# on Wednesday, November 30, 2011; and hopes to have Bids Completed and Award a Contract by the end of April, 2012; with deliver of the New Aerial Ladder sometime the end of 2012 or early in 2013.

The Committee members continue to work very hard on this project and have spent many hours working on the Design, Specifications and Research of this New Aerial Ladder.

The continued Replacement and Repairs to our Fleet of Apparatus and Equipment are significant Improvements and continue to address the Departments Apparatus and Equipment needs. Since 2004 our Capital Replacement Plan has allowed us to correct many deficiencies and we are thankful to all the Elected Boards and Town Meeting Members for their assistance and approval of these items.

## **PUBLIC SAFETY FACILITY**

Many hours were spent once again in 2011, meeting with the Board of Selectmen member William J. Plasko, Sr., as we continued to work closely to Replace and Repair a number of identified problems with the Police/Fire Building. At this time, I would like to recognize, General Manager John Carroll, Assistant General Manager Bernie Cooper, Purchasing Director Cathy Carney, Public Works Director/Town Engineer Mark Ryan, Building Inspector Mark Chubet, Chief Bart King and Lieutenant Kevin McDonough of the Police Department and Deputy Chief Ron Maggio and Master Mechanic/Facility Manager Michael Waters of the Fire/Rescue Department, for their many hours of dedication and hard work in correcting these issues. Special thanks to Board of Selectman member William J. Plasko, Sr. for his leadership and dedication again this year, assisting all of us with this difficult task in completing Repairs to the Police/Fire Building.

The following are a list of Repairs and Items Replaced during the year;

- In January, 2011; a New Blower Unit Motor was Installed on Furnace 2#.
- In February, 2011; Repairs were made to Lights in Lobby Area and 3<sup>rd</sup> Floor of Police and Fire Sides of Building.
- In March, 2011; a New Fan Motor was Installed on RTU Unit on Roof.
- In March, 2011; a New Switch Gear on RTU 2# was Installed.
- In March, 2011; the Emergency Generator for Police/Fire Building had 2 - 12 Volt Battery's Replaced.
- In March, 2011; the Emergency Communications Generator at High School had Battery Replaced.
- In April, 2011; Damage to 300 Feet of Chain Link Fence and Wooden parking Barrier along Wall on Police Entrance Side, were Repaired and Replaced. This Damage was caused during Winter Snow Removal.
- In May, 2011; Special Thanks to Master Mechanic Michael Waters, Custodians Arthur Doolan and Mark Walsh for all their time and effort in preparing the Outside of the Police/Fire Facility for the summer and especially for the Memorial Day Weekend. Arthur and Mark did an excellent job on the cleanup from the winter on the Lawn areas as well they cleaned all flower and plant beds. Master Mechanic Michael Water's set-up the Bark Mulch work that was completed as well. Also, Arthur planted new flowers and finally Mechanic Waters and Arthur were assisted by the DPW and cleaned the entire outside Parking Lot areas. Special thanks to the DPW for their assistance with the Parking Lot cleaning. Once again during 2011 the outside of the Facility looked great and Chief King and I thank our Staff and the DPW for all the hard work in keeping the Police/Fire Facility looking its best.
- In May and June, 2011; Mechanical Problems with the Building Elevator were Repaired and the Master Control Panel that Operates the Elevator was Replaced by the Elevator Company.
- In July, 2011; Lane Refrigeration Replaced Compressor on Air Conditioning Unit RTU-3# that services the Police Department Administration Area of the Building.
- In August, 2011; Lane Refrigeration Replaced the Air Conditioning Unit located in the Radio and Computer Room that Services the entire Police/Fire Building.
- In September, 2011; All Trees Outside, around the Police/Fire Building were Trimmed and Damaged Trees were Removed.
- In October, 2011; Numerous Interior Doors in the Police/Fire Building Required Adjusting and Repairs to Door Handles and Hinges.
- In November, 2011; Police/Fire Building Emergency Generator Developed Main Control Panel Problems after Power Failure in late October and the Main Control Panel was Replaced.
- In November, 2011; Contractor was hired to Remove four (4) - Granite Slabs that were Cracked in Overhead Door Bay's 1# and 2# on Front of Building and Asphalt was placed in those Areas to make Repairs.
- In November, 2011; Electrical Contractor made Repairs to Outside Lighting and Timers that Control them. All Repairs Complete.
- In November, 2011; Roof Contractor Replace Failed Sealant around Stack over Apparatus Bay and also Patched a Tear in the Flange at the Roof Curb.
- In the Police Dispatch Center were Heating problems were occurring a Mechanical Valve was Located and Found stuck Open. Repairs were made and this Valve has been replaced.
- During 2011, we had to Replace an additional seventeen (17) Valve Actuators on the Heating System that failed. These are the Valves that have continued to fail over the past four (4) years.
- During 2011, Burnell Controls and Lane Refrigeration made Repairs to HVAC System, by Balancing the System, Setting Outside Temperature Points on numerous occasions during the year in addition to Regular Scheduled Maintenance as specified in their Annual Contracts.
- During 2011, on numerous occasions additional Repairs had to be made to the Roof on the Facility.

# **FIRE DEPTMENT**

As Chief of the Fire/Rescue Department, I want to thank all the Personnel of the Norwood Fire/Rescue Department for their continued Service, Devotion and Dedication to duty once again this year. To the Officers and Firefighters of Norwood's surrounding Towns, along with the Norfolk County Fire Chiefs, Fire and Emergency Dispatcher Center, I want to convey our gratitude for their professional assistance given through our Mutual Aid Agreements many times during this past year.

Respectfully Submitted,

Michael J. Howard, Chief  
Norwood Fire/Rescue Department

**In Memoriam of**  
**Deputy Chief Robert Stanton - Badge #63**  
**Hired: December 12, 1955**  
**Retired: January 31, 1987**

**Severed the Citizens of Norwood for more than 31 years**

**In Memoriam of**  
**Firefighter Robert Hamlin - Badge #76**  
**Hired: March 22, 1960**  
**Retired: March 17, 1979**  
**Severed the Citizens of Norwood for 19 years**

**In Memoriam of**  
**Lieutenant John Walsh - Badge #80**  
**Hired: December 9, 1962**  
**Retired: March 31, 1988**  
**Severed the Citizens of Norwood for more than 25 years**

**IN RETIREMENT**  
**EDWARD J. BROWN**  
**SENIOR FIREFIGHTER/EMT - BADGE #46**

On June 30, 2011, Senior Firefighter/EMT Edward Brown Retired from the Fire/Rescue Department. Ed was Appointed to the Department on May 4, 1981. Ed served more than 30 years with the Norwood Fire/Rescue Department, the Town and the Citizens of Norwood.

Ed's assignment as a Driver of Engine's 2# and 3# on Group 1# did not go unnoticed and he did an excellent job operating these Engine's at many incidents over the years.

Today's ALS-Paramedic Service that began in August of 2006; would not have been possible without the Leadership, Dedication and hard work that Ed and others did over more than two (2) years to bring this Level of Service to the Citizens of Norwood. Without his continued support and ideas this program and many others in the Department would not have been accomplished over his long career.

Ed also served many years as your Firefighter's Union President and brought great respect and results to the Department during

his Strong Leadership; that all of Firefighter's enjoy today.

We all wish Ed and his family a Happy and Safe Retirement and thank him for his many years of Service. Ed's Devotion, Dedication, Loyalty, commitment to the Fire Service and his hard work to those he served were remarkable and we thank him. Ed was a 24/7 type of caring Firefighter that was always willing to help others in our time of need and was an Excellent Jake. We all will miss him.

**IN RETIREMENT**  
**PHILLIP A. DZIUBA**  
**SENIOR FIRE LIEUTENANT/EMT - BADGE #92**

On July 15, 2011, Senior Fire Lieutenant/EMT Philip A. Dziuba Retired from the Fire/Rescue Department. Lt. Phil Dziuba was Appointed to the Department on November 13, 1984. Lt. Phil served more than 26 years with the Norwood Fire/Rescue Department, the Town and the Citizens of Norwood.

Lt. Phil's leadership, knowledge and skills provided to the personnel assigned to him did not go unnoticed and he always did an excellent job operating at many incidents over the years.

Also, Lt. Phil has assisted the Department in many Projects over the years that we all benefit from today. Most notably; during these past eight (8) years Lt. Phil has been responsible for the marking of all our New Equipment and New Hose on all Apparatus and as well has assisted in the purchase of much needed New Safety Equipment carried on all the Apparatus today. Lt. Phil's knowledge and skills will be greatly missed by all of us. His dedication and hours spent have not gone unnoticed and we thank him for all the hard work and time spent working on these many Projects. Without his continued support and ideas the Equipment we use today and these programs mentioned above to name a few would not have been accomplished for our Department over his long career.

We all wish Lt. Phil and his family a Happy and Safe Retirement and thank him for his many years of Service. Lt. Phil's Devotion, Dedication, Loyalty, commitment to the Fire Service and his hard work to those he served were remarkable and we thank him. Lt. Phil was always willing to help others in our time of need and was an Excellent Jake. We all will miss him.

**IN RETIREMENT**  
**FAYE MCDONOUGH**  
**SENIOR FIREFIGHTER/EMT - BADGE #59**

On July 15, 2011, Senior Firefighter/EMT Faye McDonough Retired from the Fire/Rescue Department. Faye was Appointed to the Department on October 1, 1984. Faye served more than 26 years with the Norwood Fire/Rescue Department, the Town and the Citizens of Norwood.

Faye's assignment as a Driver of Ladder 1# on Group 4# did not go unnoticed and she did an excellent job Operating this Aerial Ladder at many incidents over the years.

# FIRE DEPARTMENT

Faye also served many years as the Departments Public Education Specialist and Fire Prevention Week Open House Coordinator and brought great respect and results to the Department during her leadership with each of these Programs. Further, Faye was responsible for obtaining SAFE Grants from the State for the Education Programs that annually benefited many children and citizens in the Town of Norwood.

We all wish Faye a Happy and Safe Retirement and thank her for her many years of Service. Faye's Devotion, Dedication, Loyalty, commitment to the Fire Service and his hard work to those she served were remarkable and we thank her. Faye was a 24/7 type of caring Firefighter that was always willing to help others in our time of need and was an Excellent Jake. We all will miss her.

## IN RETIREMENT PAUL P. ERKER FIREFIGHTER - BADGE #21

On July 15, 2011, Firefighter Paul P. Erker Retired from the Fire/Rescue Department. Paul was Appointed to the Department on April 4, 1988. Paul served **more** than 23 years with the Norwood Fire/Rescue Department, the Town and the Citizens of Norwood.

Paul's hard work, dedication, loyalty and commitment to the Fire Service are remarkable and we thank him. Paul could always be found helping others when needed and was always someone you could count on to assist you in any way. He was and will also be remembered as a caring Firefighter and individual.

Paul's Assignment as a Firefighter on Ladder 1# on Group 1#; did not go unnoticed and he always did an excellent job operating at many incidents over the years. You could always count on Paul getting the job done!

We all wish Paul and his family a Happy and Safe Retirement and thank him for his many years of Service. Paul's Devotion, Dedication, Loyalty, commitment to the Fire Service and his hard work to those he served were remarkable and we thank him. Paul was always willing to help others in our time of need and was an Excellent Jake. We all will miss him.

## IN RETIREMENT JOHN J. BARRY III SENIOR FIRE LIEUTENANT/EMT - BADGE #32

On July 23, 2011, Senior Fire Lieutenant/EMT John J. Barry III Retired from the Fire/Rescue Department. Lt. John was Appointed to the Department on June 21, 1983. Lt. John served more than 28 years with the Norwood Fire/Rescue Department, the Town and the Citizens of Norwood. We all wish Lt. John and his Family a Happy and Safe Retirement and thank him for his many years of Service and Dedication to all he served.

### CHIEF

Michael J. Howard

### DEPUTY FIRE CHIEF

Ronald J. Maggio

### FIRE PREVENTION OFFICER

Lieutenant Anthony J. Greeley

### CAPTAINS

Joseph M. Boyland  
Kevin J. Romines

George F. Geary  
Michael F. Costello

### LIEUTENANTS

Robert F. Henry  
Daniel Harkins  
\*John J. Barry, III

Paul L. Butters  
David Hayes  
\*Philip A. Dziuba

### FIREFIGHTERS

Thomas Starr  
William Turner  
William Morrison  
John Collins, Jr.  
Richard Flaherty  
\*Edward Brown  
Joseph McDonough  
Michael McDonough  
Richard Breen  
Phillip Morrison  
Stephen Lydon  
\*Faye McDonough  
Robert Greeley  
Dara O'Malley  
Michael Motta  
\*Paul Erker  
Michael Carr  
George Morrice  
Daniel Harkins  
David Hayes  
Mark McCarthy  
William LeBlanc  
Kevin Brown  
John R. Shea  
John Bellanti  
Paul Ronco  
Michael Fagan  
Gerald Mahoney  
Dennis Mawn

Paul Hansen  
Andrew Quinn  
Jeffrey Shockley  
Douglas Beyer  
Edmond Fitzgerald  
Eric Henry  
Paul Hogan  
Jennifer Gover  
Brian Cullen  
John Cody  
George Burton  
Michael Downing  
Joshua Gunschel  
Steven McDonough  
Christopher Fuller  
Wojciech Latawiec  
Benjamin Coven  
George Bent  
Jeffrey Campilio  
Christopher Campilio  
Joe Mawn  
Christopher Queally  
Christopher Griffin  
David Lazzaro  
Scott St. Cyr  
Brian Donoghue  
Michael Chisholm  
Joseph O'Malley  
Patrick Moloney

### \*RETIRED

### CIVILIAN DISPATCHERS

Colleen DiBlasi - Supervisor  
Joseph White

Ronald Lanzoni  
Paul Brown

# FIRE DEPARTMENT / BUILDING DEPARTMENT

**PART-TIME CIVILIAN DISPATCHERS**  
 Brian Donoghue                      James Flaherty

**PART-TIME CLERK/SECRETARY**  
**FIRE PREVENTION BUREAU**  
 Ann Harrington

**DEPARTMENT BUSINESS MANAGER**  
 Kathy Bane

**FIRE DEPARTMENT CHAPLAIN**  
 Monsignor McRae

**FIRE DEPARTMENT MASTER MECHANIC**  
 Michael Waters

## NORWOOD FIRE/RESCUE DEPARTMENT RESPONSES 2011

| FIRE RESPONSE   |    |                        |       | NON-FIRE RESPONSE    |     |                       |             |
|---|----|------------------------|-------|----------------------|-----|-----------------------|-------------|
| Structure Fire  | 73 | Fire Outside Structure | 4     | Hazardous Condition  | 28  | Spill/Leak            | 117         |
| Vehicle Fire  | 11 | Grass/Brush Fire       | 11    | Aircraft             | 1   | Water Problem         | 28          |
| Refuse Fire   | 17 | Spill Fire             | 0     | Lock Out             | 196 | Assist Others         | 47          |
| Electrical  | 90 | Smoke Scare/Removal    | 83    | Power Line Down/Arc  | 137 | Steam Rupture         | 0           |
| Unauthorized Burning                                  | 6  | Controlled Burning     | 12    | CO Response          | 98  | Good Intent           | 9           |
| RESCUE RESPONSE                                       |    |                        |       | NON-FIRE/FALSE ALARM |     |                       |             |
| MVA with Injuries                                     | 99 | MV vs. Pedestrian      | 19    | Animal Rescue        | 0   | Unintentional         | 280         |
| Lock In   | 13 | EMS                    | 3,738 | Alarm Sounding       | 78  | Bomb Scare            | 3           |
|   |    |                        |       | System Malfunction   | 192 | Malicious False Calls | 29          |
| <b>TOTAL FIRE/RESCUE DEPARTMENT RESPONSES IN 2011</b> |    |                        |       |                      |     |                       | <b>5419</b> |

## 2011 ANNUAL REPORT OF THE BUILDING DEPARTMENT

The Building Department is responsible for reviewing applications and plans to construct, alter or demolish any building or structure, for compliance with applicable Zoning Bylaws, MA State Building Code, MA State Fuel, Gas and Plumbing Code, and the MA State Electrical Code.

For the dates 1/1/2011 to 12/31/2011 the total revenue collected was:    \$684,700

| <u>TYPE</u>                        | <u>SUBTYPE</u> | <u>NUMBER</u> | <u>REVENUE</u> | <u>ESTIMATED COST</u> |
|------------------------------------|----------------|---------------|----------------|-----------------------|
| <b>ANNUAL BUILDING</b>             |                |               |                |                       |
| WORKSHOP/SOCIAL PROGRAMS           |                | 5             | \$250          |                       |
| AMUSEMENT, SOCIAL + RECREATIONAL   |                | 1             | \$50           |                       |
| ASSEMBLY + DAYCARE                 |                | 1             | \$50           |                       |
| CAFETERIAS                         |                | 7             | \$350          |                       |
| DAY CARE CENTERS                   |                | 9             | \$450          |                       |
| GROUP RESIDENCE/INDEPENDENT LIVING |                | 6             | \$300          |                       |
| HOSPITAL                           |                | 2             | \$50           |                       |
| LODGING HSES/HOTELS/MOTELS         |                | 6             | \$474          |                       |
| NURSING HOMES                      |                | 4             | \$200          |                       |
| PLACES OF ASSEMBLY                 |                | 18            | \$350          |                       |
| PLACES OF WORSHIP                  |                | 14            | \$0            |                       |
| PRIVATE SCHOOLS                    |                | 6             | \$250          |                       |
| PUBLIC SCHOOLS                     |                | 10            | \$0            |                       |
| RESTAURANTS [OVER 50 OCC.LOAD]     |                | 15            | \$750          |                       |

# BUILDING DEPARTMENT

| <u>TYPE</u>                                | <u>SUBTYPE</u> | <u>NUMBER</u> | <u>REVENUE</u> | <u>ESTIMATED COST</u> |
|--|----------------|---------------|----------------|-----------------------|
| <b>ANNUAL BUILDING/FIRE CO-INSPECTIONS</b> |                |               |                |                       |
| LODGING HSES/HOTELS/MOTELS                 |                | 5             | \$750          |                       |
| PLACES OF ASSEMBLY                         |                | 9             | \$400          |                       |
| RESTAURANTS                                |                | 37            | \$2,650        |                       |
| <b>ANNUAL ELECTRIC</b>                     |                |               |                |                       |
| COMMERCIAL + INDUSTRIAL                    |                | 68            | \$7,000        |                       |
| PROPERTY NOT SPECIFIED                     |                | 4             | \$200          |                       |
| <b>BUILDING</b>                            |                |               |                |                       |
| COMMERCIAL ADDITIONS + ALTERATIONS         |                | 98            | \$174,619      | \$11,870,744          |
| DEMO ALL OTHER BUILDINGS + STRUCTURES      |                | 14            | \$1,175        | \$672,150             |
| DEMO SINGLE FAMILY DWELLING                |                | 1             | \$180          | \$12,000              |
| INDUSTRIAL                                 |                | 1             | \$1,200        | \$80,000              |
| MISCELLANEOUS                              |                | 1             | \$20           | \$20                  |
| OFFICES, BANKS + PROFESSIONAL BUILDINGS    |                | 2             | \$237,748      | \$15,849,873          |
| OTHER NON-RESIDENTIAL BUILDINGS            |                | 27            | \$1,460        | \$116,295             |
| RESIDENTIAL ADDITIONS + ALTERATIONS        |                | 691           | \$114,040      | \$10,163,791          |
| RES. ADDITIONS + ALTERATIONS PENALTY       |                | 1             | \$80           | \$4,000               |
| RESIDENTIAL GARAGES                        |                | 2             | \$225          | \$22,500              |
| SHEET METAL/MECHANICAL PERMITS             |                | 19            | \$2,294        | \$225,165             |
| SINGLE FAMILY HOUSES/DETACHED              |                | 6             | \$11,140       | \$1,114,000           |
| STORES + CUSTOMER SERVICES                 |                | 1             | \$23,250       | \$1,550,000           |
| STRUCTURES OTHER THAN BUILDINGS            |                | 16            | \$3,341        | \$230,386             |
| SWIMMING POOLS                             |                | 13            | \$1,736        | \$183,385             |
| TWO-FAMILY DWELLINGS                       |                | 1             | \$2,500        | \$250,000             |
| <b>ELECTRICAL</b>                          |                |               |                |                       |
| ELECTRICAL                                 |                | 668           | \$34,222       | \$2,828,856           |
| ELECTRICAL ADDITIONAL                      |                | 2             | \$115          | \$0                   |
| ELECTRICAL PENALTY                         |                | 1             | \$60           | \$1,600               |
| <b>GAS</b>                                 |                |               |                |                       |
| GAS  |                | 447           | \$18,076       | \$0                   |
| <b>PLUMBING</b>                            |                |               |                |                       |
| PLUMBING                                   |                | 600           | \$38,941       |                       |
| PLUMBING REINSPECTION                      |                | 2             | \$80           |                       |
| <b>SIGN</b>                                |                |               |                |                       |
|  |                | 38            | \$2,885        | \$141,100             |
| <b>TOTALS:</b>                             |                |               |                |                       |
|  |                | 2,880         | \$684,700      | \$45,315,865          |

For the dates 1/1/2011 to 12/31/2011 the total collected was \$684,700

# DEPARTMENT OF PUBLIC WORKS

## 2011 ANNUAL REPORT OF THE DEPARTMENT OF PUBLIC WORKS

As Director of Public Works, I submit the Annual report for the Department of Public Works for the year 2011.

The Department of Public Works provides essential services to the residents of Norwood on a daily basis. These services include, but are not limited to maintaining sewer, drain and water mains, maintaining parks and playgrounds, clearing roads of snow and ice, removal of snow in downtown areas, maintenance of signs and pavement markings, repairing damaged roadways and sidewalks, maintenance of sewer pump stations and, the removal of dead and dying trees as well as planting new trees.

The Annual resurfacing project was awarded to M. Susi and Sons. Project involved cold planning existing bituminous concrete and installing a bituminous concrete overlay on the following streets: Brewster Drive; Neponset Street (Pleasant St to Route One); Mylod Street (Ryan Drive to #81 Mylod Street); Stone Circle; Spruce Road; Florence Ave; Garfield Ave; Bellevue Ave; Evergreen Circle; Rockhill Street; Rockhill Street Extension; Peabody Road; Pond Ave; Baker Street; Heaton Ave; Sturtevant Ave; St. James Ave; St. George Ave.

The Public Works Department supervised the construction of a right hand turn lane on University Ave at Route One. Funding was supplied by the Commonwealth of Massachusetts through a Public Works Economic Development grant (PWED).

The Public Works Department worked closely with Weston and Sampson to develop conceptual plans for the Public Works Yard at Lyman Place.

The Public Works Department responded to numerous downed trees and limbs as well as isolated flooding during Hurricane Irene in August, 2011. Crews also removed and disposed of numerous limbs and branches that residents placed curbside.

The Public Works Department provided assistance to the Mass DOT during the construction of the Morse St Bridge over the Neponset River and the new signalization of the Pleasant St and Morse St intersection.

The Public Works Department oversaw the sealing of pavement cracks on Eaton Rd., Cameron Rd., Devon Rd., Warwick Rd., Nottingham Dr., Canterbury Dr., Sherwood Dr. and, various roadways within Highland Cemetery.

The Highway Department repaired numerous bituminous berms that have deteriorated or were damaged during the course of the 2011.

The Highway Department worked closely with the Board of Health in the very successful Hazardous Waste Day and Recycling Day.

The Highway Department continued operating the Winter Street Composting Facility providing more hours for the public to use the facility for leaf bag, brush, single stream recycling and Christmas tree disposal as well as providing quality compost material free of charge to residents.

The Highway Department hosted its annual Holiday Recycling at the Winter Street Composting Facility. This year's event also included a Styrofoam disposal station.

The Highway Department street sweeper is operated on a daily basis, weather permitting, to provide clean streets and to reduce the quantity of sediment that can enter the drain system as well as control particulates being in the air we breathe.

The Highway and Parks Department provided leaf bag and brush pickup on a weekly basis during the months of April through November. The crews also picked up discarded Christmas trees during January and February.

The Highway and Parks Department maintained 21 athletic fields to a high standard.

During calendar year 2011, the Public Works Department participated in 9 snow plow events, 5 sanding only operations and 4 snow removal operations. Between the last weekend of December, 2010, and early February, 2011, nearly 5 feet of snow fell on the area.

The Highway Department continues to manage the very successful Single Stream Recycling program. This program provides a uniform system of trash and recycling carts that are picked up mechanically by the Town's waste collection contractor. The success of the program has reduced disposal costs to residents as well as increased recycling rates from 14% to over 30%.

The Highway Department supervised the installation of pavement markings throughout Town. Numerous crosswalks, parking stalls, roadway centerlines and stop lines were installed. In addition, the Highway Department provided pavement markings at individual locations.

The Highway and Parks Department supervised the reconstruction of the Nichols Street and Peabody Road intersection.

The Highway and Parks Department provided fertilizing and watering services for flower beds throughout town.

The Highway and Park's Department actively maintains a trail alongside the Winter Street Composting Facility from Winter St to the Willett School.

The Highway and Parks Department actively maintained the "Froggy's" skating area during the winter.

The Highway and Park Department provided valuable services for the set up and clean up for the 4<sup>th</sup> of July Parade, Norwood Day, the Little League Parade, Memorial Day Parade, Veterans Day Parade and the Christmas Parade.

The Public Works Department worked closely with DEP and EPA in finding solutions to reduce pollution of our waterways, in particular, Meadowbrook. A sewer lining project commenced in 2010 and was completed in 2011 where sewer mains and sewer services were re-lined on Florence Ave, Prospect St, Charles St, Marion Ave, Bright St, Walpole St, Winter Street, Bullard St, Washington St, East Hoyle St and Broadway.

The Public Works Department coordinated and supervised a comprehensive leak detection survey of the Town's water system.

The Public Works Department worked closely with other Town departments in the permitting and installation of the Public Safety Radio antenna located at the location of the Bellevue Ave water tanks.

# DEPARTMENT OF PUBLIC WORKS

The Sewer Department provides valuable assistance to residents with blocked sewer lines and 2011 was no different. In 2011, 78 sewer services and 18 sewer mains were cleared of obstructions ranging from tree roots to objects that are illegally dumped into the sewer system.

The Sewer Department coordinated and supervised the installation of 3 sewer manholes on a 10 inch sewer line on Dean Street between Washington St and Pleasant St.

The Sewer Department also repaired 12 sewer services and 4 sewer mains that had failed in some capacity. In addition, over 1750 catch basins were cleared of debris.

The Sewer Department coordinated and supervised the rehabilitation of the Vanderbilt Avenue Sewer Pump Station.

The Sewer Department connected 2 foundation drains from homes on Prescott Road that created icy roadway conditions during the winter.

The Town of Norwood receives its water from the MWRA system. The Town of Norwood provides weekly testing of the water to ensure its quality is meeting drinking water standards.

During 2011, the average daily demand in the Town of Norwood was 3.047 million gallons per day (down from 3.156 MGD in 2010). As expected, the highest demand is during the summer months was the month of July averaging 3.708 million gallons per day (down from 4.008 MGD in July, 2010). Both reductions can be directly attributed to persistent leak detection and repairs managed by the Water Department.

Water Department crews repaired 62 water services and 21 watermain breaks. In addition, repairs were made to numerous hydrants, water meters, and water gates.

The Water Department installed 300 feet of waterline at the Highland Cemetery.

The Water Department coordinated and supervised the installation of a new gate valve at the junction of the Norwood Water System and the MWRA supply main.

The Water Department managed the backflow program which protects the Town water system.

The Water Department and Sewer Department provided numerous utility markouts for various excavation projects.

The Water Department managed 2 watermain projects. A new 8" watermain was installed on Walnut Avenue between Washington Street and Walpole St. A new 16" watermain was installed on Route One between Morse Street to a point 700 feet south of Morse Street.

The Highland Cemetery crew prepared and conducted 215 internments in the past year. Crews also installed monument foundations and Veteran markers.

The Cemetery Department installed new trees in various locations.

Cemetery crews installed a new 40' flagpole.

The Cemetery Department coordinated and managed the installation of a sprinkler system around the Cemetery Office, Police Memorial and Veterans section.

Cemetery crews started a program of removing overgrown bushes and failing trees.

Cemetery General Foreman supervised roof repairs to the Cemetery Chapel.

The Highland Cemetery crews continued a multi-year project installing street signs identifying ways throughout the cemetery.

The Highland Cemetery crews also groomed, fertilized and maintained the Highland Cemetery and the Old Parish Cemetery.

In closing, I offer a special thanks to the Department of Public Works and Cemetery crews for their dedication to the Town of Norwood. It is a dirty job, during inconvenient times of the day and year. They respond faithfully to emergencies in order to provide services that many of us take for granted. They are true public servants.

Respectfully submitted  
Mark P. Ryan  
Director of Public Works/Town Engineer

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## IN RETIREMENT Arthur "Artie" Harris – Heavy Equipment Operator

On June 14, 2011, Arthur Harris (aka Artie), retired as the Heavy Equipment Operator from the Public Works Department. Artie began employment with Public Works in May of 1970 and worked diligently and faithfully for 41 years! Artie could be counted on during any and all emergencies from water leaks during bitterly cold nights, working continuously during snow events and exhibiting a dedication that motivated others. Artie was a loyal public servant and a valuable asset to the Town of Norwood. All of the members of the Public Works Department wish Artie a Happy and Healthy retirement.

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## 2011 ANNUAL REPORT OF THE LIGHT DEPARTMENT

I herewith submit my report as Superintendent of the Norwood Municipal Light Department for the year 2011.

For 2010 we experienced an increase in sales of 2.5% and we had hoped this was a prelude to a strong recovery in the economy overall. However this was not the case and we saw a slight decrease in sales of 1.25% during 2011 making the two year average +1.25%.

The FEPSNC (Future Electric Power Supply Needs Committee) continues to investigate the possibility of adding some generation to our purchase power mix as well as looking at alternative power solutions.

In November of 2011 the 10 turbine wind farm constructed in

# LIGHT DEPARTMENT

Woodstock Maine began operating and will provide approximately 10,000,000 kWh of electricity per year for Norwood's benefit for the next 15 years. The three-year contract we signed in September of 2009 and commenced in the spring of 2010 for a small amount of hydropower from a facility in Maine was extended in 2011 for an additional 3 years, and will run through May of 2016. This facility is also providing Norwood with approximately 10,000,000 kWh per year or 3% of our needs. Combined with our NYPA hydroelectric power we presently have just below 9% of green energy in our portfolio.

The contract signed in the spring of 2008 with NSTAR to serve them with 40 MVA of capacity for a period of time based on the needs of our customers came in on time and under budget in the spring of 2011.

Additionally, the replacement of the Dean Street Station 495 transformers was also completed on time and under budget in 2011.

I am pleased to report that there was no rate increase in 2011.

A recent rate comparison between the Norwood Light Department and NSTAR based on December 2011 rates shows that Norwood's rates are very advantageous. While usages between customers vary, it is typical to use 500 kWh to represent the average residential customer when performing comparisons. In Norwood the cost for 500 kWh remained at \$71.46 and in neighboring towns (served by NSTAR, such as Westwood, Canton, Walpole, and Dedham) the cost for 500 kWh increased to \$86.15. The following table shows the actual rate comparison between NLD and NSTAR at various levels of usage.

## RESIDENTIAL RATE COMPARISON BETWEEN NORWOOD ELECTRIC AND NSTAR ELECTRIC

| MONTHLY<br>USAGE | NLD      | NSTAR<br>1/1/2011 | Monthly<br>Difference | Annual<br>Difference | %   |
|------------------|----------|-------------------|-----------------------|----------------------|-----|
| 100              | \$20.32  | \$22.37           | \$2.06                | \$25                 | 10% |
| 250              | \$39.50  | \$46.29           | \$6.79                | \$81                 | 17% |
| 350              | \$52.28  | \$62.23           | \$9.95                | \$119                | 19% |
| 500              | \$71.46  | \$86.15           | \$14.68               | \$176                | 21% |
| 600              | \$84.25  | \$102.09          | \$17.84               | \$214                | 21% |
| 700              | \$97.04  | \$118.03          | \$21.00               | \$252                | 22% |
| 800              | \$109.82 | \$133.97          | \$24.15               | \$290                | 22% |
| 900              | \$122.61 | \$149.92          | \$27.31               | \$328                | 22% |
| 1000             | \$135.40 | \$165.86          | \$30.46               | \$366                | 23% |
| 1200             | \$160.97 | \$197.75          | \$36.78               | \$441                | 23% |
| 2000             | \$263.26 | \$325.29          | \$62.03               | \$744                | 24% |
| 2500             | \$327.19 | \$405.01          | \$77.81               | \$934                | 24% |
| 5000             | \$646.86 | \$803.58          | \$156.72              | \$1,881              | 24% |

The Light Department offers an Appliance Rebate Incentive program, free home energy audits to its residential customers, and free commercial energy audits to small business customers. In 2011 the small commercial energy audits and lighting retrofit programs became so popular that all the funding was spent within the first seven months of the fiscal year. The conservation budget has never been used so quickly in the 20+ years that the Light Department has been offering commercial programs.

The Light Department's Conservation and Load Management Program continues to save money by reducing energy consumption and peak demand through capacitor installations, controlled residential electric water heaters, uncontrolled residential electric water heaters, commercial/industrial lighting retrofits, and residential compact fluorescent bulb giveaways.

The Norwood Light Department continues to offer residents quality Cable Television, High Speed Internet Access, and Telephone service through its Broadband Division. Norwood is only one of three communities in the Commonwealth to offer this benefit to its residents. All our services are offered at competitive prices. Additionally, residents who subscribe to these services receive the superior customer service associated with the Light Department.

With the unique bidirectional design of its infrastructure, Norwood Light Broadband is equipped to provide more remote broadcast services than the competition, and is better positioned to offer more advanced interactive and remote services in the 21<sup>st</sup> century.

Despite the fact the Broadband Division competes directly with two of the largest Telecommunications companies in the nation, the Broadband Division continues to have more subscribers than either of our major competitors. We remain fiscally strong and committed as ever to provide superior customer service to our customers and to generate revenue for the town. To help assure this commitment is met, residents are strongly encouraged to sign-up with, and to stay with, Norwood Light Broadband and enjoy doing business with "The Local Guys".

I offer the following statistical data relative to the operation of the Light Department.

## 2011 Calendar Year

|                   |                 |
|-------------------|-----------------|
| Operating Revenue | \$48,316,733.90 |
| Energy Sold       | 324,903,839     |
| Average \$/kWh    | \$ 0.1487       |
| Increase in usage | -4,127,280      |
| Percent Growth    | -1.25%          |
| Accounts          | 15,398          |
| Increase in Accts | 80              |

Respectfully submitted

Malcolm N. McDonald  
Superintendent

## 2011 ANNUAL REPORT OF THE NORWOOD PERMANENT BUILDING CONSTRUCTION COMMITTEE

### Member of the Committee

Theodore Callahan – Chairman  
Edward McKenna   Robert Silk   William Kinsman  
Paul Meyer   Richard Kief   Daniel Gold

Margaret Flaherty – Secretary

This past year the Permanent Building Construction Committee (PBCC) has had two focal points – the continuing work on the High School and the proposed work on Town Hall.

The following is an overall view of the High School project:

On April 11, 2011, work begins in the old south parking lot. Also in April the elevator has been completed and all interior work has been substantially completed.

On May 13, 2011, a Certificate of Occupancy (limited use) was issued for the building. This allows for limited staff to occupy the building as well as moving in of furniture and technology installation.

On May 15, 2011, a substantial completion of phase I was issued by the architect Ai3.

On June 23, 2011, was the last day of school for the Old School on the Hill and the beginning of a new era in educating the youth of Norwood.

On August 23, 2011, the old school was completely demolished and a ribbon cutting ceremony for the New School on the Hill was held with many dignitaries in attendance. Treasurer Steve Grossman, Representative John Rogers, Inspector General Gregory Sullivan as well as many townspeople and elected officials were present for the festivities.

On September 2, 2011, phase 1b (stadium) and phase 2(front entry and driveways) were substantially completed and a Certificate of Occupancy was issued for the building and stadium.

On September 6, 2011, the first day of school for the New School on the Hill began as a new era in education for Norwood Schoolchildren.

December 8, 2011, the tennis courts were substantially completed as part of phase 1c. The site activity has stopped for the winter, but it will resume in March and will hopefully be completed by June of this year.

While all of this activity was going on another project was in the pipeline for the committee. Gienapp Design, an architectural firm had been retained to investigate water infiltration problems as well as façade issues at Town Hall. A Request for Proposal was issued, three architectural firms responded and Gienapp Design was selected. A Request for Proposal was also issued for an Owners Project Manager with many firms responding, with Compass Project Management ultimately being selected. Since both of these firms had been brought on board, exploration work has begun with the removal of several pieces of stone and a probing of the material behind the stone. Construction Documents should be ready for the Annual Town

Meeting, and the work should be substantially completed this winter.

It should be mentioned that Dick Kief, a member who helped guide the committee through the high school project resigned this past summer. Francis (Jerry) Hopcroft (a town meeting member) was asked to sit in on some of our meetings and has since applied for membership on the committee. Jerry Hopcroft is a Sanitary Engineer who teaches civil engineering courses at Wentworth College. Jerry has experience in the construction field and is a welcome addition to the committee.

At the present time the committee is working with Ai3, Compass Project Management, Agostini Construction, as well as various town officials on the design and construction of a concession stand at an area adjacent to the football stadium at the High School.

As the year progresses much of the exterior work at the high school will be completed, hopefully the concession stand will be completed, Town Hall work should be nearing completion and the Committee should be working on the Department of Public Works project.

## 2011 ANNUAL REPORT OF THE NORWOOD BOARD OF HEALTH

### ORGANIZATION OF THE BOARD

Joan M. Jacobs, Chairman  
Kathleen F. Bishop, RN  
Carolyn Riccardi

### HEALTH DEPARTMENT

Sigalle Reiss, MPH, RS Superintendent/Director  
Stacey Lane, RN, MPH, Assistant Director  
Karen Regan, RN, BSN, Public Health Nurse  
Carl J. Bruno, RS, Sanitarian – Retired  
Angelo De Luca, Sanitarian  
Leona P. Ridikas, Administrative Assistant

### BOARD OF HEALTH

The Board of Health is comprised of three elected officials that serve three year terms. The Board meets on a monthly basis and oversees and authorizes the activities of the Health Department. The primary responsibility of the Board is to protect the public health of Norwood.

### EMERGENCY PREPAREDNESS

Local public health agencies are largely responsible for protecting their communities from infectious disease outbreaks, environmental hazards, and even terrorism. Recognizing that many communities lacked the staff and resources to respond to major disasters, the Massachusetts Department of Public Health (MDPH) divided the state into seven emergency preparedness regions in 2003 to strengthen local public health infrastructure. Norwood is part of Emergency Preparedness Region 4b which is comprised of 27 communities that form a crescent around Boston. Each region received federal funding from MDPH through a cooperative agreement with the Centers for Disease Control and Prevention. The Norwood Health Department continued efforts to work collaboratively across municipal boundaries and disciplines to become better prepared through emergency preparedness planning, plan development, ongoing workforce education and training and multi-disciplinary exercises.

# BOARD of HEALTH

The Norwood Health Department continued to recruit additional medical and non-medical volunteers to strengthen the Medical Reserve Corps (MRC). The MRC consists of trained volunteers who would be called upon to assist in public health emergencies, such as flu pandemics, mass casualties or bioterrorism events. Throughout the year, various educational programs and trainings were offered to the volunteers to prepare them for emergencies. The Norwood Health Department and Region 4b offered a Medical Reserve Corps Training Conference on March 19, 2011 at Olin College in Needham. Over one-hundred MRC volunteers from Norwood and Region 4B attended the day-long conference.

In addition to being a member of Region 4b, the Norwood Health Department worked collaboratively with the smaller sub-region, Norfolk County-7 (NC7) to enhance their collective capacity to prepare for and respond to public health emergencies. NC7 is comprised of health department staff from the seven communities of Canton, Dedham, Milton, Needham, Norwood, Wellesley and Westwood.

In an effort to increase the number of Medical Reserve Corps (MRC) volunteers that would be available to help with public health emergencies, the seven communities of Norfolk County-7 (NC7) pooled their resources to maintain the NC7 MRC. As a result of this collaboration, the NC7 received the MRC Capacity Building Award (CBA) from The Office of the Civilian Volunteer Medical Reserve Corps (OCVMRC) and the National Association of County and City Health Officials (NACCHO). The award was used to implement concepts and strategies to build organizational capacity and enhance the communities' resiliency.

The Health Department received *Public Health Emergency Planning (PHEP)* funding through the Department of Health and Human Services (HHS), the Centers for Disease Control and Prevention (CDC), and the Massachusetts Department of Public Health. The purpose of the grant is to support and enhance public health infrastructure that is critical to public health preparedness and response, such as strengthening and sustaining the public health workforce; strengthening disease surveillance activities and planning; and implementing large scale mass vaccination clinics.

## ELDER DENTAL PROGRAM

The Elder Dental Program puts elders lacking dental insurance in touch with dentists who agree to work at reduced rates. In addition, dental screening clinics are held for seniors to address overall oral health including: oral cancer screening, dental exams, nutrition counseling, and denture cleaning. The program serves 17 communities and the Health Department has been a long standing member of the program board. More information can be found at [communityvna.com/elderdental/](http://communityvna.com/elderdental/).

## NEEDLE DISPOSAL PROGRAM

The Needle Disposal Program remained a success. This program is a unique opportunity for Norwood residents to dispose of syringes from residential use in an appropriate manner. Sharps containers were sold at the Health Department; \$1 for a quart size and \$3 for a gallon sized container. When filled, the containers were returned to the Health Department. The containers were then properly disposed of with a medical waste company.

## HOARDING TASK FORCE

In response to the increasing problem of hoarding, The Norwood Health Department partnered with local agencies to form the Norwood Hoarding Task Force. Hoarding is a very complex mental health issue which requires a collaborative or team based approach. Members of the task force include representatives from the following agencies: Norwood Health Department, Senior Center, Fire Department, Police Department, HESSCO, Riverside, Women's Community Committee, Norwood Housing Authority, Animal Control, Norwood Hospital, and Department of Mental Health. The mission of the Norwood Hoarding Task Force is to promote a safe, healthy living environment for the residents of Norwood. The task force met on a monthly to discuss cases, address concerns and develop a plan of action.

## HAZARDOUS WASTE/RECYCLING

The Hazardous Waste Collection/Recycling Days had 1,047 vehicles drive through both the Spring and Fall collection days. Both events collected recyclable materials that are not accepted in regular trash disposal, such as electronics, scrap metal and tires. During the Spring Hazardous Waste Day, additional hazardous materials were collected such as paint thinners, oil-based paint, and drain cleaner. By bringing hazardous waste to the collection days, residents keep toxic materials out of the landfills and incinerators and the environment. Most materials are recycled and used as other commercial and industrial products.

The Mercury Recovery Program continued to be a success. In addition to the two collection days per year held in May and September, residents can bring their mercury-containing devices to the Health Department during business hours at no cost. Items accepted at the Health Department include thermostats, mercury switches, thermometers, button cell batteries, flow meters, barometers, cooking thermometers and elemental mercury. Also, residents that brought in a fever thermometer were provided one free digital thermometer.

The Health Department sells compost bins at a reduced rate of \$20.00. A total of 38 bins were sold in 2011.

## INSPECTIONAL SERVICES

### PERMITS & LICENSES ISSUED

|                               |     |                        |     |
|-------------------------------|-----|------------------------|-----|
| Food Service                  | 158 | Tobacco                | 42  |
| Food Service-Milk             | 1   | Summer Camps           | 5   |
| Food Service/School Cafeteria | 10  | Funeral Directors      | 10  |
| Food Service/Function Hall    | 8   | Burial Permits         | 608 |
| Food Service/Catering         | 12  | Biotechnology          | 1   |
| Food Service/Bakery           | 2   | Septic Haulers         | 11  |
| Food Service/Nursing Home     | 5   | Tanning Establishments | 4   |
| Food Service/Mobile           | 12  | Vapor Baths/Showers    | 8   |
| Frozen Desserts               | 6   | Hotels/Motels          | 4   |
| Retail Markets                | 49  | Pools/Whirlpool        | 22  |
| Retail Markets/Liquor         | 7   | Keeper of Animals      | 4   |

## FOOD SAFETY PROGRAM

The Sanitarian conducted 244 routine food inspections, 206 reinspections, 56 complaint based, and 73 pre-operational inspections for a total of 579 food inspections in 2011.

The Sanitarian conducted investigations to determine cause and validity for any suspected food-borne illnesses. Appropriate actions were taken in the event of confirmed illnesses. The information is relayed to MA Department of Public Health and from there to the

Center for Disease Control and Prevention and the Food and Drug Administration. This shared information is then analyzed and possibly linked to similar events in the United States or abroad. The local health department is the first line of surveillance in food safety.

Norwood continued to attract new restaurants and food stores. Food permits are not transferable and any change in ownership requires a review process to ensure equipment and facilities are in accordance with the most current codes and regulations. In addition, the Sanitarian conducted frequent pre-operational and food safety checks during the transition.

2011 was the fifth year of mandatory attendance by food service workers at free Food Safety Workshops. These sessions were held in the Town Hall in Memorial Hall for food workers who have not taken and passed an exam in Food Protection Management. Regulations require that each restaurant has at least one full-time worker who has passed an exam in food protection. The goal is to prevent and/or reduce food-borne illnesses which may be caused in Norwood's many restaurants. Classes were held in May. The workshops were given by the Town Sanitarian and topics include personal hygiene, sanitation, temperature controls, chemical storage, prevention of food tampering, response to suspected acts of terrorism on food supplies, and proper cleaning of food utensils and equipment. Sessions were held in many languages through the use of voluntary interpreters from Norwood's food service establishments. The Public Health Nurse discussed the importance of proper hand washing technique and frequency to prevent the occurrence of food borne illness in the community.

#### SWIMMING POOL SANITATION

The Town inspected and licensed all public, semi-public swimming pools and whirlpools/spas. Norwood has 22 indoor/outdoor pools and spas that are regulated. Outdoor pools required weekly inspections and indoor pools were inspected monthly.

Inspections include chemical tests, location of safety equipment, and daily logs that must be maintained to ensure the safety of the water. Pools are closed if they do not meet the standards set by State Regulations. Norwood requires that lifeguards be present when pools and spas are open. Each pool must also have a Licensed Certified Pool Operator (CPO).

#### RECREATIONAL CAMPS

All camp programs that met the MDPH regulatory requirements for recreational children's camps were inspected and licensed by the Health Department. The standards and requirements that must be met include background checks on all staff persons, proof of up-to-date camper and staff immunizations, specific staff-to-camper ratios, appropriate staff training and general safety of the camp environment. Meetings were held with all camp directors at the Health Department prior to camp openings to review camp policies and compliance. On-site inspections were conducted throughout the summer at all licensed camps. Some camps run multiple sessions throughout the summer months, involving a continuous change of staff and campers, necessitating frequent inspections to insure compliance. The department provided information to all camp directors on topics such as sun safety, heat related illness, tick and mosquito borne diseases, meningitis and other communicable diseases.

#### TOBACCO CONTROL

With a grant from the Massachusetts Tobacco Control Program (MTCP), the Health Department conducted tobacco compliance checks at all tobacco retailers in 2011. The purpose of these checks is to ensure tobacco retailers do not sell to under-aged children. According to MTCP, smoking at a younger age can cause more serious health risks. The earlier people smoke, the greater the permanent lung damage. They are also more likely to become addicted. In the past few years there has been an increase in illegal tobacco sales to minors across the Commonwealth. Stopping sales to minors is an important public health mission.

The Health Department continued to also enforce the Massachusetts Smoke-free Workplace Law which prohibits smoking in workplaces, including private offices, taxis, restaurants and bars in order to protect employees and the public from secondhand smoke.

#### HOUSING & NUISANCE

The Health Department enforces the 105 CMR 410.00; State Sanitary Code, Chapter 2: Minimum Standards of Fitness for Human Habitation. Inspections were conducted upon request by the occupant to make sure the housing unit was in a safe and sanitary condition. The Department conducted 107 initial inspections as well as follow-up inspections to ensure compliance with the regulation.

#### OTHER INSPECTED FACILITIES

The Health Department inspected annually, as well as on a complaint basis, all tanning facilities, hotels, public vapor baths/saunas and public showers in the Town. The inspections were conducted to ensure the facilities are maintained in a safe and sanitary condition.

#### PUBLIC HEALTH NURSING SERVICES

##### HEALTH PROMOTION & SCREENINGS

The main focus of the Public Health Nursing program is health promotion and disease prevention. Health counseling and blood pressure clinics were offered at various locations in town at least six times per month. Evening clinics were held the first Monday of every month in an effort to offer immunizations and health screening to the working population. Diabetes screening was offered to non-diabetic residents to determine their risk for developing diabetes. Diet and lifestyle changes were discussed and medical referrals made when necessary. Health Promotion and disease prevention information and materials were ordered and made available to the public.

##### PROGRAMS AND SERVICES

Information and assistance regarding communicable diseases, vaccine preventable illnesses, immunizations, physician and health care provider resources, dental services, home health care, travel clinics, counseling services, elder services, children's services, other community resources and nursing services were available at the Nursing Office.

Vitamin B12 injections were administered monthly to residents with an order from their physician.

The Health Department provided information to the public regarding National Health Observances. Bulletin boards and pamphlets were provided at the Health Department and the Morrill Memorial Library. In addition, press releases were sent to local media outlets to promote public awareness of important health issues. Information was provided to area Health Care Providers when appropriate.

# BOARD OF HEALTH

The Health Department continued to promote and distribute the File of Life folders. The File of Life contains necessary medical data and attaches to the home refrigerator, providing instant access to emergency personnel. The File of Life is advised for all residents, of all ages, with special medical needs or those taking medications.

The Town Hall is equipped with two Automated External Defibrillators (AED); one on the ground level and one on the first floor. The Health Department coordinated a CPR/AED recertification program which was offered to Town Hall and Recreation Department employees.

The Health Department continued to sponsor a Helmet Program in an effort to reduce head injuries. This program provides multi-sport and bicycle helmets to Norwood residents of all ages for a reduced cost. Helmets were promoted and sold at Norwood Public School open houses. All helmets continue to be available for \$5.00 at the Health Department Office.

## IMMUNIZATIONS

The Health Department provided adult immunizations to Norwood residents. Tetanus (Td and Tdap), Pneumococcal (PPV23), Measles Mumps Rubella (MMR), Hepatitis B, Hepatitis A, and Varicella immunizations were offered.

Immunization clinics for children and adolescents were held weekly at the Health Department. Tdap, Td, MMR, Varicella and Hepatitis B immunizations were provided to students who were identified as being under immunized, in collaboration with Norwood School Nurses. Resources were provided to families in an effort to maximize access to preventive medical care.

Seasonal Influenza clinics were held September through December. Over 860 flu shots were administered. One town-wide clinic at the Senior Center, four clinics at senior housing facilities, evening public clinics and multiple employee clinics at the Health Department were conducted. Home visits for the administration of flu vaccine were provided for homebound adults upon request.

## COMMUNICABLE DISEASE CONTROL AND INVESTIGATION

Communicable disease investigations were conducted to identify sources of infection within the community. These investigations involved communication with physicians, hospital Infection Control Departments, Massachusetts Department of Public Health epidemiologists, school nurses and patients. Appropriate control measures, including the exclusion of food handlers and health care workers from work, were initiated to minimize the spread of infection. Data was collected and submitted through an electronic reporting system to the Massachusetts Department of Public Health.

The Health Department continued Tuberculosis (TB) prevention activities through screening and Mantoux testing of high risk individuals and contacts of active Tuberculosis cases. Class II Tuberculosis cases were monitored for compliance with clinic appointments and medication regimes.

## COMMUNICABLE DISEASES

The following are the numbers of communicable disease cases in Norwood that were reported and/or investigated by the Department in 2010:

|                          |    |
|--------------------------|----|
| Salmonella               | 11 |
| Campylobacter            | 10 |
| Giardia                  | 4  |
| Lyme                     | 29 |
| Chronic Hepatitis B      | 12 |
| Chronic Hepatitis C      | 33 |
| Streptococcus pneumoniae | 2  |
| Viral Meningitis         | 1  |
| Varicella                | 2  |
| Tuberculosis             | 1  |
| Hepatitis A              | 1  |
| Group A Strep            | 2  |
| Group B Strep            | 4  |
| Salmonella Typhi         | 1  |
| Legionella               | 1  |
| Cryptosporidiosis        | 1  |
| Norovirus                | 1  |

Total All Diseases: 116

## EMPLOYEE WELLNESS

As part of the Employee Health Program, Hepatitis A, Hepatitis B, Td, Tdap immunizations were offered to all at-risk emergency personnel. Adult immunizations, including Flu vaccines, were administered as needed, upon request. During American Heart Month, blood pressure screening clinics were held for all town employees at various work sites. Health promotion materials were provided and referrals to Health Care Providers made when appropriate.

## SCHOOL HEALTH FAIR

The Health Department participated in the Student Health Fair at the Norwood High School. Information was provided to students on various health topics including nutrition, positive health habit promotion, self esteem, smoking, avoidance of drugs and alcohol as well as other high risk behaviors.

## DENTAL CLINIC

Mark Stone, DMD, Dentist  
Eileen Johnson, RDH, Dental Hygienist  
Barbara Doherty, Dental Assistant

The Clinic Dentist examined all children in grades one through six in the Norwood Public Schools and St. Catherine of Siena School. In the school year 2010-2011, a total of 1,020 children were screened. With parental approval, the children needing dental care were treated at the Dental Clinic at Town Hall. The treatments included cleaning, plaque control, dental hygiene instruction, fillings and emergency treatments for special dental treatments. The Dental Clinic also offered a sealant program for children in grades one through six. Sealants are a plastic resin that prevents tooth decay when applied to the chewing surface of molars. The clinic saw 225 students for cleanings, 127 children had sealants placed on their erupted permanent molars. A total of 435 teeth were sealed. Seventeen letters of referral were sent to parents for their children to see Dr. Stone.

# **BOARD OF HEALTH / DEPT. of VETERANS' SERVICES**

## **EYE CLINIC**

Steven Sharma, OD

The Board of Health Eye Clinic was conducted by Steven Sharma, O.D. When a student did not pass the routine vision screening conducted by the School Nurse a letter of referral to the eye clinic was sent home. The following optometric services and tests were offered: distance and near visual acuity, eye muscle alignment, color vision, depth perception, pupillary response, extra-ocular muscle motion and spectacle lens refraction for determining eyeglass prescription.

## **SCHOOL NURSING SERVICES ST. CATHERINE'S**

Bruce Weinstock, MD, MPH, School Physician

Lisa Igoe Kelleher, RN, School Nurse

The School Nurse is responsible for the health and well-being of the students and faculty at St. Catherine of Siena School. The School Nurse provided first-aid to students and faculty, assessed medical problems, administered physician prescribed medications as ordered, performed health screenings and maintained records of immunizations and tuberculosis status. Any students with incomplete immunizations were followed up on and referred to their pediatrician or the Health Department's immunization clinic. Health records were obtained from all new entrants and reviewed. The School Nurse was responsible for keeping up-to-date orders from the student's physicians. Emergency card files were kept on all students. Screenings were performed for pediculosis, scoliosis (grades 5-8), vision, hearing, height, weight and body mass index (BMI). The screenings were done to identify young people who should have further medical evaluation, they are not diagnostic services. The School Nurse also participated in school staff activities and health education meetings and classes.

Respectfully Submitted,  
NORWOOD BOARD OF HEALTH  
Joan M. Jacobs, Chairman  
Kathleen F. Bishop  
Carolyn Riccardi

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## **2011 ANNUAL REPORT OF THE DEPARTMENT OF VETERANS' SERVICES**

I respectfully submit the report of the Department of Veterans' Services for the year ending December 31, 2011.

Veterans' Benefits will increase as a result of the large number that are unemployed, prolonged illness cases, rising fuel costs, rising hospital and medical costs, along with the customary requests for emergency financial assistance by the veterans' community.

Additionally, returning Norwood Veterans of Operation Enduring Freedom in Afghanistan and Operation Iraqi Freedom have had a dramatic, substantial and significant impact in the increase of benefits granted.

For 32 years, the Department of Veterans' Services has taken applications for the fuel assistance program. This program is for the benefit of all Norwood residents who qualify. I am pleased to report that last year this program aided many families in need.

Also, we administrate a Taxi Transfare Program for the elderly and disabled. This program is provided to assist citizens with motor vehicle transportation needs.

The Department also processes parking violations. I serve as the Hearings Officer for parking violations. This office maintains a file of all parking tickets issued by the Police Department. All correspondence, complaints, inquiries and records of payments are handled in this office.

The monetary awards, processed through this office, by the Veterans' Administration to veterans and their dependents in the Town of Norwood for fiscal year 2011 exceeded 3.5 million dollars. This amount will increase due to future adjudication of pending claims, and cost of living adjustments. These benefits are for compensation to dependents of veterans who died in the service or of service connected disabilities, disability pensions, disability compensations, burial awards and special equipment for automobiles for veterans with service connected disabilities, vocational rehabilitation training for the disabled, their sons, daughters, wives, or widows, education readjustment training, veterans' insurance and indemnities.

The Department of Veterans' Services, composed as it is in two component parts, is operated under Chapter 115 of the General Laws of the Commonwealth as amended by Chapter 584, Acts of 1946, for the purpose of administering Veterans' Benefits and Services. All assistance cases were investigated and payments made in accordance with Chapter 115 of the General Laws, which assures the Town of Norwood seventy-five (75%) percent reimbursement from the Commonwealth of Massachusetts.

The purpose of the Department of Veterans' Services is to assist veterans and/or their dependents in procuring financial assistance, information and benefits to which they are entitled relative to vocational or other educational opportunities. Additionally, assistance with G.I. Loans, hospitalization, medical care, compensation, pensions, on-the-job and apprenticeship training, insurance, burial allowance, grave markers, photostats and other benefits granted under existing State and Federal laws is also provided.

Every request for assistance under existing regulations is invariably granted. Our primary mission is to give all veterans and their dependents the very best service at all times and to administer the laws and regulations affecting them impartially, efficiently and effectively.

There was complete cooperation with the Department of Veterans' Affairs and the various local, civic, and veterans' organizations that interest themselves in veterans' affairs and exceptional cooperation extended this department throughout the year by the Massachusetts Department of Veterans' Services.

Grateful acknowledgement is made to the Honorable Board of Selectmen, the General Manager and his staff, other Town Departments and all others who have assisted the Director of Veterans' Services in the performance of his duties.

Respectfully,

Edmund W. Mulvehill, Jr.  
Director of Veterans' Services  
Veterans' Service Officer

# COUNCIL ON AGING

## 2011 ANNUAL REPORT OF THE NORWOOD COUNCIL ON AGING

The Norwood Council on Aging along with the Executive Director is pleased to submit our Annual Report for 2011.

As we reflect back over the year 2011 there were many wonderful occasions for us to celebrate; however each year we also mourn the loss of so many of our beautiful senior citizens who no longer grace us with their presence here at the Senior Center. They have; however, left us with many fond memories. Frank McKeown, George Collins, Doug Ross

We next want to recognize our dedicated staff members who, without their help, the Senior Center would not operate. They continue to recognize and support the needs of all who enter our doors. For their dedication to their roles and to our mission to serve, we are very grateful.

In March of 2011 our Program Coordinator of twelve years and town employee for twenty-one years, Susan Woodall, decided to retire. Susan was a dedicated and beloved friend of our seniors and she is missed by all. In July we hired Kathy Griffin as our new Program Coordinator. Kathy fits right in and has proven to be a true senior advocate.

In 2011 our regular programs continued their popularity and in many instances, increased considerably in size. Some of the programs that have increased are our Gentle Exercise Class, our Computer Club, usage of our exercise equipment, and Cribbage which must be moved to our larger function room to accommodate all the players. We continue to have additional folks playing Scrabble, and our Watercolor Class has a waiting list every month. It goes without saying that we are very excited and gratified that so many folks are using the Norwood Senior Center, which is the envy of many surrounding towns. All Councils on Aging enjoy reciprocity with one another and therefore, Norwood serves as host to many towns without centers such as Dedham and Walpole.

One of the exciting programs that we created in 2011 was our Tuesday Night Dinners. We remained open every Tuesday until 8:00 P.M. and offered dinner entrees prepared in our beautiful kitchen. After dinner we offered occasional entertainment or the seniors went about doing their favorite things such as playing cards, playing pool, ping pong or just watching television. The focus, of course was all on socialization, getting out of their homes, enjoying a meal together and just having a great time. Such is one of the ingredients in the recipe for "Healthy Aging." We fed 75 seniors each Tuesday night in July and August which led us to continue the dinners during the month of September. Surely, we will be continuing this during the summer of 2012.

Our Intergenerational Lunch Program continues Monday through Friday and every other Wednesday. Under the tutelage of our Head Chef Andrew Bevilacqua, the students of the Phoenix School are learning not only the art of planning, preparing and cooking a meal, but also learning the importance of table etiquette; how to set a table, how to serve and most importantly, they are also learning the graces of interacting with the seniors. It has become a wonderful experience for the students as well as the seniors.

Once again, we would like to extend our gratitude to all of the wonderful volunteers who also play an important role in keeping the

Senior Center humming. Our volunteers work at our front desk, run programs such as our History Class, Propope, Reminiscence, Computer Club, and Computer Classes. Our dedicated crafters put in hundreds of hours, both here at the center and at home knitting lap robes, and prayer shawls, cancer hats and infant hats. These items are donated every year to the V.A. Hospital, Brigham and Women's Hospital, Norwood Hospital and several Norwood nursing homes. For all that you do, we thank you.

Our monthly dances sponsored by the Friends of the Council on Aging are very popular with folks from Norwood and other surrounding towns. These dances are held the third Friday night of each month. For those seniors who do not like night driving, we host an afternoon dance the second Friday of the month at 1:30 p.m. with Johnny Ramping and his popular dancing music.

We ended our year 2011 with our traditional Thanksgiving Turkey Dinner with approximately 170 seniors enjoying their turkey dinner and entertainment which followed. Our Christmas Party was held on Tuesday, December 13<sup>th</sup> followed by entertainment by the Jim Purcell Trio.

In conclusion, one of the important missions we have as Senior Citizen Advocates is to assure that no Norwood senior is living in social isolation. Isolation, in many instances is the result of loneliness, which brings on depression which can then result in self-neglect. Isolation can also be the indirect cause of physical chronic disabilities or illness which precludes the senior from enjoying a healthy social relationship. Seniors living below the poverty line are also among those who may suffer most from social isolation. Of those seniors living alone and below poverty line it is reported that approximately one third sees neither friends nor neighbors for weeks at a time.

Our goal for including this information into our report is to heighten the awareness of our Norwood residents to assist us in identifying anyone who they believe is isolated and in need of services. We ask that you call Dorothy Vitale, Council on Aging Executive Director at 781-762-1201, Ext. 1 with any pertinent information you may have. We will reach out to that person and if necessary, will assist in providing the individual with the services they need.

To our Town of Norwood Board of Selectmen, our Town Manager and all departments who collectively work to make the Norwood Senior Center the best center in this region, we thank you. And to the senior citizens of Norwood, who continue to support us on a daily basis, you have our hearts.

Respectfully submitted,

Dorothy Anne Vitale, Executive Director

### COA BOARD OF DIRECTORS

Frederick Picard, Chairman  
Anthony Mastandrea, Vice Chairman  
William Cliford, Treasurer  
Delia Bartucca, Secretary  
Fran Harwood, Member  
Millie Farrell, Member  
Frank McDermott, Member



**Council On Aging Staff**

Back Row: Ellen Ross, Driver; Larry Thomas, Custodian

Front Row (left to right): Kathy Griffin, Program Coordinator; Dorothy Vitale, Executive Director; Nanci Kelleher, Program Assistant



**Council on Aging  
Board of Directors**

Left to Right: Frank McDermott, Fran Harwood, Fred Picard, Millie Farrell, Bill Clifford  
Missing from this photo is Tony Mastandrea

# HUMAN RESOURCES DEPT. / PERSONNEL BOARD

## 2011 ANNUAL REPORT OF THE HUMAN RESOURCES DEPARTMENT AND THE PERSONNEL BOARD

The Norwood Personnel Board and the Human Resources Director are pleased to submit their annual report for calendar year 2011.

The Personnel Board (the "Board") is a five-member board appointed jointly by the Town Moderator, and the Chairs of the Board of Selectmen and Finance Committee. It was established in accordance with Article XXXIX of the Town of Norwood By-laws approved at the 2003 Town Meeting. The Board generally meets monthly and meetings are posted and open to the public. Article XXXIX also established a Department of Human Resources ("HR") and the position of Human Resources Director.

In calendar year 2011, the Board and the HR Department celebrated their eighth year anniversary by continuing in the development of policies and systems that would be in the best interest of the Town and all employees and applicants.

**Policies and Procedures:** Much of the work of the Board is in the continuation of developing personnel policies for the Town and support procedures for the HR Department. The Board utilizes a standardized format and numbering system for all personnel policies, which groups them by category. All adopted Town personnel policies are public documents and are available on the Town website.

The Board adopted a new *Professional Conduct Policy* [P-406] in September 2011, which indicates conduct expected by employees of the town of Norwood when conducting business with other employees, customers, vendors, and visitors, who interact with the Town on a daily basis.

While several other new policies are currently being worked on, the three key policies to be completed over the course of the next few months are a new *Seasonal/Temporary Employment Policy* [#P-103], a new *Vacation Policy* [#P-302] and a new *Employee Recognition Policy* [#P-502].

The Board spent a significant amount of time updating the existing *Vehicle Use Policy* [#P-405], which needed to be changed based on changes in law enacted by the legislature in 2011 and to clarify the use of Vehicle Stipends. The existing *Personnel Records Policy* [#P-402] was also updated due to changes in law enacted by the legislature in 2011 that required procedures be adopted regarding the access, submission to and removal from an employee's file.

The Board worked with the Morrill Memorial Library Trustees to consolidate the need to maintain separate Classification Plans. Since both the Library and main General Government use the same HRS Services Point-Factor System, the Board collapsed the Library Plan into the main General Government Plan to eliminate the need to separately maintain 2 similar plans. The Board is now left with only the General Government Classification Plan and the Municipal Light Classification Plan.

The Board is guided by its own Policy and Procedures Document, which was originally approved and published in October 2008 and significantly updated in October of 2009. This document codifies how the Board operates, expands on the approved by-law with written details of responsibilities, and the different processes used in accomplishing certain tasks and responsibilities. This document is also available on the Town's website.

**Other PB Activities:** The Board updated and published the General Government organization charts for each department in its continuing effort to keep the Board of Selectmen and the Finance Commission abreast of all Town positions. Department organization charts identify each position by name and title to ensure there is a match with the department budget. This document helps the Board with classification and position description issues, and the Board of Selectmen and Finance Commission with the backfilling of vacant positions. This document is also available on the Town's website.

To assist the Board of Selectmen and the Finance Commission, the Board updated a previously developed *Town Benefits Value Chart*. The Board reviews the current level of benefits and determines each benefit value/exposure, as contributed by the Town. This was not an exercise in determining the appropriate level of benefits, only the range value of the total benefits provided by the Town compared to each position salary. This exercise included the provided benefits of Sick Time, Vacation Time, Retirement, Medical, Dental, Longevity, Holidays, Funeral, and Clothing.

After the Board's annual meeting in May, the Chairman publishes a list of objectives to both the Board of Selectmen and Finance Commission. This is meant to indicate the Board's priorities for the current year and to take input from these key elected officials. In support of the objectives, the Board tracks all activities and publishes a monthly report that indicates the status of all activities, including new ones that get added throughout the year.

**Recruitment and Staffing:** The HR Department coordinated the advertising, recruiting, interviewing and/or background checks of several non-union and union vacancies, including positions in the Department of Public Works, Police Department, Fire Department, Assessors Office, Council on Aging, Accounting Department, Treasurers Office and the Morrill Memorial Library. The HR Department also continued its effort in maintaining and improving upon the Town's background check program and new employee orientation and training program.

**Employee Relations and Labor Relations:** The HR Director acts a member of the Town's negotiating team, providing support in terms of research, strategy and labor law compliance. Additionally, the Director provides advice and counsel to department heads, supervisors and union officials to assist in effective employee relations. The HR Director also provides occasional assistance to the School Department in areas such as EAP related matters, health insurance, workers' compensation, labor relations and labor law compliance.

The HR Department staff also worked on various projects to audit the town's compliance with federal and state labor law such as continue to work to update all labor law posting requirements and disseminating information regarding the changes to the federal Americans with Disabilities Act, Personnel Records laws, the laws governing texting while driving and how this impacts employees of the Town, and the Conflict of Interest Law and Open Meeting Law, as well as other mandatory updates.

**Benefits and Employee Training:** The Town of Norwood is in its third year of a six year agreement to provide health insurance to its employees through the Group Insurance Commission (GIC). Cities and Towns are fairly new entities with the GIC as the GIC had only provided health insurance to state departments and agencies prior to 2007, under most circumstances. As a result, new procedures and

## HUMAN RESOURCES DEPT. / PERSONNEL BOARD

modifications to the program management and operations, health insurance plans, budget auditing and benefit information tracking, change constantly. To ensure that the Town can properly manage the various plans, costs associated with each plan, and the lives on Town GIC coverage, it was necessary to create several new procedures and automated programs. The HR Department has worked closely with the Computer Department in creating comprehensive databases, queries and record management systems to make this happen. While we are still in the process of perfecting these programs and procedures, substantial progress has been made and a special thank you is extended to the Computer Department for their continued efforts in perfecting the management of the health insurance program.

The Benefits Administrator in the HR Department attends regular GIC training sessions, communicates with the GIC on a daily basis and provides information on GIC programs and benefits to employees and retirees. The HR Department also continues to partner with other GIC communities in an effort to be a voice and advocate for all municipal health insurance needs and administration.

The HR Department completed another successful year of the Town's *Employee Training and Wellness Program*. Since its inception it has been a complete success. Through the efforts of the HR Director and Principal Assistant, the HR Department has been able to provide this program at a very minimal cost to the Town. Training sessions as part of this program include topics such as health and wellness, policy and labor law training, safety training, EAP refreshers, etc. The HR Department hopes to continue this program and include additional topics in 2012.

The Wellness portion of our program had great success this year. The HR Department partnered up with the Recreation Department to provide a discount for employees to utilize the Recreation Department wellness and health programs. The full cost was paid to the Recreation Department but offset by wellness funds available through the Human Resources Department. As a result, wellness opportunities are provided to Town employees, enhancing their health, well-being and productivity, while enrollment in Recreation programs is encouraged and funds spent on wellness supports another town Department. It was a wonderful collaborative and the Human Resources Department extends a special thank you to the Recreation Department for its professionalism and continued support of the employee wellness program.

The HR Department also partnered up with the Vanderbilt Club in Norwood to provide discounted health club memberships. Employees were required to meet certain utilization expectations to continue in the program. In 2011 approximately 60 employees took advantage of the program tallying up over 6,000 days of healthy activity through the Vanderbilt Club. This collaborative was a great success. It provided an incentive to employees to stay healthy and active while also supporting a Norwood business. A special thank you is extended to the Vanderbilt Club and its managers and employees in supporting the Town's wellness initiatives.

The HR Principal Assistant and Wellness/Training Coordinator also attended various trainings this year and continues to stay connected to other municipal representatives who work to ensure the advancement of wellness initiatives and training programs for municipal employees.

The Human Resources Director is on the Board of Directors for the Massachusetts Municipal Personnel Association. Through this group,

the Director stays abreast of all areas of municipal human resources management, attends and conducts various trainings in the area of municipal human resources and employee and labor relations, acts as a voice and advocate for the Town's interest in the area of human resources management and works to ensure the advancement of best practices in this field throughout the commonwealth.

**Strategic Planning:** The HR Department continued to work on strategies in 2011 that include streamlining services, making effective service changes with department heads, increasing communication, positive labor relations, ethical performance and behavior, dealing with workplace conflict, and empowering employees to increase productivity levels and positive morale. These efforts will continue more aggressively in 2012 and will include various manager and supervisor training and the implementation of effective internal controls, training and policies.

**Senior Tax Work Off Program (STWOP):** This year the HR Department was able to place ten seniors in various departments. A special thank you to all of the seniors who have provided services to the Town and to the departments who have committed to providing these important opportunities.

The Personnel Board and Human Resources Department would like to thank the General Manager, Assistant General Manager, Finance Commission, Board of Selectmen and Town Meeting Members who continue their support of a professional Department of Human Resources for the Town of Norwood.

Lastly, the Human Resources Director, Principal Assistant and Benefits Administrator thank the employees and public servants of Norwood, as well as Norwood citizens, for their continued support as we celebrate our either year anniversary as a Town Department in 2011.

Respectfully Submitted,

*Human Resources Department*

Michelle Pizzi, Human Resources Director  
Ramanda Morgan, Principal Assistant  
Patricia Pardi, Benefits Administrator

*Personnel Board*

David E. Hajjar, Chairperson  
Anne Haley, Vice Chairperson  
Willard Krasnow, member  
John Taylor, member  
Patterson Riley, member



*Patterson Riley, John Taylor, David Hajja and Willard Krasnow  
(Missing from photo Anne Haley)*

## 2011 ANNUAL REPORT OF THE SOUTH NORFOLK COUNTY ARC

### Turning Disabilities into Possibilities

[www.sncarc.org](http://www.sncarc.org) - See our updated website and online Gift Catalog !!

With funding through the Town of Norwood, the South Norfolk County Arc (SNCARC) provides supports and services to citizens of Norwood who are disabled by intellectual and developmental disabilities including autism. SNCARC is a private, non-profit, membership-based organization founded in 1954 by local parents. For more than half a century SNCARC has been, and continues to be, governed by the family members of the individuals we serve. It is a testament to the good works we perform that the town of Norwood, along with the other towns we serve, continues to provide the vital funding support as it has done for over thirty years.

Our mission is, **“To advocate for and provide supports and services to people disabled by intellectual and other developmental disabilities and to their families.”**

**Supports and services provided by SNCARC to the citizens of Norwood include:**

#### Family Support and Respite Care:

SNCARC provides temporary in-home or out-of-home professional care and training for children and adults with intellectual or other developmental disabilities on a planned or emergency basis. It operates after-school and school vacation week programs for children, provides a wide range of support groups for families and operates a resource center for parents and professionals at our home facility in Westwood.

#### Family Autism Center:

The SNCARC Family Autism Center implements high quality programs, services and environments for all persons with an Autism Spectrum Disorder. This program provides individuals with autism, their families and the general community with information and referral services, educational services, parent and sibling support groups and a resource library with Internet access.

#### Autism and Law Enforcement Education Coalition (ALEC)

ALEC is a nationally recognized training program for First Responders relative to Autism Spectrum Disorders (ASD). ALEC training helps foster a deeper understanding of ASD among public safety and law enforcement personnel. Training is available for police officers, emergency room and court room personnel, EMT's and firefighters, using curriculum and videos specific to each group. Presenters are first responders with direct knowledge of ASD through a family member.

#### Social-Recreational Programs:

SNCARC provides special after-school and evening education classes, sports activities, social clubs and events, and special summer programs for individuals with developmental disabilities. A principal component of these programs is one-to-one volunteer friendships (citizen advocacy).

#### Advocacy:

SNCARC provides specialized education, information and referral services, social support, as well as legal, financial and other consultation support. This program also provides self-advocacy training to individuals and advocacy support to families with members who are disabled by intellectual or other developmental disabilities.

#### Harbor Counseling Center:

SNCARC provides behavioral and other psychological counseling and psychiatric services for adults with intellectual and other developmental disabilities and their families.

#### Residential Management:

SNCARC provides Residential Management Services for residential homes and apartments housing individuals with intellectual and other developmental disabilities.

#### Day Habilitation Program:

SNCARC provides educational and therapeutic services for adults with severe and multiple developmental disabilities. The program works to help individuals improve their communication skills, physical well being, domestic and self-care skills, community living skills and social skills. This program includes a component for elderly individuals with intellectual and other developmental disabilities. Its primary objective is to enable these individuals to continue to maintain their functional and social skills and to meaningfully participate in the life of their community.

#### Services supported by SNCARC through its affiliate Lifeworks:

##### Vocational Training and Job Placement Programs:

*Lifeworks Employment Services* provides vocational rehabilitation for developmental disabled persons age 18 and over. These services include vocational evaluation, work adjustment training, sheltered employment, transitional or supported employment and competitive job placement and follow-up support.

##### Residential Programs:

*Lifeworks Residential Programs* provides home-like environments and supervision, care and training in independent living skills, functional academics and social skills. These programs include community residences and supervised apartments (both with 24-hour staffing) and cooperative apartments (with staff assistance less than 24 hours per day).

Norwood residents who wish to visit or learn more about our programs or who wish to request services for someone challenged with intellectual or other developmental disabilities should contact us at (781) 762-4001.

Respectfully submitted,  
Daniel J. Burke,  
President and CEO

# RETIREMENT BOARD

## 2011 ANNUAL REPORT OF THE RETIREMENT BOARD

The following report is being submitted for the Norwood Retirement Board to reflect the activities of the Board from January 1, 2011 through December 31, 2011. Whereas the Town's fiscal year end is June 30, the financial statements and other records of the Retirement System are required, by statute, to be maintained on a calendar year basis.

Regular meetings of the Retirement Board were conducted in the Municipal Building on the third Thursday of every month or as otherwise posted. In addition, special meetings were held at the conclusion of each fiscal quarter with the Board's investment consultant and portfolio investment managers. These four portfolio meetings were held for the purpose of monitoring the System's investment portfolio performance.

### ORGANIZATION:

In 2011 the Retirement Board was organized as follows:

Eileen P. Hickey, Elected Member and Chairperson  
Joseph F. Curran, Appointed Member  
Thomas F. O'Toole, Elected Member  
Edmund W. Mulvehill, Jr., Appointed Member  
Robert M. Thornton, Ex-Officio Member and Administrator  
Debra A. Wilkes, Executive Director & Secretary  
Judith A. MacLellan, Administrative Assistant

### INVESTMENT RESULTS:

The Board worked closely with its Consultants at Meketa, its Actuary, Dan Sherman, and its Investment Advisors at The Boston Company Asset Management, Standish Mellon, the Euro-Pacific Growth Fund, Atlanta Capital, Oaktree, Mainstay, and PRIT to continue to develop the System's strong investment portfolio of approximately \$109,650,000.00

### MEMBERSHIP INFORMATION ALL AS OF 12/31/11

|                         | Group I    |            | Group IV   |           | Total      |            | Grand Totals |
|-------------------------|------------|------------|------------|-----------|------------|------------|--------------|
|                         | Male       | Female     | Male       | Female    | Male       | Female     |              |
| <b>Active Employees</b> | 168        | 266        | 146        | 3         | 314        | 269        | <b>583</b>   |
| <b>Inactives</b>        |            |            |            | 80        |            |            |              |
| <b>Retired Members</b>  | 73*        | 158**      | 92         | 35***     | 165        | 193        | <b>358</b>   |
|                         | <u>241</u> | <u>424</u> | <u>238</u> | <u>38</u> | <u>479</u> | <u>462</u> | <u>1021</u>  |

\*5 of which represent beneficiaries of deceased group 1 female members.

\*\* 29 of which represent beneficiaries of deceased group 1 male members.

\*\*\* 30 of which represent beneficiaries of deceased group 4 male members.

The Board regretfully recorded the following deaths in 2011:

### RETIREES:

|                   |                  |                   |
|-------------------|------------------|-------------------|
| Edward Abucevitch | Arthur Henry     | Mary Tamulionis   |
| Ruth Arner        | Lawrence Johnson | Kenneth Webber    |
| Peter Curran      | Barbara Mark     | Louise Wisniewski |
| Francis Folan     | Joseph McDonough |                   |
| Mary Folan        | Anne Sullivan    |                   |

### MEMBERS OF THE SYSTEM WHO RETIRED IN 2011 WERE AS FOLLOWS:

|                      |                       |                 |
|----------------------|-----------------------|-----------------|
| John Barry, III      | Georgianna Fitzgerald | Sally Luce      |
| Edward Brown, Jr.    | Ann Fleming           | Faye McDonough  |
| Carl Bruno           | Henry Gallant         | Mary Norton     |
| Charles Collins, Jr. | Arthur Harris         | Thomas O'Toole  |
| Mary Ann Donnelly    | Douglas Hooper        | Patricia Palsic |
| Philip Dziuba        | Mary Jones            | James Payne     |
| Paul Erker           | Judith Koncz          | Susan Woodall   |
|                      | M. Christine Longley  |                 |

### 10 YEAR CHANGE IN THE RETIREMENT SYTEM:

#### NORWOOD RETIREMENT SYSTEM

#### ASSETS AND MEMBERSHIP 2002 - 2011

| YEAR | MEMBERS | TOTAL RETIREES | SYSTEM MEMBERSHIP | ASSET ASSETS | GROWTH       |
|------|---------|----------------|-------------------|--------------|--------------|
| 2002 | 583     | 355            | 938               | 73,087,420   | —            |
| 2003 | 563     | 369            | 932               | 88,187,980   | 15,100,560   |
| 2004 | 596     | 362            | 958               | 94,550,955   | 6,362,975    |
| 2005 | 635     | 357            | 992               | 99,557,758   | 5,006,803    |
| 2006 | 663     | 355            | 1018              | 108,600,000  | 9,042,242    |
| 2007 | 665     | 351            | 1016              | 114,200,000  | 5,600,000    |
| 2008 | 686     | 373            | 1059              | 85,000,000   | (29,200,000) |
| 2009 | 691     | 367            | 1058              | 103,425,000  | 18,425,000   |
| 2010 | 657     | 345            | 1002              | 113,430,000  | 10,005,000   |
| 2011 | 663     | 358            | 1021              | 109,650,000  | (3,780,000)  |

### 10 YEAR CHANGE

|                 |            |           |           |              |                    |
|-----------------|------------|-----------|-----------|--------------|--------------------|
|                 | 80         | 3         | 83        | \$36,562,580 |                    |
| <b>% Change</b> | <b>12%</b> | <b>1%</b> | <b>8%</b> | <b>33.3%</b> | <b>2011 ANNUAL</b> |

# RECREATION DEPARTMENT

## REPORT OF THE NORWOOD RECREATION DEPARTMENT

I respectfully submit the Annual Report of the Norwood Recreation Department for the year 2011.

The Recreation Department continues to be an active and forward-thinking Department. Our staff works hard to provide a level of programs second to none, and an enthusiasm that is enjoyed by our residents who participate in our activities. We are always looking for new, interesting, healthful, instructional, educational, and fun activities. I am very proud of the staff, both full-time and part-time, for the enthusiasm and professionalism they bring to your Recreation Department.

The Civic Center is our home base, where multitudes of programs originate for people of all ages and abilities. Some of our session based programs include: Music with Babies, Tot Music, Kids on the Keys, Icky, Sticky, Goopy Art, Winter Wanderers, Puddlestompers, Rockin' Tots, Tot Fitness, Karate, Youth Running Club, Gymnastics, Sports Medley, Adult Knitting, Adult Line Dancing, Circuit Training, and Walking Club, just to name a few. Our School of Dance and dance studio continues to offer many terrific classes for students from age three to adult including; Pre-School Ballet, Beginner's Ballet Tap Class, Irish Step, Pointe Class, Hip Hop, Jazz Dance, Zumba, Dance and Play, Yoga and Contemporary Jazz.

Special events that we hosted throughout the year include Pumpkin-Fest, Halloween Spooktacular, Toe Jam Puppet Band, Princess Tea Party, Middle School Dances, CPR Certification, First Aid Certification, Quake and Bake Volcano Party, Summer Camp Fair, BLAST Babysitting Clinic, Bully-proofing, Home Alone Safety, Birthday Parties, Getting Paid to Talk, 1<sup>st</sup> Annual Father Daughter Dance, Sports Days at the Civic, Candy Workshops, Cupcake Decorating, Pre-School Prep and Parents Night Out.

The Civic Center also has been very instrumental in assisting various community groups. We have hosted the Norwood Basketball Association, Moms and Tots, Norwood Nuggets Floor Hockey Fundraiser, Red Cross Blood Drives, Karate Tournament, Elections for Districts 3 and 5, and the Post Prom Party.

In 2011 we continued our partnership with Town Hall and the RADIO club to offer the Holiday Extravaganza and developed new ones. Through the Department of Conservation and Recreation we are able to offer our patrons access to over 50 state parks and beaches through their "Use Parks as Your Guide" program. In addition, we worked with Morrill Insurance agency to introduce the Arbella Insurance, Distractology 101 Van, for approximately 90 new drivers in our community.

Our Fitness Area continues to attract many users, and it is especially gratifying to see our senior population taking advantage of the cardio machines, free weights and nautilus equipment. The gymnasium, as always, is a very busy part of the Civic Center, with many activities including Group Exercise Classes such as Cardio Power and Turbo Kick, open gymnasium for teens, Chicks with Sticks, and our staple Youth Floor Hockey League.

We also offered a variety of activities and programs outside of the Civic that proved to be quite popular. These included our town-wide Spring Egg Hunt, T-ball League, Spooky House Contest, Holiday Extravaganza, Touch a Truck, Earth Day, Rubber Duckie Race, Fishing Derby, Ice Cream Social, Outdoor Family Flick Movie, Pool Parties, Skyhawks Sports Clinics, Spooky House Decorating Contest, Christ-

mas House Decorating, and continuing education courses by Ed2Go, which are facilitated online.

The Recreation Department always enjoys a very busy summer, with many varied and interesting programs. Father Mac's and the Coakley Middle School, again, played host to a thriving Playcamp, reaching almost one thousand participants this summer. The Playcamps are fun-filled days with games, sports, swimming, cookouts, and the ever-popular field trips. Some of the trips included Water Country, Brockton Rox, Canobie Lake Park, Cosmic Bowling, 5Wits, Amesbury Sports Park, and Southwick Animal Farm. The dedication of our summer staff is clearly evident, and we thank them all for this support.

Jr. Playground continues to blossom. This year we added a full day component, from 9am-3pm for children ages 5-7. Approximately 42 children per session enjoyed this new program. In house entertainment was provided by Uncle Mo's Band, Farm House Visitors, Teddy Town and Edible Art Fun by Van Gogh.

Camp Challenge is in its 38<sup>th</sup> year and has been an inspiration to many a youngster. The children play games, swim, do crafts and take trips to various locations such as Bowling, Monster Mini Golf, and Franklin Park Zoo. Here, too, our dedicated staff has made a very positive difference on these children.

We were able to bring the Bond Street Playground up to code, with new equipment added to an already busy facility. Special thanks to the Engineering Department and the D.P.W. for their help in pulling this project together.

Both of our pools, Hawes (circa 1949) and Fr. Mac's (circa 1960) needed some T.L.C. and we were able to provide Hawes with a new deck, return lines and skimmers.

Norwood Day, again, proved to be a great day for the Town to celebrate itself. We had 176 booths representing Civic, Youth, Fraternal Groups, local businesses and some from far away who sought to be part of the celebration. This year was said to be the best attended, with an estimated 15,000 people.

We, at the Recreation Department, are very appreciative of the support rendered to the Department and its sponsored activities this past year. A special thanks to the Board of Selectmen, the General Manager and his Staff, the Public Works Department, the Town Engineer and Town Planner, Board of Health, Police and Fire Departments, and other Town Departments and Boards with whom this Department had contact during this past year.

We are also looking forward to continuing with innovative and interesting programs for our residents. It has been, and will continue to be, a pleasure providing the residents of Norwood with programs and activities to enhance their quality of life.

I have always believed that the Staff, here at your Recreation Department, is the backbone of our highly-successful and respected Department. The existing full and part time Staff has, again, brought this Department a proud and productive reputation, and I appreciate their support and work ethic.

Respectfully submitted,

Gerald F. Miller  
Superintendent of Recreation

# MORRILL MEMORIAL LIBRARY



## 2011 MORRILL MEMORIAL LIBRARY ANNUAL REPORT

### LIBRARY TRUSTEES

Stuart R. Plumer, Chair  
Patricia J. Fanning, Vice Chair  
Sarah E. Begg  
Patricia Hines  
Susan Pipes  
Cashman Kerr Prince  
Charlotte L. Canelli, Director

**On June 26, 2011 the Morrill Memorial Library hosted a celebration of its tenth year since the 2001 renovation.**

The Library's goal is to provide residents with access to information, education and entertainment. We help you find and evaluate sources of information ranging from print to the Internet. We supplement your educational endeavors whether you are enrolled in school or just interested in learning. We provide a comprehensive selection of popular material (books, music, movies) in a variety of formats.

The **Long-Range Plan** of the Morrill Memorial Library was accepted by the Massachusetts Board of Library Commissioners (MBLC) in 2011. A **2012 Action Plan** was submitted to the MBLC on December 9, 2011.

The trustees, the director and the custodial staff of the library continue to take excellent care of the **library facility** which is 115 years old. Many, many patrons tell us that they come to our library for its grace and beauty in addition to its comprehensive collection and welcoming staff.

The Morrill Memorial Library applied for **certification** from the Massachusetts Board of Library Commissioners in October 2011. Because the Library did not comply with all financial and regulatory requirements it was necessary to submit a Petition for Waiver from the Massachusetts Board of Library Commissioners. The library received \$28,000 in **State Aid** funding through the Massachusetts Board of Library Commissioners in 2011. Without the additional funding from public grants and private foundations, the library would not be able to provide the Norwood community with excellent services, materials and programs.

The **Morrill Memorial Library Staff** consists of approximately 17 full-time and 33 part-time employees who provide excellent library service to everyone who uses the library in Norwood. Fifteen staff members have graduate degrees in Library Science from accredited master's degree programs around the country. Library employees are a dedicated group committed to the Norwood community and to library users of all ages.

**Arthur Gearty, Library Trustee** for twelve years retired from the Board in April 2011. **Ms. Patricia Hines** was elected to fill the vacancy on the Board in the April 2011 Town election.

**Henry Gallant, Senior Custodian**, retired from the library after 10 years of service to the Town of Norwood in February and was replaced by **James Croak** in February 2011.

**Judith Koncz, Technical Services Librarian**, retired from the library after 10 years of service in June. **Diane Phillips** replaced Mrs. Koncz. Ms. Phillips, a 1996 graduate of Simmons College Graduate School

of Library and Information Science in Boston, was most recently the Content Management Specialist for Wilmer Hale in Boston, MA before joining the Morrill Memorial Library staff in June 2011.

Part-time library assistants, **Mary Donnelly** and **Kathy Markhan**, left the library in 2011 after many years served.

**Brian Samek**, a 2011 graduate of Simmons College Graduate School of Library and Information Science, in Boston, MA, was hired as **Technology/Information Services Librarian** at the Morrill Memorial Library in November 2011. Brian is a 2008 graduate of NYU. He is responsible for all Technology services at the Library. Mr. Samek replaced Jenna Hecker.

The Library could not operate without many dedicated **volunteers**. Over 100 volunteers work in the Literacy and Outreach departments but many more work in other library departments such as Technical Services and Children's. Call or come to the library for information about volunteer opportunities at the Morrill Memorial Library.

The **Musical Sundays Series** is made possible by the **Endowment Fund**. Three free concerts were held in 2011 with up to near-full capacity of 75 attendees. The Series was discontinued in September 2011 when the determination was made to close the Library on Sundays due to budget restrictions.

**324,000 books, DVDs, music CDs, audio books, eBooks and other materials were borrowed from the Morrill Memorial Library in 2011. Norwood's residents had access to a total of over 6.5 million items in the Minuteman Library Network. The library is sometimes visited by 1000 people per day and over 680 on average.**

**There are over 120,000 items in the Morrill Memorial Library's collection. Norwood patrons borrowed over 36,000 items that were delivered to Norwood from other libraries in the Minuteman Library Network. Additionally, Norwood patrons checked out 22,836 during visits to neighboring libraries in the Minuteman Library Network. Over 323,000 items were checked out to Norwood patrons at our Library in 2011.**

| Items Checked Out in 2011 at MML               | Items Checked |
|--|---------------|
| Adult print books including <i>Speed Reads</i> | 130,873       |
| Audiobooks on CD and cassette                  | 12,439        |
| Children's print books                         | 89,424        |
| Playaway audiobooks and software               | 1,223         |
| eBooks and eAudiobooks                         | 1,816         |
| Music CDs                                      | 17,447        |
| Adult DVDs and videotapes                      | 40,107        |
| Magazines and journals                         | 2,570         |
| Children's DVDs and videotapes                 | 26,122        |
| Museum Passes                                  | 1,330         |

**The library's circulation increased in 2011.** These increases were in children's books, music CDs, downloadable audiobooks, adult eBooks and eAudiobooks and large print materials.

Whether you are visiting the library website or visiting the library in person, we encourage you to learn to use the online catalog and request system. You may ask for help with using the online catalog

# MORRILL MEMORIAL LIBRARY

when you are in the library or when calling by phone. Brochures are available to help library card holders make requests online or to log in to databases from home or work.

|                                    |        |   |         |
|------------------------------------|--------|---|---------|
| Card holders<br>(681 per day)      | 15,069 | Building traffic (visitors to library)              | 205,224 |
| Days open<br>(8 per day)           | 308    | Meetings held in library                            | 2,530   |
| Saturdays<br>(5 per week)          | 40     | Library programs for children                       | 275     |
| Sundays<br>(2.4 per week)          | 20     | Library programs for adults                         | 124     |
| Hours after 5 pm<br>(2.7 per week) | 715    | Community programs held in library                  | 141     |
| Reference questions                | 20     | Public Internet computers                           | 16      |
| Staff in FTEs                      | 23     | Wireless Internet access                            | yes     |
|                                    |        | Uses of library's public computers<br>(101 per day) | 31,000  |

**Story times, including pajama story times,** are held year-round for preschool children, including toddlers. Area nursery schools and local scout troops visit the library for requested visits.

**The 2011 Massachusetts Statewide Summer Reading Adventure,** "One World, Many Stories" was held June – August. Throughout the summer, the Children's Department offered 22 programs, attended by 456 children and caregivers. In addition, over 580 children enrolled in the Summer Reading program, read 7,352 books, and contributed 4,157 online reviews.

**Scrabble Club** for children is held Tuesday nights at 6:30.

## Program Highlights –

**Lucy the Read Dog** and the **Music Lady** made appearances nearly every month.

**Norwood Young Readers Award** - book discussions for 4<sup>th</sup> and 5<sup>th</sup> graders with parents and librarians.

Special performances and programs during vacation weeks all year.

**Norwood School Students'** artwork is regularly displayed in the Children's Room and in the display case.

**The 13<sup>th</sup> Annual Literary Lunch** was held at the Coakley Middle School. 6<sup>th</sup> graders, members of the library staff and senior citizens read and discussed *Milkweed* by Jerry Spinelli in 2011.

**Did you know ...** the library display case is available for displays on a monthly basis?

**Did you know ...** the Simoni Room or Trustees Room can be booked by local non-profit organizations?

**Did you know ...** you can always have your library card handy? Request a keycard replacement for \$1.

**Morrill Musings**, the library's monthly newsletter, is complete with the library calendar and is available in print at the library or online in PDF format. The library publishes monthly **e-News** delivered through e-mail. Free subscriptions are available through a sign-up box on the library's website. Librarians at the Morrill Memorial Library write a weekly column, **From the Library**, published in print in the Norwood Transcript & Bulletin and online at *Wicked Local Norwood*. Librarians have written over 190 columns which are archived at [www.fromthelibrarycolumn.blogspot.com](http://www.fromthelibrarycolumn.blogspot.com).

**The Morrill Memorial Library Staff** attended an all-day Staff Development Day in June 2011. The staff attends a monthly book discussion group and other workshops provided by professional organizations.

## Adult Programs

**Computer Classes** – Basic, Internet and E-mail and Library Catalog.  
**First Thursday Book Discussion Group** – October through May in morning and evening sessions.

## Downloadable eBook workshops.

Adult **Scrabble** held every Tuesday night.

The Library had over 124 adult programs in 2011.

Three **Monday Night at the Movies Film series** were held in 2011. Each themed series includes 4 to 8 films.

**The Friends of the Library** presented **ESPN Sports Reporter Mike Reiss** and author **Dyan DeNapoli**.

**Fireside and Beach Reads** - Margot Sullivan and Beth Goldman share books for all seasons and all reasons.

Many other programs sponsored by the library, the Cultural Council and the Friends of the Library.

**First Thursday Book Discussion Group** – October through May in morning and evening sessions.

Keep up to date with **The Library Show** on **NPA-TV**. This monthly show features news and information from the library – new books for adults and children, upcoming programs, tips on how to use the computer, behind the scenes with library staff, and is something for the whole family to view. This year, the Library and NPA-TV produced a special video featuring the library's history and architectural details.

Norwood patrons accessed the online resources available to the community over 45,000 times in 2011. Our website, [www.norwoodlibrary.org](http://www.norwoodlibrary.org), is your portal to library services including databases such as:

- **Kids InfoBits** - A great place for younger children to do research on the web.
- **Junior Edition** - Designed for junior high and middle school students. Includes mainly full-text magazines, newspapers and reference books covering current events, the arts, science, popular culture, health, people, government, history, sports and more.
- **Books and Authors AND NovelList** - If you love to read this will help you find great new authors and titles.
- **OverDrive** - Downloadable audio books and e-books downloadable to many devices such as the iPad, iPhone, Nook, Kindle and Sony e-Reader.
- **Massachusetts History Online** - Use this collection for full-text articles from 50 magazines and local newspapers for coverage of Massachusetts people, places and historical events.
- **Ancestry Library and Heritage Quest Online** to begin your genealogy research.
- **Mango Languages** - designed to equip you with conversational abilities in more than a dozen languages.
- **Consumer Reports Online** enables consumers to make better purchasing decisions on products.
- **Massachusetts Newstand** - Full-text coverage of major Massachusetts newspapers including the Boston Globe and the Worcester Telegram & Gazette, plus selected coverage of other regional sources.

**Did you know ...** you can find current music CDs in the Minuteman collection? Visit the Minuteman catalog.

**Did you know ...** that the Library has a Facebook presence? Remember to Friend us for current news.

**Museum Passes** can be reserved online via the library webpage.

The **Women's Community Committee** donates memberships to the Children's Museum, Easton Children's Museum, Isabella Stewart Gardner Museum, JFK Library, Museum of Fine Arts, Museum of Sci-

ence, New England Aquarium and the Roger Williams Zoo.

The **Norwood MOMS Club** donates memberships to the Franklin Park and Stone Zoo and the Providence Children's Museum.

The **Norwood Woman's Club** and the **Friends of the Library** also contribute to the New England Aquarium and Museum of Fine Arts memberships. Altogether, the memberships donated by these organizations total over \$4,000.

These museum passes were used **1,330 times** in 2011, saving Norwood residents thousands of dollars.

**Sastavickas Scholarship:** In 2006 a donation from the family of Viola Sastavickas established a scholarship fund which awards \$500 each year to a library employee or volunteer. The Sastavickas family and a private donation supplemented the scholarship fund once again in 2011. The 2011 award was given to **Samantha Sherburne**, library intern and student at Simmons College Graduate School of Library and Information Science.

**Morrill Memorial Library is a WiFi Hotspot** – It is easy to access the Internet at the library on one of the library's 16 public computers or on a personal laptop or device. Wireless Internet is provided by **Norwood Light Broadband**. Many visitors per day access the Library's free WiFi. The **Town of Norwood Technology** department assists the library with its technological needs as necessary.

**The Boch Fund** partially funds the Literary Lunch and provides money to index the local newspaper collection.

**The Norwood Cultural Council**, as funded by the Massachusetts Cultural Council, provided library programs. **The Simoni Foundation** and the **Department of Education, Literacy Volunteers of Massachusetts** partially fund the Literacy Program. **The Dedham Institution for Savings Foundation** provided the Outreach Department with a grant in 2011.

## Outreach Department

- Delivers more than 6,000 items to people unable to visit the library or use its resources without help.
- Volunteers and library staff take material to people in their homes, in nursing homes, at the Senior Center and at housing facilities.
- Thanks to private donors for additional funding in 2011.

## Assistive Technology

- Equipment and software are available for use by individuals with special needs. Call 781-769-0200, x 228 for Outreach Services, assistive technology or to volunteer.

## Literacy Volunteers of America at Morrill Memorial Library

- Free, confidential tutoring in Basic Literacy and English as a Second Language.
- 152 adult learners, 80 active tutors, nearly 5,000 hours of instruction in FY11.
- Conversation groups for ESOL students.
- The Literacy program receives additional funding from the **Department of Education**.
- Thanks to the **Simoni Foundation** for their generous support and other private donors.
- The annual **Harvest Dinner** is held for all volunteers and tutors each year in October.
- Literacy Volunteers are always looking for new tutors and students. Call Literacy Volunteers at 781-769-4599.

## Morrill Memorial Library Affiliations

### Minuteman Library Network

- 44 public and academic libraries.
- 6.5 million items owned and over 17 million items circulated in FY11.
- Non-profit private cooperation, run by its members.
- Provides automated services to member libraries.
- Periodical and reference databases.
- OverDrive downloadable eBooks and audiobooks.

### Massachusetts Library System

- State agency provides daily interlibrary delivery (nearly 80,000 items were loaned to or from Norwood in FY11).
- Periodical and reference databases.
- Purchasing cooperative for supplies and material.
- Continuing education and consulting.

### The Friends of the Library

- Raise nearly \$4,000 from two book sales in April and October, 2011.
- Provide generous donations to purchase equipment, DVDs and audio books and CD-cleaning equipment.
- Support most adult and children's programming at the library.
- Provide a film screening license necessary for showing adult Film Fests.
- Support staff development and staff events.
- Promote the library at **Norwood Day** and with notices in the electric bills.
- Hold **General** and **Annual Meetings** each year.
- Sponsor of the **First Thursday Book Discussion Group, Beach Reads** and **Fireside Reads**.
- Meet monthly at the Board meetings in the library.
- Mail "Friendly Notes", a 3-times a year newsletter to members' homes.
- Membership is affordable at all levels.



### **Morrill Memorial Library Board of Trustees, 2011-2012**

Seated left to right: Elizabeth Dickson, Corresponding Secretary; Stuart R. Plumer, Chair; Charlotte Canelli, Library Director.  
Standing left to right: Cashman Kerr Prince; Sarah E. Begg; Patricia Hines; Susan Pipes; Patricia Fanning, Vice Chair.



**Judith Koncz**, retired librarian served 10 years at the Morrill Memorial Library.



**Henry Gallant**, retired Senior Custodian, served the Town of Norwood for 10 years, 8 of them at the Morrill Memorial Library.

# HISTORICAL COMMISSION / PLANNING BOARD

## 2011 ANNUAL REPORT OF THE NORWOOD HISTORICAL COMMISSION

The Norwood Historical Commission is an active board comprised of the following members:

Matthew Carlton  
Dale Day  
Judith Howard

Michael Maresco  
Brian Murphy  
Caroline Pannes

It is the mission and duty of the Norwood Historical Commission to **“promote the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places significant in the history of Norwood.”**

Known as the “School on the Hill, famous for its majestic columns, clock tower and copper-domed cupola, Norwood Senior High School was designed by Norwood native William G. Upham in 1926. Unfortunately, this key landmark was demolished in August 2011. While numerous area school districts won state grants to renovate, to build new additions, and to help make their schools energy efficient through the Massachusetts School Building Authority’s Green Repair Program, instead Norwood chose to build a new “model” school. Norwood lost an opportunity to preserve for future generations, this particular work of William G. Upham; however, some of his other designs fortunately still live on.

In October 2011, Norwood resident and historian Heather Cole completed and presented a research paper entitled: ***Transforming Norwood: Architect William G. Upham’s Contribution to Early 20<sup>th</sup> Century Norwood, Massachusetts History***. Funding for this project was provided through a Scholar-in-Residence grant from Mass Humanities, the state-based affiliate of the National Endowment for the Humanities.

Harvard-educated and Norwood native William G. Upham designed or renovated more than 50 public and private buildings throughout New England between 1911 and 1954, gaining recognition as a designer of Colonial, Georgian and Gothic Revival buildings. Upham’s work in town was contemporary with that of Norwood’s first town planner, George F. Willett, and landscape architect, Arthur A. Shurtleff, who was a protégé of Frederick Law Olmsted.

Besides Norwood Senior High School, other buildings designed by Upham here in Norwood include: Norwood Memorial Municipal Building, including the carillon tower, located at 566 Washington Street (on the National Register of Historic Places); Norwood Theatre at 109 Central Street (currently being restored); Norwood Masonic Temple at 76 Day Street; Norwood Odd Fellows Hall at 661 Washington Street; Norwood Post Office at One Central Street; Norwood Pumping Station on Route 1; the Nahatan Street Bridge (rededicated in 2009 in honor of Norwood World War II veteran Col. George T. Lee); Norwood Junior High School now the Guild Medical Center at 825 Washington Street; and Guild Theatre now Conrad’s Restaurant at 728 Washington Street.

At present, the Norwood Historical Commission is building the replica of the oldest school in Norwood (c. 1788) at the George H. Morse Meeting House, Museum and Education Center at 1285 Washington Street in South Norwood. This one room school, called the Little Red Brick School, should be completed in 2012 and open to Norwood school children.

Following the completion of the Little Red Brick School, this Commission plans to look into the restoration of St. Gabriel’s Chapel at Highland Cemetery and the renovation of the Norwood Pumping Station.

The Norwood Historical Commission supports the research currently underway by the Local Historic District Study Committee to establish an historic district around Town Common and actively supports the ongoing restoration of historic Norwood Theatre being done by Dover resident Susan Lewis.

Respectfully Submitted,

Norwood Historical Commission

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## 2011 ANNUAL REPORT NORWOOD PLANNING BOARD

The Norwood Planning Board is pleased to submit a summary of its activities and accomplishments for 2011:

**Subdivision Activity** - The Planning Board administers the Subdivision Control Law, which are the regulations for the laying out and constructing new roadways. During 2011, the Board oversaw the ongoing construction of several subdivisions including Talbot Farm Estates off Neponset Street and Coolidge Estates off of Nahatan Street. The Board also endorsed several Approval Not Required Plans, which are plans not subject to the Subdivision Control Law. These plans allow simple land divisions along approved streets.

**Major Projects and Site Plan Review**- The Planning Board is the Town’s Major Project Special Permit Authority and its Site Plan Review Board. A Major Project is defined as new construction, addition, or change of use resulting in a net addition of more than 25,000 square feet or 100 or more parking spaces. In 2011, the Planning Board approved one Major Project - a 160,000 square foot office building at 1151 Boston Providence Highway which will house FM Global’s professional staff and Dedham Medical Associates. The Board also reviewed many site plan review applications during the year including the new Clay Chevrolet building and the Norwood Cadillac building expansion.

**Committee Work** - The Planning Board, through its representation on the Open Space and Recreation Committee, the Housing Committee, the Economic Development Committee, the Downtown Steering Committee and Capital Outlay Committee continues to play a major role in shaping Norwood’s future. Through its representation on the Downtown Steering Committee, the Board contributed to the update of the Downtown Master Plan which was completed in 2011. And work has begun in concert with the Economic Development Committee on a revitalization strategy for the Vanderbilt Commercial District located off Route One.

# PLANNING BOARD



**Standing L-R: Ernie Paciorkowski, Tom Wynne, Steve Costello (Planning Director), Marco Brancato**  
**Seated: L-R: Bill Bamber, Paul Donohue - Chairman**

## 2011 ANNUAL REPORT COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT

Planning staff are: Steve Costello, Director of Community Planning and Economic Development; Claire Murphy; Administrative Assistant; and Pamela McCarthy, Community Development Program Coordinator.

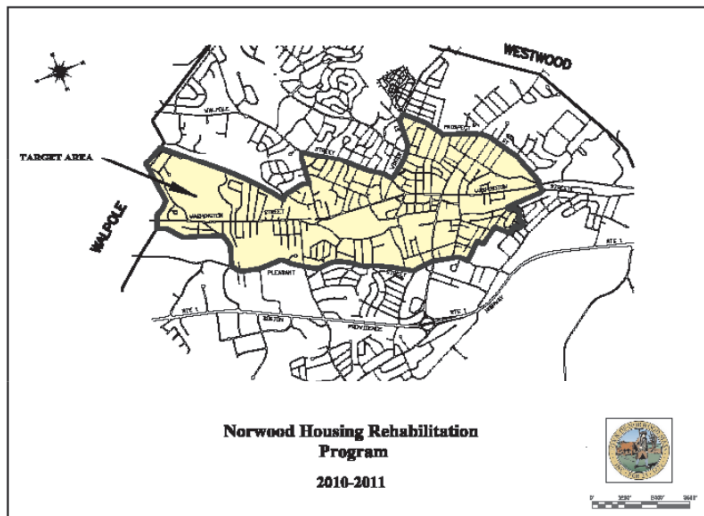
### Community Development Block Grant (CDBG) Program

In the spirit of municipal cooperation and the overall betterment of the Town, the Planning Board utilizes its staff, to apply for and administer State grants. In the past thirteen years, the Planning Department has received millions of dollars in Community Development Block Grants (CDBG) to implement community development programs. In February of 2011, the Planning Department finished up the final project from its FY 2008 Community Development Fund Grant. In August, 2010 Norwood received another \$1 million in CDBG grant funding. The housing rehab program began using FY 2010 CDBG funds in January 2011. Funds were also used to improve streets and sidewalks in South Norwood. On December 16, 2011 a grant application was submitted to DHCD requesting an additional \$800,000 in grant funds. The notification of FY 2012 grant awards is expected in April.

### CDBG Housing Rehabilitation Program

The Housing Rehabilitation Program is designed to improve housing conditions of low and moderate income resident households by eliminating code violations. To date, 34 housing rehab projects have been completed including several of an emergency nature. Pamela McCarthy, Community Development Program Coordinator is the lead contact for the Housing Rehabilitation Program and can be reached at 781-762-8115 x 209. During 2011, over \$130,000 in grant funds were spent to rehab two multi-family homes as well as a single family. This is the first year that grant funds were used to rehab multi family homes. A new heating system was also installed in a home whose residents were without heat with the assistance of Self Help, a non profit agency. With contributions from Self-Help and the Norwood Municipal Light Department the program was able to leverage

an additional \$29,166.00. More information on the Housing Rehab program is available on the Town's website: [www.communityplanning.norwoodma.gov](http://www.communityplanning.norwoodma.gov)



### CDBG South Norwood Streets and Sidewalks Improvement Project

By combining \$150,000 of the Town's Chapter 90 funds with \$575,000 in CDBG grant funding the Town was able to complete a significant neighborhood improvement project that improved the quality of life for over 225 South Norwood residents. The project consisted of reconstructing over 4300 linear feet of roadway and 8050 linear feet of sidewalks on St. James Ave., St. George Ave., Pond Ave., Heaton Ave., Sturtevant Ave. and Baker Ave. The overall condition of the streets, sidewalks and drainage was changed from poor to good.

## South Norwood Streets and Sidewalks Project

### Before and After Pictures



**Sturtevant Ave. - Before**



**Sturtevant Ave. - After**



**St. James Ave. - Before**



**St. James Ave. - After**



**Pond Ave. - Before**



**Pond Ave. - After**



**St. George - Before**

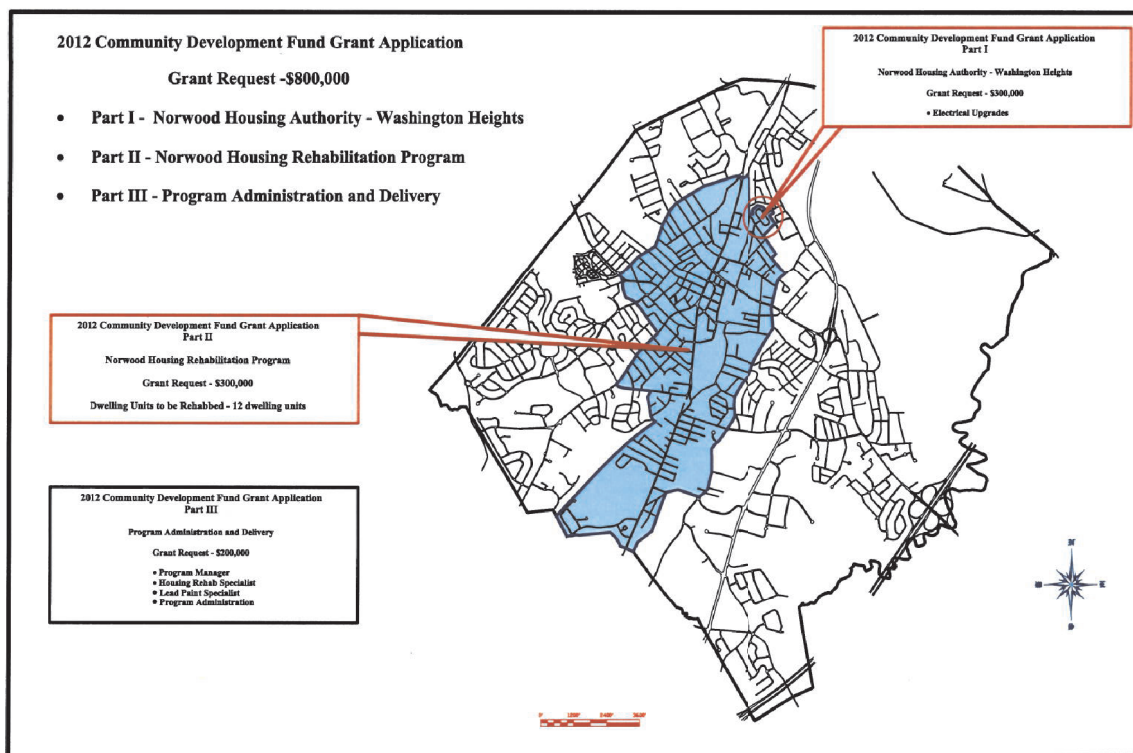


**St. George - After**

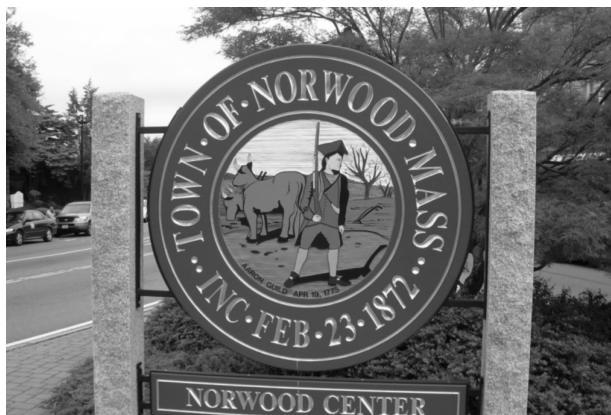
# PLANNING BOARD

## FY 2012 CDBG Grant Application

On December 16, 2011 an application for FY 2012 CDBG funds was submitted to DHCD requesting \$800,000 for the upcoming grant round. Successful grant recipients will be notified in the month of April. Plans for future grant funds include spending \$300,000 to continue the Housing Rehab Program as well as \$300,000 to work in cooperation with the Norwood Housing Authority to provide electrical upgrades in the Washington Heights Public Housing. The remainder of funds will be used for program administration and



delivery. See diagram below:



## Economic Development - Downtown Norwood Master Plan

The Planning Department coordinated the completion of the 2011 Downtown Master Plan which is an update of the 1998 Washington Street Vision Plan. The Town of Norwood has made a significant commitment to the downtown revitalization efforts over the past several years. Substantial improvements have been made to the public physical environment with infrastructure improvements such as sidewalks, roads, streetlights, and parking.

In preparing the Downtown Norwood Master Plan, the Planning Department worked closely with the consulting team, the Downtown Steering Committee, key stakeholders and the general public to identify opportunities for future improvement. Our collective goal is to provide the community with a blueprint for the next generation of economic, social and

physical changes in the downtown area. The challenge will be to create an environment for constructive changes to take place while integrating and building on the traditional development patterns of Downtown Norwood, opening the door to private investment for desired development, and maintaining a compatible and supportive relationship with surrounding neighborhoods.

# BOARD of APPEALS / CONSERVATION COMM.

## 2011 REPORT OF THE ZONING BOARD OF APPEALS

The Board of Appeals submits herewith its Annual Report for the year 2011, which shows a total of 28 cases, three (3) were withdrawn without prejudice prior to the Decision being made and/or the public hearing being opened.

A summary of the applications received and cases heard during the past year is as follows:

|    |  |    |
|----|--|----|
| 1. | Requests for Special Permits               | 22 |
|    | Approved                                   | 21 |
|    | Denied                                     | 1  |
|    | Withdrawn                                  | 3  |
|    | Open cases                                 | 1  |
| 2. | Requests for Variances                     | 3  |
|    | Approved                                   | 1  |
|    | Denied                                     | 1  |
|    | Withdrawn                                  | 1  |
|    | Cancelled                                  | 0  |
| 3. | Requests for Amendments                    | 4  |
|    | Approved                                   | 4  |
| 4. | Denied                                     | 2  |
|    | Withdrawn Cases                            | 3  |
|    | Open cases                                 | 1  |
| 5. | Requests for Appeal of Building Department | 0  |
|    | Approved                                   | 0  |
|    | Denied                                     | 0  |

Patrick J. Mulvehill, Barbara A. Kinter, John R. Perry, Philip W. Riley and Harry T. Spence, wish to thank Associate Members, Mary C. Anderson, Paul W. Eysie, Deborah A. Holmwood, Scott P. Murphy and J. Rodger Griffin along with the Inspector of Buildings Mark Chubet and his staff for their cooperation and dedication. Thanks are also extended to the various elected and appointed Town Officials for their assistance during the past year.

Respectfully submitted,  
Patrick J. Mulvehill, Chairman



**Zoning Board of Appeals Members**

Rear: (left to right) John R. Perry, Patrick J. Mulvehill, Philip W. Riley  
Front: Harry T. Spence and Barbara A. Kinter

## 2011 ANNUAL REPORT OF THE CONSERVATION COMMISSION

The purpose of the Conservation Commission is to enforce the Commonwealth's Wetland Protection Act as well as the Town's Wetland by-Law. These laws identify areas subject to protection and include banks, wetlands, marshes, swamps and flats bordering on a body of water. In addition, land under a body of water and land subject to flooding are included as well as a 200-foot riparian zone along each side of a river or perennial stream. Any activity within these areas is subject to regulations as is any activity within a 100-foot buffer zone of the areas protected which would alter either the area under the protection or the buffer zone. The term activity refers to any act, which would remove, fill, dredge or alter.

The Conservation Commission issues Determinations identifying an activity as significant or non-significant. If significant, a Notice of Intent must be filed and work may only proceed under an Order of Conditions issued by the Commission. The Commission conducts site reviews on work in progress as well as at project end. If the work performed is the same as that initially proposed a Certificate of Compliance would be issued. This is an abbreviated description of the Commission's responsibility.

### Norwood Conservation Commission Members

|                            |                 |
|----------------------------|-----------------|
| Cheryl Rogers, Chairperson | Lee Leach       |
| Carol Fishman              | Peter Bamber    |
| Joseph DiMaria             | Seth Miller     |
| Janice Sloan-Riolo         | Al Goetz, Agent |

### 2011 Filings

Peter Catanese/Seventy Boston Providence Highway  
N2011-01, DEP File No. 251-427  
Norwood Airport N201-02, DEP File No. 251-428  
Norwood Conservation Commission N2011-03,  
DEP File No. 251-0429  
Distribution Services of America N2011-04,  
DEP File No. 251-0430  
Massachusetts Department of Transportation,  
Highway Division District 5 N2011-05  
TEC Associates N2011-06  
Norwood DPW N2011-07  
Certainteed Corporation N2011-08, DEP File No. 251-0431  
Home Market Foods, Inc. N2011-09  
John J. Luduigsen N2011-10  
Bay Communications N2011-11, DEP File No. 251-0432  
Chestnut Hill Realty N2011-12, DEP File No. 251-433  
Massachusetts Department of Transportation N2011-13

# ENGINEERING DEPT.

## 2011 ANNUAL REPORT OF THE TOWN ENGINEER

The Engineering Department, through the Town Engineer, respectfully submits the annual report for 2011.

The Engineering Department consists of the Town Engineer, an Assistant Town Engineer, a Grade IV Civil Engineer and a part time draftsman. On occasion, a local engineering student on break from studies provides the department with valuable assistance while gaining insight to his future profession. All three department engineer's have Bachelor of Science degrees in civil engineering and are also approved by the Department of Environmental Protection (DEP) as Soil Evaluator's. The Town Engineer is registered as a Professional Engineer and Professional Land Surveyor. The Assistant Town Engineer is also registered as a Professional Land Surveyor.

The Engineering Department provides a broad range of services. This department provides technical support to all municipal departments and town boards. The following is a sample of the assistance provided: plan review, cost estimates and inspection services for the Planning Board; plan review and engineering opinions to the Board of Appeals and Conservation Commission; construction design, cost estimate and engineering services to the Department of Public Works; assistance to the Recreation Department on a variety of recreation projects; assisting the Assessor's Office in maintaining up to date tax maps; provide assistance to the General Manager and Board of Selectmen on a variety of municipal projects. This department also has its own individual projects that require performing survey work, traffic surveys and construction project design and supervision. In addition, the department provides engineering assistance to residents, contractors, builders and engineers that visit this office on a daily basis seeking guidance.

During 2011, the Engineering Department was intimately involved in a wide range of projects which proved both challenging and rewarding. It also showcased the talents and capabilities this engineering department provides. Some of the more exciting projects included:

- Annual Road Resurfacing – Designed and provided construction administration and supervision of the annual road resurfacing project. The Annual resurfacing project was awarded to M. Susi and Sons. Project involved cold planing existing bituminous concrete and installing a bituminous concrete overlay on the following streets: Brewster Drive; Neponset Street (Pleasant St to Route One); Mylod Street (Ryan Drive to #81 Mylod Street); Stone Circle; Spruce Road; Florence Ave; Garfield Ave; Bellevue Ave; Evergreen Circle; Rockhill Street; Rockhill Street Extension; Peabody Road; Pond Ave; Baker Street; Heaton Ave; Sturtevant Ave; St. James Ave; St. George Ave.
- Geographic Information System (GIS) – The Engineering Department continued working on developing the GIS. At this point, the Assessor's Tax Maps, Water System, Drain System and Zoning Map have been converted to electronic format. The system allows the Engineering Department to produce various maps and plans for the Engineering Department and various department and boards. These plans are developed quickly and accurately which provides the ability for informed decisions to be made expeditiously. The GIS is an excellent investment and further support is a wise decision.

- South Norwood Street and Sidewalk Construction – The Engineering Department supervised and administrated street and sidewalk improvements on Sturtevant Ave., Heaton Ave., St. James Ave., St George St., Baker Street, and Pond Ave.
- Public Works Facility – The Engineering Department assisted Weston and Sampson in preparing conceptual plans for upgrades to the Public Works Yard on Lyman Place and Lenox Street. Work included inventory of vehicles and designing appropriate garage and storage areas.
- Pleasant Street and Morse Street Intersection – The Engineering Department worked with our traffic consultant, VHB, and Mass DOT, on the construction of traffic signals at Pleasant Street and Morse Street. The project began construction in 2010 and was 100% complete in the Spring of 2011.

Prepared layout plan and order of takings for 11 street acceptances. Streets accepted in 2011 were Autumn Street, Blossom Street, Irving Street (Blossom St to Autumn St), Ledgeview Drive, Quail Run, Fox Run, Overlook Drive, Evergreen Circle, Achorn Street, Redwood Drive, Rockhill Street and Rockhill Street Extension.

- Route One and University Avenue Intersection – The Engineering Department supervised and administrated the construction of a right hand turn lane for University Avenue at Route One. The project is part of the University Avenue PWED and will also be part of the total future reconstruction of the intersection.
- Designed and managed reconstruction of Rockhill Street Extension.
- Designed safety improvements to the Savage Center parking lot to minimize traffic on Irving Street.
- Upland Road and Prospect Street Intersection – The Engineering Department has been managing the design of the Upland Road and Prospect Street intersection improvements. The proposed work includes the installation of traffic signals and is being designed by VHB, Inc.
- Pedestrian Safety – The Engineering Department provided recommendations to the Board of Selectmen on a variety of pedestrian safety issues.
- The Engineering Department continues to upkeep Cemetery records.

The upcoming year 2012 is expected to be equally challenging. The Engineering Department anticipates the following work to be performed: design; design and construction of the Annual Street Resurfacing project; continued development of the Geographic Information System; water main construction on Willow Street; lining of sewer mains in the Westover Parkway area and, various street acceptances.

Respectfully submitted:  
Mark P. Ryan – Town Engineer



*Seated left to right:*  
Thomas F. Maloney; Judy Langone; John Hayes

*Standing left to right:*  
Joseph Greeley; Alan Slater; Robert Thornton

## 2011 ANNUAL REPORT OF THE FINANCE COMMISSION

To the Citizens of Norwood:

The Finance Commission was organized in the year 2011 as follows:

Judith A. Langone (Term Expires 2014)  
Joseph P. Greeley (Term Expires 2012)  
John W. Hayes (Term Expires, 2012)  
Thomas F. Maloney (Term Expires 2013)  
Alan D. Slater (Term Expires 2013)

The Finance Commission held numerous meetings during the year for the purpose of reviewing departmental Reserve Fund transfer requests as well as detailed annual budget requests for the next fiscal year. After deliberation with department heads charged with the responsibility for expending budgetary funds, the Finance Commission then made detailed budget recommendations for FY 2012 to the Annual Town Meeting.

The following Reserve Fund transfers were approved during the year by the Finance Commission

## FY 11 SCHEDULE OF RESERVE FUND TRANSFERS

| <u>DATE</u>            | <u>PURPOSE OF TRANSFER</u>       | <u>TRANSFER AMOUNT</u> |
|------------------------|----------------------------------|------------------------|
| 9/22/10                | Fire Department Medical          | \$60,000.00            |
| 2/9/11                 | Selectmen Collective Bargaining  | \$30,000.00            |
| 2/9/11                 | Elderly HP Transportation        | \$6,000.00             |
| 2/9/11                 | Airport Snow Removal             | \$17,300.00            |
| 2/9/11                 | Airport Snow Overtime            | \$2,000.00             |
| 3/16/11                | Veterans Incidentals             | \$30,000.00            |
| 7/13/11                | Conservation Commission Salaries | \$4.00                 |
| 7/13/11                | Norfolk Aggie Tuition            | \$9,450.00             |
| <b>Total Transfers</b> |                                  | <b>\$154,754.00</b>    |

# BUDGET SUMMARY

## BUDGET SUMMARY BY FUNCTION

| YEAR<br>FUNCTION | 2011<br>DESCRIPTION            | BUDGET     | ACTIVITY   | ENCUMBERED  | BALANCE  |
|------------------|--------------------------------|------------|------------|-------------|----------|
| 1011             | SELECTMEN ADMIN. SALARIES      | 126,745.00 | 126,733.03 | -           | 11.97    |
| 1012             | SELECTMEN INCIDENTALS          | 8,300.00   | 6,645.62   | (25.00)     | 1,629.38 |
| 1014             | SELECT NEGOTIATING SVCS        | 105,323.00 | 103,538.75 | -           | 1,784.25 |
| 1015             | SELECTMEN STENO SERVICES       | 4,000.00   | 3,808.32   | -           | 191.68   |
| 1021             | GEN MGR SALARIES               | 517,665.00 | 514,480.98 | -           | 3,184.02 |
| 1022             | GEN MGR INCIDENTALS            | 19,643.00  | 16,940.01  | (2,641.01)  | 61.98    |
| 1031             | TCA SALARIES                   | 504,840.00 | 498,974.42 | -           | 5,865.58 |
| 1032             | TCA INCIDENTALS                | 17,610.00  | 15,685.37  | (1,185.38)  | 739.25   |
| 1040             | HUMAN RESOURCE SALARIES        | 185,349.00 | 183,481.27 | -           | 1,867.73 |
| 1042             | HUMAN RESOURCE-INCIDENTALS     | 16,595.00  | 14,083.80  | -           | 2,511.20 |
| 1051             | TREASURER SALARIES             | 443,419.00 | 441,868.88 | -           | 1,550.12 |
| 1052             | TREASURER INCIDENTALS          | 77,302.00  | 74,523.86  | (2,202.60)  | 575.54   |
| 1054             | TREAS-TAX FORECLOSURE          | 10,000.00  | 7,611.81   | (1,975.00)  | 413.19   |
| 1055             | TREAS BD. CERTIFICATION        | 1,800.00   | 1,500.00   | -           | 300.00   |
| 1056             | TREASURER COLL AGENT           | 47,500.00  | 42,202.09  | (5,297.91)  | -        |
| 1071             | ASSESSOR SALARIES              | 231,099.00 | 229,577.75 | -           | 1,521.25 |
| 1072             | ASSESSORS INCIDENTALS          | 6,888.00   | 6,858.38   | -           | 29.62    |
| 1073             | ASSESSORS NEW EQUIPMENT        | 500.00     | 500.00     | -           | -        |
| 1074             | ASSESS-LEGAL CNSL DEF          | 10,000.00  | 9,942.50   | -           | 57.50    |
| 1077             | ASSESSORS REVAL UPDATE         | 100,000.00 | 98,623.19  | -           | 1,376.81 |
| 1091             | ENGINEERS SALARIES             | 162,258.00 | 162,253.46 | -           | 4.54     |
| 1092             | ENGINEERS INCIDENTALS          | 7,220.00   | 4,830.74   | (2,230.86)  | 158.40   |
| 1094             | ENG STORM WATER COMPLIANCE     | 15,000.00  | -          | (15,000.00) | -        |
| 1095             | CO-OP STUDENT SALARY           | 10,096.00  | 7,692.81   | -           | 2,403.19 |
| 1096             | ENGINEERS OVERTIME             | 500.00     | 500.00     | -           | -        |
| 1097             | ENGINEERS LONGEVITY            | 1,250.00   | 1,250.00   | -           | -        |
| 1098             | STREET ACCEPTANCE              | 750.00     | -          | (750.00)    | -        |
| 1114             | TOWN COUNSEL LEGAL SERV        | 79,875.00  | 77,641.73  | -           | 2,233.27 |
| 1131             | ELECT/REG SALARIES             | 56,675.00  | 56,598.73  | -           | 76.27    |
| 1132             | ELECT/REG INCIDENTALS          | 103,781.00 | 81,701.00  | (15,180.00) | 6,900.00 |
| 1171             | MUNIC BLDG CUST SAL            | 110,866.00 | 109,558.20 | -           | 1,307.80 |
| 1172             | MUNIC BLDG INCIDENTALS         | 122,964.00 | 108,699.93 | (12,820.39) | 1,443.68 |
| 1173             | MUNIC BLDG IMPROVE'TS          | 3,000.00   | -          | -           | 3,000.00 |
| 1174             | MUNIC BLDG REPAIRS/MAINT       | 3,000.00   | 1,455.48   | -           | 1,544.52 |
| 1177             | TOWN COMMON MAINT              | 1,000.00   | 500.00     | -           | 500.00   |
| 1179             | MUNIC BLDG NEW EQUIP           | 850.00     | -          | (797.22)    | 52.78    |
| 1191             | MUNIC BLDG OFFICE SALARIES     | 46,418.00  | 44,109.29  | -           | 2,308.71 |
| 1192             | MUNIC BLDG OFFICE EXPENSE      | 28,353.00  | 25,351.82  | (2,311.29)  | 689.89   |
| 1211             | COUNCIL ON AGING SALARIES      | 270,437.00 | 263,477.43 | -           | 6,959.57 |
| 1212             | COUNCIL ON AGING INCID         | 17,005.00  | 14,491.44  | (114.58)    | 2,398.98 |
| 1214             | COA BUILDING MAINTENANCE       | 49,308.00  | 46,253.17  | (2,840.00)  | 214.83   |
| 1241             | VETERANS SALARIES              | 122,392.00 | 121,688.51 | -           | 703.49   |
| 1242             | VETERANS INCIDENTALS           | 180,000.00 | 173,826.36 | (50.00)     | 6,123.64 |
| 1244             | VETERANS - FUEL ASSISTANCE     | 100.00     | -          | -           | 100.00   |
| 1302             | FIN COM INCIDENTALS            | 20,580.00  | 17,608.56  | -           | 2,971.44 |
| 1305             | FIN COM AUDIT SERVICES         | 69,425.00  | 67,000.00  | -           | 2,425.00 |
| 1311             | PLANNING BD SALARIES           | 28,430.00  | 27,427.81  | -           | 1,002.19 |
| 1312             | PLANNING BOARD INCID           | 19,050.00  | 9,490.81   | (5,400.00)  | 4,159.19 |
| 1313             | PLANNING BD SAL-PLAN           | 97,519.00  | 97,249.74  | -           | 269.26   |
| 1321             | BOARD OF APPEAL SALARY         | 37,178.00  | 34,174.13  | -           | 3,003.87 |
| 1322             | BD OF APPEAL INCIDENTALS       | 3,755.00   | 1,526.01   | -           | 2,228.99 |
| 1342             | HANDICAPPED COMM TOT           | 100.00     | -          | -           | 100.00   |
| 1350             | CABLE TV COMMISSION            | 2,360.00   | 1,400.00   | -           | 960.00   |
| 1370             | CONSERVATION COMMISSION        | 31,694.00  | 31,693.81  | -           | 0.19     |
| 1372             | CONSERVATION COMMISSION INCID  | 11,075.00  | 8,070.67   | (2,392.50)  | 611.83   |
| 1373             | CONCOM-ELLIS POND PROJECT      | -          | -          | -           | -        |
| 1378             | CONSRV COMM - PROPERTY MAINT   | 20,500.00  | 6,382.75   | (14,117.25) | -        |
| 1382             | PERMANENT BLDG COMMITTEE INCID | 15,600.00  | 7,795.22   | -           | 7,804.78 |
| 1392             | HISTORICAL COMMISSION INCID    | 3,400.00   | 3,000.00   | -           | 400.00   |
| 1401             | WORKER'S COMP BENEFITS         | 379,000.00 | 377,066.04 | -           | 1,933.96 |
| 1410             | MODERATOR'S EXPENSES           | 50.00      | -          | -           | 50.00    |
| 1420             | FAIR HOUSING CTE. EXPENSES     | 50.00      | -          | -           | 50.00    |
| 1430             | PERSONNEL BOARD EXPENSES       | 2,000.00   | 1,966.25   | -           | 33.75    |
| 1440             | CTE TO PROMOTE NEW IND         | 500.00     | -          | -           | 500.00   |

# BUDGET SUMMARY

| YEAR | 2011 (continued)               |              |              |              |            |
|------|--------------------------------|--------------|--------------|--------------|------------|
|      | DESCRIPTION                    | BUDGET       | ACTIVITY     | ENCUMBERED   | BALANCE    |
| 1450 | CULTURAL COUNCIL               | 2,000.00     | 2,000.00     | -            | -          |
| 1500 | PRINT TOWN REPORT              | 8,465.00     | 7,925.00     | -            | 540.00     |
| 1512 | PARKING TICKET INCIDENTALS     | 10,590.00    | 6,310.06     | (2,148.10)   | 2,131.84   |
| 1522 | ELDERLY H/P TRANSPORTATION PRG | 38,715.00    | 38,068.35    | -            | 646.65     |
| 1531 | COMP MGMT-SALARIES             | 243,750.00   | 243,742.18   | -            | 7.82       |
| 1535 | COMP MGMT-OPERATING COSTS      | 228,499.00   | 224,586.34   | (3,781.20)   | 131.46     |
| 1540 | CARILLON CONCERTS              | 6,350.00     | 6,350.00     | -            | -          |
| 1552 | EMERGENCY MGT/CIVIL DEFENSE    | 110,850.00   | 26,142.87    | (83,695.00)  | 1,012.13   |
| 1553 | RADIO SAFETY TOWER             | 172,000.00   | 7,095.00     | (157,021.62) | 7,883.38   |
| 1564 | MEMORIAL DAY                   | 3,500.00     | 3,500.00     | -            | -          |
| 1565 | 4TH OF JULY                    | 20,000.00    | 19,940.00    | -            | 60.00      |
| 1566 | CHRISTMAS                      | 6,500.00     | 6,500.00     | -            | -          |
| 1569 | HOLIDAYS-HOLIDAY FESTIVAL      | 2,000.00     | 2,000.00     | -            | -          |
| 1600 | GEN GOV'T OTHER EXPENSES       | 22,066.00    | 22,066.00    | -            | -          |
| 1602 | GEN GOV'T INCIDENTALS          | 52,844.00    | 50,398.90    | (2,277.01)   | 168.09     |
| 1604 | CAPITAL OUTLAY COMMITTEE       | 500.00       | -            | -            | 500.00     |
| 1607 | SUMMERFEST PROGRAM             | 7,125.00     | 5,040.00     | -            | 2,085.00   |
| 2011 | POLICE SALARIES                | 5,659,692.00 | 5,277,608.30 | -            | 382,083.70 |
| 2012 | POLICE INCIDENTALS             | 283,500.00   | 259,138.39   | (5,854.00)   | 18,507.61  |
| 2014 | POLICE OVERTIME                | 482,184.00   | 474,546.30   | -            | 7,637.70   |
| 2015 | POLICE TELEPHONE               | 50,500.00    | 47,182.05    | (1,286.00)   | 2,031.95   |
| 2016 | POLICE TRANSPORTATION          | 85,000.00    | 84,165.61    | -            | 834.39     |
| 2017 | POLICE NEW EQUIP'T             | 168,659.00   | 20,500.00    | (148,153.02) | 5.98       |
| 2023 | TRAFFIC CONTROL - ELD          | 76,052.00    | 47,877.52    | (13,930.00)  | 14,244.48  |
| 2038 | FIRE DEPT MEDICAL              | 190,000.00   | 123,411.52   | -            | 66,588.48  |
| 2040 | FIRE DEPARTMENT                | 40,000.00    | 39,667.50    | -            | 332.50     |
| 2041 | FIRE SALARIES                  | 3,820,759.00 | 3,820,757.30 | -            | 1.70       |
| 2042 | FIRE INCIDENTALS               | 328,695.00   | 326,618.18   | (1,710.00)   | 366.82     |
| 2043 | FIRE TRAINING                  | 146,000.00   | 141,699.36   | -            | 4,300.64   |
| 2044 | FIRE HOLIDAY PAY               | 164,626.00   | 164,466.73   | -            | 159.27     |
| 2045 | FIRE OVERTIME & RECALL         | 89,010.00    | 89,008.60    | -            | 1.40       |
| 2046 | FIRE SUBSTITUTION PAY          | 637,000.00   | 636,198.27   | -            | 801.73     |
| 2047 | FIRE INCENTIVE PAY             | 16,827.00    | 16,827.00    | -            | -          |
| 2048 | FIRE EMT PAY                   | 229,398.00   | 229,385.28   | -            | 12.72      |
| 2049 | FIRE DISPATCHER PAY            | 256,754.00   | 252,296.94   | -            | 4,457.06   |
| 2052 | FIRE ALARM MAINTENANCE         | 12,632.87    | 12,579.06    | -            | 53.81      |
| 2064 | MAINT POL/FIRE BLDG            | 399,000.00   | 380,657.55   | (18,100.00)  | 242.45     |
| 2201 | BLDG INSPECTOR SALARIES        | 359,339.00   | 353,819.32   | -            | 5,519.68   |
| 2202 | BLDG INSPECTOR INCIDENTALS     | 22,190.00    | 21,916.62    | (232.00)     | 41.38      |
| 2204 | BLDG INSPECTOR OVERTIME        | 3,000.00     | 2,812.98     | -            | 187.02     |
| 2402 | INSECT/PEST EXTERMINATION      | 10,000.00    | 7,610.81     | (2,000.00)   | 389.19     |
| 2500 | TREE CARE INCID                | 40,450.00    | 40,371.56    | -            | 78.44      |
| 2601 | DOG OFFICER SALARIES           | 64,814.00    | 63,852.55    | -            | 961.45     |
| 2602 | DOG OFFICER INCIDENTALS        | 5,945.00     | 5,006.62     | (734.51)     | 203.87     |
| 3011 | BD HEALTH SALARIES             | 383,306.00   | 377,967.34   | -            | 5,338.66   |
| 3012 | BD HEALTH INCIDENTALS          | 15,412.00    | 15,412.00    | -            | -          |
| 3014 | HAZARDOUS WASTE PROGRAM        | 20,000.00    | 20,000.00    | -            | -          |
| 3104 | SEWER MAINTENANCE              | 55,000.00    | 53,520.49    | (1,423.04)   | 56.47      |
| 3106 | PARTICULAR SEWERS              | 2,500.00     | 2,500.00     | -            | -          |
| 3108 | MWRA SEWER I&I                 | 15,000.00    | 6,147.99     | (8,852.01)   | -          |
| 3204 | DRAIN MAINTENANCE              | 35,000.00    | 30,383.13    | (2,987.50)   | 1,629.37   |
| 3304 | MATERIALS RECYCLE CTR MAINT.   | 65,000.00    | 57,038.50    | (7,874.74)   | 86.76      |
| 3400 | REFUSE REMOVAL                 | 1,773,718.47 | 1,653,588.62 | (4,522.50)   | 115,607.35 |
| 4011 | PUBLIC WORKS ADMIN SAL         | 503,642.00   | 502,216.74   | -            | 1,425.26   |
| 4012 | PUBLIC WORKS INCIDENTALS       | 92,565.00    | 88,380.35    | (4,044.16)   | 140.49     |
| 4014 | GARAGE MAINTENANCE             | 282,000.00   | 264,577.78   | (10,725.24)  | 6,696.98   |
| 4015 | PUBLIC WORKS LABORERS          | 1,845,606.00 | 1,792,974.90 | -            | 52,631.10  |
| 4016 | PUBLIC WORKS OVERTIME          | 143,081.00   | 124,474.78   | -            | 18,606.22  |
| 4017 | PUBLIC WORKS STUDY             | 35,000.00    | 27,030.00    | (7,970.00)   | -          |
| 4018 | D.P.W. - NEW EQUIPMENT         | 112,000.00   | 109,868.00   | -            | 2,132.00   |
| 4104 | WATER MAINTENANCE              | 216,400.00   | 202,927.83   | (13,470.00)  | 2.17       |
| 4105 | WATER OPERATIONS               | 140,000.00   | 95,261.32    | (44,537.49)  | 201.19     |
| 4106 | WATER SERVICE CONNECTION       | 6,500.00     | 3,593.00     | (2,907.00)   | -          |
| 4107 | WATER DEPT CONSTR.             | 35,500.00    | 32,686.75    | (2,720.00)   | 93.25      |
| 4201 | CEMETERY SALARIES              | 396,302.00   | 382,576.94   | -            | 13,725.06  |

# BUDGET SUMMARY

| YEAR 2011 (continued) | DESCRIPTION                    | BUDGET        | ACTIVITY      | ENCUMBERED     | BALANCE      |
|-----------------------|--------------------------------|---------------|---------------|----------------|--------------|
| 4202                  | CEMETERY INCIDENTALS           | 50,600.00     | 49,650.34     | (920.95)       | 28.71        |
| 4205                  | CEMETERY OVERTIME              | 35,000.00     | 27,341.37     | -              | 7,658.63     |
| 4212                  | CEMETERY IMPROVEMENTS          | 40,100.00     | 32,955.12     | (7,094.00)     | 50.88        |
| 4300                  | HIGHWAY MAINT                  | 201,700.00    | 175,221.96    | (24,923.50)    | 1,554.54     |
| 4304                  | HIGHWAY CONST-ST REIMB         | 814,357.00    | 630,241.62    | (184,115.38)   | -            |
| 4310                  | PERMANENT SIDEWALKS            | 21,000.00     | 20,999.90     | -              | 0.10         |
| 4320                  | STREET LIGHTS                  | 289,960.00    | 289,960.00    | -              | -            |
| 4330                  | SNOW & ICE REMOVAL             | 868,000.00    | 867,268.68    | -              | 731.32       |
| 4342                  | PARKS MAINTENANCE              | 129,500.00    | 121,733.24    | (7,320.64)     | 446.12       |
| 4343                  | PARKS DEPT - NEW EQUIP         | 6,500.00      | 6,500.00      | -              | -            |
| 5011                  | REC'N SALARIES (ADMIN)         | 360,556.08    | 360,555.67    | -              | 0.41         |
| 5012                  | RECR'N INCIDENTALS             | 13,179.00     | 13,178.10     | -              | 0.90         |
| 5013                  | RECREATION NEW EQUIPMENT       | 16,054.00     | 16,030.00     | -              | 24.00        |
| 5014                  | REC'N MAINT OF BUILDING        | 130,550.00    | 128,482.12    | -              | 2,067.88     |
| 5017                  | REC'N WAGES (P/TIME)           | 67,175.00     | 61,326.62     | -              | 5,848.38     |
| 5102                  | PLAYGROUND MAINTENANCE         | 107,011.00    | 107,010.99    | -              | 0.01         |
| 5104                  | PLAYGROUND IMPROVEMENTS        | 63,300.00     | 58,694.08     | -              | 4,605.92     |
| 5106                  | OTDR REC-NOR SPEC REC PROGRAM  | 31,150.00     | 24,006.51     | -              | 7,143.49     |
| 5212                  | OUTDOOR RECR'N-WAGES           | 160,000.00    | 130,142.88    | -              | 29,857.12    |
| 6000                  | SCH ADMIN SAL TOTALS           | 3,439,194.00  | 3,298,636.60  | -              | 140,557.40   |
| 6010                  | SCH ADMIN EXP TOTAL            | 86,400.00     | 76,796.16     | (900.00)       | 8,703.84     |
| 6012                  | SCH LABOR REL TOTAL            | 168,525.00    | 155,788.80    | (60,000.00)    | (47,263.80)  |
| 6020                  | SCH INSTRUC SAL TOTALS         | 21,130,026.00 | 19,907,586.47 | (1,096,759.66) | 125,679.87   |
| 6030                  | SCH I/S & T/B TOTALS           | 543,453.00    | 462,152.71    | (5,112.65)     | 76,187.64    |
| 6040                  | SCHOOL CUSTODIAL SAL TOTALS    | 1,752,932.00  | 1,795,910.91  | -              | (42,978.91)  |
| 6050                  | SCH CUST SUP TOTALS            | 148,605.00    | 128,841.14    | -              | 19,763.86    |
| 6060                  | SCH AUX AGENCY SALARIES TOTALS | 524,989.00    | 523,100.54    | -              | 1,888.46     |
| 6070                  | SCH AUX AGCY INCID TOTALS      | 46,961.90     | 41,851.21     | -              | 5,110.69     |
| 6080                  | SCH CONT FEE & SERV TOTALS     | 432,000.00    | 304,359.78    | (14,278.10)    | 113,362.12   |
| 6090                  | SCH UTILITIES TOTALS           | 1,188,515.00  | 1,103,296.25  | (151,653.14)   | (66,434.39)  |
| 6100                  | SCH MAINT OF BLDG TOTALS       | 567,391.00    | 448,175.91    | -              | 119,215.09   |
| 6104                  | SCH BLDG SPEC REPAIRS          | 31,294.00     | 31,293.60     | -              | 0.40         |
| 6110                  | SCH EQUIP REP & REP TOTALS     | 59,389.00     | 24,802.20     | (764.62)       | 33,822.18    |
| 6120                  | SCH MAINT GROUNDS TOTALS       | 111,550.00    | 116,127.98    | -              | (4,577.98)   |
| 6121                  | SCH.MAINT SNOW & ICE TOTALS    | 167,852.00    | 167,351.83    | -              | 500.17       |
| 6130                  | SCH NEW EQUIPMENT TOTALS       | 46,000.00     | 35,552.00     | -              | 10,448.00    |
| 6150                  | SCH ATHLETIC-TOWN TOTALS       | 278,317.00    | 265,003.55    | -              | 13,313.45    |
| 6160                  | SCH TRANSPORTATION TOTALS      | 461,775.00    | 500,027.29    | (650.00)       | (38,902.29)  |
| 6180                  | SPECIAL ED & STUDENT SERVICES  | 2,862,061.00  | 3,074,858.22  | (271,557.55)   | (484,354.77) |
| 6200                  | SCHOOL MUSIC-TOWN TOTALS       | 184,759.00    | 167,137.99    | -              | 17,621.01    |
| 6450                  | SCH CUSTODIAL OVERTIME TOTALS  | 90,000.00     | 91,024.66     | -              | (1,024.66)   |
| 6500                  | SCH CTE CONSOLIDATION RESERVE  | -             | -             | -              | -            |
| 6981                  | SCH-COLLECTIVE BARGIN RES      | -             | -             | -              | -            |
| 7010                  | LIGHT DEPARTMENT               | 36,493,898.00 | 30,541,774.00 | (10,000.00)    | 5,942,124.00 |
| 7011                  | LIGHT SALARIES (ADMIN)         | 1,191,748.00  | 1,189,664.80  | -              | 2,083.20     |
| 7012                  | LIGHT ADMIN EXPENSES           | 1,227,187.00  | 610,734.64    | (57,791.04)    | 558,661.32   |
| 7013                  | LIGHT DEPRECIATION             | 1,752,060.00  | 217,750.55    | (211,622.16)   | 1,322,687.29 |
| 7014                  | LIGHT MAINT & OPERATIONS       | 871,217.00    | 625,311.85    | (99,544.36)    | 146,360.79   |
| 7015                  | LIGHT DEPT WAGES               | 1,545,830.00  | 1,374,367.36  | -              | 171,462.64   |
| 7016                  | LIGHT DEPT OVERTIME            | 355,346.00    | 329,730.01    | -              | 25,615.99    |
| 7018                  | LIGHT STANDBY PAY              | 94,538.00     | 85,066.79     | -              | 9,471.21     |
| 7019                  | LIGHT LONGEVITY PAY            | 16,100.00     | 16,100.00     | -              | -            |
| 7030                  | BROADBAND                      | 2,376,616.44  | 2,258,317.65  | (72,833.42)    | 45,465.37    |
| 7031                  | BROADBAND-SALARIES (Admin)     | 383,228.00    | 379,334.48    | -              | 3,893.52     |
| 7032                  | BROADBAND-ADMIN EXPENSES       | 761,947.00    | 757,699.33    | (3,684.00)     | 563.67       |
| 7033                  | BROADBAND-DEPR. & CAPITAL IMPR | 326,050.00    | 314,700.87    | (4,003.00)     | 7,346.13     |
| 7034                  | BROADBAND MAINT & OPERATIONS   | 51,858.00     | 45,311.46     | (570.51)       | 5,976.03     |
| 7035                  | BROADBAND-WAGES                | 243,422.00    | 237,169.04    | -              | 6,252.96     |
| 7036                  | BROADBAND-OVERTIME             | 92,508.00     | 82,179.70     | -              | 10,328.30    |
| 7037                  | BROADBAND-STANDBY PAY          | 55,419.00     | 51,858.83     | -              | 3,560.17     |
| 8011                  | LIBRARY SALARIES               | 1,135,473.00  | 1,135,435.81  | -              | 37.19        |
| 8012                  | LIBRARY INCIDENTALS            | 290,079.00    | 290,078.37    | -              | 0.63         |
| 8014                  | LIBRARY BLDG MAINT             | 6,000.00      | 6,000.00      | -              | -            |
| 8016                  | LIBRARY-NEW EQUIPMENT          | 5,000.00      | 4,992.83      | -              | 7.17         |
| 9010                  | RETIREMENT FUND                | 2,744,226.00  | 2,744,226.00  | -              | -            |
| 9020                  | AIRPORT INCIDENTALS            | 9,400.00      | 8,141.63      | (378.75)       | 879.62       |
| 9021                  | AIRPORT SALARIES               | 151,442.00    | 149,513.72    | -              | 1,928.28     |

# BUDGET SUMMARY

| YEAR 2011 (continued) | DESCRIPTION                    | BUDGET                | ACTIVITY              | ENCUMBERED            | BALANCE             |
|-----------------------|--------------------------------|-----------------------|-----------------------|-----------------------|---------------------|
| 9022                  | AIRPORT-ACCESS RD APPRAISAL    | 5,000.00              | 2,500.00              | -                     | 2,500.00            |
| 9023                  | AIRPORT OPERATION EXPENSE      | 151,013.00            | 134,791.61            | (15,182.67)           | 1,038.72            |
| 9027                  | AIRPORT NEW EQUIPMENT          | 20,000.00             | 19,874.76             | -                     | 125.24              |
| 9030                  | AIRPORT SECURITY               | 5,300.00              | 5,087.88              | -                     | 212.12              |
| 9105                  | INTEREST                       | 5,814,276.00          | 5,670,296.29          | -                     | 143,979.71          |
| 9106                  | DEBT                           | 10,953,913.00         | 10,953,910.62         | -                     | 2.38                |
| 9108                  | UNPAID BILLS                   | 33,400.00             | 32,028.89             | -                     | 1,371.11            |
| 9200                  | INSURANCE ACCOUNT              | 722,000.00            | 660,284.05            | (61,715.95)           | -                   |
| 9220                  | GROUP INSURANCE                | 10,130,500.00         | 10,097,142.54         | (23,300.00)           | 10,057.46           |
| 9230                  | MEDICARE EMP SHARE             | 689,000.00            | 630,542.64            | -                     | 58,457.36           |
| 9310                  | RESERVE FUND                   | 30,246.00             | -                     | -                     | 30,246.00           |
| 9330                  | RETIRED POL/FIRE MEDICAL       | 15,000.00             | 5,509.72              | -                     | 9,490.28            |
| 9400                  | BLUE HILLS REGIONAL            | 979,698.00            | 979,698.00            | -                     | -                   |
| 9401                  | NORFOLK AGRICULTURAL SCH ASSMT | 9,450.00              | -                     | -                     | 9,450.00            |
| 9605                  | MWRA-WATER / SEWER ASSESSMENT  | 8,495,535.00          | 8,450,643.00          | -                     | 44,892.00           |
| 9901                  | ARTICLE 1-COLA RESERVE         | -                     | -                     | -                     | -                   |
| 9902                  | AFSME CLERICAL TUITION PAY     | 1,500.00              | -                     | -                     | 1,500.00            |
|                       | <b>GRAND TOTAL FY 2011</b>     | <b>153,285,359.76</b> | <b>140,784,829.73</b> | <b>(3,026,963.18)</b> | <b>9,473,566.85</b> |

| YEAR<br>FUNCTION | 2010<br>DESCRIPTION           | BUDGET     | ACTIVITY   | ENCUMBERED  | BALANCE  |
|------------------|-------------------------------|------------|------------|-------------|----------|
| 1012             | SELECTMEN INCIDENTALS         | 25.00      | 25.00      | -           | -        |
| 1022             | GEN MGR INCIDENTALS           | 200.00     | -          | -           | 200.00   |
| 1052             | TREASURER INCIDENTALS         | 60.00      | 27.55      | -           | 32.45    |
| 1054             | TREAS-TAX FORECLOSURE         | 2,000.00   | -          | -           | 2,000.00 |
| 1056             | TREASURER COLL AGENT          | 5,772.62   | 3,273.89   | -           | 2,498.73 |
| 1077             | ASSESSORS REVAL UPDATE        | 45,682.82  | 45,682.82  | -           | -        |
| 1092             | ENGINEERS INCIDENTALS         | 456.40     | 384.61     | -           | 71.79    |
| 1093             | TOWN ENGINEER NEW EQUIP       | 749.99     | 749.99     | -           | -        |
| 1132             | ELECT/REG INCIDENTALS         | 10,676.00  | 10,676.00  | -           | -        |
| 1172             | MUNIC BLDG INCIDENTALS        | 8,382.16   | 6,012.94   | -           | 2,369.22 |
| 1173             | MUNIC BLDG IMPROVE'TS         | 4,240.00   | -          | -           | 4,240.00 |
| 1174             | MUNIC BLDG REPAIRS/MAINT      | 59,454.02  | 35,067.54  | (24,386.48) | -        |
| 1192             | MUNIC BLDG OFFICE EXPENSE     | 5,340.36   | 402.29     | (4,000.00)  | 938.07   |
| 1195             | TOWN HALL RECONSTRUCTION      | 127,719.00 | 126,959.44 | -           | 759.56   |
| 1212             | COUNCIL ON AGING INCID        | 275.00     | 220.72     | -           | 54.28    |
| 1214             | COA BUILDING MAINTENANCE      | 3,100.00   | 2,781.39   | -           | 318.61   |
| 1218             | COA-FLOOR REPAIRS 11/09 STM   | 693.00     | 693.00     | -           | -        |
| 1242             | VETERANS INCIDENTALS          | 3,003.88   | 2,925.00   | -           | 78.88    |
| 1372             | CONSERVATION COMMISSION INCID | 2,500.00   | 2,500.00   | -           | -        |
| 1378             | CONSRV COMM - PROPERTY MAINT  | 8,000.00   | 8,000.00   | -           | -        |
| 1401             | WORKER'S COMP BENEFITS        | 18,996.08  | 18,990.11  | -           | 5.97     |
| 1535             | COMP MGMT-OPERATING COSTS     | 2,630.72   | 2,629.10   | -           | 1.62     |
| 1536             | COMP MGMT-NEW EQUIPMENT       | 2,509.80   | 2,509.80   | -           | -        |
| 1540             | CARILLON CONCERTS             | 1,320.00   | -          | -           | 1,320.00 |
| 1552             | EMERGENCY MGT/CIVIL DEFENSE   | 2,176.72   | 2,138.38   | -           | 38.34    |
| 1606             | PERSONNEL WAGE/SAL STUDY      | 34,500.00  | 32,924.15  | -           | 1,575.85 |
| 1617             | LAND AQUISITION               | 325,000.00 | 325,000.00 | -           | -        |
| 1622             | MAINT OF OLD FIRE STATION     | 67,256.44  | 57,409.25  | -           | 9,847.19 |
| 2012             | POLICE INCIDENTALS            | 2,405.00   | 1,688.00   | -           | 717.00   |
| 2015             | POLICE TELEPHONE              | 2,475.00   | 1,565.13   | -           | 909.87   |
| 2017             | POLICE NEW EQUIP'T            | 99,585.00  | 99,585.00  | -           | -        |
| 2023             | TRAFFIC CONTROL - ELD         | 4,550.00   | -          | -           | 4,550.00 |
| 2042             | FIRE INCIDENTALS              | 2,650.00   | 2,650.00   | -           | -        |
| 2052             | FIRE ALARM MAINTENANCE        | 1,114.05   | 700.00     | -           | 414.05   |
| 2064             | MAINT POL/FIRE BLDG           | 10,030.69  | 9,435.15   | -           | 595.54   |
| 2202             | BLDG INSPECTOR INCIDENTALS    | 15.06      | -          | -           | 15.06    |
| 2402             | INSECT/PEST EXTERMINATION     | 7,984.00   | 7,948.00   | -           | 36.00    |
| 2500             | TREE CARE INCID               | 11,200.00  | 11,200.00  | -           | -        |
| 2602             | DOG OFFICER INCIDENTALS       | 100.00     | 98.40      | -           | 1.60     |
| 3104             | SEWER MAINTENANCE             | 6,872.38   | 6,841.10   | -           | 31.28    |
| 3106             | PARTICULAR SEWERS             | 60,000.00  | 60,000.00  | -           | -        |
| 3204             | DRAIN MAINTENANCE             | 16,892.59  | 14,715.09  | (2,177.50)  | -        |
| 3304             | MATERIALS RECYCLE CTR MAINT.  | 5,365.92   | 5,365.92   | -           | -        |
| 4012             | PUBLIC WORKS INCIDENTALS      | 1,918.70   | 1,344.15   | -           | 574.55   |
| 4014             | GARAGE MAINTENANCE            | 10,000.00  | 9,918.18   | -           | 81.82    |

# BUDGET SUMMARY

| YEAR 2011 (continued) | DESCRIPTION                    | BUDGET              | ACTIVITY            | ENCUMBERED         | BALANCE             |
|-----------------------|--------------------------------|---------------------|---------------------|--------------------|---------------------|
| 4018                  | D.P.W. - NEW EQUIPMENT         | 75,000.00           | 75,000.00           | -                  | -                   |
| 4104                  | WATER MAINTENANCE              | 16,688.07           | 16,688.07           | -                  | -                   |
| 4105                  | WATER OPERATIONS               | 58,372.20           | 47,227.75           | (11,143.61)        | 0.84                |
| 4106                  | WATER SERVICE CONNECTION       | 7,342.91            | 5,353.37            | -                  | 1,989.54            |
| 4202                  | CEMETERY INCIDENTALS           | 1,100.68            | 433.99              | -                  | 666.69              |
| 4212                  | CEMETERY IMPROVEMENTS          | 2,199.00            | 2,199.00            | -                  | -                   |
| 4304                  | HIGHWAY CONST-ST REIMB         | 9,792.75            | 9,792.75            | -                  | -                   |
| 4310                  | PERMANENT SIDEWALKS            | 3,850.00            | 3,850.00            | -                  | -                   |
| 4342                  | PARKS MAINTENANCE              | 447.46              | 446.48              | -                  | 0.98                |
| 4343                  | PARKS DEPT - NEW EQUIP         | 2,610.00            | 2,610.00            | -                  | -                   |
| 5012                  | RECR'N INCIDENTALS             | 150.50              | -                   | -                  | 150.50              |
| 5013                  | RECREATION NEW EQUIPMENT       | 29,399.00           | 29,399.00           | -                  | -                   |
| 5014                  | REC'N MAINT OF BUILDING        | 500.00              | -                   | -                  | 500.00              |
| 5018                  | REC'N-SECURITY SYSTEM          | 45,000.00           | 44,772.20           | -                  | 227.80              |
| 5102                  | PLAYGROUND MAINTENANCE         | 482.30              | -                   | -                  | 482.30              |
| 5104                  | PLAYGROUND IMPROVEMENTS        | 33,205.60           | 33,108.64           | -                  | 96.96               |
| 6000                  | SCH ADMIN SAL TOTALS           | -                   | 1,855.71            | -                  | (1,855.71)          |
| 6010                  | SCH ADMIN EXP TOTAL            | 6,120.00            | 10,048.50           | -                  | (3,928.50)          |
| 6012                  | SCH LABOR REL TOTAL            | -                   | 200.00              | -                  | (200.00)            |
| 6020                  | SCH INSTRU SAL TOTALS          | 915,776.20          | 915,999.65          | -                  | (223.45)            |
| 6030                  | SCH I/S & T/B TOTALS           | 29,049.06           | 28,678.27           | -                  | 370.79              |
| 6080                  | SCH CONT FEE & SERV TOTALS     | 7,109.19            | 5,935.36            | -                  | 1,173.83            |
| 6090                  | SCH UTILITIES TOTALS           | 59,239.83           | 47,006.02           | -                  | 12,233.81           |
| 6100                  | SCH MAINT OF BLDG TOTALS       | 23,000.00           | 23,000.00           | -                  | -                   |
| 6104                  | SCH BLDG SPEC REPAIRS          | 17,938.00           | 17,938.00           | -                  | -                   |
| 6110                  | SCH EQUIP REP & REP TOTALS     | 1,334.98            | 1,398.36            | -                  | (63.38)             |
| 6150                  | SCH ATHLETIC-TOWN TOTALS       | -                   | (289.30)            | -                  | 289.30              |
| 6180                  | SPECIAL ED & STUDENT SERVICES  | 6,868.05            | 7,430.63            | -                  | (562.58)            |
| 6200                  | SCHOOL MUSIC-TOWN TOTALS       | 74.80               | 74.80               | -                  | -                   |
| 7010                  | LIGHT DEPARTMENT               | 46,677.00           | 35,866.27           | -                  | 10,810.73           |
| 7012                  | LIGHT ADMIN EXPENSES           | 40,199.33           | 10,870.70           | -                  | 29,328.63           |
| 7013                  | LIGHT DEPRECIATION             | 1,776,175.64        | 242,459.50          | (48,620.21)        | 1,485,095.93        |
| 7014                  | LIGHT MAINT & OPERATIONS       | 58,867.28           | 40,470.29           | -                  | 18,396.99           |
| 7030                  | BROADBAND                      | 102,185.90          | 102,185.90          | -                  | -                   |
| 7032                  | BROADBAND-ADMIN EXPENSES       | 15,928.47           | 15,928.47           | -                  | -                   |
| 7033                  | BROADBAND-DEPR. & CAPITAL IMPR | 50.00               | -                   | -                  | 50.00               |
| 9020                  | AIRPORT INCIDENTALS            | 2,440.00            | 785.09              | -                  | 1,654.91            |
| 9023                  | AIRPORT OPERATION EXPENSE      | 25,975.88           | 25,344.86           | -                  | 631.02              |
| 9024                  | AIRPORT CONST-MATCHING GRANT   | 32,000.00           | 22,001.20           | -                  | 9,998.80            |
| 9030                  | AIRPORT SECURITY               | 885.80              | 885.80              | -                  | -                   |
| 9108                  | UNPAID BILLS                   | 1,100.00            | 798.00              | -                  | 302.00              |
| 9200                  | INSURANCE ACCOUNT              | 31,683.94           | 30,175.47           | -                  | 1,508.47            |
| 9330                  | RETIRED POL/FIRE MEDICAL       | 1,000.00            | 823.67              | -                  | 176.33              |
| 9450                  | SELECTMEN-SCH BLDG SPEC REPAIR | 15,590.00           | 13,590.00           | (2,000.00)         | -                   |
|                       | <b>GRAND TOTAL FY 2010</b>     | <b>4,489,288.22</b> | <b>2,793,379.56</b> | <b>(92,327.80)</b> | <b>1,603,580.86</b> |
| <b>YEAR</b>           | <b>2009</b>                    |                     |                     |                    |                     |
| <b>FUNCTION</b>       | <b>DESCRIPTION</b>             | <b>BUDGET</b>       | <b>ACTIVITY</b>     | <b>ENCUMBERED</b>  | <b>BALANCE</b>      |
| 1317                  | MASTER PLAN STUDY              | 30,000.00           | 30,000.00           | -                  | -                   |
| 1540                  | CARILLON CONCERTS              | 1,446.00            | 1,446.00            | -                  | -                   |
| 3108                  | MWRA SEWER I&-                 | 0.33                | -                   | -                  | 0.33                |
| 7013                  | LIGHT DEPRECIATION             | 979,316.53          | 931,427.71          | (43,181.29)        | 4,707.53            |
| 7014                  | LIGHT MAINT & OPERATIONS       | 3,600.00            | 3,600.00            | -                  | -                   |
| 7032                  | BROADBAND-ADMIN EXPENSES       | 1,724.00            | -                   | -                  | 1,724.00            |
| 9200                  | INSURANCE ACCOUNT              | 5,000.00            | 4,562.00            | -                  | 438.00              |
|                       | <b>GRAND TOTAL FY 2009</b>     | <b>1,021,086.86</b> | <b>971,035.71</b>   | <b>(43,181.29)</b> | <b>6,869.86</b>     |
| <b>YEAR</b>           | <b>2008</b>                    |                     |                     |                    |                     |
| <b>FUNCTION</b>       | <b>DESCRIPTION</b>             | <b>BUDGET</b>       | <b>ACTIVITY</b>     | <b>ENCUMBERED</b>  | <b>BALANCE</b>      |
| 7013                  | LIGHT DEPRECIATION             | 685,870.69          | 661,652.55          | (24,164.60)        | 53.54               |
|                       | <b>GRAND TOTAL FY 2008</b>     | <b>685,870.69</b>   | <b>661,652.55</b>   | <b>(24,164.60)</b> | <b>53.54</b>        |
| <b>YEAR</b>           | <b>2007</b>                    |                     |                     |                    |                     |
| <b>FUNCTION</b>       | <b>DESCRIPTION</b>             | <b>BUDGET</b>       | <b>ACTIVITY</b>     | <b>ENCUMBERED</b>  | <b>BALANCE</b>      |
| 7013                  | LIGHT DEPRECIATION             | 620,507.13          | 558,205.22          | (59,855.19)        | 2,446.72            |
|                       | <b>GRAND TOTAL FY 2007</b>     | <b>620,507.13</b>   | <b>558,205.22</b>   | <b>(59,855.19)</b> | <b>2,446.72</b>     |

# DEBT SCHEDULES

## FY11 DEBT PAYMENTS

| ACCOUNT      | INSIDE DEBT<br>DESCRIPTION         | FY11 (7/1/10)<br>DEBT BALANCE | PLUS<br>ISSUED | J/E ADJ FY11<br>SUBSIDY | FY11 DEBT<br>PAID | FY11 RETIRED<br>DEBT | DEBT BALANCE<br>AS OF 06/11 |
|--------------|------------------------------------|-------------------------------|----------------|-------------------------|-------------------|----------------------|-----------------------------|
| 90-2876-2000 | 1/01 LIBRARY REMODEL               | (70,000.00)                   |                |                         | 70,000.00         |                      |                             |
| 90-2876-2010 | 2/10-GOB LIBRARY REMODELING (IN)   | (640,100.00)                  |                |                         |                   |                      | (540,100.00)                |
| 90-2882-0000 | 10/01-POLICE/FIRE STAIN (IN)       | (5,400,000.00)                |                |                         | 450,000.00        | 4,500,000.00         | (450,000.00)                |
| 90-2890-0000 | 10/01-SCH REMODEL ROOFS I (IN)     | (840,000.00)                  |                |                         | 70,000.00         | 700,000.00           | (70,000.00)                 |
| 90-2893-0000 | 11/02 SCH REMODEL ROOF III (IN)    | (924,000.00)                  |                |                         | 77,000.00         |                      | (847,000.00)                |
| 90-2892-0000 | 11/02-SCH REMODEL ROOFS II(IN)     | (626,000.00)                  |                |                         | 53,000.00         |                      | (573,000.00)                |
| 92-2872-1999 | MWPAT 99-30 (8/25/04)              | (145,000.00)                  |                | 4,074.70                | 5,925.30          |                      | (135,000.00)                |
| 92-2871-1999 | MWPAT 98-78 (8/25/04)              | (495,000.00)                  |                | 14,774.36               | 30,225.64         |                      | (450,000.00)                |
| 90-2847-2006 | 8/05-FIRE DEPT EQUIP'T 1(IN)       | (350,000.00)                  |                |                         | 70,000.00         |                      | (280,000.00)                |
| 90-2845-2006 | 8/05 FIRE EQUIPT 2 (IN)            | (245,000.00)                  |                |                         | 50,000.00         |                      | (195,000.00)                |
| 90-2838-2006 | PUB WORKS EQUIP #1 GOB 8/05        | (85,000.00)                   |                |                         | 50,000.00         |                      | (35,000.00)                 |
| 90-2849-2006 | 8/05 SCHOOL REMODELING (IN)        | (150,000.00)                  |                |                         | 25,000.00         |                      | (125,000.00)                |
| 90-2882-2006 | 8/05-POLICE/FIRE STAIN (IN)        | (430,000.00)                  |                |                         | 30,000.00         |                      | (400,000.00)                |
| 90-2856-2006 | 8/05-SCHOOL COMPUTER EQT (IN)      | (80,000.00)                   |                |                         | 80,000.00         |                      | -                           |
| 90-2850-2006 | 8/05-PUBLIC WORKS EQUIP (IN)       | (60,000.00)                   |                |                         | 60,000.00         |                      | -                           |
| 90-2852-2006 | 8/05-PLANNING - BUCKMASTER(IN)     | (55,000.00)                   |                |                         | 55,000.00         |                      | -                           |
| 90-2855-2006 | 8/05-POLICE NEW EQUIP (IN)         | (25,000.00)                   |                |                         | 25,000.00         |                      | -                           |
| 92-2826-2006 | 8/05-MWRA SEWER (IN)               | (9,790.00)                    |                |                         | 9,790.00          |                      | -                           |
| 92-2902-2006 | 2/06-MWRA SEWER MEADOW(IN)         | (6,749.93)                    |                |                         | 6,749.93          |                      | -                           |
| 92-2903-2007 | 2/07 MWRA (S) MBR00K MH #610       | (66,000.00)                   |                |                         | 33,000.00         |                      | (33,000.00)                 |
| 90-2947-0000 | 8/07 GOB EQ/FIRE/DPW/CEM (IN)      | (370,000.00)                  |                |                         | 125,000.00        |                      | (245,000.00)                |
| 90-2950-0000 | 8/07 GOB SCHOOL RENOVATIONS        | (260,000.00)                  |                |                         | 20,000.00         |                      | (240,000.00)                |
| 90-2951-0000 | 8/07GOB BALCH PARKING LOT(IN)      | (120,000.00)                  |                |                         | 40,000.00         |                      | (80,000.00)                 |
| 90-2949-0000 | 8/07 SCHOOL COMPUTERS (IN)         | (90,000.00)                   |                |                         | 30,000.00         |                      | (60,000.00)                 |
| 90-2940-0000 | 8/07 GOB BUCKMASTER POND (IN)      | (160,000.00)                  |                |                         | 80,000.00         |                      | (80,000.00)                 |
| 90-2942-0000 | 8/07 GOB SIDEWALK CONSTR (IN)      | (5,000.00)                    |                |                         | 5,000.00          |                      | -                           |
| 90-2943-0000 | 8/07 GOB POL/FIRE ARBITRATION (IN) | (690,000.00)                  |                |                         | 50,000.00         |                      | (640,000.00)                |
| 90-2939-0000 | 8/07 GOB TOWN HALL CONSTRUCTION    | (375,000.00)                  |                |                         | 25,000.00         |                      | (350,000.00)                |
| 90-2944-0000 | 8/07 GOB POL/FIRE REMODEL (IN)     | (270,000.00)                  |                |                         | 20,000.00         |                      | (250,000.00)                |
| 90-2941-0000 | 8/07 PRESCOTT PAVING (IN)          | (65,000.00)                   |                |                         | 35,000.00         |                      | (30,000.00)                 |
| 92-2955-2009 | 8/08 MWRA I&I GUILD/JEFFERSON (IN) | (215,160.00)                  |                |                         | 53,790.00         |                      | (161,370.00)                |
| 90-2958-0000 | 1/09 GOB SCHOOL REMODELING (IN)    | (308,000.00)                  |                |                         | 22,000.00         |                      | (286,000.00)                |
| 90-2959-0000 | 1/09 GOB SCHOOL COMPUTERS (IN)     | (193,000.00)                  |                |                         | 26,000.00         |                      | (167,000.00)                |
| 90-2962-0000 | 1/09 GOB CALLAHAN PKING LOT (IN)   | (180,000.00)                  |                |                         | 60,000.00         |                      | (120,000.00)                |
| 90-2961-0000 | 1/09 GOB ELLIS/COAKLY PLGRD (IN)   | (138,000.00)                  |                |                         | 11,000.00         |                      | (127,000.00)                |
| 90-2960-0000 | 1/09 GOB DPW NEW EQUIPMENT (IN)    | (147,000.00)                  |                |                         | 49,000.00         |                      | (98,000.00)                 |
| 90-2963-0000 | 1/09 GOB SENIOR CENTER CONST (IN)  | (1,104,000.00)                |                |                         | 82,000.00         |                      | (1,022,000.00)              |
| 92-2966-2010 | 8/09-MWRA SEWER I & I 5/09         | (247,740.00)                  |                |                         | 49,548.00         |                      | (198,192.00)                |
| 90-2815-2010 | 10/09 GOB SELECT SCH REP (IN)      | (446,000.00)                  |                |                         | 31,000.00         |                      | (415,000.00)                |
| 90-2816-2010 | 10/09 GOB PORTABLE CLASSROOM(IN)   | (95,000.00)                   |                |                         | 20,000.00         |                      | (75,000.00)                 |
| 90-2837-2010 | 10/09 GOB P/F WINDOWS (IN)         | (175,000.00)                  |                |                         | 10,000.00         |                      | (165,000.00)                |
| 90-2864-2010 | 10/09 GOB AIP ACCESS RD (IN)       | (200,000.00)                  |                |                         | 40,000.00         |                      | (160,000.00)                |
| 90-2865-2010 | 10/09 GOB AIP ENG (IN)             | (65,000.00)                   |                |                         | 15,000.00         |                      | (50,000.00)                 |
| 90-2866-2010 | 10/09 GOB FIRE EQUIP (IN)          | (807,000.00)                  |                |                         | 107,000.00        |                      | (700,000.00)                |
| 90-2867-2010 | 10/09 GOB DPW EQUIPMENT (IN)       | (309,000.00)                  |                |                         | 69,000.00         |                      | (240,000.00)                |
| 90-2810-2010 | 10/09 GOB OUTDOOR REC FACILITY(IN) | (288,000.00)                  |                |                         | 23,000.00         |                      | (265,000.00)                |
| 90-2813-2010 | 10/09 GOB LIGHT / BB (IN)          | (740,000.00)                  |                |                         | 75,000.00         |                      | (665,000.00)                |
|              | SUB-TOTAL                          | (18,665,539.93)               | -              |                         | 2,424,028.87      | 5,200,000.00         | (11,022,662.00)             |

# DEBT SCHEDULES

|              |                                   | FY11 (7/1/10) | PLUS           | J/E ADJ FY11 | FY11 DEBT    | FY11 RETIRED | DEBT BALANCE    |
|--------------|-----------------------------------|---------------|----------------|--------------|--------------|--------------|-----------------|
|              | NEW INSIDE DEBT FY11              | DEBT BALANCE  | ISSUED         | SUBSIDY      | PAID         | DEBT         | AS OF 06/11     |
| 90-2968-2011 | 1/11 GOB TOWN/SCH COMPUTER (IN)   |               | (507,000.00)   |              |              |              | (507,000.00)    |
| 90-2969-2011 | 1/11 GOB FY11 DPW EQUIPMENT (IN)  |               | (270,000.00)   |              |              |              | (270,000.00)    |
| 90-2970-2011 | 1/11 GOB FY11 HAWES POOL (IN)     |               | (200,000.00)   |              |              |              | (200,000.00)    |
| 90-2971-2011 | 1/11 GOB FY11 SCH BLD SPEC (IN)   |               | (392,000.00)   |              |              |              | (392,000.00)    |
| 90-2974-2011 | 2/11 GOB POLICE/FIRE STATION (IN) |               | (4,615,000.00) |              |              |              | (4,615,000.00)  |
| 90-2976-2011 | 2/11 GOB SCH REMODEL ROOF (IN)    |               | (718,000.00)   |              |              |              | (718,000.00)    |
| 90-2972-2011 | 1/11 GOB FY11 BB EQUIPMENT (IN)   |               | (322,000.00)   |              |              |              | (322,000.00)    |
|              | NEW ISSUED                        |               | (7,024,000.00) |              |              |              | (7,024,000.00)  |
|              | NEW INSIDE DEBT                   |               |                |              | 2,424,028.87 | 5,200,000.00 | (14,048,000.00) |

|              | OUTSIDE DEBT                       | DEBT BALANCE     | PLUS           | J/E ADJ FY11 | FY11 DEBT    | FY12 RETIRED | DEBT BALANCE     |
|--------------|------------------------------------|------------------|----------------|--------------|--------------|--------------|------------------|
| ACCOUNT      | DESCRIPTION                        | AS OF 7/10       | ISSUED         | SUBSIDY      | PAYMENT      | DEBT         | AS OF 06/11      |
| 92-2870-2000 | 8/00-MWRA WATER PIPELINE(OUT)      | (51,200.00)      |                |              | 51,200.00    |              | -                |
| 90-2881-2001 | 1/01-GOB ELEC. SUBSTATION (OUT)    | (630,000.00)     |                |              | 630,000.00   |              | -                |
| 90-2881-2011 | 2/10-GOB ELEC. SUBSTATION (OUT)    | (6,368,900.00)   |                |              |              |              | (6,368,900.00)   |
| 90-2875-2010 | 2/10-GOB LANDFILL CLOSURE (OUT)    | (916,000.00)     |                |              |              |              | (916,000.00)     |
| 90-2875-0000 | 1/01-GOB LANDFILL CLOSURE (OUT)    | (95,000.00)      |                |              |              | 95,000.00    | -                |
| 92-2884-2001 | 7/01-MWRA WATER BOND (OUT)         | (10,000.00)      |                |              | 5,000.00     |              | (5,000.00)       |
| 92-2885-2001 | 8/01-MWRA WATER BOND (OUT)         | (93,185.20)      |                |              | 46,592.60    |              | (46,592.60)      |
| 90-2883-0000 | 10/01-CABLE TV&TELECOM (OUT)       | (4,800,000.00)   |                |              | 400,000.00   | 4,000,000.00 | (400,000.00)     |
| 90-2895-0000 | 11/02-COMMUNITY CABLE TV (OUT)     | (1,815,000.00)   |                |              | 155,000.00   |              | -                |
| 90-2894-0000 | 11/02-WATER METERS (OUT)           | (425,000.00)     |                |              | 225,000.00   |              | (200,000.00)     |
| 92-2935-0000 | 8/03-MWRA WATER(OUT)               | (205,585.20)     |                |              | 51,396.30    |              | (154,188.90)     |
| 92-2897-2005 | 8/04-MWRA WATER_WINSLOW (OUT)      | (513,963.00)     |                |              | 102,792.60   |              | (411,170.40)     |
| 90-2883-2006 | 8/05-BROADBAND (OUT)               | (1,275,000.00)   |                |              | 85,000.00    |              | (1,190,000.00)   |
| 90-2854-2006 | 8/05-WATER SYS CONSTN (OUT)        | (40,000.00)      |                |              | 10,000.00    |              | (30,000.00)      |
| 92-2839-2006 | 11/05-MWRA WATER_LEAD SVC(OUT)     | (36,000.00)      |                |              | 6,000.00     |              | (30,000.00)      |
| 92-2900-2006 | 2/06-MWRA WATER_LEAD SVC (OUT)     | (60,000.00)      |                |              | 10,000.00    |              | (50,000.00)      |
| 92-2938-2007 | 8/06 MWRA - WATER BOND             | (607,548.20)     |                |              | 86,792.60    |              | (520,755.60)     |
| 92-2952-2008 | 8/07 MWRA LEAD SVC/STU C&L (OUT)   | (308,000.00)     |                |              | 38,500.00    |              | (269,500.00)     |
| 90-2953-0000 | 1/08 GOB LT COURT SETTLEMENT (OUT) | (47,785,000.00)  |                |              | 2,785,000.00 |              | (45,000,000.00)  |
| 92-2956-2009 | 8/08-MWRA I & I PIPELINE REHAB     | (578,633.40)     |                |              | 64,292.60    |              | (514,340.80)     |
| 92-2965-2010 | 8/09-MWRA SEWER I & I 5/09         | (513,963.00)     |                |              | 51,396.30    |              | (462,566.70)     |
| 90-2857-2010 | 8/09 GOB NEW NORWOOD H.S. (OUT)    | (26,000,000.00)  |                |              | 1,085,000.00 |              | (24,915,000.00)  |
| 90-2858-2010 | 8/09 GOB LIGHT SETTLEMENT (OUT)    | (20,000,000.00)  |                |              | 1,335,000.00 |              | (18,665,000.00)  |
| 90-2859-2010 | 8/09 GOB N-STAR PROJECT (OUT)      | (18,000,000.00)  |                |              | 900,000.00   |              | (17,100,000.00)  |
| 90-2814-2010 | 10/09 GOB EQUIP DEAN ST (OUT)      | (4,500,000.00)   |                |              | 300,000.00   |              | (4,200,000.00)   |
| 90-2836-2010 | 10/09 GOB WATER CONSTRUCTN (OUT)   | (75,000.00)      |                |              | 10,000.00    |              | (65,000.00)      |
|              | SUB-TOTAL                          | (135,702,978.00) | -              |              | 8,433,963.00 | 4,095,000.00 | (121,514,015.00) |
|              | NEW OUTSIDE DEBT FY11              |                  |                |              |              |              |                  |
| 90-2975-2011 | 2/11 GOB CABLE & TELECOM (OUT)     |                  | (4,102,000.00) |              |              |              | (4,102,000.00)   |
| 92-2973-2011 | 8/11 MWRA WATER C/L                |                  | (498,322.00)   |              |              |              | (498,322.00)     |
|              | NEW ISSUED                         |                  | (4,600,322.00) |              |              |              | (4,600,322.00)   |
|              | NEW OUTSIDE DEBT                   |                  |                |              | 8,433,963.00 | 8,095,000.00 | (126,114,337.00) |
|              | Administration Fee                 |                  |                |              | 480.00       |              |                  |
|              | Administration Fee                 |                  |                |              | 438.75       |              |                  |

|             |                  |                 |           |               |               |                  |
|-------------|------------------|-----------------|-----------|---------------|---------------|------------------|
| GRAND TOTAL | (154,368,517.93) | (11,624,322.00) | 18,849.06 | 16,868,844.75 | 12,190,000.00 | (126,114,337.00) |
|-------------|------------------|-----------------|-----------|---------------|---------------|------------------|

**Massachusetts Department of Revenue**

**Division of Local Services**

**Bureau of Accounts**

**Statement of Indebtedness**

**Norwood, Massachusetts**

**FY11**

| Long Term Debt<br>Inside the Debt Limit* | Outstanding<br>July 1, 2010 | + Issued | - Retired | = Outstanding<br>June 30, 2011 | Interest<br>Paid in FY11 |
|--|-----------------------------|----------|-----------|--------------------------------|--------------------------|
|--|-----------------------------|----------|-----------|--------------------------------|--------------------------|

|                         |                   |                  |                  |                   |                |
|-------------------------|-------------------|------------------|------------------|-------------------|----------------|
| Building                | 9,054,100         | 4,615,000        | 5,237,000        | 8,432,100         | 268,710        |
| Departmental Equipment  | 3,138,000         | 829,000          | 680,000          | 3,287,000         | 83,424         |
| School Buildings        | 3,554,000         | 392,000          | 298,000          | 3,648,000         | 128,584        |
| School Other            | 523,000           | 718,000          | 891,000          | 350,000           | 14,934         |
| Sewer                   | 1,185,440         | -                | 207,878          | 977,562           | 28,938         |
| Solid Waste Landfill    | -                 | -                | -                | -                 | -              |
| Other Inside            | 1,211,000         | 470,000          | 329,000          | 1,352,000         | 33,699         |
| <b>SUB-TOTAL Inside</b> | <b>18,665,540</b> | <b>7,024,000</b> | <b>7,642,878</b> | <b>18,046,662</b> | <b>558,288</b> |

|  |  |  |  |  |  |
|--|--|--|--|--|--|
| Long Term Debt<br>Outside the Debt Limit |  |  |  |  |  |
|--|--|--|--|--|--|

|                          |                    |                   |                   |                    |                  |
|--------------------------|--------------------|-------------------|-------------------|--------------------|------------------|
| Airport                  | -                  | -                 | -                 | -                  | -                |
| Gas/Electric Utility     | 105,173,900        | 4,102,000         | 10,590,000        | 98,685,900         | 4,091,806        |
| Hospital                 | -                  | -                 | -                 | -                  | -                |
| School Buildings         | 26,000,000         | -                 | 1,085,000         | 24,915,000         | 1,051,538 (1)    |
| Sewer                    | -                  | -                 | -                 | -                  | -                |
| Solid Waste Landfill     | 1,011,000          | -                 | 95,000            | 916,000            | 30,003           |
| Water                    | 3,518,078          | 498,322           | 758,963           | 3,257,437          | 19,988           |
| Other Outside            | -                  | -                 | -                 | -                  | -                |
| <b>SUB-TOTAL Outside</b> | <b>135,702,978</b> | <b>4,600,322</b>  | <b>12,528,963</b> | <b>127,774,337</b> | <b>5,193,333</b> |
| <b>GRAND TOTAL</b>       | <b>154,368,518</b> | <b>11,624,322</b> | <b>20,171,841</b> | <b>145,820,999</b> | <b>5,751,622</b> |

Please complete both sides of this report and return it to the Division of Local Services no later than September 30th.

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: Robert M. Linn Date: 7/26/11

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: [Signature] Date: 8/16/11

\* MWPAT principal subsidy amounts are not reflected.

(1) The total interest paid on the Series A High School Planning and High School Construction Bonds dated August 15, 2009 is comprised of \$977,473 exempt interest and \$74,065 non-exempt interest.

# FINANCIAL REPORTS

Massachusetts Department of Revenue

Division of Local Services

Bureau of Accounts

Part Two

Norwood, Massachusetts

FY11

| Short Term Debt*                   | Outstanding<br>July 1, 2010 | + Issued          | - Retired         | = Outstanding<br>June 30, 2011 | Interest<br>Paid in FY11 |
|------------------------------------|-----------------------------|-------------------|-------------------|--------------------------------|--------------------------|
| RANs - Revenue Anticipation        | -                           | -                 | -                 | -                              | -                        |
| BANs - Bond Anticipation           | -                           | -                 | -                 | -                              | -                        |
| Buildings                          | -                           | -                 | -                 | -                              | -                        |
| School                             | -                           | 3,800,000         | -                 | 3,800,000                      | -                        |
| Water                              | -                           | -                 | -                 | -                              | -                        |
| Other BANs                         | -                           | -                 | -                 | -                              | -                        |
| SAANs - State Grant Anticipation   | 1,000,000                   | -                 | 1,000,000         | -                              | 10,969                   |
| FAANs - Federal Grant Anticipation | -                           | -                 | -                 | -                              | -                        |
| Other Short Term Debt              | -                           | -                 | -                 | -                              | -                        |
| <b>TOTAL SHORT TERM DEBT</b>       | <b>1,000,000</b>            | <b>3,800,000</b>  | <b>1,000,000</b>  | <b>3,800,000</b>               | <b>10,969</b>            |
| <b>TOTAL ALL DEBT</b>              | <b>155,368,518</b>          | <b>15,424,322</b> | <b>21,171,841</b> | <b>149,620,999</b>             | <b>5,762,591</b>         |

\*See Attached\*

| Authorized and Unissued Debt |              |             |                      |  |                              |
|------------------------------|--------------|-------------|----------------------|--|------------------------------|
| Purpose                      | Date of Vote | Article No. | Amount<br>Authorized | Less New Bond<br>Issues,<br>Retirements<br>and/or Recissions | =Balance<br>Unissued 6/30/11 |
|                              |              |             | -                    | -  | -                            |
|                              |              |             | -                    | -  | -                            |
|                              |              |             | -                    | -  | -                            |
|                              |              |             | -                    | -  | -                            |
| <b>TOTAL</b>                 |              |             | -                    | -  | -                            |

\*Does not reflect Interim Loan Notes issued through the Massachusetts Water Pollution Abatement Trust.

# ANNUAL FINANCIAL STATEMENTS



MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS  
MANAGEMENT ADVISORS

10 New England Business Center Drive • Suite 107

Andover, MA 01810-1096

(978) 749-0005 • Fax (978) 749-0006

[www.melansonheath.com](http://www.melansonheath.com)

November 22, 2011

John J. Carroll, General Manager  
Robert M. Thornton, CFO  
Town of Norwood  
566 Washington Street  
Norwood, Massachusetts 02062

Dear Mr. Carroll and Mr. Thornton,

This letter is to confirm that no FY 2011 management letter was prepared for the Town of Norwood as there were no issues that met the criteria for reporting in a management letter.

If you have any questions, please do not hesitate to contact me.

Sincerely,

MELANSON HEATH & COMPANY, P.C.  
Certified Public Accountants  
Management Advisors

A handwritten signature in cursive script that reads "Frank R. Biron".

Frank R. Biron, CPA  
President

# ***ANNUAL FINANCIAL STATEMENTS***

**TOWN OF NORWOOD, MASSACHUSETTS**

**Annual Financial Statements**

**For the Year Ended June 30, 2011**

# **ANNUAL FINANCIAL STATEMENTS**

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MELANSON HEATH & COMPANY, PC

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## INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Norwood, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Norwood, Massachusetts, as of and for the year ended June 30, 2011, (except for the Town's Contributory Retirement System which is as of and for the year ended December 31, 2010) which collectively comprise the Town's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the Town of Norwood's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Norwood, as of June 30, 2011, (except the Town's Contributory Retirement System which is as of December 31, 2010), and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

## ANNUAL FINANCIAL STATEMENTS

The management's discussion and analysis appearing on the following pages and the supplementary information appearing on page 51 are not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued a report dated November 22, 2011, on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

*Melanson, Heath + Company P.C.*

Andover, Massachusetts  
November 22, 2011

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Norwood, we offer readers this narrative overview and analysis of the financial activities of the Town of Norwood for the fiscal year ended June 30, 2011.

### **A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, public works, water and sewer, broad band cable, health and human services and culture and recreation. The business-type activities include electric light activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** Proprietary funds are maintained as follows:

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Specifically, enterprise funds are used to account for electric operations.

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. Specifically, internal service funds are used to account for self-insured employee health programs. Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the business-type activities reported in the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the electric operations, which is considered to be a major fund.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

# ANNUAL FINANCIAL STATEMENTS

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

## B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 53,144,429 (i.e., net assets), a change of \$ 2,800,783 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 16,902,743, a change of \$ (9,408,810) in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$ 2,795,520, a change of \$ 1,060,480 in comparison to the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$ 145,820,999, a change of \$ (8,547,519) in comparison to the prior year.

## C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.

|                                   | Governmental<br>Activities |                  | Business-Type<br>Activities |                    | Total            |                  |
|-----------------------------------|----------------------------|------------------|-----------------------------|--------------------|------------------|------------------|
|                                   | 2011                       | 2010             | 2011                        | 2010               | 2011             | 2010             |
| Current and other assets          | \$ 38,533                  | \$ 60,306        | \$ 26,711                   | \$ 39,478          | \$ 65,244        | \$ 99,784        |
| Capital assets                    | 137,908                    | 114,798          | 36,723                      | 26,594             | 174,631          | 141,392          |
| Total assets                      | <u>176,441</u>             | <u>175,104</u>   | <u>63,434</u>               | <u>66,072</u>      | <u>239,875</u>   | <u>241,176</u>   |
| Long-term liabilities outstanding | 68,944                     | 65,696           | 88,551                      | 94,598             | 157,495          | 160,294          |
| Other liabilities                 | 16,405                     | 15,388           | 12,830                      | 15,151             | 29,235           | 30,539           |
| Total liabilities                 | <u>85,349</u>              | <u>81,084</u>    | <u>101,381</u>              | <u>109,749</u>     | <u>186,730</u>   | <u>190,833</u>   |
| Net assets:                       |                            |                  |                             |                    |                  |                  |
| Invested in capital assets, net   | 85,518                     | 70,867           | 16,733                      | 15,043             | 102,251          | 85,910           |
| Restricted                        | 5,642                      | 6,910            | -                           | -                  | 5,642            | 6,910            |
| Unrestricted                      | (68)                       | 16,243           | (54,680)                    | (58,720)           | (54,748)         | (42,477)         |
| Total net assets                  | <u>\$ 91,092</u>           | <u>\$ 94,020</u> | <u>\$ (37,947)</u>          | <u>\$ (43,677)</u> | <u>\$ 53,145</u> | <u>\$ 50,343</u> |

# ANNUAL FINANCIAL STATEMENTS

## CHANGES IN NET ASSETS

|  | Governmental<br>Activities |                  | Business-Type<br>Activities |                    | Total            |                  |
|--|----------------------------|------------------|-----------------------------|--------------------|------------------|------------------|
|  | <u>2011</u>                | <u>2010</u>      | <u>2011</u>                 | <u>2010</u>        | <u>2011</u>      | <u>2010</u>      |
| Revenues:  |                            |                  |                             |                    |                  |                  |
| Program revenues:  |                            |                  |                             |                    |                  |                  |
| Charges for services   | \$ 23,050                  | \$ 22,486        | \$ 51,318                   | \$ 46,294          | \$ 74,368        | \$ 68,780        |
| Operating grants and contributions                           | 20,820                     | 20,795           | -                           | -                  | 20,820           | 20,795           |
| Capital grants and contributions                             | 814                        | 1,077            | -                           | -                  | 814              | 1,077            |
| General revenues:  |                            |                  |                             |                    | -                |                  |
| Property taxes   | 53,620                     | 50,588           | -                           | -                  | 53,620           | 50,588           |
| Excises  | 3,389                      | 3,205            | -                           | -                  | 3,389            | 3,205            |
| Penalties and interest on taxes                              | 1,218                      | 159              | -                           | -                  | 1,218            | 159              |
| Grants and contributions not restricted to specific programs | 4,748                      | 4,178            | -                           | -                  | 4,748            | 4,178            |
| Investment income  | 543                        | 644              | (15)                        | -                  | 528              | 644              |
| Other  | 3,224                      | 3,256            | 522                         | 83                 | 3,746            | 3,339            |
| Total revenues   | <u>111,426</u>             | <u>106,388</u>   | <u>51,825</u>               | <u>46,377</u>      | <u>163,251</u>   | <u>152,765</u>   |
| Expenses:  |                            |                  |                             |                    |                  |                  |
| General government   | 8,804                      | 7,647            | -                           | -                  | 8,804            | 7,647            |
| Public safety  | 15,447                     | 13,812           | -                           | -                  | 15,447           | 13,812           |
| Education  | 53,862                     | 51,893           | -                           | -                  | 53,862           | 51,893           |
| Public works   | 10,209                     | 8,707            | -                           | -                  | 10,209           | 8,707            |
| Water and sewer  | 7,860                      | 8,765            | -                           | -                  | 7,860            | 8,765            |
| Broadband cable  | 4,305                      | 3,748            | -                           | -                  | 4,305            | 3,748            |
| Health and human services                                    | 1,210                      | 1,336            | -                           | -                  | 1,210            | 1,336            |
| Culture and recreation                                       | 3,130                      | 3,317            | -                           | -                  | 3,130            | 3,317            |
| Employee benefits  | 14,333                     | 13,812           | -                           | -                  | 14,333           | 13,812           |
| Interest on long-term debt                                   | 1,768                      | 2,328            | -                           | -                  | 1,768            | 2,328            |
| Intergovernmental  | 1,083                      | 1,069            | -                           | -                  | 1,083            | 1,069            |
| Electric   | -                          | -                | 38,438                      | 39,588             | 38,438           | 39,588           |
| Total expenses   | <u>122,011</u>             | <u>116,434</u>   | <u>38,438</u>               | <u>39,588</u>      | <u>160,449</u>   | <u>156,022</u>   |
| Change in net assets before transfers                        | (10,585)                   | (10,046)         | 13,387                      | 6,789              | 2,802            | (3,257)          |
| Transfers in (out)   | <u>7,657</u>               | <u>5,163</u>     | <u>(7,657)</u>              | <u>(5,163)</u>     | <u>-</u>         | <u>-</u>         |
| Change in net assets   | (2,928)                    | (4,883)          | 5,730                       | 1,626              | 2,802            | (3,257)          |
| Net assets - beginning of                                    | <u>94,020</u>              | <u>98,903</u>    | <u>(43,677)</u>             | <u>(45,303)</u>    | <u>50,343</u>    | <u>53,600</u>    |
| Net assets - end of year                                     | <u>\$ 91,092</u>           | <u>\$ 94,020</u> | <u>\$ (37,947)</u>          | <u>\$ (43,677)</u> | <u>\$ 53,145</u> | <u>\$ 50,343</u> |

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 53,144,429, a change of \$ 2,800,783 from the prior year.

# ANNUAL FINANCIAL STATEMENTS

The largest portion of net assets \$ 102,250,985 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 5,642,222 represents resources that are subject to external restrictions on how they may be used. The balance of unrestricted governmental net assets is \$ (68,176). The business-type net assets reflect a deficit balance of \$ (54,680,602) because of legal obligations paid in prior years, which will be raised in future utility rates.

**Governmental activities.** Governmental activities for the year resulted in a change in net assets of \$ (2,928,782). Key elements of this change are as follows:

|   |                              |
|---|------------------------------|
| General fund operations, as discussed further<br>in Section D | \$ (1,313,292)               |
| Nonmajor fund - accrual basis                                 | 1,046,658                    |
| Internal service fund operations                              | 15,428                       |
| Principal debt service in excess of depreciation<br>expense   | 1,012,697                    |
| Other   | <u>(3,690,273)</u>           |
| Total   | \$ <u><u>(2,928,782)</u></u> |

**Business-type activities.** Business-type activities for the year resulted in a change in net assets of \$ 5,729,565.

## D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources.

Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

# ANNUAL FINANCIAL STATEMENTS

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 16,902,743, a change of \$ (9,408,810) in comparison to the prior year. Key elements of this change are as follows:

|  |                       |
|--|-----------------------|
| General fund operating results   | \$ (1,313,292)        |
| High school and senior center construction costs, net of MSBA receipts | (22,386,184)          |
| MSBA receipts  | 13,491,325            |
| Nonmajor funds surplus   | 799,341               |
| Total  | <u>\$ (9,408,810)</u> |

In fiscal year 2011, the Town implemented *Governmental Accounting Standards Board Statement #54 Fund Balance Reporting and Governmental Fund Type Definitions*. In general, amounts previously reported as undesignated fund balance, are now reported as unassigned fund balance. Full definitions of all fund balance classifications can be found in the notes to the financial statements. Additionally, amounts previously reported in stabilization funds, are now required to be presented as committed fund balance in the general fund.

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$ 2,795,520, while total fund balance was \$ 9,962,215. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

| <u>General Fund</u>             | <u>6/30/11</u> | <u>6/30/10</u> | <u>Change</u> | <u>% of<br/>Total General<br/>Fund Expenditures</u> |
|---------------------------------|----------------|----------------|---------------|---|
| Unassigned fund balance         | \$ 2,795,520   | \$ 1,735,040   | \$ 1,060,480  | 2.6%  |
| Total fund balance <sup>1</sup> | 9,962,215      | 11,275,507     | (1,313,292)   | 9.1%  |

<sup>1</sup>Now includes stabilization fund. Prior period balances have been revised to conform to current presentation.

The total fund balance of the general fund changed by \$ (1,313,292) during the current fiscal year. Key factors in this change are as follows:

|   |                       |
|---|-----------------------|
| Excess of state and local revenues over budget  | \$ 1,862,048          |
| Budgetary appropriation surplus   | 1,065,587             |
| Shortfall tax collections over budget   | (436,600)             |
| Excess of current year encumbrances to be spent in subsequent year over the prior year encumbrances spent in the current year | 149,731               |
| Use of free cash and overlay surplus  | (3,308,998)           |
| Use of prior year fund balance  | (800,514)             |
| Change in stabilization balance   | 141,294               |
| Other timing differences  | 14,160                |
| Total   | <u>\$ (1,313,292)</u> |

# ANNUAL FINANCIAL STATEMENTS

Included in the total general fund balance is the Town's stabilization account with the following balance:

|                       | <u>6/30/11</u> | <u>6/30/10</u> | <u>Change</u> |
|-----------------------|----------------|----------------|---------------|
| General stabilization | \$ 4,157,753   | \$ 4,016,459   | \$ 141,294    |

**Proprietary funds.** Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

Unrestricted net assets of the enterprise funds at the end of the year amounted to \$ (54,680,602), a change of \$ (4,039,097) in comparison to the prior year.

Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

## **E. GENERAL FUND BUDGETARY HIGHLIGHTS**

There were no major differences between the original budget and the final amended budget.

## **F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** Total investment in capital assets for governmental and business-type activities at year-end amounted to \$ 174,631,032 (net of accumulated depreciation), a change of \$ 33,238,828 from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

- \$21,698,778 - Construction in progress for Norwood High School
- \$587,000 - Rescue truck

Additional information on capital assets can be found in the notes to the financial statements.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$ 145,820,999, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the notes to the financial statements.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town of Norwood's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Town Accountant  
Town of Norwood, Massachusetts  
566 Washington Street  
Norwood, Massachusetts 02062

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### STATEMENT OF NET ASSETS

June 30, 2011

|   | Governmental<br>Activities | Business-Type<br>Activities | Total                |
|---|----------------------------|-----------------------------|----------------------|
| <b>ASSETS</b>   |                            |                             |                      |
| Current:  |                            |                             |                      |
| Cash and short-term investments                       | \$ 21,508,197              | \$ 5,924,618                | \$ 27,432,815        |
| Investments   | 4,957,764                  | 10,388,528                  | 15,346,292           |
| Receivables, net of allowance for uncollectibles:     |                            |                             |                      |
| Property taxes  | 743,468                    | -                           | 743,468              |
| Excises   | 183,389                    | -                           | 183,389              |
| User fees   | 1,101,635                  | 6,189,580                   | 7,291,215            |
| Departmental and other                                | 370,632                    | -                           | 370,632              |
| Intergovernmental                                     | 9,246,901                  | -                           | 9,246,901            |
| Deposits held by others                               | -                          | 4,207,710                   | 4,207,710            |
| Noncurrent:   |                            |                             |                      |
| Receivables, net of allowance for uncollectibles:     |                            |                             |                      |
| Property taxes  | 420,742                    | -                           | 420,742              |
| Capital assets:                                       |                            |                             |                      |
| Land and construction in progress                     | 69,183,948                 | 14,834,487                  | 84,018,435           |
| Other capital assets, net of accumulated depreciation | 68,723,863                 | 21,888,734                  | 90,612,597           |
| <b>TOTAL ASSETS</b>                                   | <b>176,440,539</b>         | <b>63,433,657</b>           | <b>239,874,196</b>   |
| <b>LIABILITIES</b>                                    |                            |                             |                      |
| Current:  |                            |                             |                      |
| Warrants payable                                      | 4,197,958                  | 29,712                      | 4,227,670            |
| Accrued liabilities                                   | 1,487,912                  | 1,350,161                   | 2,838,073            |
| Tax refunds payable                                   | 332,813                    | -                           | 332,813              |
| Customer deposits and reserves                        | -                          | 5,175,766                   | 5,175,766            |
| Notes payable   | 5,133,995                  | -                           | 5,133,995            |
| Other current liabilities                             | 49,809                     | -                           | 49,809               |
| Current portion of long-term liabilities:             |                            |                             |                      |
| Bonds payable   | 4,989,932                  | 6,135,000                   | 11,124,932           |
| Compensated absence                                   | 118,990                    | 12,361                      | 131,351              |
| Bond premium  | 72,694                     | 127,248                     | 199,942              |
| Landfill postclosure                                  | 20,000                     | -                           | 20,000               |
| Noncurrent:   |                            |                             |                      |
| Bonds payable, net of current portion                 | 49,497,167                 | 85,198,900                  | 134,696,067          |
| Compensated absence, net of current portion           | 2,260,804                  | 234,859                     | 2,495,663            |
| Bond premium, net of current portion                  | 872,333                    | 2,453,802                   | 3,326,135            |
| Landfill postclosure, net of current portion          | 340,000                    | -                           | 340,000              |
| Accrued other post-employment benefits                | 15,974,435                 | 663,116                     | 16,637,551           |
| <b>TOTAL LIABILITIES</b>                              | <b>85,348,842</b>          | <b>101,380,925</b>          | <b>186,729,767</b>   |
| <b>NET ASSETS</b>                                     |                            |                             |                      |
| Invested in capital assets, net of related debt       | 85,517,651                 | 16,733,334                  | 102,250,985          |
| Restricted for:                                       |                            |                             |                      |
| Grants and other statutory restrictions               | 4,803,047                  | -                           | 4,803,047            |
| Permanent funds:                                      |                            |                             |                      |
| Nonexpendable   | 546,015                    | -                           | 546,015              |
| Expendable  | 293,160                    | -                           | 293,160              |
| Unrestricted  | (68,176)                   | (54,680,602)                | (54,748,778)         |
| <b>TOTAL NET ASSETS</b>                               | <b>\$ 91,091,697</b>       | <b>\$ (37,947,268)</b>      | <b>\$ 53,144,429</b> |

See notes to financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2011

|  | Program Revenues     |                                    | Net (Expenses) Revenues and Changes in Net Assets |                |
|--|----------------------|------------------------------------|---|----------------|
|  | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions                  |                |
|  |                      |                                    |   |                |
| Expenses   |                      |                                    |   |                |
| <b>Governmental Activities:</b>                              |                      |                                    |   |                |
| General government   | \$ 8,804,006         | \$ 777,707                         | \$ 562,455  | \$ (7,463,844) |
| Public safety  | 15,447,418           | 1,557,120                          | 631,341   | (13,258,957)   |
| Education  | 53,861,617           | 1,666,376                          | 18,073,208  | (34,122,033)   |
| Public works   | 10,209,223           | 1,246,628                          | 1,444,052   | (6,704,186)    |
| Water and sewer  | 7,860,409            | 12,252,686                         | -   | 4,392,277      |
| Broadband cable  | 4,305,300            | 5,162,336                          | -   | 857,036        |
| Health and human services                                    | 1,209,880            | 133,559                            | 61,902  | (1,014,419)    |
| Culture and recreation                                       | 3,129,910            | 253,188                            | 46,908  | (2,829,814)    |
| Employee benefits  | 14,332,663           | -                                  | -   | (14,332,663)   |
| Interest   | 1,767,938            | -                                  | -   | (1,767,938)    |
| Intergovernmental  | 1,083,456            | -                                  | -   | (1,083,456)    |
| Total Governmental Activities                                | 122,011,820          | 23,049,600                         | 20,819,866  | (77,327,997)   |
| <b>Business-Type Activities:</b>                             |                      |                                    |   |                |
| Electric light services                                      | 38,438,144           | 51,318,191                         | -   | 12,880,047     |
| Total  | \$ 160,449,964       | \$ 74,367,791                      | \$ 20,819,866                                     | (64,447,950)   |
|  |                      |                                    |   |                |
| <b>General Revenues and Transfers:</b>                       |                      |                                    |   |                |
| Property taxes   |                      |                                    |   | 53,620,215     |
| Excises  |                      |                                    |   | 3,389,468      |
| Penalties, interest and other taxes                          |                      |                                    |   | 1,218,169      |
| Grants and contributions not restricted to specific programs |                      |                                    |   | 4,747,551      |
| Investment income  |                      |                                    |   | (14,812)       |
| Miscellaneous  |                      |                                    |   | 521,739        |
| Transfers, net   |                      |                                    |   | (7,657,409)    |
| Total general revenues and transfers                         |                      |                                    |   | (7,150,482)    |
| Change in Net Assets   |                      |                                    |   | 5,729,565      |
| <b>Net Assets:</b>   |                      |                                    |   |                |
| Beginning of year  |                      |                                    |   | 50,343,646     |
| End of year  |                      |                                    |   | \$ 53,144,429  |

See notes to financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### GOVERNMENTAL FUNDS

#### BALANCE SHEET

June 30, 2011

#### ASSETS

|                                 | General              | High School<br>and Senior Center<br>Fund | Nonmajor<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|---------------------------------|----------------------|--|-----------------------------------|--------------------------------|
| Cash and short-term investments | \$ 9,603,407         | \$ 4,795,531                             | \$ 7,035,642                      | \$ 21,434,580                  |
| Investments                     | 4,157,753            | -  | 800,011                           | 4,957,764                      |
| Receivables:                    |                      |  |                                   |                                |
| Property taxes                  | 1,543,879            | -  | -                                 | 1,543,879                      |
| Excises                         | 388,565              | -  | -                                 | 388,565                        |
| User fees                       | 1,423,795            | -  | -                                 | 1,423,795                      |
| Departmental and other          | 411,811              | -  | -                                 | 411,811                        |
| Intergovernmental               | 335,308              | -  | 593,306                           | 928,614                        |
| Other assets                    | -                    | 74,971                                   | -                                 | 74,971                         |
| <b>TOTAL ASSETS</b>             | <b>\$ 17,864,518</b> | <b>\$ 4,870,502</b>                      | <b>\$ 8,428,959</b>               | <b>\$ 31,163,979</b>           |

#### LIABILITIES AND FUND BALANCES

|  |                      |                     |                     |                      |
|--|----------------------|---------------------|---------------------|----------------------|
| Liabilities:                               |                      |                     |                     |                      |
| Warrants payable                           | \$ 3,047,991         | \$ 1,011,855        | \$ 138,112          | \$ 4,197,958         |
| Deferred revenues                          | 4,023,358            | 74,971              | -                   | 4,098,329            |
| Accrued liabilities                        | 448,332              | -                   | -                   | 448,332              |
| Tax refunds payable                        | 332,813              | -                   | -                   | 332,813              |
| Notes payable                              | -                    | 3,800,000           | 1,333,995           | 5,133,995            |
| Other liabilities                          | 49,809               | -                   | -                   | 49,809               |
| <b>TOTAL LIABILITIES</b>                   | <b>7,902,303</b>     | <b>4,886,826</b>    | <b>1,472,107</b>    | <b>14,261,236</b>    |
| Fund Balances:                             |                      |                     |                     |                      |
| Nonspendable                               | -                    | -                   | 546,015             | 546,015              |
| Restricted                                 | -                    | -                   | 7,481,166           | 7,481,166            |
| Committed                                  | 4,157,753            | -                   | -                   | 4,157,753            |
| Assigned                                   | 3,008,942            | -                   | -                   | 3,008,942            |
| Unassigned                                 | 2,795,520            | (16,324)            | (1,070,329)         | 1,708,867            |
| <b>TOTAL FUND BALANCES</b>                 | <b>9,962,215</b>     | <b>(16,324)</b>     | <b>6,956,852</b>    | <b>16,902,743</b>    |
| <b>TOTAL LIABILITIES AND FUND BALANCES</b> | <b>\$ 17,864,518</b> | <b>\$ 4,870,502</b> | <b>\$ 8,428,959</b> | <b>\$ 31,163,979</b> |

See notes to financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET ASSETS

June 30, 2011

|  |                             |
|--|-----------------------------|
| <b>Total governmental fund balances</b>  | \$ 16,902,743               |
| <ul style="list-style-type: none"><li>• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.</li></ul>  | 137,907,811                 |
| <ul style="list-style-type: none"><li>• Revenues are reported on the accrual basis of accounting and are not deferred until collection.</li></ul>  | 3,075,174                   |
| <ul style="list-style-type: none"><li>• Internal service funds are used by management to account for health insurance and workers' compensation activities. The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Assets.</li></ul> | 38,617                      |
| <ul style="list-style-type: none"><li>• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.</li></ul>   | (637,075)                   |
| <ul style="list-style-type: none"><li>• MSBA receivable not reported in governmental funds</li></ul>   | 8,318,287                   |
| <ul style="list-style-type: none"><li>• Current liabilities not reported in governmental funds</li></ul>   | (367,505)                   |
| <ul style="list-style-type: none"><li>• Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.</li></ul>  | <u>(74,146,355)</u>         |
| <b>Net assets of governmental activities</b>   | <u><u>\$ 91,091,697</u></u> |

See notes to financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS  
GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED JUNE 30, 2011

|   | <u>General</u>      | <u>High School<br/>and Senior Center<br/>Fund</u> | <u>Nonmajor<br/>Governmental<br/>Funds</u> | <u>Total<br/>Governmental<br/>Funds</u> |
|---|---------------------|---|--|---|
| <b>Revenues:</b>  |                     |   |  |   |
| Property taxes  | \$ 53,562,477       | \$ -  | \$ -                                       | \$ 53,562,477                           |
| Excises   | 3,381,254           | -   | -  | 3,381,254                               |
| Penalties, interest and other taxes   | 1,147,128           | -   | -  | 1,147,128                               |
| Charges for services  | 18,760,948          | -   | 2,481,582                                  | 21,242,530                              |
| Intergovernmental   | 19,257,418          | 13,491,325  | 6,560,491                                  | 39,309,234                              |
| Licenses and permits  | 1,886,463           | -   | -  | 1,886,463                               |
| Investment income   | 521,095             | -   | 92,267                                     | 613,362                                 |
| Miscellaneous   | 716,703             | -   | 3,237,872                                  | 3,954,575                               |
| Total Revenues  | <u>99,233,486</u>   | <u>13,491,325</u>                                 | <u>12,372,212</u>                          | <u>125,097,023</u>                      |
| <b>Expenditures:</b>  |                     |   |  |   |
| Current:  |                     |   |  |   |
| General government  | 4,994,674           | -   | 1,445,560                                  | 6,440,234                               |
| Public safety   | 13,074,852          | -   | 2,342,480                                  | 15,417,332                              |
| Education   | 44,445,545          | 22,386,184  | 6,072,208                                  | 72,903,937                              |
| Public works  | 7,513,221           | -   | 2,025,703                                  | 9,538,924                               |
| Broadband cable   | 4,244,686           | -   | -  | 4,244,686                               |
| Water and sewer   | 9,048,489           | -   | -  | 9,048,489                               |
| Health and human services   | 1,019,736           | -   | 116,161                                    | 1,135,897                               |
| Culture and recreation  | 2,446,214           | -   | 649,680                                    | 3,095,894                               |
| Employee benefits   | 14,569,322          | -   | -  | 14,569,322                              |
| Debt service  | 6,940,938           | -   | -  | 6,940,938                               |
| Intergovernmental   | 1,083,456           | -   | -  | 1,083,456                               |
| Total Expenditures  | <u>109,381,133</u>  | <u>22,386,184</u>                                 | <u>12,651,792</u>                          | <u>144,419,109</u>                      |
| Excess (deficiency) of revenues<br>over expenditures                                  | (10,147,647)        | (8,894,859)                                       | (279,580)                                  | (19,322,086)                            |
| <b>Other Financing Sources (Uses):</b>  |                     |   |  |   |
| Proceeds of bonds   | -                   | -   | 2,189,322                                  | 2,189,322                               |
| Bond premiums   | -                   | -   | 66,545                                     | 66,545                                  |
| Transfers in  | 9,037,570           | -   | -  | 9,037,570                               |
| Transfers out   | (203,215)           | -   | (1,176,946)                                | (1,380,161)                             |
| Total Other Financing Sources (Uses)  | <u>8,834,355</u>    | <u>-</u>  | <u>1,078,921</u>                           | <u>9,913,276</u>                        |
| Excess (deficiency) of revenues and other<br>sources over expenditures and other uses | (1,313,292)         | (8,894,859)                                       | 799,341                                    | (9,408,810)                             |
| Fund Equity, at Beginning of Year   | <u>11,275,507</u>   | <u>8,878,535</u>                                  | <u>6,157,511</u>                           | <u>26,311,553</u>                       |
| Fund Equity, at End of Year   | <u>\$ 9,962,215</u> | <u>\$ (16,324)</u>                                | <u>\$ 6,956,852</u>                        | <u>\$ 16,902,743</u>                    |

See notes to financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

## RECONCILIATION OF THE STATEMENT OF REVENUES EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2011

**NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS** \$ (9,408,810)

- Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay purchases 27,118,874

Depreciation (4,009,144)

- Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue. (27,042)

- MSBA receivable not reported in governmental funds (13,491,325)

- The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets:

Issuance of debt (2,189,322)

Refunding (235,000)

Repayments of debt 5,021,841

- In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 78,465

- Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds. 258,678

- Accrued other post-employment benefits not reported in governmental funds (6,061,425)

- Internal service funds are used by management to account for health insurance and workers' compensation activities. The net activity of internal service funds is reported with Governmental Activities. 15,428

**CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES** \$ (2,928,782)

See notes to financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### GENERAL FUND

#### STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2011

|   | <u>Budgeted Amounts</u>    |                         | <u>Actual<br/>Amounts</u> | Variance with<br>Final Budget<br>Positive<br>(Negative) |
|---|----------------------------|-------------------------|---------------------------|---|
|   | <u>Original<br/>Budget</u> | <u>Final<br/>Budget</u> |                           |   |
| <b>Revenues and Other Sources:</b>  |                            |                         |                           |   |
| Taxes   | \$ 53,999,077              | \$ 53,999,077           | \$ 53,999,077             | \$ -  |
| Excise  | 3,184,870                  | 3,184,870               | 3,381,254                 | 196,384   |
| Charges for services  | 17,923,767                 | 17,923,767              | 18,760,948                | 837,181   |
| Penalties, interest and other taxes   | 1,301,266                  | 1,301,266               | 1,147,128                 | (154,138)   |
| Licenses and permits  | 2,033,105                  | 2,033,105               | 1,886,463                 | (146,642)   |
| Intergovernmental   | 9,854,063                  | 9,854,063               | 9,570,523                 | (283,540)   |
| Investment income   | -                          | -                       | 176,586                   | 176,586   |
| Miscellaneous   | 268,460                    | 268,460                 | 716,703                   | 448,243   |
| Transfers in  | 8,249,596                  | 8,249,596               | 9,037,570                 | 787,974   |
| Use of overlay surplus  | 108,000                    | 108,000                 | 108,000                   | -   |
| Use of free cash  | 3,200,998                  | 3,200,998               | 3,200,998                 | -   |
| Other financing sources   | 813,087                    | 813,087                 | 813,087                   | -   |
| Total Revenues and Other Sources  | 100,936,289                | 100,936,289             | 102,798,337               | 1,862,048   |
| <b>Expenditures and Other Uses:</b>   |                            |                         |                           |   |
| General government  | 4,662,535                  | 4,662,535               | 4,528,222                 | 134,313   |
| Public safety   | 13,642,027                 | 13,642,027              | 13,134,743                | 507,284   |
| Education   | 35,311,137                 | 35,311,137              | 35,287,675                | 23,462  |
| Public works  | 7,902,705                  | 7,902,705               | 7,737,106                 | 165,599   |
| Broadband cable   | 4,291,048                  | 4,291,048               | 4,205,889                 | 85,159  |
| Water and sewer   | 9,021,435                  | 9,021,435               | 8,918,905                 | 102,530   |
| Health and human services   | 1,037,960                  | 1,037,960               | 1,018,619                 | 19,341  |
| Culture and recreation  | 2,388,927                  | 2,388,927               | 2,342,083                 | 46,844  |
| Debt service  | 6,856,854                  | 6,856,854               | 6,940,938                 | (84,084)  |
| Intergovernmental   | 1,083,456                  | 1,083,456               | 1,083,456                 | -   |
| Employee benefits   | 14,711,472                 | 14,711,472              | 14,646,333                | 65,139  |
| Other uses  | 26,733                     | 26,733                  | 26,733                    | -   |
| Total Expenditures and Other Uses   | 100,936,289                | 100,936,289             | 99,870,702                | 1,065,587   |
| Excess (deficiency) of revenues and other<br>sources over expenditures and other uses | \$ -                       | \$ -                    | \$ 2,927,635              | \$ 2,927,635  |

See notes to financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF NET ASSETS

June 30, 2011

|   | Business-Type Activities<br><u>Enterprise Funds</u><br>Electric<br>Light<br><u>Fund</u> | Governmental<br><u>Activities</u><br>Internal<br>Service<br><u>Funds</u> |
|---|---|--|
| <b><u>ASSETS</u></b>                                  |   |  |
| Current:  |   |  |
| Cash and short-term investments                       | \$ 5,924,618  | \$ 73,617  |
| Investments   | 10,388,528  | -  |
| Accounts receivable                                   | 6,189,580   | -  |
| Deposits held by others                               | <u>4,207,710</u>  | <u>-</u>   |
| Total current assets                                  | 26,710,436  | 73,617   |
| Noncurrent:   |   |  |
| Capital Assets  |   |  |
| Land and construction in progress                     | 14,834,487  | -  |
| Other capital assets, net of accumulated depreciation | <u>21,888,734</u>   | <u>-</u>   |
| Total noncurrent assets                               | <u>36,723,221</u>   | <u>-</u>   |
| <b>TOTAL ASSETS</b>                                   | 63,433,657  | 73,617   |
| <b><u>LIABILITIES</u></b>                             |   |  |
| Current:  |   |  |
| Warrants payable                                      | 29,712  | -  |
| Accrued liabilities                                   | 1,350,161   | 35,000   |
| Customer deposits and reserves                        | 5,175,766   | -  |
| Current portion of long-term liabilities:             |   |  |
| Bonds payable   | 6,135,000   | -  |
| Compensated absence                                   | 12,361  | -  |
| Bond premium  | <u>127,248</u>  | <u>-</u>   |
| Total current liabilities                             | 12,830,248  | 35,000   |
| Noncurrent:   |   |  |
| Bonds payable, net of current portion                 | 85,198,900  | -  |
| Compensated absence, net of current portion           | 234,859   | -  |
| Bond premium, net of current portion                  | 2,453,802   | -  |
| Accrued other post-employment benefits                | <u>663,116</u>  | <u>-</u>   |
| Total noncurrent liabilities                          | <u>88,550,677</u>   | <u>-</u>   |
| <b>TOTAL LIABILITIES</b>                              | 101,380,925   | 35,000   |
| <b><u>NET ASSETS</u></b>                              |   |  |
| Invested in capital assets, net of related debt       | 16,733,334  | -  |
| Unrestricted  | <u>(54,680,602)</u>   | <u>38,617</u>  |
| <b>TOTAL NET ASSETS</b>                               | <u>\$ (37,947,268)</u>  | <u>\$ 38,617</u>   |

See notes to financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### PROPRIETARY FUNDS

#### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FOR THE YEAR ENDED JUNE 30, 2011

|   | Business-Type Activities<br><u>Enterprise Funds</u><br>Electric<br>Light<br><u>Fund</u> | Governmental<br><u>Activities</u><br>Internal<br>Service<br><u>Fund</u> |
|---|---|---|
| <b>Operating Revenues:</b>                  |   |   |
| Charges for services                        | \$ 51,318,191   | \$ -  |
| Other                                       | <u>521,739</u>  | <u>15,000</u>   |
| Total Operating Revenues                    | 51,839,930  | 15,000  |
| <b>Operating Expenses:</b>                  |   |   |
| Operating expenses                          | 32,102,208  | -   |
| Depreciation                                | 1,410,969   | -   |
| Other                                       | <u>1,290,988</u>  | <u>-</u>  |
| Total Operating Expenses                    | <u>34,804,165</u>   | <u>-</u>  |
| Operating Income (Loss)                     | 17,035,765  | 15,000  |
| <b>Nonoperating Revenues (Expenses):</b>    |   |   |
| Interest expense                            | (3,633,979)   | -   |
| Investment income                           | <u>(14,812)</u>   | <u>428</u>  |
| Total Nonoperating Revenues (Expenses), Net | <u>(3,648,791)</u>  | <u>428</u>  |
| Income (Loss) Before Transfers              | 13,386,974  | 15,428  |
| <b>Transfers:</b>                           |   |   |
| Transfers out                               | <u>(7,657,409)</u>  | <u>-</u>  |
| Change in Net Assets                        | 5,729,565   | 15,428  |
| Net Assets at Beginning of Year             | <u>(43,676,833)</u>   | <u>23,189</u>   |
| Net Assets at End of Year                   | <u>\$ (37,947,268)</u>  | <u>\$ 38,617</u>  |

See notes to financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2011

|   | Business-Type Activities<br><u>Enterprise Funds</u><br>Electric<br>Light<br>Fund | Governmental<br><u>Activities</u><br>Internal<br>Service<br>Fund |
|---|--|--|
| <b><u>Cash Flows From Operating Activities:</u></b>   |  |  |
| Receipts from customers and users   | \$ 51,647,687  | \$ 15,000  |
| Payments to vendors and employees   | (32,525,125)   | -  |
| Payments of employee benefits and expenses  | <u>(1,425,946)</u>   | <u>(15,000)</u>  |
| Net Cash Provided by (Used For) Operating Activities  | 17,696,616   | -  |
| <b><u>Cash Flows From Noncapital Financing Activities:</u></b>  |  |  |
| Allocation of customer deposits   | (1,867,939)  | -  |
| Transfers out   | <u>(7,657,409)</u>   | <u>-</u>   |
| Net Cash (Used For) Noncapital Financing Activities   | (9,525,348)  | -  |
| <b><u>Cash Flows From Capital and Related Financing Activities:</u></b>                                       |  |  |
| Acquisition and construction of capital assets  | (11,540,068)   | -  |
| Principal payments on bonds and notes   | (5,950,000)  | -  |
| Interest expense  | <u>(3,633,979)</u>   | <u>-</u>   |
| Net Cash Provided by Capital and Related Financing Activities   | (21,124,047)   | -  |
| <b><u>Cash Flows From Investing Activities:</u></b>   |  |  |
| Investment income   | (14,812)   | 428  |
| Investment purchases  | <u>8,719,856</u>   | <u>-</u>   |
| Net Cash Provided by (Used For) Investing Activities  | <u>8,705,044</u>   | <u>428</u>   |
| Net Change in Cash and Short-Term Investments   | (4,247,735)  | 428  |
| Cash and Short-Term Investments, Beginning of Year  | <u>10,172,353</u>  | <u>73,189</u>  |
| Cash and Short-Term Investments, End of Year  | <u><u>\$ 5,924,618</u></u>   | <u><u>\$ 73,617</u></u>  |
| <b><u>Reconciliation of Operating Income to Net Cash<br/>Provided by (Used For) Operating Activities:</u></b> |  |  |
| Operating income (loss)   | \$ 17,035,765  | \$ 15,000  |
| Adjustments to reconcile operating income (loss) to net<br>cash provided by (used for) operating activities:  |  |  |
| Depreciation  | 1,410,969  | -  |
| Changes in assets and liabilities:  |  |  |
| User fees   | (192,243)  | -  |
| Other assets  | (7,710)  | -  |
| Warrants and accounts payable   | (554,604)  | -  |
| Accrued liabilities   | 131,687  | (15,000)   |
| Other liabilities   | <u>(127,248)</u>   | <u>-</u>   |
| Net Cash Provided By (Used For) Operating Activities  | <u><u>\$ 17,696,616</u></u>  | <u><u>\$ -</u></u>   |

See notes to financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

FIDUCIARY FUNDS

STATEMENT OF FIDUCIARY NET ASSETS

June 30, 2011

|   | Pension<br>Trust Fund<br>(As of<br>December 31, 2010) | Agency<br>Funds  |
|---|---|------------------|
| <b><u>ASSETS</u></b>                                |   |                  |
| Cash and short-term investments                     | \$ 2,529,204  | \$ 1,039,074     |
| Investments   | 110,874,318   | -                |
| Accounts receivable                                 | <u>198,464</u>  | <u>46,835</u>    |
| Total Assets  | 113,601,986   | 1,085,909        |
| <b><u>LIABILITIES AND NET ASSETS</u></b>            |   |                  |
| Deferred revenue                                    | -   | 46,835           |
| Other liabilities                                   | <u>1,827,638</u>                                      | <u>1,039,074</u> |
| Total Liabilities                                   | <u>1,827,638</u>                                      | <u>1,085,909</u> |
| <b><u>NET ASSETS</u></b>                            |   |                  |
| Total net assets held in trust for pension benefits | \$ <u>111,774,348</u>                                 | \$ <u>-</u>      |

See notes to financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

FIDUCIARY FUNDS

STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2011

|  | Pension<br>Trust Fund<br>(For the Year Ended<br>December 31, 2010) |
|--|--|
| <b>Additions:</b>                                  |  |
| Contributions:                                     |  |
| Employers  | \$ 2,786,095   |
| Other systems and Commonwealth of Massachusetts    | 2,671,072  |
| Plan members                                       | 361,766  |
| Other  | 66,782   |
| Total contributions                                | <u>5,885,715</u>   |
| Investment Income:                                 |  |
| Increase in fair value of investments              | 11,233,955   |
| Less: management fees                              | (286,396)  |
| Net investment income (loss)                       | <u>10,947,559</u>  |
| Total additions                                    | 16,833,274   |
| <b>Deductions:</b>                                 |  |
| Benefit payments to plan members and beneficiaries | 7,881,981  |
| Refunds to plan members                            | 202,630  |
| Administrative expenses                            | 356,419  |
| Other  | 24,906   |
| Total deductions                                   | <u>8,465,936</u>   |
| Net increase                                       | 8,367,338  |
| <b>Net assets:</b>                                 |  |
| Beginning of year                                  | <u>103,407,010</u>   |
| End of year  | <u>\$ 111,774,348</u>  |

See notes to financial statements.

## TOWN OF NORWOOD, MASSACHUSETTS

### Notes to Financial Statements

#### 1. Summary of Significant Accounting Policies

The accounting policies of the Town of Norwood (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

##### A. Reporting Entity

The government is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable.

**Blended Component Units** - Blended component units are entities that are legally separate, but are so related that they are, in substance, the same as the primary government, providing services entirely or almost entirely for the benefit of the primary government. The following component unit is blended within the primary government:

In the Fiduciary Funds: The Norwood Retirement System (the System) – The system is a defined benefit contributory retirement system created under state statute. It is administered by a Retirement Board comprised of five members: the Town Accountant who serves ex officio; two individuals elected by the participants in the system; and individual appointed by the Board of Selectmen; and an individual chosen by the members. The system provides pension benefits to retired Town employees. Other financial information for the System can be obtained from the office of the Retirement Board, Norwood Town Hall, 566 Washington Street, 3<sup>rd</sup> Floor, Norwood, Massachusetts 02062.

##### B. Government-wide and Fund Financial Statements

###### Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

## Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

### C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

#### Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as is the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

#### Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within

60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The *high school and senior center capital project fund* is used to account for activities relating to the high school and senior center projects.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

The government reports the following major proprietary funds:

- Electric Light (Enterprise) Fund: To account for the operation of the Town's Electric Light operations, which provide electric power to commercial and residential citizens in the Town of Norwood.

The *self-insured employee health program* is reported as an internal service fund in the accompanying financial statements. This fund is being phased out.

## **ANNUAL FINANCIAL STATEMENTS**

The *pension trust fund* accounts for the activities of the Employees Contributory Retirement System, which accumulates resources for pension benefit payments to qualified employees.

### **D. Cash and Short-Term Investments**

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the general fund. Certain special revenue, proprietary, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

### **E. Investments**

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Contributory Retirement System and Trust Funds consist of marketable securities, bonds, and short-term money market investments. Investments are carried at market value.

### **F. Property Tax Limitations**

Legislation known as "Proposition 2½" has limited the amount of revenue that can be derived from property taxes. The prior fiscal year's tax levy limit is used as a base and cannot increase by more than 2.5 percent (excluding new growth), unless an override is voted. The actual fiscal year 2011 tax levy reflected an excess capacity of \$ 76,298.

## G. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (for enterprise funds only) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 10,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment is depreciated using the straight-line method over the following estimated useful lives:

| <u>Assets</u>         | <u>Years</u> |
|-----------------------|--------------|
| Buildings             | 40           |
| Building improvements | 20           |
| Infrastructure        | 30 - 75      |
| Vehicles              | 5            |
| Office equipment      | 5            |
| Computer equipment    | 5            |

## H. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide, proprietary, and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

## I. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt, and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets.

## J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as “fund balance”. Fund equity for all other reporting is classified as “net assets”.

Fund Balance - Generally, fund balance represents the difference between the current assets and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The Town’s fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (i.e., inventory or prepaid items) or can never be spent (i.e., perpetual care).
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds are created by statute or otherwise have external constraints on how the funds can be expended.
- 3) Committed funds are reported and expended as a result of motions passed by the highest decision making authority in the government (i.e., the board of selectmen).
- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances, have been assigned for specific goods and services ordered but not yet paid for. This account also includes fund balance (free cash) voted to be used in the subsequent fiscal year.
- 5) Unassigned funds are available to be spent in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Assets - Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions

imposed by creditors, grantors, or laws or regulations of other governments. All other net assets are reported as unrestricted.

## *K. Use of Estimates*

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

## **2. Stewardship, Compliance, and Accountability**

### *A. Budgetary Information*

At the annual town meeting, the Finance Committee presents an operating and capital budget for the proposed expenditures of the fiscal year commencing the following July 1. The budget, as enacted by town meeting, establishes the legal level of control and specifies that certain appropriations are to be funded by particular revenues. The original budget is amended during the fiscal year at special town meetings as required by changing conditions. In cases of extraordinary or unforeseen expenses, the Finance Committee is empowered to transfer funds from the Reserve Fund (a contingency appropriation) to a departmental appropriation. "Extraordinary" includes expenses which are not in the usual line, or are great or exceptional. "Unforeseen" includes expenses which are not foreseen as of the time of the annual meeting when appropriations are voted.

Departments are limited to the line items as voted. Certain items may exceed the line item budget as approved if it is for an emergency and for the safety of the general public. These items are limited by the Massachusetts General Laws and must be raised in the next year's tax rate.

Formal budgetary integration is employed as a management control device during the year for the General Fund. Effective budgetary control is achieved for all other funds through provisions of the Massachusetts General Laws.

At year-end, appropriation balances lapse, except for certain unexpended capital items and encumbrances which will be honored during the subsequent year.

# ANNUAL FINANCIAL STATEMENTS

## *B. Budgetary Basis*

The general fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all reserve fund transfers and supplemental appropriations.

## *C. Budget/GAAP Reconciliation*

The budgetary data for the general and proprietary funds is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

| <u>General Fund</u>   | <u>Revenues<br/>and Other<br/>Financing Sources</u> | <u>Expenditures<br/>and Other<br/>Financing Uses</u> |
|---|---|--|
| Revenues/Expenditures<br>(GAAP basis)   | \$ 99,233,486                                       | \$ 109,381,133                                       |
| Other financing sources/uses<br>(GAAP basis)                                  | <u>9,037,570</u>                                    | <u>203,215</u>                                       |
| Subtotal (GAAP Basis)   | 108,271,056   | 109,584,348  |
| Adjust tax revenue to accrual basis   | 436,600   | -  |
| Reverse beginning of year<br>appropriation carryforwards<br>from expenditures | -   | (2,604,789)  |
| Add end-of-year appropriation<br>carryforwards from expenditures              | -   | 2,754,520  |
| To record use of free cash  | 3,200,998   | -  |
| To record use of prior year appro-<br>priations (fund balance)                | 800,514   | -  |
| To reverse the effect of non-<br>budgeted State contributions                 | (9,686,895)   | (9,686,895)  |
| To remove unbudgeted stabilization<br>fund                                    | (344,509)   | (203,215)  |
| To record use of overlay surplus  | 108,000   |  |
| Other timing differences  | <u>12,573</u>                                       | <u>26,733</u>  |
| Budgetary basis   | <u>\$ 102,798,337</u>                               | <u>\$ 99,870,702</u>                                 |

# ANNUAL FINANCIAL STATEMENTS

## D. Deficit Fund Equity

The following funds had deficits as of June 30, 2011:

|                                       |    |                         |
|---------------------------------------|----|-------------------------|
| School IP ED 140 translation          | \$ | 10                      |
| MWPAT project                         |    | 1,070,319               |
| High school and senior center project |    | <u>16,324</u>           |
|                                       | \$ | <u><u>1,086,653</u></u> |

The deficits in these funds will be eliminated through future departmental revenues, bond proceeds, and transfers from other funds.

## **3. Cash and Short-Term Investments**

*Custodial Credit Risk - Deposits.* Custodial credit risk is the risk that in the event of a bank failure, the Town's and Contributory Retirement System's (the System) deposits may not be returned. Massachusetts General Law Chapter 44, Section 55, limits the Town's deposits "in a bank or trust company or banking company to an amount not exceeding sixty percent of the capital and surplus of such bank or trust company or banking company, unless satisfactory security is given to it by such bank or trust company or banking company for such excess." Massachusetts General Law Chapter 32, Section 23, limits the System's deposits "in a bank or trust company to an amount not exceeding ten percent of the capital and surplus of such bank or trust company." The Town and System does not have a deposit policy for custodial credit risk.

As of June 30, 2011 and December 31, 2010, \$ 1,053,692 and \$ 365,090 of the Town's and System's bank balances of \$ 32,819,427 and \$ 2,643,424, respectively, were exposed to custodial credit risk as uninsured or uncollateralized.

## **4. Investments**

### A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. For short-term investments that were purchased using surplus revenues, Massachusetts General Law, Chapter 44, Section 55, limits the Town's investments to the top rating issued by at least one nationally recognized statistical rating organization (NRSROs).

# ANNUAL FINANCIAL STATEMENTS

Presented below (in thousands) is the actual rating as of year-end for each investment of the Town. (All federal agency securities have an implied credit rating of AAA.):

| <u>Investment Type</u>    | <u>Fair Value</u> | <u>Minimum Legal Rating</u> | <u>Exempt From Disclosure</u> | <u>Rating as of Year End</u> |               |                  |
|---------------------------|-------------------|-----------------------------|-------------------------------|------------------------------|---------------|------------------|
|                           |                   |                             |                               | <u>Aaa</u>                   | <u>A</u>      | <u>Not Rated</u> |
| U.S. Treasury             | \$ 614            | N/A                         | \$ -                          | \$ -                         | \$ -          | \$ 614           |
| Certificates of deposits  | 6,764             |                             | -                             | 6,764                        | -             | -                |
| Corporate bonds           | 321               |                             | -                             | -                            | 321           | -                |
| Corporate equities        | 679               | N/A                         | -                             | 679                          | -             | -                |
| Mutual funds              | 3,927             | N/A                         | 3,927                         | -                            | -             | -                |
| Federal agency securities | <u>3,041</u>      |                             | <u>-</u>                      | <u>3,041</u>                 | <u>-</u>      | <u>-</u>         |
| Total investments         | <u>\$ 15,346</u>  |                             | <u>\$ 3,927</u>               | <u>\$ 10,484</u>             | <u>\$ 321</u> | <u>\$ 614</u>    |

Massachusetts General Law, Chapter 32, Section 23, limits the investment of System funds, to the extent not required for current disbursements, in the PRIT Fund or in securities, other than mortgages or collateral loans, which are legal for the investment of funds in savings banks under the laws of the Commonwealth, provided that no more than the established percentage of assets is invested in any one security.

Presented below is the actual rating as of year-end of the System (in thousands):

| <u>Investment Type</u> | <u>Fair Value</u> | <u>Minimum Legal Rating</u> | <u>Exempt From Disclosure</u> | <u>Rating as of Year End</u> |             |                  |
|------------------------|-------------------|-----------------------------|-------------------------------|------------------------------|-------------|------------------|
|                        |                   |                             |                               | <u>Aaa</u>                   | <u>Aa</u>   | <u>Not Rated</u> |
| U.S. Treasury          | \$ 5,485          | N/A                         | \$ -                          | \$ 5,485                     | \$ -        | \$ -             |
| Corporate equities     | 20,891            | N/A                         | 20,891                        | -                            | -           | -                |
| Mutual funds           | <u>84,498</u>     | N/A                         | <u>84,498</u>                 | <u>-</u>                     | <u>-</u>    | <u>-</u>         |
| Total investments      | <u>\$ 110,874</u> |                             | <u>\$ 105,389</u>             | <u>\$ 5,485</u>              | <u>\$ -</u> | <u>\$ -</u>      |

## **B. Custodial Credit Risk**

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

All of the Town's and System's investments of \$ 15,346,292 and \$ 110,874,318, respectively, are exposed to custodial credit risk because the related securities are uninsured, unregistered and held by

# ANNUAL FINANCIAL STATEMENTS

the Town's and System's brokerage firm, which is also the counterparty to these securities. The Town and System manage this custodial credit risk with SIPC, excess SIPC, and by maintaining investments in the Town's name.

## C. Concentration of Credit Risk

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer (other than U.S. Treasury securities and mutual funds) that represent 5% or more of total investments are as follows:

| <u>Investment Issuer</u>       | <u>Amount</u>   | <u>% of<br/>Total<br/>Investments</u> |
|--------------------------------|-----------------|---------------------------------------|
| Federal national mortgage assn | \$ 1,453        | 9%                                    |
| Federal home loan bank         | <u>1,589</u>    | 10%                                   |
| Total                          | <u>\$ 3,042</u> |                                       |

Massachusetts General Law Chapter 32, Section 23 limits the amount the System may invest in any one issuer or security type, with the exception of the PRIT Fund. The System does not have an investment in one issuer greater than 5% of total investments.

## D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

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| <u>Investment Type</u>    | <u>Fair Value</u> | <u>Investment Maturities (in Years)</u> |            |             |                     | <u>N/A</u> |
|---------------------------|-------------------|---|------------|-------------|---------------------|------------|
|                           |                   | <u>Less Than 1</u>                      | <u>1-5</u> | <u>6-10</u> | <u>More Than 10</u> |            |
| Debt Related Securities:  |                   |   |            |             |                     |            |
| U.S. Treasury             | \$ 614            | \$ 505                                  | \$ -       | \$ 109      | \$ -                | \$ -       |
| Certificates of deposit   | 6,764             | 5,043                                   | 1,721      | -           | -                   | -          |
| Corporate bonds           | 321               | -                                       | 215        | 106         | -                   | -          |
| Corporate equities        | 679               | -                                       | -          | -           | -                   | 679        |
| Mutual funds              | 3,927             | -                                       | -          | -           | -                   | 3,927      |
| Federal agency securities | 3,041             | 1,428                                   | 1,113      | 500         | -                   | -          |
| Total                     | \$ 15,346         | \$ 6,976                                | \$ 3,049   | \$ 715      | \$ -                | \$ 4,606   |

Information about the sensitivity of the fair values of the System's investments to market interest rate fluctuations is as follows:

| <u>Investment Type</u>   | <u>Fair Value</u> | <u>Investment Maturities (in Years)</u> |            |             |                     | <u>N/A</u> |
|--------------------------|-------------------|---|------------|-------------|---------------------|------------|
|                          |                   | <u>Less Than 1</u>                      | <u>1-5</u> | <u>6-10</u> | <u>More Than 10</u> |            |
| Debt Related Securities: |                   |   |            |             |                     |            |
| U.S. Treasury            | \$ 5,485          | \$ -                                    | \$ 2,057   | \$ 1,758    | \$ 1,670            | \$ -       |
| Corporate equities       | 20,891            | -                                       | -          | -           | -                   | 20,891     |
| Mutual funds             | 84,498            | -                                       | -          | -           | -                   | 84,498     |
| Total                    | \$ 110,874        | \$ -                                    | \$ 2,057   | \$ 1,758    | \$ 1,670            | \$ 105,389 |

## E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. Neither the Town nor the Retirement System has policies for foreign currency risk.

## **5. Taxes Receivable**

Real estate and personal property taxes are levied and based on values assessed on January 1 of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on a semiannual basis and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year they relate to.

Fourteen days after the due date for the final tax bill for real estate taxes, a demand notice may be sent to the delinquent taxpayer. Fourteen days after the demand notice has been sent, the tax collector may proceed to file a lien against the delinquent taxpayers' property. The Town has an ultimate right to

# ANNUAL FINANCIAL STATEMENTS

foreclose on property for unpaid taxes. Personal property taxes cannot be secured through the lien process.

Taxes receivable at June 30, 2011 consist of the following (in thousands):

|                   |             |                 |
|-------------------|-------------|-----------------|
| Real Estate       |             |                 |
| 2011              | \$ 833      |                 |
| 2010              | <u>(18)</u> |                 |
|                   |             | 815             |
| Personal Property |             |                 |
| 2011              | 57          |                 |
| 2010              | 44          |                 |
| 2009              | 27          |                 |
| Prior             | <u>133</u>  |                 |
|                   |             | 261             |
| Tax Liens         |             | <u>468</u>      |
| Total             |             | <u>\$ 1,544</u> |

## 6. Allowance for Doubtful Accounts

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts (in thousands):

|                | <u>Governmental</u> | <u>Business-Type</u> |
|----------------|---------------------|----------------------|
| Property taxes | \$ 380              | \$ -                 |
| Excises        | \$ 389              | \$ -                 |
| Utilities      | \$ 431              | \$ 589               |

## 7. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2011.

## 8. Capital Assets

Capital asset activity for the year ended June 30, 2011 was as follows (in thousands):

# ANNUAL FINANCIAL STATEMENTS

|  | Beginning<br>Balance | Increases        | Decreases       | Ending<br>Balance |
|--|----------------------|------------------|-----------------|-------------------|
| <b>Governmental Activities:</b>              |                      |                  |                 |                   |
| Capital assets, being depreciated:           |                      |                  |                 |                   |
| Buildings and improvements                   | \$ 76,641            | \$ 548           | \$ -            | \$ 77,189         |
| Machinery, equipment, and furnishings        | 15,816               | 1,354            | -               | 17,170            |
| Infrastructure                               | <u>67,654</u>        | <u>2,827</u>     | <u>-</u>        | <u>70,481</u>     |
| Total capital assets, being depreciated      | 160,111              | 4,729            | -               | 164,840           |
| Less accumulated depreciation for:           |                      |                  |                 |                   |
| Buildings and improvements                   | (40,347)             | (1,249)          | -               | (41,596)          |
| Machinery, equipment, and furnishings        | (10,685)             | (831)            | -               | (11,516)          |
| Infrastructure                               | <u>(41,075)</u>      | <u>(1,929)</u>   | <u>-</u>        | <u>(43,004)</u>   |
| Total accumulated depreciation               | <u>(92,107)</u>      | <u>(4,009)</u>   | <u>-</u>        | <u>(96,116)</u>   |
| Total capital assets, being depreciated, net | 68,004               | 720              | -               | 68,724            |
| Capital assets, not being depreciated:       |                      |                  |                 |                   |
| Land   | 1,083                | -                | -               | 1,083             |
| Construction in progress                     | <u>45,711</u>        | <u>22,908</u>    | <u>(518)</u>    | <u>68,101</u>     |
| Total capital assets, not being depreciated  | <u>46,794</u>        | <u>22,908</u>    | <u>(518)</u>    | <u>69,184</u>     |
| Governmental activities capital assets, net  | <u>\$ 114,798</u>    | <u>\$ 23,628</u> | <u>\$ (518)</u> | <u>\$ 137,908</u> |
|  |                      |                  |                 |                   |
|  | Beginning<br>Balance | Increases        | Decreases       | Ending<br>Balance |
| <b>Business-Type Activities:</b>             |                      |                  |                 |                   |
| Capital assets, being depreciated:           |                      |                  |                 |                   |
| Buildings and improvements                   | \$ 14,316            | \$ -             | \$ -            | \$ 14,316         |
| Machinery, equipment, and furnishings        | 3,236                | 26               | -               | 3,262             |
| Infrastructure                               | <u>34,175</u>        | <u>2,586</u>     | <u>-</u>        | <u>36,761</u>     |
| Total capital assets, being depreciated      | 51,727               | 2,612            | -               | 54,339            |
| Less accumulated depreciation for:           |                      |                  |                 |                   |
| Buildings and improvements                   | (1,367)              | (363)            | -               | (1,730)           |
| Machinery, equipment, and furnishings        | (2,135)              | (131)            | -               | (2,266)           |
| Infrastructure                               | <u>(27,537)</u>      | <u>(917)</u>     | <u>-</u>        | <u>(28,454)</u>   |
| Total accumulated depreciation               | <u>(31,039)</u>      | <u>(1,411)</u>   | <u>-</u>        | <u>(32,450)</u>   |
| Total capital assets, being depreciated, net | 20,688               | 1,201            | -               | 21,889            |
| Capital assets, not being depreciated:       |                      |                  |                 |                   |
| Land   | 14                   | -                | -               | 14                |
| Construction in progress                     | <u>5,892</u>         | <u>8,928</u>     | <u>-</u>        | <u>14,820</u>     |
| Total capital assets, not being depreciated  | <u>5,906</u>         | <u>8,928</u>     | <u>-</u>        | <u>14,834</u>     |
| Business-type activities capital assets, net | <u>\$ 26,594</u>     | <u>\$ 10,129</u> | <u>\$ -</u>     | <u>\$ 36,723</u>  |

# ANNUAL FINANCIAL STATEMENTS

Depreciation expense was charged to functions of the Town as follows (in thousands):

|   |                 |
|---|-----------------|
| Governmental Activities:                              |                 |
| General government                                    | \$ 142          |
| Public safety   | 741             |
| Education   | 723             |
| Public works  | 1,600           |
| Culture and recreation                                | 154             |
| Human services  | 63              |
| Water and sewer                                       | <u>586</u>      |
| Total depreciation expense - governmental activities  | \$ <u>4,009</u> |
| Business-Type Activities:                             |                 |
| Light   | \$ <u>1,411</u> |
| Total depreciation expense - business-type activities | \$ <u>1,411</u> |

## 9. **Warrants and Accounts Payable**

Warrants payable represent 2011 expenditures paid by July 15, 2011. Accounts payable represent additional 2011 expenditures paid after July 15, 2011.

## 10. **Deferred Revenue**

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund *deferred revenues* account is equal to the total of all June 30, 2011 receivable balances, except real and personal property taxes that are accrued for subsequent 60-day collections.

## 11. **Tax Refunds Payable**

This balance consists of an estimate of refunds due to property taxpayers for potential abatements. These cases are currently pending with the state Appellate Tax Board.

# ANNUAL FINANCIAL STATEMENTS

## 12. Anticipation Notes Payable

The Town had the following notes outstanding at June 30, 2011:

|                        | <u>Interest<br/>Rate</u> | <u>Date of<br/>Issue</u> | <u>Date of<br/>Maturity</u> | <u>Balance at<br/>6/30/11</u> |
|------------------------|--------------------------|--------------------------|-----------------------------|-------------------------------|
| School                 | 1.50%                    | 01/18/11                 | 01/18/12                    | \$ 3,800,000                  |
| MWPAT Interim CW-10-02 | 24.00%                   | 12/01/10                 | 12/31/11                    | <u>1,333,995</u>              |
| Total                  |                          |                          |                             | <u>\$ 5,133,995</u>           |

The following summarizes activity in notes payable during fiscal year 2011:

|                         | <u>Balance<br/>Beginning<br/>of Year</u> | <u>New<br/>Issues</u> | <u>Maturities</u>     | <u>Balance<br/>End of<br/>Year</u> |
|-------------------------|--|-----------------------|-----------------------|------------------------------------|
| School                  | \$ -                                     | \$ 3,800,000          | \$ -                  | \$ 3,800,000                       |
| PWED Grant Anticipation | 1,000,000                                | -                     | (1,000,000)           | -                                  |
| MWPAT Interim CW-10-02  | <u>-</u>                                 | <u>1,333,995</u>      | <u>-</u>              | <u>1,333,995</u>                   |
| Total                   | <u>\$ 1,000,000</u>                      | <u>\$ 5,133,995</u>   | <u>\$ (1,000,000)</u> | <u>\$ 5,133,995</u>                |

## 13. Long-Term Debt

### A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. General obligation bonds currently outstanding are as follows:

# ANNUAL FINANCIAL STATEMENTS

|   | Serial         | Interest  | Amount               |
|---|----------------|-----------|----------------------|
|   | Maturities     | Rate(s) % | Outstanding          |
| <u>Governmental Activities:</u>                   | <u>Through</u> |           | <u>as of</u>         |
|   |                |           | <u>6/30/11</u>       |
| Water Pollution Abatement Trust (I)               | 6/30/2020      | 5.344%    | \$ 450,000           |
| Water Pollution Abatement Trust (I)               | 6/30/2020      | 5.350%    | 135,000              |
| General Obligation Water Bond (O)                 | 6/30/2012      | 0.000%    | 5,000                |
| General Obligation Water Bond (O)                 | 6/30/2012      | 0.000%    | 46,593               |
| GOB - Police & Fire Station (I)                   | 6/30/2012      | 4.504%    | 450,000              |
| GOB - Cable TV & Telecommunication System (O)     | 6/30/2012      | 4.504%    | 400,000              |
| GOB - School Remodeling (I)                       | 6/30/2012      | 4.504%    | 70,000               |
| GOB - Community Cable TV & Telecommunications (O) | 6/30/2022      | 4.376%    | 1,660,000            |
| GOB - Water Meters (O)                            | 6/30/2012      | 3.670%    | 200,000              |
| GOB - School Bonds (I)                            | 6/30/2022      | 4.376%    | 847,000              |
| GOB - School Remodeling (I)                       | 6/30/2022      | 4.372%    | 573,000              |
| General Obligation Water Bond (O)                 | 6/30/2014      | 0.000%    | 154,189              |
| MWRA Water Bond                                   | 6/30/2015      | 0.000%    | 411,170              |
| MWRA Water Bond                                   | 11/15/2015     | 0.000%    | 30,000               |
| MWRA Water Bond                                   | 2/15/2016      | 0.000%    | 50,000               |
| General Obligation Bond                           | 8/15/2024      | 3.750%    | 2,255,000            |
| MWRA Meadowbrook Sewer                            | 2/15/2012      | 0.000%    | 33,000               |
| MWRA Water Bond                                   | 8/15/2016      | 0.000%    | 520,755              |
| General Obligation Municipal Purpose              | 8/15/2024      | 4.213%    | 1,975,000            |
| MWRA Water Bond                                   | 8/15/2017      | 0.000%    | 269,500              |
| MWRA Water Bond                                   | 8/15/2017      | 0.000%    | 514,341              |
| MWRA Sewer Bond                                   | 8/15/2013      | 0.000%    | 161,370              |
| General Obligation Bond                           | 1/15/2024      | 3.260%    | 1,820,000            |
| GOB - Landfill Closure (O) Refunding              | 1/15/2021      | 2.480%    | 916,000              |
| GOB - Library Remodeling (I) Refunding            | 1/15/2019      | 2.190%    | 540,100              |
| GOB - High School Construction                    | 8/15/2034      | 3.830%    | 19,840,000           |
| GOB - High School Planning                        | 8/15/2030      | 3.577%    | 5,075,000            |
| GOB - Airport Runway Design                       | 10/15/2014     | 1.342%    | 50,000               |
| GOB - Airport Parking Lot                         | 10/15/2014     | 1.391%    | 160,000              |
| GOB - Water Department Equipment                  | 10/15/2019     | 1.909%    | 65,000               |
| GOB - School Building Repairs                     | 10/15/2022     | 2.540%    | 415,000              |
| GOB - Portable Classrooms                         | 10/15/2014     | 1.362%    | 75,000               |
| GOB - Police/Fire Building Repairs                | 10/15/2022     | 2.649%    | 165,000              |
| GOB - Outdoor Recreational Facilities             | 10/15/2022     | 2.504%    | 265,000              |
| GOB - Dew Equipment                               | 10/15/2014     | 1.389%    | 240,000              |
| GOB - Fire Department Equipment                   | 10/15/2019     | 1.948%    | 700,000              |
| MWRA Sewer Bond                                   | 8/15/2013      | 0.000%    | 198,192              |
| MWRA Water Bond                                   | 8/15/2019      | 0.000%    | 462,567              |
| Broad Band Equipment Upgrade                      | 10/15/2016     | 2.044%    | 665,000              |
| General Obligation Bond                           | 1/15/2021      | 2.445%    | 1,691,000            |
| MWRA Water Bond                                   | 8/15/2020      | 0.000%    | 498,322              |
| General Obligation Refunding 10/01/01             | 10/1/2021      | 2.802%    | 9,435,000            |
| Total Governmental Activities:                    |                |           | <u>\$ 54,487,099</u> |

# ANNUAL FINANCIAL STATEMENTS

|                                      | Serial<br>Maturities<br>Through | Interest<br>Rate(s) % | Amount<br>Outstanding<br>as of<br>6/30/11 |
|--------------------------------------|---------------------------------|-----------------------|---|
| <u>Business-Type Activities:</u>     |                                 |                       |   |
| <u>Electric Light Enterprise</u>     |                                 |                       |   |
| GOB Electric Judgment Settlement     | 1/15/2023                       | 3.597%                | \$ 45,000,000                             |
| Electric Substation                  | 1/15/2021                       | 2.480%                | 6,368,900                                 |
| GOB - Electric Judgment/Settlement   | 8/14/2024                       | 3.095%                | 18,665,000                                |
| GOB - Electric                       | 8/15/2029                       | 4.756%                | 17,100,000                                |
| GOB - Electric Light Dept. Expansion | 10/15/2024                      | 2.612%                | 4,200,000                                 |
| Total Business-Type Activities:      |                                 |                       | <u>\$ 91,333,900</u>                      |

## B. Future Debt Service

The annual payments to retire all general obligation long-term debt outstanding as of June 30, 2011 are as follows:

| <u>Governmental</u> | <u>Principal</u>     | <u>Interest</u>      | <u>Total</u>         |
|---------------------|----------------------|----------------------|----------------------|
| 2012                | \$ 4,989,932         | \$ 1,945,716         | \$ 6,935,648         |
| 2013                | 4,574,339            | 1,751,091            | 6,325,430            |
| 2014                | 4,249,343            | 1,617,251            | 5,866,594            |
| 2015                | 4,114,154            | 1,480,634            | 5,594,788            |
| 2016                | 3,656,815            | 1,350,947            | 5,007,762            |
| 2017 - 2021         | 16,317,516           | 4,992,147            | 21,309,663           |
| 2022 - 2026         | 7,915,000            | 2,540,448            | 10,455,448           |
| 2027-2031           | 5,390,000            | 1,315,869            | 6,705,869            |
| 2032-2035           | <u>3,280,000</u>     | <u>294,175</u>       | <u>3,574,175</u>     |
| Total               | <u>\$ 54,487,099</u> | <u>\$ 17,288,278</u> | <u>\$ 71,775,377</u> |

The general fund has been designated as the sole sources to repay the governmental-type general obligation long-term debt outstanding as of June 30, 2011.

| <u>Business-Type</u> | <u>Principal</u>     | <u>Interest</u>      | <u>Total</u>          |
|----------------------|----------------------|----------------------|-----------------------|
| 2012                 | \$ 6,135,000         | \$ 3,664,393         | \$ 9,799,393          |
| 2013                 | 6,250,000            | 3,471,794            | 9,721,794             |
| 2014                 | 6,380,000            | 3,233,369            | 9,613,369             |
| 2015                 | 6,510,000            | 2,946,006            | 9,456,006             |
| 2016                 | 6,645,000            | 2,711,731            | 9,356,731             |
| 2017 - 2021          | 35,553,900           | 9,287,381            | 44,841,281            |
| 2022 - 2026          | 20,260,000           | 2,585,438            | 22,845,438            |
| 2027 - 2029          | <u>3,600,000</u>     | <u>393,300</u>       | <u>3,993,300</u>      |
| Total                | <u>\$ 91,333,900</u> | <u>\$ 28,293,412</u> | <u>\$ 119,627,312</u> |

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## C. Changes in General Long-Term Liabilities

During the year ended June 30, 2011, the following changes occurred in long-term liabilities (in thousands):

|  | Total<br>Balance<br>7/1/10 | Additions       | Reductions        | Total<br>Balance<br>6/30/11 | Less<br>Current<br>Portion | Equals<br>Long-Term<br>Portion<br>6/30/11 |
|--|----------------------------|-----------------|-------------------|-----------------------------|----------------------------|---|
| <u>Governmental Activities</u>         |                            |                 |                   |                             |                            |   |
| Bonds payable                          | \$ 57,085                  | \$ 2,424        | \$ (5,022)        | \$ 54,487                   | \$ (4,990)                 | \$ 49,497                                 |
| Other:                                 |                            |                 |                   |                             |                            |   |
| Compensated absences                   | 2,542                      | -               | (162)             | 2,380                       | (119)                      | 2,261                                     |
| Bond premium                           | 1,018                      | -               | (73)              | 945                         | (73)                       | 872                                       |
| Landfill closure                       | 380                        | -               | (20)              | 360                         | (20)                       | 340                                       |
| Accrued other post-employment benefits | 9,913                      | 6,061           | -                 | 15,974                      | -                          | 15,974                                    |
| Totals                                 | <u>\$ 70,938</u>           | <u>\$ 8,485</u> | <u>\$ (5,277)</u> | <u>\$ 74,146</u>            | <u>\$ (5,202)</u>          | <u>\$ 68,944</u>                          |
| <u>Business-Type Activities</u>        |                            |                 |                   |                             |                            |   |
| Bonds payable                          | \$ 97,284                  | \$ -            | \$ (5,950)        | \$ 91,334                   | \$ (6,135)                 | \$ 85,199                                 |
| Other:                                 |                            |                 |                   |                             |                            |   |
| Compensated absence                    | 286                        | -               | (39)              | 247                         | (12)                       | 235                                       |
| Bond premium                           | 2,708                      | -               | (127)             | 2,581                       | (127)                      | 2,454                                     |
| Accrued other post-employment benefits | 411                        | 252             | -                 | 663                         | -                          | 663                                       |
| Totals                                 | <u>\$ 100,689</u>          | <u>\$ 252</u>   | <u>\$ (6,116)</u> | <u>\$ 94,825</u>            | <u>\$ (6,274)</u>          | <u>\$ 88,551</u>                          |

## D. Advance and Current Refundings

### Current Year

On February 3, 2011, the Town issued general obligation bonds in the amount of \$ 9,435,000 with a true interest cost of 2.80% to advance refund \$ 9,200,000 of bonds with interest rates ranging from 4.20% to 5.00%. The refunded bonds mature from October 1, 2011 to October 1, 2021 and are not callable. The general obligation bonds were issued at 2.80% and, after paying issuance costs of \$ 69,910 the net proceeds were \$ 9,710,398. The net proceeds from the issuance of the general obligation bonds were used to purchase U.S. government securities (SLGS) and those securities were deposited in an irrevocable trust with an escrow agent to provide debt service payments until the bonds are called on October 1, 2011. The advance refunding met the requirements of an in-substance debt defeasance and the bonds were removed from the Town's financial statements.

As a result of the advance refunding, the Town reduced its total debt service cash flow requirements by \$ 635,817 which resulted in an eco-

conomic gain (difference between the present value of the debt service payments on the old and new debt) of \$ 569,576.

Defeased principal debt still outstanding at June 30, 2011 is \$ 9,200,000.

## Prior Year

In prior years, the Town defeased the January 15, 2001 bond issue by creating a separate irrevocable trust fund. The proceeds from the new issuance of the general obligation bonds were used to purchase U.S. government securities (SLGS) and those securities were deposited in an irrevocable trust with an escrow agent to provide debt service payments until the refunded bonds mature in January 2021. For financial reporting purposes, the debt has been considered defeased and therefore removed as a liability from the Town's balance sheet. As of June 30, 2011, the amount of defeased principal debt outstanding but removed from the governmental activities and business-type activities is \$ 7,690,000.

## **14. Landfill Closure and Postclosure Care Costs**

State and Federal laws and regulations require the Town to perform certain maintenance and monitoring functions at the site for thirty years after closure.

The \$ 360,000 reported as landfill postclosure care liability at June 30, 2011 represents the future monitoring costs of the landfill. These costs will be captured annually as part of the operating budget. Actual cost may be higher due to inflation, changes in technology, or changes in regulation.

## **15. Restricted Net Assets**

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

## **16. General Fund Unassigned Fund Balance**

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in certain respects from the Massachusetts Uniform Municipal

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Accounting System (UMAS). The following paragraphs summarize the major differences.

The accompanying financial statements include an estimate for future potential tax refunds, which is not recognized under UMAS.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

|                          |                     |
|--------------------------|---------------------|
| GAAP basis balance       | \$ 2,795,520        |
| Tax refund estimate      | <u>332,813</u>      |
| Statutory (UMAS) Balance | <u>\$ 3,128,333</u> |

## 17. Commitments and Contingencies

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

## 18. Post-Employment Healthcare and Life Insurance Benefits

### Other Post-Employment Benefits

GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*, requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the Statement of Activities when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Assets over time.

#### A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment healthcare and life insurance benefits for retired employees through the Town's plan. The benefits, benefit levels, employee contributions, and employer contributions are governed by Chapter 32 of the Massachusetts General Laws. As of June 30, 2011, the actuarial valuation date, approximately 1,771 retirees and 904 active

# ANNUAL FINANCIAL STATEMENTS

employees meet the eligibility requirements. The plan does not issue a separate financial report.

## *B. Benefits Provided*

The Town provides medical, prescription drug, mental health/substance abuse, and life insurance to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

## *C. Funding Policy*

Retirees contribute a variable percentage of stated premiums, depending on the health insurance they participate in. The Town contributes the remainder of the health plan costs on a pay-as-you-go basis.

## *D. Annual OPEB Costs and Net OPEB Obligation*

The Town's fiscal 2011 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending June 30, 2011, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of June 30, 2011.

|   |                             |
|---|-----------------------------|
| Annual Required Contribution (ARC)      | \$ 9,367,612                |
| Interest on net OPEB obligation         | -                           |
| Adjustment to ARC                       | -                           |
|   | <hr/>                       |
| Annual OPEB cost                        | 9,367,612                   |
| Contributions made                      | <u>(3,053,628)</u>          |
|   | <hr/>                       |
| Increase in net OPEB obligation         | 6,313,984                   |
| Net OPEB obligation - beginning of year | <u>10,323,567</u>           |
| Net OPEB obligation - end of year       | <u><u>\$ 16,637,551</u></u> |

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The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

| <u>Fiscal year ended</u> | <u>Annual OPEB<br/>Cost</u> | <u>Percentage of<br/>OPEB<br/>Cost Contributed</u> | <u>Net OPEB<br/>Obligation</u> |
|--------------------------|-----------------------------|--|--------------------------------|
| 2011                     | \$ 9,367,612                | 0%   | \$ 16,637,551                  |
| 2010                     | \$ 8,314,251                | 38%  | \$ 10,323,567                  |

The Town's net OPEB obligation as of June 30, 2011 is recorded as a component of the "other long-term liabilities" line item.

## E. Funded Status and Funding Progress

The funded status of the plan as of June 30, 2011, the date of the most recent actuarial valuation was as follows:

|   |                       |
|---|-----------------------|
| Actuarial accrued liability (AAL)                 | \$ 139,667,717        |
| Actuarial value of plan assets                    | <u>-</u>              |
| Unfunded actuarial accrued liability (UAAL)       | <u>\$ 139,667,717</u> |
| Funded ratio (actuarial value of plan assets/AAL) | <u>0%</u>             |
| Covered payroll (active plan members)             | <u>\$ 55,240,279</u>  |
| UAAL as a percentage of covered payroll           | <u>253%</u>           |

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the Notes to the Financial Statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

## F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members to that point. The actuarial methods and assumptions used include tech-

niques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the June 30, 2011 actuarial valuation the projected unit credit cost method was used. The actuarial value of assets was not determined as the Town has not advance funded its obligation. The actuarial assumptions included a 3.5% investment rate of return and an initial annual healthcare cost trend rate of 8%, which decreases to a 5% long-term rate for all healthcare benefits after ten years. The amortization costs for the initial UAAL is a level percentage of payroll for a period of 30 years, on a closed basis. This has been calculated assuming the amortization payment increases at a rate of 4%.

## 19. Contributory Retirement System

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, (as amended by GASB 50) with respect to the employees' retirement funds.

### A. Plan Description and Contribution Information

Substantially all employees (except teachers and administrators under contract employed by the School Department) of the Town are members of the Norwood Contributory Retirement System (NCRS), a cost-sharing, multiple-employer defined benefit PERS. Eligible employees must participate in the NCRS. The pension plan provides pension benefits, deferred allowances, and death and disability benefits. Chapter 32 of the Massachusetts General Laws establishes the authority of the NCRS Retirement Board. Chapter 32 also establishes contribution percentages and benefits paid. The NCRS Retirement Board does not have the authority to amend benefit provisions. As required by Massachusetts General Laws, the System issues a separate report to the Commonwealth's Public Employee Retirement Administration Commission.

Membership of each plan consisted of the following at December 31, 2010:

|  |                     |
|--|---------------------|
| Retirees and beneficiaries receiving benefits                      | 349                 |
| Terminated plan members entitled to but not yet receiving benefits | 132                 |
| Active plan members  | <u>554</u>          |
| Total  | <u><u>1,035</u></u> |
| Number of participating employers                                  | 2                   |

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Employee contribution percentages are specified in Chapter 32 of the Massachusetts General Laws. The percentage is determined by the participant's date of entry into the system. All employees hired after January 1, 1979 contribute an additional 2% on all gross regular earnings over the rate of \$ 30,000 per year. The percentages are as follows:

|                                     |    |
|-------------------------------------|----|
| Before January 1, 1975              | 5% |
| January 1, 1975 - December 31, 1983 | 7% |
| January 1, 1984 - June 30, 1996     | 8% |
| Beginning July 1, 1996              | 9% |

Employers are required to contribute at actuarially determined rates as accepted by the Public Employee Retirement Administration Commission (PERAC).

## B. Summary of Significant Accounting Policies

Basis of Accounting - Contributory retirement system financial statements are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

Method Used to Value Investments - Investments are reported at fair value in accordance with PERAC requirements.

## C. Funded Status and Funding Progress

The information presented below is from the Norwood Contributory Retirement System's most recent valuation (in thousands):

| Actuarial<br>Valuation<br>Date | Actuarial<br>Value of<br>Assets<br>(a) | Actuarial<br>Accrued<br>Liability<br>(AAL) -<br>Entry Age<br>(b) | Unfunded<br>AAL<br>(UAAL)<br>(b-a) | Funded<br>Ratio<br>(a/b) | Covered<br>Payroll<br>(c) | UAAL as<br>a Percent-<br>age of<br>Covered<br>Payroll<br>[(b-a)/c] |
|--------------------------------|--|--|------------------------------------|--------------------------|---------------------------|--|
| 01/01/10                       | \$ 114,267                             | \$ 136,061   | \$ 21,794                          | 84.0%                    | \$ 28,437                 | 76.6%  |

The Schedule of Funding Progress following the Notes to the Financial Statements presents multi-year trend information about the actuarial value of plan assets relative to the actuarial accrued liability for benefits.

# ANNUAL FINANCIAL STATEMENTS

## D. Actuarial Methods and Assumptions

The annual required contribution for the current year was determined as part of the actuarial valuation using the entry age normal actuarial cost method. Under this method an unfunded actuarial accrued liability of \$ 21,793,409 million was calculated. The actuarial assumptions included 8.5% investment rate of return and a projected salary increase of 4.5% per year. Liabilities for cost of living increases have been assumed at an annual increase of 3%, on the first \$ 12,000 of benefit payments. The actuarial value of assets is determined by projecting the market value of assets as of the beginning of the prior plan year with the assumed rate of return during that year (8.5%) and accounting for deposits and disbursements with interest at the assumed rate of return. An adjustment is then applied to recognize the difference between the actual investment return and expected return over a five-year period. As of the unfunded actuarially accrued liability is being amortized over 20 years using an open group method which assumes a 4.5% per year increase in payroll.

## E. Teachers

As required by State statutes, teachers of the Town are covered by the Massachusetts Teachers Retirement System (MTRS). The MTRS is funded by contributions from covered employees and the Commonwealth of Massachusetts. The Town is not required to contribute.

All persons employed on at least a half-time basis, who are covered under a contractual agreement requiring certification by the Board of Education are eligible and must participate in the MTRS.

Based on the Commonwealth of Massachusetts' retirement laws, employees covered by the pension plan must contribute a percentage of gross earnings into the pension fund. The percentage is determined by the participant's date of entry into the system and gross earnings, up to \$ 30,000, as follows:

|                                     |     |   |
|-------------------------------------|-----|---|
| Before January 1, 1975              | 5%  |   |
| January 1, 1975 - December 31, 1983 | 7%  | * |
| January 1, 1984 - June 30, 1996     | 8%  | * |
| July 1, 1996 - June 30, 2001        | 9%  | * |
| Beginning July 1, 2001              | 11% |   |

\*Effective January 1, 1990, all participants hired after January 1, 1979, who have not elected to increase to 11%, contribute an additional 2% of salary in excess of \$ 30,000.

# ANNUAL FINANCIAL STATEMENTS

In fiscal year 2011, the Commonwealth of Massachusetts contributed \$ 9,686,895 to the MTRS on behalf of the Town. This is included in the education expenditures and intergovernmental revenues in the general fund.

## 20. Self-Insurance

The Town self-insures against claims for workers compensation, unemployment, and most employee health coverage. Annual estimated requirements for claims are provided in the Town's annual operating budget.

### Workers Compensation

The Town contracts with an insurance consultant for claims processing of the Town's workers compensation policy, which has no excess liability coverage for any employees. The Workers Compensation claims liability represents an estimate of future costs based on a historical analysis of similar claims for all employees excluding public safety. The Town is unable to make any reasonable estimate of its liability for public safety employees.

### Health Insurance

The Town contracts with an insurance carrier for excess liability coverage and an insurance consultant for claims processing. Under the terms of its insurance coverage, the Town is liable for claims up to \$ 367,505 per individual. The claims liability represents an estimate of claims incurred but unpaid at year-end, based on past historical costs and claims paid subsequent to year-end.

Changes in the aggregate liability for claims for the year ended June 30, 2011 are as follows:

|   | <u>Health<br/>Coverage</u> |
|---|----------------------------|
| Claims liability, beginning of year               | \$ 50,000                  |
| Claims incurred/recognized<br>in fiscal year 2011 | -                          |
| Claims paid in fiscal year 2011                   | <u>(15,000)</u>            |
| Claims liability, end of year                     | <u>\$ 35,000</u>           |

# ANNUAL FINANCIAL STATEMENTS

## 21. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

## 22. Beginning Fund Balance Reclassification

The reclassification was due to reclassifying Capital Reserve Funds from the Major and Non Major Funds into the General Fund per GASB 54. Accordingly, the following table is provided to reflect a bridge of the ending balances of the current year under GASB 54:

|   | Non<br><u>Spendable</u> | <u>Restricted</u> | <u>Committed</u> | <u>Assigned</u> | <u>Unassigned</u> | <u>Total</u>  |
|---|-------------------------|-------------------|------------------|-----------------|-------------------|---------------|
| General Fund  |                         |                   |                  |                 |                   |               |
| Reserve for:  |                         |                   |                  |                 |                   |               |
| Encumbrance   | \$ -                    | \$ -              | \$ -             | \$ 2,754,519    | \$ -              | \$ 2,754,519  |
| Expenditures  | -                       | -                 | -                | 254,423         | -                 | 254,423       |
| Stabilization                                       | -                       | -                 | 4,157,753        | -               | -                 | 4,157,753     |
| Undesignated  | -                       | -                 | -                | -               | 2,795,520         | 2,795,520     |
| subtotal  | -                       | -                 | 4,157,753        | 3,008,942       | 2,795,520         | 9,962,215     |
| Major   |                         |                   |                  |                 |                   |               |
| Capital Projects - High School<br>and Senior Center | -                       | -                 | -                | -               | (16,324)          | (16,324)      |
| subtotal  | -                       | -                 | -                | -               | (16,324)          | (16,324)      |
| Non Major   |                         |                   |                  |                 |                   |               |
| Special Revenue                                     | -                       | 4,920,424         | -                | -               | (10)              | 4,920,414     |
| Capital Projects                                    | -                       | 2,267,582         | -                | -               | (1,070,319)       | 1,197,263     |
| Permanent Funds                                     | 546,015                 | 293,160           | -                | -               | -                 | 839,175       |
| subtotal  | 546,015                 | 7,481,166         | -                | -               | (1,070,329)       | 6,956,852     |
| Grand Total   | \$ 546,015              | \$ 7,481,166      | \$ 4,157,753     | \$ 3,008,942    | \$ 1,708,867      | \$ 16,902,743 |

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS SCHEDULE OF FUNDING PROGRESS REQUIRED SUPPLEMENTARY INFORMATION

June 30, 2011

(Unaudited)

(Amounts expressed in thousands)

### Employees' Retirement System

| Actuarial<br>Valuation<br>Date | Actuarial<br>Value of<br>Assets<br>(a) | Actuarial<br>Accrued<br>Liability<br>(AAL) -<br>Entry Age<br>(b) | Unfunded<br>AAL<br>(UAAL)<br>(b-a) | Funded<br>Ratio<br>(a/b) | Covered<br>Payroll<br>(c) | UAAL as<br>a Percent-<br>age of<br>Covered<br>Payroll<br>[(b-a)/c] |
|--------------------------------|--|--|------------------------------------|--------------------------|---------------------------|--|
| 01/01/10                       | \$ 114,267                             | \$ 136,061   | \$ 21,794                          | 84.0%                    | \$ 28,437                 | 76.6%  |
| 01/01/07                       | \$ 107,392                             | \$ 119,745   | \$ 12,353                          | 89.7%                    | \$ 25,566                 | 48.3%  |
| 01/01/05                       | \$ 94,751                              | \$ 107,756   | \$ 13,005                          | 87.9%                    | \$ 23,713                 | 54.8%  |
| 01/01/04                       | \$ 85,399                              | \$ 106,026   | \$ 20,627                          | 80.5%                    | \$ 21,566                 | 95.6%  |
| 01/01/02                       | \$ 86,804                              | \$ 92,332  | \$ 5,528                           | 94.0%                    | \$ 20,777                 | 26.6%  |
| 01/01/01                       | \$ 87,599                              | \$ 86,111  | \$ (1,488)                         | 101.7%                   | \$ 19,810                 | -7.5%  |
| 01/01/00                       | \$ 85,512                              | \$ 81,500  | \$ (4,012)                         | 104.9%                   | \$ 19,087                 | -21.0%   |
| 01/01/99                       | \$ 77,389                              | \$ 74,690  | \$ (2,699)                         | 103.6%                   | \$ 16,924                 | -15.9%   |
| 01/01/97                       | \$ 64,097                              | \$ 63,025  | \$ (1,072)                         | 101.7%                   | \$ 15,969                 | -6.7%  |

### Other Post-Employment Benefits

| Actuarial<br>Valuation<br>Date | Actuarial<br>Value of<br>Assets<br>(a) | Actuarial<br>Accrued<br>Liability<br>(AAL) -<br>Entry Age<br>(b) | Unfunded<br>AAL<br>(UAAL)<br>(b-a) | Funded<br>Ratio<br>(a/b) | Covered<br>Payroll<br>(c) | UAAL as<br>a Percent-<br>age of<br>Covered<br>Payroll<br>[(b-a)/c] |
|--------------------------------|--|--|------------------------------------|--------------------------|---------------------------|--|
| 06/30/11                       | \$ -                                   | \$ 139,668   | \$ 139,668                         | 0.0%                     | \$ 55,240                 | 252.8%   |
| 01/01/08                       | \$ -                                   | \$ 132,031   | \$ 132,031                         | 0.0%                     | \$ 42,589                 | 310.0%   |

See Independent Auditors' Report.

TOWN OF NORWOOD, MASSACHUSETTS

Independent Auditors' Reports Pursuant  
to Governmental Auditing Standards  
and The Single Audit Act Amendments of 1996

For the Year Ended June 30, 2011

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS

To the Board of Selectmen  
Town of Norwood, Massachusetts

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Norwood, Massachusetts, as of and for the year ended June 30, 2011, which collectively comprise the Town's basic financial statements and have issued our report thereon dated November 22, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Town's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

# ANNUAL FINANCIAL STATEMENTS

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of the section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, (the Board of Selectmen, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Melanson, Heath + Company P.C.*

Andover, Massachusetts  
November 22, 2011



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REPORT ON COMPLIANCE WITH REQUIREMENTS  
THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON  
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Selectmen  
Town of Norwood, Massachusetts

## **Compliance**

We have audited the Town of Norwood's compliance with the types of compliance requirements described in the OMB *Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011. The Town's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Town's management. Our responsibility is to express an opinion on the Town's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Town's compliance with those requirements.

# ANNUAL FINANCIAL STATEMENTS

As described in item 11-1 in the accompanying schedule of findings and questioned costs, the Town did not comply with requirements regarding time and effort documentation that could have a direct and material effect on its Special Education Grant Clusters. Compliance with such requirements is necessary, in our opinion, for the Town to comply with the requirements applicable to that program.

In our opinion, except for the noncompliance described in the preceding paragraph, the Town complied, in all material respects, with the requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011.

## **Internal Control Over Compliance**

Management of the Town is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Town's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

## **Schedule of Expenditures of Federal Awards**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town as of and for the year ended June 30, 2011, and have

## **ANNUAL FINANCIAL STATEMENTS**

issued our report thereon dated November 22, 2011. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

The Town's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the Town's responses and, accordingly, we express no opinion on the responses.

This report is intended solely for the information and use of management, the Board of Selectmen, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Melanson, Heath + Company P.C.*

Andover, Massachusetts  
March 1, 2012

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS  
Schedule of Expenditures of Federal Awards  
For the Year Ended June 30, 2011

| Federal Grantor<br>Pass-through Grantor<br><u>Program Title</u>                  | Federal<br>CFDA<br><u>Number</u> | FY11<br>Federal<br><u>Expenditures</u> |
|--|----------------------------------|--|
| <u>U.S. Department of Agriculture</u>  |                                  |  |
| Passed through Massachusetts Department of Elementary<br>and Secondary Education |                                  |  |
| School Breakfast   | 10.553                           | \$ 25,913                              |
| National School Lunch Program  | 10.555                           | <u>405,916</u>                         |
| Total U.S. Department of Agriculture   |                                  | 431,829                                |
| <u>U.S. Department of Education</u>  |                                  |  |
| Passed through Massachusetts Department of Elementary<br>and Secondary Education |                                  |  |
| Title I Cluster  | 84.010                           | 336,356                                |
| School Professional Development  | 84.010                           | 17,800                                 |
| Title VIB  | 84.027                           | 975,173                                |
| Drug Free School   | 84.186                           | 3,574                                  |
| LEP Support  | 84.365                           | 42,374                                 |
| Teacher Quality  | 84.367                           | 118,215                                |
| ARRA Title I   | 84.389                           | 107,272                                |
| IDEA ARRA  | 84.391                           | 525,671                                |
| State Fiscal Stabilization Fund-Education State Grant                            | 84.394                           | 25,678                                 |
| Education Jobs   | 84.410                           | 84,357                                 |
| Passed through State Department of Early Education and Care                      |                                  |  |
| Early Childhood  | 84.173                           | <u>25,033</u>                          |
| Total U.S. Department of Education   |                                  | 2,261,503                              |
| <u>U.S. Department of Housing and Urban Development</u>                          |                                  |  |
| Direct Program   |                                  |  |
| Community Development Block Grant  | 14.218                           | <u>413,579</u>                         |
| Total U.S. Department of Housing and Urban Development                           |                                  | 413,579                                |
| <u>U.S. Department of Homeland Security</u>                                      |                                  |  |
| Passed through the Massachusetts Emergency Management Agency                     |                                  |  |
| Emergency Operations Center  | 97.052                           | <u>7,197</u>                           |
| Total U.S. Department of Homeland Security                                       |                                  | 7,197                                  |
| <u>U.S. Department of Transportation, FAA</u>                                    |                                  |  |
| Passed through Executive Office of Public Safety & Homeland Security             |                                  |  |
| Airport Improvement Program  | 20.106                           | <u>465,154</u>                         |
| Total U.S. Department of Transportation, FAA                                     |                                  | 465,154                                |

(continued)

# ANNUAL FINANCIAL STATEMENTS

(continued)

| Federal Grantor<br>Pass-through Grantor<br><u>Program Title</u> | <u>Federal<br/>CFDA<br/>Number</u> | <u>FY11<br/>Federal<br/>Expenditures</u> |
|---|------------------------------------|--|
| <u>U.S. Department of Health and Human Services</u>             |                                    |  |
| Passed through the Massachusetts Department of Public Health    |                                    |  |
| Public Health and Social Services Emergency Fund                | 93.003                             | <u>2,953</u>                             |
| Total U.S. Department of Housing and Urban Development          |                                    | 2,953                                    |
| <u>U.S. Department of Justice</u>                               |                                    |  |
| Passed through the State Executive Office of Public Safety      |                                    |  |
| Emergency Preparedness Bureau                                   |                                    |  |
| Bulletproof Vests   | 16.607                             | 15,048                                   |
| Police JAG  | 16.804                             | <u>8,027</u>                             |
| Total U.S Department of Justice                                 |                                    | <u>23,075</u>                            |
| Total Federal Expenditures                                      |                                    | <u>\$ 3,605,290</u>                      |

See Independent Auditors' Report on Compliance with OMB A-133.  
This schedule has been prepared on the modified accrual basis of accounting.  
State identifying numbers were not available for the pass-through grants listed above.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

Schedule of Findings and Questioned Costs

For the Year Ended June 30, 2011

## SECTION I - SUMMARY OF AUDITORS' RESULTS

### Financial Statements

Type of auditors' report issued"

Unqualified

Internal control over financial reporting:

- Material weakness(es) identified? ☐ yes ☒ no
- Significant deficiency(ies) identified? ☐ yes ☒ none reported

Noncompliance material to financial statements noted?

☐ yes ☒ no

### Federal Awards

Internal control over major programs:

- Material weakness(es) identified? ☐ yes ☒ no
- Significant deficiency(ies) identified? ☐ yes ☒ none reported

Type of auditors' report issued on compliance for major programs:

Special Education Cluster  
Airport Improvement Program

Qualified  
Unqualified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?

☒ yes ☐ no

Identification of major programs:

#### CFDA Number(s)

#### Name of Federal Program or Cluster

84.027/84.173/84.391  
20.106

Special Education Cluster  
Airport Improvement Program

Dollar threshold used to distinguish between type A and type B programs:

\$ 300,000

Auditee qualified as low-risk auditee?

☐ yes ☒ no

# ANNUAL FINANCIAL STATEMENTS

## SECTION II - FINANCIAL STATEMENT FINDINGS

None.

## SECTION III - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

| <u>Finding #</u> | <u>Program</u>  | <u>Finding/Noncompliance</u>  | <u>Questioned Cost</u> |
|------------------|---|---|------------------------|
| 11-1             | Special Education Cluster<br>84.027/84.173/<br>84.391 | <p><u>Maintain Employee's Time and Effort Records</u></p> <p><u>Criteria:</u><br/>OMB Circular A-87, Attach. B, Paragraph 8.h.3 requires all employees paid in full from federal grant funds to furnish semi-annual certifications that they have been engaged solely in activities supported by the grant. These certifications must indicate the time period being certified and be signed by the employee or supervisor with knowledge of the work performed. In addition, OMB Circular A-87, Attach. B, Paragraph 8.h.4 requires employees partially paid from federal grants to document the portion of time worked on the grant and the portion of time worked in areas not related to the grant. Circular A-87 also requires that these time and effort distribution records must (1) be done after the fact (not estimated or budgeted), (2) account for the total activities for which the employee is paid, (3) be prepared at least monthly and coincide with one or more pay periods, and (4) be signed by the employee.</p> <p><u>Condition:</u><br/>During our audit, we tested a sample of 20 payroll disbursements in order to determine if adequate time and effort records were maintained. As a result of our testing, it was determined that the full-time Transportation Director in the SPED IDEA-ARRA grant did not maintain a semi-annual certification.</p> <p><u>Effect:</u><br/>Certain time and effort documentation did not meet Federal requirements.</p> | \$ 45,962              |

(continued)

# ANNUAL FINANCIAL STATEMENTS

(continued)

| <u>Finding #</u> | <u>Program</u> | <u>Finding/Noncompliance</u> | <b>Questioned<br/><u>Cost</u></b> |
|------------------|----------------|------------------------------|-----------------------------------|
|------------------|----------------|------------------------------|-----------------------------------|

Recommendation:

We recommend that the Norwood Public School Department maintain semi-annual certifications for all employees paid solely with federal grant funds.

Town's Response:

The School Department administration agrees with this finding and has initiated the time and effort reporting requirement in FY12.

## SECTION IV - SCHEDULE OF PRIOR YEAR FINDINGS

There were no findings in the prior year.

Date: 1/17/2012 10:18:00 AM

**Report of the Town Treasurer**  
Town of Norwood

Page: 1

Fiscal Year: 2011    Rcv Type Range: 000-999    Fund Range: 01-99

Year/Fund :    00 01    GENERAL FUND

| ASN  | Account Description            | YTD Receipts  |
|------|--------------------------------|---------------|
| 8128 | REAL ESTATE TAX 2007           | -8,921.37     |
| 8842 | REAL ESTATE TAXES 2003         | -300,000.00   |
| 8866 | PERSONAL PROPERTY TAX 2003     | 122.54        |
| 8898 | PERSONAL PROPERTY TAX 2005     | 62.69         |
| 8955 | PERSONAL PROPERTY TAX 2004     | 224.62        |
| 9018 | PERSONAL PROPERTY TAX 2006     | 836.41        |
| 9067 | PERSONAL PROPERTY TAX 2007     | -6,482.59     |
| 9120 | REAL ESTATE TAX 2008           | -8,299.18     |
| 9121 | PERSONAL PROPERTY TAX 2008     | -5,772.49     |
| 9126 | REAL ESTATE TAX 2009           | -36,518.11    |
| 9141 | TAX TITLE                      | 367,404.81    |
| 9211 | PERSONAL PROPERTY TAX 2009     | 2,077.66      |
| 9278 | REAL ESTATE TAX 2010           | 115,221.78    |
| 9286 | PERSONAL PROPERTY TAX 2010     | 7,187.34      |
| 9328 | REAL ESTATE TAX 2011           | 50,930,602.97 |
| 9351 | PERSONAL PROPERTY TAX 2011     | 2,564,445.00  |
| 9377 | REAL ESTATE TAX 2012           | 48,016.59     |
| 9391 | PERSONAL PROPERTY PRIOR YEARS  | 732.42        |
|      |                                | -----         |
| 100  | PROPERTY TAXES                 | 53,670,941.09 |
|      |                                |               |
| 8081 | PRIOR YEARS TAXES              | 20,694.94     |
| 9143 | MOTOR VEHICLE EXCISE 2005      | 402.51        |
| 9144 | MOTOR VEHICLE EXCISE 2006      | 832.93        |
| 9145 | MOTOR VEHICLE EXCISE 2007      | 3,005.65      |
| 9190 | MOTOR VEHICLE EXCISE 2008      | 6,881.39      |
| 9225 | MOTOR VEHICLE EXCISE 2009      | 44,316.53     |
| 9320 | MOTOR VEHICLE EXCISE 2010      | 509,329.46    |
| 9358 | MOTOR VEHICLE EXCISE 2011      | 2,795,790.91  |
|      |                                | -----         |
| 201  | LOCAL REC- VEH EXC.            | 3,381,254.32  |
|      |                                |               |
| 8086 | TCA-SUNDAY LICENSES            | 150.00        |
| 8186 | SELECTMEN - LIQUOR LICENSE     | 132,800.00    |
| 8188 | TCA- DOG LICENSE FEES          | 20,852.00     |
| 8189 | TCA- BOWLING AND POOL LICENSE  | 1,370.00      |
| 8190 | TCA - MISCELLANEOUS LICENSES   | 1,495.71      |
| 8192 | TCA- JUNK COLLECTOR LICENSES   | 300.00        |
| 8234 | TCA-COMMON VICTUAL LICENSE     | 9,700.00      |
| 8262 | TCA-LODGING HOUSE LICENSES     | 650.00        |
| 8300 | TCA-PINBALL MACHINE LICENSES   | 2,775.00      |
| 8324 | TCA-CAR DEALERSHIP LICENSES    | 10,400.00     |
| 8393 | TCA-1 DAY LIQUOR LICENSES      | 2,350.00      |
| 8444 | TCA-TAXI LICENSES              | 2,900.00      |
| 8513 | SELECTMEN-LIQUOR LIC APPL FEES | 200.00        |
|      |                                | -----         |
| 202  | LOCAL REC-LICENSES             | 185,942.71    |

# TOWN TREASURER

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## Report of the Town Treasurer

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Town of Norwood

Fiscal Year: 2011 Rev Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 01 GENERAL FUND

| ASN  | Account Description            | YTD Receipts |
|------|--------------------------------|--------------|
| 8083 | COSTS/DEMANDS MV, PP, RE       | 56,556.01    |
| 8238 | INSUFFICIENT FUNDS CHARGE      | 475.00       |
| 8302 | PARKING FINES                  | 57,735.00    |
| 8304 | COURT FINES & RESTITUTION      | 11,010.00    |
| 8307 | REGISTRY OF M.V.-CIVIL FINES   | 61,145.00    |
| 8330 | REGISTRY OF M.V. CLEARING FEES | 32,602.00    |
| 8963 | CONSTABLE FEES                 | 16.50        |
| 9256 | MARIJUANA FINES                | 1,300.00     |
|      |                                | -----        |
| 203  | LOCAL REC-FINES                | 220,839.51   |
|      |                                |              |
| 9319 | APPORTIONED FY10 STREET ASSMT  | 4,470.48     |
| 9360 | APPORTIONED SEWER ASSMT-FY11   | 1,273.29     |
|      |                                | -----        |
| 204  | LOCAL REC-SPEC ASSMN           | 5,743.77     |
|      |                                |              |
| 8152 | CONSERV COMM HEARING FEES      | 16,894.18    |
| 8155 | TCA- RECORDING/CERTIFYING FEES | 88,101.00    |
| 8156 | TCA-MARRIAGE INTENTIONS        | 5,760.00     |
| 8158 | TCA-RAFFLE APPLICATION FEES    | 320.00       |
| 8159 | TCA-STREET LISTING FEES        | 1,750.00     |
| 8164 | ACCESS RD LEASE                | 0.00         |
| 8171 | ASSESS SALE OF VAL BOOKS       | 455.00       |
| 8173 | BD OF APPEAL HEARING-ZONE      | 8,066.00     |
| 8174 | PLANNING BOARD SALES           | 5,320.36     |
| 8256 | TCA- VIF GAS LICENSE           | 5,500.00     |
| 8354 | CERTIFICATE OF LIENS           | 37,690.00    |
| 8361 | TCA-PUB. AMUSE/MUSIC ENT LIC   | 6,460.00     |
| 8416 | TAX TITLE RELEASE FEES         | 15,858.85    |
| 8438 | GEN GOV - MISC RECEIPTS        | 10,201.87    |
| 8612 | DEP REVENUE SALE OF EQUIP      | 140.00       |
| 8680 | TREASURER-DUP. TAX RECORDS     | 1,584.00     |
| 8846 | GEN MGR-BID PLAN MAILING FEES  | 475.00       |
| 8849 | GENERAL GOVT-XEROX COPIES      | 307.20       |
| 8852 | GEN MGR-BID PLAN SPEC DEPOSIT  | 6,415.00     |
| 9017 | TREAS/COLL MISC RECEIPTS       | 2,102.95     |
| 9135 | OLD COLONIAL CAFE RENTAL       | 55,586.25    |
| 9136 | WATER TOWER RENTAL A/R         | 103,360.53   |
| 9344 | ACCESS ROAD LEASE A/R          | 2,785.28     |
|      |                                | -----        |
| 205  | LOCAL REC- GEN'L GOV           | 375,133.47   |
|      |                                |              |
| 8150 | PLUMBING & GAS FEES            | 36,682.00    |
| 8151 | WEIGHTS & MEASURES FEES        | 4,280.00     |
| 8176 | ANIMAL CNTRL OFC-DOGS          | 1,105.00     |

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# Report of the Town Treasurer

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Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 01 GENERAL FUND

| ASN  | Account Description            | YTD Receipts |
|------|--------------------------------|--------------|
| 8178 | BUILDING INSPECTOR-GAS PERMITS | 21,746.00    |
| 8251 | FIRE PERMITS                   | 45,716.00    |
| 8252 | BUILDING INSPECTORS PERMITS    | 295,932.17   |
| 8253 | WIRING PERMITS                 | 41,599.33    |
| 8441 | ANIMAL CONTROL FEES            | 3,635.00     |
| 8638 | FIRE ALARM MONITORING PERMITS  | 54,950.00    |
| 8853 | POLICE-MISC RECEIPTS           | 7,091.08     |
|      |                                | -----        |
| 206  | LOCAL REC-PROTECTION           | 512,736.58   |
|      |                                | -----        |
| 8009 | BD OF HEALTH-TOBACCO PERMITS   | 4,100.00     |
| 8095 | BOARD OF HEALTH-MISC PERMITS   | 5,971.50     |
| 8118 | BOARD OF HEALTH RETAIL LIC     | 9,075.00     |
| 8124 | BD OF HEALTH-WELL PERMITS      | 50.00        |
| 8125 | BD OF HEALTH BURIAL PERMITS    | 6,330.00     |
| 8179 | HEALTH DENTAL CLINICS          | 487.00       |
| 8254 | BD OF HEALTH-FOOD/MILK PERMIT  | 25,830.00    |
|      |                                | -----        |
| 207  | LOCAL REC- HLTH/SANI           | 51,843.50    |
|      |                                | -----        |
| 8813 | HGWY FEE-CURB CUT PERMIT       | 5,400.00     |
| 8814 | HGWY FEE-STREET OPENING PERMIT | 48,209.90    |
|      |                                | -----        |
| 208  | LOCAL REC-HIGHWAYS             | 53,609.90    |
|      |                                | -----        |
| 8305 | LIBRARY FINES                  | 22,069.90    |
|      |                                | -----        |
| 210  | LOCAL REC-LIBRARIES            | 22,069.90    |
|      |                                | -----        |
| 8120 | CEMETERY INTERMENT FEES        | 186,750.00   |
| 9043 | CEMETERY-PERP CARE             | 9,975.00     |
| 9044 | CEMETERY-GRAVE REMOVAL         | 600.00       |
| 9045 | CEMETERY-GRAVE MAINTENANCE     | 16,250.00    |
| 9046 | CEMETERY-CREMATION             | 12,600.00    |
|      |                                | -----        |
| 212  | LOCAL REC-CEMET                | 226,175.00   |
|      |                                | -----        |
| 8153 | REC DEPT MBR FEES-CASH         | 16,750.00    |
| 8162 | REC DEPT HALL RENTAL           | 6,985.00     |
| 8418 | RECREATION-DAILY FEES          | 10,308.00    |
| 8459 | REC DEPT-PLAY CAMP             | 197,075.48   |
|      |                                | -----        |
| 213  | LOCAL REC-RECREATION           | 231,118.48   |

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 01 GENERAL FUND

| ASN  | Account Description          | YTD Receipts  |
|------|------------------------------|---------------|
| 9016 | DPW-MISC FEES                | 1,250.00      |
| 214  | LOCAL REC-PUBLIC WORKS       | 1,250.00      |
| 8055 | INTEREST ON SURPLUS REVENUE  | 105,544.51    |
| 8078 | INT ON REAL ESTATE TAX       | 73,168.53     |
| 8079 | INTEREST ON TAX TITLE        | 82,783.77     |
| 8080 | INT ON MOT VEH EXCISE TAX    | 27,417.77     |
| 216  | LOCAL REC-INTEREST           | 288,914.58    |
| 8101 | LIGHT POLES                  | 4,046.00      |
| 8102 | LIGHT OVERHEAD COND 365      | 75,799.48     |
| 8105 | LIGHT OPERATIONS 583         | 246.37        |
| 8108 | LIGHT OPERATIONS 593         | 2,484.00      |
| 8109 | LIGHT MAINT UNDERGRD LINE    | 10,611.22     |
| 8110 | LIGHT OPERATIONS 595         | 1,500.00      |
| 8113 | LIGHT MAINT OF FIRE ALARMS   | 1,500.00      |
| 8129 | ELECT SERVICES #369          | 2,620.00      |
| 9105 | LIGHT A/R RECEIPTS           | 49,293,671.41 |
| 9132 | LIGHT CONSTRUCTION A/R       | 18,784.12     |
| 9314 | LIGHT LIENS 2010             | 823.84        |
| 9317 | NLD/NSTAR BORR MONTHLY PYMT  | 1,691,574.85  |
| 9356 | LIGHT LIENS 2011             | 22,286.84     |
| 217  | LOCAL REC-ELECTRIC           | 51,125,948.13 |
| 8373 | LEASE SURCHARGE RETURNS FEES | 15,171.00     |
| 8457 | PAYMENTS IN LIEU OF TAXES    | 29,166.96     |
| 8978 | PILOT-ELD TRANSMISSION       | 1,100,000.00  |
| 218  | LOC. REC-IN LIEU TAX         | 1,144,337.96  |
| 8075 | AIRPORT REVENUES             | 653.80        |
| 8702 | AIRPORT LONG TERM LEASES     | 95,338.55     |
| 8703 | AIRPORT SHORT TERM LEASES    | 70,306.94     |
| 8704 | AIRPORT PROPOSED FLOWAGE FEE | 35,048.48     |
| 8706 | AIRPORT TIE DOWNS            | 24,238.72     |
| 8884 | AIRPORT-SECURITY PASSES      | 6,445.00      |
| 220  | LOCAL REC-AIRPORT            | 232,031.49    |

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 01 GENERAL FUND

| ASN  | Account Description           | YTD Receipts |
|------|-------------------------------|--------------|
| 8362 | WATER SECOND METERS           | 6,340.00     |
| 8800 | WATER FEE-NEW TAP 6-8"        | 750.00       |
| 8802 | WATER FEE-SERVICE RENEWAL     | 2,700.00     |
| 8803 | WATER FEE-FLOW TEST/HYDRANT   | 550.00       |
| 8804 | WATER FEE-OT SHUT OFF/TURN ON | 450.00       |
| 8818 | WATER FEES-1" WATER TAP       | 14,400.00    |
| 8819 | WATER FEES-4" WATER TAP       | 2,000.00     |
| 9103 | WATER A/R RECEIPTS            | 4,941,158.76 |
| 9279 | WATER OPER - BACKFLOW TESTING | 82,685.64    |
| 9313 | WATER LIENS 2010              | 4,399.57     |
| 9316 | SEWER LIENS 2010              | 2,829.68     |
| 9354 | SEWER LIENS 2011              | 106,346.33   |
| 9355 | WATER LIENS 2011              | 106,913.01   |
|      |                               | -----        |
| 221  | LOCAL REC- WATER              | 5,271,522.99 |
|      |                               | -----        |
| 8809 | SEWER FEE-CONNECT 6-10" MAIN  | 23,000.00    |
| 8810 | SEWER FEE-CONNECT 10" & UP    | 1,500.00     |
| 8811 | SEWER FEE-SERVICE RENEWAL     | 1,350.00     |
| 8812 | SEWER FEE-OT CHG/CLEANING SVC | 300.00       |
| 9102 | SEWER A/R RECEIPTS            | 7,083,915.60 |
|      |                               | -----        |
| 222  | LOCAL REC - SEWER             | 7,110,065.60 |
|      |                               | -----        |
| 8664 | RECYCLING REVENUE             | 70.60        |
|      |                               | -----        |
| 224  | LOCAL REC-REFUSE REMOVAL      | 70.60        |
|      |                               | -----        |
| 8974 | BROADBAND-ADVERTISING INCOME  | 39,753.54    |
| 9111 | CABLE RECEIPTS                | 4,603,822.48 |
| 9149 | VOIP RECEIPTS                 | 353,762.50   |
| 9223 | CABLE LIENS 2009              | 0.00         |
| 9276 | CABLE SUBSCRIBER FEES         | 5,555.50     |
| 9291 | CABLE / VOIP BANK FEES        | -8,835.00    |
| 9315 | CABLE LIENS 2010              | 0.00         |
| 9341 | BROADBAND OVERHEAD COND 365   | 7,665.08     |
| 9357 | CABLE LIENS 2011              | 2,924.14     |
|      |                               | -----        |
| 226  | LOCAL REC - CABLE             | 5,004,648.24 |
|      |                               | -----        |
| 9079 | AMBULANCE FEES                | 1,142,608.79 |
|      |                               | -----        |
| 228  | LOCAL REC-AMBULANCE           | 1,142,608.79 |

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## Report of the Town Treasurer

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 01 GENERAL FUND

| ASN   | Account Description            | YTD Receipts   |
|-------|--------------------------------|----------------|
| 9347  | NLD / NSTAR PROJECT LABOR      | 61,650.46      |
| 9348  | NLD / NSTAR PROJ TRUCK/EQUIP   | 10,089.00      |
| 9387  | N / STAR SERVICE REVENUE       | 450,000.00     |
|       |                                | -----          |
| 229   | NLD/N STAR PROJECT             | 521,739.46     |
|       |                                |                |
| 8134  | CSI-CHARTER SCHOOL REIMB.      | 96,242.00      |
| 8229  | CSI - REIMB QUINN BILL         | 27,477.84      |
| 8278  | CSI C-14 ABATE TO THE ELDERLY  | 112,537.00     |
| 8281  | CSI C-10: LOTTERY/GAMES        | 4,146,486.00   |
| 8285  | CSI A-1: SCHOOL AID CH.70      | 3,587,342.00   |
| 8287  | CSI A-2:ADD'L AID CITIES & TWN | 983,568.00     |
| 9002  | CSI-CHARTER SCHOOL ASSESSMENT  | 54,239.00      |
|       |                                | -----          |
| 300   | ST CHERRY SHT REC              | 9,007,891.84   |
|       |                                |                |
| 8015  | MEDICARE REIMB/IMMUNIZATION    | 8,858.53       |
| 8098  | VETERANS STATE REIMB           | 83,582.00      |
| 8299  | STATE REIMB'T-POLLING HOURS    | 6,507.00       |
| 8610  | JET FUEL OPTION                | 42,008.13      |
| 8693  | COMM OF MASS - ROOM OCCUPANCY  | 919,419.56     |
|       |                                | -----          |
| 310   | OTHER STATE REIMB              | 1,060,375.22   |
|       |                                |                |
| 9022  | MEDICAID REIMB-TOWN            | 285,522.45     |
|       |                                | -----          |
| 312   | MEDICAID REIMB-TOWN            | 285,522.45     |
|       |                                |                |
| 9096  | MEDICARE PART D RECEIPTS       | 34,572.14      |
|       |                                | -----          |
| 314   | MEDICARE PART D                | 34,572.14      |
|       |                                |                |
| 9001  | COMM OF MA ABANDONED PROP      | 291.96         |
| 9288  | INSURANCE RECOVERY             | 28,716.99      |
| 9386  | GEN GOV- AIRPORT PK LOT REIMB  | 200,000.00     |
|       |                                | -----          |
| 600   | OTHER RECEIPTS                 | 229,008.95     |
|       |                                |                |
| 9382  | 2/11 BOND PREMIUM              | 71,041.05      |
|       |                                | -----          |
| 865   | BORROWED RECEIPTS              | 71,041.05      |
|       |                                | -----          |
| 00 01 | GENERAL FUND                   | 141,468,957.72 |

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 22 SCHOOL LUNCH REVL

| ASN   | Account Description          | YTD Receipts |
|-------|------------------------------|--------------|
| 8351  | LUNCH REVOLV-STATE REIMB'TS  | 456,640.47   |
| 8422  | SCHOOL LUNCH SALES-REVOLVING | 721,396.56   |
|       |                              | -----        |
| 800   | LUNCH REVOLVING RCTS         | 1,178,037.03 |
|       |                              | -----        |
| 00 22 | SCHOOL LUNCH REVL            | 1,178,037.03 |

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Town of Norwood

Fiscal Year: 2011 Rev Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 24 OTHER REVOLVING FDS

| ASN   | Account Description            | YTD Receipts |
|-------|--------------------------------|--------------|
| 9109  | REV-CABLE SALES TAX REC        | 46,978.78    |
| 9110  | REV-CABLE FRANCHISE FEES REC   | 5,037.52     |
|       |                                | -----        |
| 226   | LOCAL REC - CABLE              | 52,016.30    |
|       |                                |              |
| 8057  | INSURANCE REIMBURSEMENT LIGHT  | 4,048.29     |
| 8092  | SCH-SELF HELP RENT @ JHN       | 12,351.24    |
| 8208  | SCH CUSTODIAL O T REVOLVING    | 21,965.84    |
| 8323  | SCH-EXTENDED DAY PROGRAM       | 308,845.76   |
| 8372  | SCHOOL ATHLETICS REVOLVING     | 38,104.11    |
| 8424  | SUMMER SCHOOL REVOLVING FUND   | 64,565.14    |
| 8571  | SCH-BUILDING RENTAL REVOLVING  | 36,163.00    |
| 8581  | LIBRARY RESTITUTION REVOLVING  | 4,184.52     |
| 8591  | INS REIMB - POLICE CARS        | 14,534.89    |
| 8624  | SCH-PRE-SCHOOL TUITION REVOLV  | 134,330.00   |
| 8627  | CONSERVATION COMM WPA REVOLV   | 1,612.50     |
| 8684  | INSURANCE REIMBURSEMENT-DPW    | 1,336.91     |
| 8692  | SCH-EXT. DAY RENT/OPER @ JHN   | 29,660.04    |
| 8710  | REVOLVING SCHOOL INS RECOVERY  | 17,772.01    |
| 8845  | SCH EXTENDED DAY-FUND RAISING  | 500.00       |
| 8913  | SCH EXTENDED DAY-SUMMER PROG   | 116,661.10   |
| 8915  | SCH-ENABLE, INC. RENT @ JHN    | 59,916.00    |
| 8917  | SCH-ED COOP(TEC) RENT@JHN      | 77,322.99    |
| 8918  | SCH-METRO SO.WEST RENT@JHN     | 153,459.01   |
| 8919  | SCH-JHN (SAVAGE BLDG) MISC.    | 983.48       |
| 8920  | SCH-WEST N.E. COLL RENT@JHN    | 65.50        |
| 8935  | SCH-REV.STUDENT ACT.-ELEMENTRY | 6,060.00     |
| 8936  | SCH-REV. BUS FEES              | 226,839.15   |
| 8985  | SCH-REV.STUDENT ACT.-MIDDLE    | 12,290.00    |
| 8986  | SCH-REV.STUDENT ACT.-S.H.S.    | 10,325.00    |
| 9026  | SCH ATHLETIC USER FEES         | 85,452.00    |
| 9106  | LIGHT SALES TAX RECEIPTS       | 1,347,205.26 |
| 9306  | REV-COA REV PROGRAMS           | 23,368.54    |
| 9307  | REV-COA REV LUNCH / FOOD       | 34,393.00    |
| 9308  | REV-COA EXERCISE / CLASSES     | 23,803.00    |
| 9330  | SCH EXT DAY-FOREIGN LANGUAGE   | 700.00       |
|       |                                | -----        |
| 810   | REVOLVING FUND RCTS.           | 2,868,818.28 |
|       |                                |              |
| 8959  | REV-SPED CIR BREAKER REVENUE   | 642,877.00   |
|       |                                | -----        |
| 840   | EGR RECEIPTS                   | 642,877.00   |
|       |                                | -----        |
| 00 24 | OTHER REVOLVING FDS            | 3,563,711.58 |

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 25 FED/STATE GRANT FUND

| ASN   | Account Description            | YTD Receipts |
|-------|--------------------------------|--------------|
| 8619  | MUNICIPAL EQUALIZTION-LIBRARY  | 28,160.96    |
| 300   | ST CHERRY SHT REC              | 28,160.96    |
| 8062  | S.A.F.E. GRANT PROGRAM         | 5,415.00     |
| 8295  | SPEC ED-EARLY CHILDHOOD GRANT  | 27,030.00    |
| 8402  | SPEC ED HP GRANT PL94-142      | 851,602.00   |
| 8405  | TITLE ONE PROGRAM              | 378,258.00   |
| 8685  | SCH - MISC FED & STATE GRANTS  | 195.00       |
| 8686  | SCH-SAFE & DRUG FREE SCHOOLS   | 3,574.00     |
| 8816  | GRANT-POLICE BULLETPROOF VESTS | 15,047.50    |
| 8840  | GRANT-POLICE TRAFF SAFETY ENF. | 3,241.36     |
| 8855  | GRANT-ACAD SUPPORT SERVICE 632 | 17,500.00    |
| 8900  | GR-SCH #140- IMP ED QUALITY    | 117,713.00   |
| 8902  | GRANT-SCH LEP SUPP PROJ #180   | 51,214.00    |
| 8949  | GR-SCH #701 KINDERG'N ENHANCE  | 153,700.00   |
| 8968  | GRANT-FIRE MDU TRAILER         | 2,500.00     |
| 8970  | GRANT-BOH EMER PREPAREDNESS    | 9,199.69     |
| 9098  | GRANT-PWED III UNIVERSITY AVE  | 1,111,070.98 |
| 9231  | GR-SCH-MCC BIG YELLOW SCH BUS  | 1,200.00     |
| 9273  | GR-SCH ESHS MENTOR/PARTNERSHIP | 3,000.00     |
| 9289  | GR-SCH IDEA SPED #760-STIMULUS | 518,585.00   |
| 9290  | GR-SCH TITLE 1 #770-STIMULUS   | 106,393.00   |
| 9304  | GR-SCH #237 CPC COORD FAM/COMM | 30,424.00    |
| 9322  | GRANT-POLICE JAG               | 8,027.37     |
| 9343  | GR-POL STATE 911-FY10-SUP&INC  | 41,822.15    |
| 9345  | GR-SCH-#391 PRESCH LEARN ENVIR | 48,201.00    |
| 9346  | GR-SCH #323 PROF DEV&TECH ASST | 11,867.00    |
| 9365  | GR-AIP SAFETY & MAINT PROGRAM  | 39,995.38    |
| 9368  | GR-AIP CONSTRUCT RUNWAY 10-28  | 561,316.76   |
| 9371  | GRANT-C.O.A. FORMULA '11       | 43,505.02    |
| 9373  | GR-FY11 STATE 911 POLICE       | 1,998.00     |
| 9375  | GR-SCH#206 EDUCATION JOBS PRGM | 90,136.00    |
| 9376  | GRANT-SCHOOL #780 ARRA-STAB.   | 25,678.00    |
| 9385  | GR-MHOA TOBACCO CONTROL        | 1,170.00     |
| 9390  | GR-SCHOOL PROM SAFETY          | 250.00       |
| 500   | ST & FED. GRANTS               | 4,280,829.21 |
| 9389  | GR-H/P COMM SPIRIT MINI REC    | 5,500.00     |
| 600   | OTHER RECEIPTS                 | 5,500.00     |
| 00 25 | FED/STATE GRANT FUND           | 4,314,490.17 |

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 26 REC'TS RES'D APPROPN

| ASN   | Account Description        | YTD Receipts |
|-------|----------------------------|--------------|
| 9042  | CEMETERY-SALE OF LOTS      | 137,200.00   |
| 212   | LOCAL REC-CEMET            | 137,200.00   |
| 8431  | TAXI TRANS FOR ELDERLY     | 11,815.00    |
| 8595  | PROCEEDS-SALE OF TOWN LAND | 2,451,000.00 |
| 820   | RECEIPTS RSVD APPROP       | 2,462,815.00 |
| 00 26 | REC'TS RES'D APPROPN       | 2,600,015.00 |

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**Report of the Town Treasurer**

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 27 DONATIONS FUND

| ASN  | Account Description            | YTD Receipts |
|------|--------------------------------|--------------|
| 8678 | DONATIONS REC COMM CALENDAR    | 4,750.00     |
| 213  | LOCAL REC-RECREATION           | 4,750.00     |
| 8885 | DONATIONS-SCH DEFIBRILLATORS   | 2,600.00     |
| 600  | OTHER RECEIPTS                 | 2,600.00     |
| 8044 | DONATIONS-BETTERMENT OF POUND  | 120.00       |
| 8273 | DONATIONS-CULTURAL COUNCIL     | 2,285.35     |
| 8274 | SCH-GIFTS/DONATIONS-JHS        | 4,000.00     |
| 8289 | SCH-GIFTS/DONATIONS-SHS        | 18,250.00    |
| 8291 | SCH-GIFTS/DONATIONS-SYSTEMS    | 15,800.00    |
| 8358 | DONATIONS-COMPOSTING BD/HEALTH | 665.00       |
| 8381 | DONAT-NEP VAL HEALTH COALITION | -351.40      |
| 8387 | DONATIONS - COA GIFT FUND      | 3,988.00     |
| 8450 | DONATIONS-ENERGY ASSIST PROG   | 10,867.95    |
| 8451 | DONATIONS-SCH MUSIC REVOLVING  | 34,816.23    |
| 8463 | DONATIONS-E MONAHAN MEM FUND   | 29,956.66    |
| 8468 | REC DEPT SPEC PROG REVOLVING   | 244,196.72   |
| 8470 | FIRE DEPT GIFT ACCOUNT         | 795.28       |
| 8519 | CONCERTS ON THE COMMON-DONATIO | 14,937.00    |
| 8539 | MORRILL MEM LIB GIFT FUND      | 7,409.10     |
| 8582 | DONATIONS-CARILLON PROGRAM     | 525.00       |
| 8597 | DONATIONS-SPRING PLANTING      | 6,191.00     |
| 8613 | SEIZURE OF DRUG MONIES-STATE   | 4,625.00     |
| 8662 | DONATIONS - JULY 4TH           | 21,255.00    |
| 8753 | DONATIONS-KAZULIS CHRISTMAS FD | 100.00       |
| 8774 | DONATION-TOBACCO CONTROL COAL. | 0.00         |
| 8781 | DONATIONS-BOH RECYCLING DAY    | 8,002.00     |
| 8880 | DONATIONS-POLICE HONOR GUARD   | 200.00       |
| 8923 | DONATIONS-NORWOOD DAY          | 44,802.00    |
| 8926 | DONATIONS-AMERICAN FLAGS       | 150.00       |
| 9015 | DONAT-DPW 50/50 BURM PROGRAM   | 7,869.00     |
| 9080 | DONATIONS-SCH DRAMA OPERATIONA | 25,714.01    |
| 9114 | DONATIONS-ECONOMIC DEVELOPMENT | 20,063.60    |
| 9122 | DONATION-VETERANS FAMILY SUPP  | 37,004.00    |
| 9155 | DONATION-PEDESTRAIN SAFETY COM | 500.00       |
| 9208 | DONA-HELMET &SAFETY EQUIP PROG | 900.00       |
| 9233 | DONA-CONS-MAINT & IMPROVE PROJ | 1,000.00     |
| 9234 | DONATIONS-REFUSE CONTAINERS    | 2,740.00     |
| 9352 | DONATE-ROSEMARY MCKINNON BENCH | 800.00       |
| 9353 | DONATE-MARGARET KENEFICK BENCH | 800.00       |
| 9366 | DONATE-LITTLE RED SCHOOL HOUSE | 17,233.13    |
| 9367 | DONA-PLBD-TRAF MITI-ACCESS/NEP | 25,000.00    |
| 9369 | DONA-FOLSOM SMART GROWTH PROJ  | 11,600.00    |
| 9370 | DONATIONS-MEMORIAL BENCHES     | 300.00       |

# TOWN TREASURER

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## Report of the Town Treasurer

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 27 DONATIONS FUND

| ASN   | Account Description            | YTD Receipts |
|-------|--------------------------------|--------------|
| 9388  | DONATIONS-POLICE DEFIBRILLATOR | 2,373.35     |
| 830   | DONATED FUNDS                  | 627,482.98   |
| 00 27 | DONATIONS FUND                 | 634,832.98   |

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## Report of the Town Treasurer

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 45 BAN-NHS DESIGN&SR CTR ADDITION

| ASN   | Account Description            | YTD Receipts  |
|-------|--------------------------------|---------------|
| 9293  | MSBA GRANT A/R RECEIPT         | 13,491,325.00 |
| 309   | INTERGOVERNMENTAL - MSBA       | 13,491,325.00 |
| 9380  | BAN 1/11 NORWOOD HS PHASE II   | 3,800,000.00  |
| 843   | PRINC ON SHORT TERM BORROWING  | 3,800,000.00  |
| 9125  | BAN 6/07 PREMIUM NHS & SR CTR  | 0.00          |
| 844   | PREMIUM ON SHORT TERM BORROWIN | 0.00          |
| 00 45 | BAN-NHS DESIGN&SR CTR ADDITION | 17,291,325.00 |

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**Report of the Town Treasurer**

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 51 FY10 CAPITAL PROJECTS

| ASN   | Account Description          | YTD Receipts |
|-------|------------------------------|--------------|
| 9333  | 8/09 GOB HIGH SCHOOL PREMIUM | 36,708.00    |
| 865   | BORROWED RECEIPTS            | 36,708.00    |
| 00 51 | FY10 CAPITAL PROJECTS        | 36,708.00    |

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**Report of the Town Treasurer**

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 52 FY 11 CAPITAL PROJECTS

| ASN   | Account Description         | YTD Receipts |
|-------|-----------------------------|--------------|
| 9378  | 1/11 GOB PROC SALE OF BONDS | 1,691,000.00 |
| 9379  | FY11 1/11 GOB BOND PREMIUM  | 29,837.42    |
| 865   | BORROWED RECEIPTS           | 1,720,837.42 |
| 00 52 | FY 11 CAPITAL PROJECTS      | 1,720,837.42 |

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**Report of the Town Treasurer**

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 53 MWPAT 5/10/ATM

| ASN   | Account Description     | YTD Receipts |
|-------|-------------------------|--------------|
| 9383  | DUE FROM MWPAT 5/10 ATM | 1,073,669.39 |
| 310   | OTHER STATE REIMB       | 1,073,669.39 |
| 00 53 | MWPAT 5/10/ATM          | 1,073,669.39 |

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## Report of the Town Treasurer Town of Norwood

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Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 81 NON-EXPENDABLE TRUST

| ASN   | Account Description            | YTD Receipts |
|-------|--------------------------------|--------------|
| 9115  | TR-VIOLA SASTAVICKAS PR.       | 7,200.00     |
| 709   | TRUST DONATIONS                | 7,200.00     |
| 8440  | INCOME-NORWOOD EDUC TRUST FUND | 6.81         |
| 710   | TRUST INTEREST REC'T           | 6.81         |
| 00 81 | NON-EXPENDABLE TRUST           | 7,206.81     |

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**Report of the Town Treasurer**

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 82 EXPENDABLE TRUSTS

| ASN   | Account Description            | YTD Receipts |
|-------|--------------------------------|--------------|
| 8672  | STUDENT ACTIVITY FUND - SHS    | 18,867.51    |
| 8673  | STUDENT ACTIVITY FUND - JHS    | 81,322.74    |
| ----- |                                |              |
| 209   | LOCAL REC-SCHOOL               | 100,190.25   |
|       |                                |              |
| 8167  | TRUST PR-ANNE M FRANCIS FD     | 409.00       |
| ----- |                                |              |
| 709   | TRUST DONATIONS                | 409.00       |
|       |                                |              |
| 8043  | CHARLES HAYDEN MEMORIAL-INCOME | 98.47        |
| 8089  | TRUST FD INC ANNE M FRANCIS FD | 5.41         |
| 8445  | INTEREST-STUDENT ACTIVITY-SHS  | 17.99        |
| 8446  | INTEREST STUDENT ACTIVITY -JHS | 4.61         |
| 8501  | TRUST INTEREST-LANE FUND       | 244.82       |
| 8503  | TRUST INTEREST-ENGLISH PRIZE   | 151.00       |
| 8505  | TRUST INTEREST-WHEDON FUND     | 34.40        |
| 8506  | TRUST INTEREST-PHILLIPS FUND   | 0.21         |
| 8507  | TRUST INTEREST-SWAIN FUND      | 32.93        |
| 8509  | TRUST INTEREST-CUDWORTH FUND   | 33.88        |
| 8511  | TRUST INTEREST-MORSE FUND      | 36.72        |
| 8512  | TRUST INTEREST-DAY CEMETERY FD | 1,586.93     |
| 8514  | TRUST INTEREST-POST WAR REHAB  | 127.07       |
| 8515  | TRUST INTEREST-CUSHING FUND    | 6,657.06     |
| 8553  | INT ON PERPETUAL CARE          | 22,169.30    |
| 9033  | TRUST INTEREST-GALLANT FUND    | 136.68       |
| 9116  | TRUST - VIOLA SASTAVICKAS-INC  | 67.38        |
| 9200  | TRUST-LIB ENDOWMENT INCOME     | 2,886.55     |
| ----- |                                |              |
| 710   | TRUST INTEREST REC'T           | 34,291.41    |
| ----- |                                |              |
| 00 82 | EXPENDABLE TRUSTS              | 134,890.66   |

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## Report of the Town Treasurer

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 83 OTHER TRUST FUNDS

| ASN   | Account Description           | YTD Receipts |
|-------|-------------------------------|--------------|
| 8858  | TRUST INTEREST-ELEC CONSUMERS | 28,568.76    |
| 216   | LOCAL REC-INTEREST            | 28,568.76    |
| 9087  | TRUST-POST 12/08 RATE SHOCK   | 43,235.54    |
| 709   | TRUST DONATIONS               | 43,235.54    |
| 8226  | INT STABILIZATION FUND        | 148,417.55   |
| 710   | TRUST INTEREST REC'T          | 148,417.55   |
| 00 83 | OTHER TRUST FUNDS             | 220,221.85   |

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**Report of the Town Treasurer**

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Town of Norwood

Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 84 SPECIAL REVENUE

| ASN   | Account Description             | YTD Receipts |
|-------|---------------------------------|--------------|
| 8355  | SRF-SEP. INV. FED SEIZED PROP   | 47,129.19    |
| 8496  | INTEREST-DPW CH 811 HGWY FD     | 0.00         |
| 8556  | SRF-ARTS LOTTERY FUND INTEREST  | 17.52        |
| ----- |                                 |              |
| 216   | LOCAL REC-INTEREST              | 47,146.71    |
| 8625  | SRF - ARTS LOTTERY FUND         | 5,750.00     |
| 9229  | SRF-CDBG PROGRAM 2008           | 102,959.63   |
| 9381  | SRF-CDBG PROGRAM 2010           | 419,500.00   |
| ----- |                                 |              |
| 500   | ST & FED. GRANTS                | 528,209.63   |
| 8616  | INTEREST - MWRA GRANT/LOAN      | 789.95       |
| 8976  | SRF-MWRA PIPELINE INTEREST      | 1,415.43     |
| ----- |                                 |              |
| 710   | TRUST INTEREST REC'T            | 2,205.38     |
| 8604  | SRF-COMM DEV BLOCK INT          | 128.82       |
| 9195  | SRF-CDBG RECAPTURE PROG. - INT  | 148.20       |
| ----- |                                 |              |
| 750   | SPECIAL REVENUE-INTEREST        | 277.02       |
| 9361  | SRF-MWRA FY10 CLEANING & LINING | 498,322.00   |
| 9372  | SRF-MWPAT 5/10 ATM-HOSP/FLOREN  | 0.00         |
| ----- |                                 |              |
| 865   | BORROWED RECEIPTS               | 498,322.00   |
| ----- |                                 |              |
| 00 84 | SPECIAL REVENUE                 | 1,076,160.74 |

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## Report of the Town Treasurer Town of Norwood

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Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 87 CLAIMS TRUST FUND

| ASN   | Account Description     | YTD Receipts |
|-------|-------------------------|--------------|
| 8516  | TRUST INTEREST-CTF FUND | 427.86       |
| 216   | LOCAL REC-INTEREST      | 427.86       |
| 00 87 | CLAIMS TRUST FUND       | 427.86       |

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# Report of the Town Treasurer

Town of Norwood

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Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 89 AGENCY FUNDS

| ASN   | Account Description            | YTD Receipts |
|-------|--------------------------------|--------------|
| 8430  | COMPOST BIN SALES TAX          | 35.00        |
| 207   | LOCAL REC- HLTH/SANI           | 35.00        |
| 8228  | TAILINGS                       | -8,552.05    |
| 600   | OTHER RECEIPTS                 | -8,552.05    |
| 8094  | AGENCY - FIRE DETAILS          | 5,826.01     |
| 8148  | AGENCY-GUN LICENSE FEES-STATE  | 9,812.50     |
| 8378  | AGENCY GROUP LIFE INS.         | 47,394.73    |
| 8385  | AGENCY FD-GOV'T BOND DEDUCTION | 3,052.50     |
| 8546  | RETIREMENT P.R. W/H            | 160,143.24   |
| 8584  | AGENCY-GTD.DEPOSIT-LIGHT RATES | 34,355.00    |
| 8588  | AGENCY-POLICE DETAIL REVOLVING | 930,564.71   |
| 8630  | AGENCY-OPTIONAL LIFE INS.      | 17,295.81    |
| 8762  | GUAR DEP-POL DETAIL ADMIN FEE  | 96,158.95    |
| 8864  | GUAR DEPOSIT-CABLE ACCESS CORP | 535,191.44   |
| 8946  | AGENCY-APPLIANCE PICK-UP       | 6,800.00     |
| 8998  | GUAR DEPOSIT - CDBG DEPOSITS   | 10,000.00    |
| 9048  | GUAR DEP-DENTAL - TOWN         | 158,918.97   |
| 9049  | GUAR DEP-DENTAL - SCHOOLS      | 172,574.62   |
| 9050  | GUAR DEP DENTAL - RETIREES     | 185,030.50   |
| 9056  | GUAR DEP-HPHC-PPO - RETIREES   | 0.00         |
| 9236  | GTD/DEP-GIC EMPLOYEE SHARE     | 2,867,826.53 |
| 9253  | GTD/DEP-UNI INDEM WO CIC NON   | 8,754.81     |
| 835   | AGENCY ACCTS(W/H,DEP)          | 5,249,700.32 |
| 00 89 | AGENCY FUNDS                   | 5,241,183.27 |

# TOWN TREASURER

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## Report of the Town Treasurer Town of Norwood

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Fiscal Year: 2011 Rcv Type Range: 000-999 Fund Range: 01-99

Year/Fund : 00 99 MISC A/R

| ASN   | Account Description            | YTD Receipts   |
|-------|--------------------------------|----------------|
| 9107  | AUTOMATIC METER READER FUND    | 364,648.32     |
| 215   | LOCAL REC-AMR                  | 364,648.32     |
| 9318  | CH 90 HGWY CONSTR REIMB FY10   | 59,649.47      |
| 9374  | CH 90 HGWY CONSTR REIMB FY11   | 479,049.16     |
| 311   | STATE REIMB-CH90               | 538,698.63     |
| 9340  | A/R GRANT-2010 HEALTH INS REIM | 9,012.38       |
| 9384  | AR GRANT-2011 HEALTH INS REIMB | 210,885.54     |
| 846   | A/R HEALTH INS REIMB GRANT     | 219,897.92     |
| 00 99 | MISC A/R                       | 1,123,244.87   |
|       |                                | =====          |
|       |                                | 181,685,920.35 |

**2011 BOARD OF ASSESSORS ANNUAL REPORT**

The duties of the Assessors are complex and comply with Massachusetts General Law, Chapter 59.

The primary function of the Board is to assess property at full and fair cash market value for the purpose of taxation.

The three main sources of tax revenue are Real Estate, Personal Property and Motor Vehicle Excise.

The department is responsible for the update and maintenance of various records, including property ownership records, personal property records, exempt property records and town owned property records, sub-division records and the apportioned street and sewer records. Other duties include the reviewing and maintenance of building permits, motor vehicle excise tax appeals, tax exempt appeals, real estate and personal property tax appeals and Appellate Tax board cases. The Board is responsible for Real Estate, Personal Property and Motor Vehicle tax commitments.

The assessors do not determine property taxes. The Town itself determines the level of taxation through action of town Meeting.

The Fiscal Year 2011 residential and open space tax rate was \$10.10.

The commercial, industrial and personal property tax rate was \$18.99.

**FISCAL YEAR 2011 TAX RATE SUMMARY**

|  |                |
|--|----------------|
| Total Amount To Be Raised                | 154,938,705.28 |
| Total Estimated Receipts & Other Sources | 100,266,963.00 |
| Tax Levy                                 | 54,671,742.28  |

|   |           |
|---|-----------|
| Average single family dwelling          | \$362,606 |
| Average single family dwelling tax rate | 3,662     |

**MOTOR VEHICLE AND TRAILER EXCISE**

In the year 2011 there were 28,492 Motor Vehicle and Trailer excise tax bills committed in the amount of \$3,464,257.33.

**RETIREMENT**

Georgianna Fitzgerald was appointed Assistant Assessor on October 1, 1993 and after 18 years of exemplary service she retired on June 30, 2011.

Board of Assessors  
Paul F. Wanecek, Chairman  
Joseph T. Turner  
Timothy J. McDonough

| CLASS          | LEVY%   | VALUATION     | LEVY          | PARCEL<br>COUNT |
|----------------|---------|---------------|---------------|-----------------|
| Residential    | 54.5620 | 2,953,132,443 | 29,826,637.67 | 8,078           |
| Commercial     | 30.5208 | 878,803,902   | 16,688,486.10 | 518             |
| Industrial     | 10.1146 | 291,237,455   | 5,530,599.27  | 151             |
| Personal Prop. | 4.8026  | 138,284,320   | 2,626,019.24  | 1177            |

# NORFOLK COUNTY MOSQUITO CONTROL

## 2011 ANNUAL REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL DISTRICT

The operational program of the District utilizes all proven technologies into an Integrated Pest Management (IPM) system of mosquito control and vector management that is rational, environmentally sensitive and cost effective.

**Surveillance:** Field surveys, inspections, and monitoring in support of each part of the program are highlighted below. District personnel spend significant hours conducting surveillance which supports each component of the Districts program. The District continues to collaborate with the Massachusetts Department of Public Health (MDPH), State Laboratory Institute for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the county. Considerable manpower is allocated to all these efforts, which is not directly reflected in this report.

All mosquito eggs need water to hatch and to sustain larval growth.

**Water Management Activities:** An important component of our IPM approach is the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which if neglected can contribute to mosquito breeding. Site visits, pre and post monitoring, photographic documentation, survey measurements, flagging, accessing assessors information, maintenance of paperwork and electronic forms, communication with and/or meeting on site with residents, town/state/federal officials and maintaining regulatory compliance are all important aspects of this program. In addition to normal drainage system maintenance, District personnel advise residents on removal of water holding artificial containers on their property for the purpose of eliminating potential West Nile Virus mosquito breeding habitat. Increasing problems with beaver activity is becoming a new area of concern.

Drainage ditches checked/cleaned 2,400 feet

\* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand

**Larval Control:** Treatment of mosquito larvae during aquatic development is the next most effective control effort. These applications were conducted after devoting many man hours to collecting larval data which is used for targeting purposes as well as for determining efficacy of these applications.

|  |              |
|--|--------------|
| Aerial larvicide applications with Bti                               | 330 acres    |
| Larval control - briquette & granular applications by hand           | 1.2 acres    |
| Rain Basin treatments – briquettes by hand (West Nile virus control) | 1,176 basins |
| Abandoned/unopened pool or other manmade structures treated          | 0 briquettes |

**Adult Control:** The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threaten public health. These applications are conducted based on residential complaints as well as by analyzing adult mosquito population data collected from light traps. These collections also identify priorities for adulticide applications in response to risk from mosquitoes infected with West Nile Virus (WNV) and/or Eastern Equine Encephalitis (EEE).

Adult aerosol applications from trucks 5,349 acres

Respectfully submitted,  
John J. Smith, Director

# FEDERAL & STATE REPRESENTATIVES

## FEDERAL & STATE REPRESENTATIVES

### John Rogers, State Rep., 12<sup>th</sup> Norfolk District

Office: State House, Room 162  
Boston, MA 02133  
Phone # 617-722-2092  
Email: [John.Rogers@mahouse.gov](mailto:John.Rogers@mahouse.gov)

### Michael Rush, State Senator (D) Norfolk & Suffolk District

Office: State House, Room 519  
Boston, MA 02133  
Phone # 617-722-1348

Email: [Michael.Rush@masenate.gov](mailto:Michael.Rush@masenate.gov)

### Stephen F. Lynch (D) 9<sup>th</sup> Congressional District

Boston Office: 88 Black Falcon Ave. Ste.340  
Boston, MA 02210  
Phone # 617-428-2000

Wash. Office: 2348 Rayburn HOB  
Washington, D.C. 20515  
Phone # 202-225-8273

Email: [Stephen.Lynch@mail.house.gov](mailto:Stephen.Lynch@mail.house.gov)  
Website: [www.house.gov/lynch](http://www.house.gov/lynch)

### MWRA Advisory Board

100 First Avenue  
Building 39-4th Floor  
Boston, MA 02129  
Phone number: 617-788-2050  
Email: [mwra.ab@mwra.state.ma.us](mailto:mwra.ab@mwra.state.ma.us)

### MWRA

Charleston Navy Yard  
100 First Avenue  
Boston, MA 02129  
Phone # 617-242-6000  
Web Page: [www.mwra.state.ma.us/index](http://www.mwra.state.ma.us/index)

## UNITED STATES SENATORS

### Scott P. Brown (R)

Boston Office: 2400 JFK Federal Bldg.  
15 New Sudbury Street  
Boston, MA 02203  
Phone # 617-565-3170

Wash. Office: Senate House Office Bldg.  
359 Dirksen Senate Office Bldg.  
Washington, D.C. 20510  
Phone # 202-224-4543

Email:  
Website: [scottbrown.senate.gov](http://scottbrown.senate.gov)

### John F. Kerry (D)

Boston Office: 1 Bowdoin Square, 10<sup>th</sup> Floor  
Boston, MA 02114  
Phone # 617-565-8519

Wash. Office: Senate House Office Building  
218 Russell Senate Office Bldg.  
Washington, D.C. 20510  
Phone # 204-224-2724

Email: [john.kerry@kerry.senate.gov](mailto:john.kerry@kerry.senate.gov)  
Website: [kerry.senate.gov](http://kerry.senate.gov)

# ELECTED OFFICIALS

## APPOINTED OFFICIALS

### GENERAL MANAGER

John J. Carroll

### ASSESSOR

Paul F. Wanecek

### TOWN CLERK & ACCOUNTANT

Robert M. Thornton

### TOWN TREASURER & TAX COLLECTOR

Robert McGuire

### SUPT. OF PUBLIC WORKS

Mark P. Ryan

### POLICE CHIEF

Bartley E. King, Jr.

### FIRE CHIEF

Michael J. Howard

### APPOINTED CONSTABLES

|                      |      |
|----------------------|------|
| Agostino Dileo       | 2013 |
| Sheila Joyce         | 2013 |
| Julia Farah          | 2012 |
| James Malia          | 2012 |
| Sheryl I. Miller     | 2011 |
| Thomas F. O'Toole    | 2013 |
| Greg A. Pearce       | 2012 |
| Donato C. Quattrocci | 2012 |
| Donald S. Runnalls   | 2011 |
| James E. Pepin       | 2013 |
| Robert S. Winthrop   | 2013 |

### BOARD OF REGISTRARS

|                    |      |
|--------------------|------|
| Mary H. Hemman     | 2012 |
| Marion Curran Boch | 2011 |
| Juliette A. Bugeau | 2013 |

### BOARD OF HEALTH

Sigalle Reiss, Superintendent  
Karen Reagan, Public Health Nurse  
Stacey Lane, Public Health Nurse

### PERMANENT BUILDING

#### CONSTRUCTION COMMITTEE

|                                |      |
|--------------------------------|------|
| Theodore J. Callahan, Chairman | 2012 |
| Daniel Gold                    | 2011 |
| William Kinsman                | 2011 |
| Richard Kief                   | 2012 |
| Edward J. McKenna              | 2013 |
| Paul F. Meyer                  | 2011 |
| Robert Silk                    | 2013 |

### COUNCIL ON AGING

|                    |      |
|--------------------|------|
| Anthony Mastandrea | 2013 |
| Millie Farrell     | 2013 |
| William Clifford   | 2012 |
| Lois Judge         | 2011 |
| Delia Bartucca     | 2013 |
| Fredrick Piccard   | 2011 |
| Frances J. Harwood | 2013 |
| Frances McDermott  | 2012 |

### CABLE COMMUNICATIONS COMMISSION

|                 |      |
|-----------------|------|
| Joan M. Jacobs  | 2011 |
| Peter Strano    | 2013 |
| Paul J. McGee   | 2012 |
| Al Fiske        | 2012 |
| Richard M. Shay | 2013 |

### CULTURAL COUNCIL

|                 |      |
|-----------------|------|
| Christine Carey | 2012 |
| Meghan Kelleher | 2012 |
| Ty-Lucas Kelley | 2012 |
| Michele Perotti | 2012 |
| Jeanne O'Rourke | 2012 |
| Carly Dow       | 2012 |
| Isaac Wood      | 2012 |

### CONSERVATION COMMISSION

|                            |      |
|----------------------------|------|
| Peter Bamber               | 2012 |
| Carol Fishman              | 2012 |
| Joseph DiMaria             | 2012 |
| Janice Sloan Riolo         | 2012 |
| Lee Leach                  | 2012 |
| Cheryl Rogers, Chairperson | 2012 |
| Seth Miller                | 2012 |
| Al Goetz, Agent            |      |

### AIRPORT COMMISSION

|                           |      |
|---------------------------|------|
| Kevin Shaughnessy         | 2013 |
| Martin E. Odstrchel       | 2013 |
| Mark P. Ryan              | 2012 |
| Leslie W. LeBlanc         | 2012 |
| Thomas J. Wynne, Chairman | 2014 |

## VETERANS' AGENT

Edmund W. Mulvehill, Jr.

## HISTORICAL COMMISSION

|                 |      |
|-----------------|------|
| Matthew Carlton | 2013 |
| Dale Day        | 2012 |
| Judith Howard   | 2012 |
| Michael Moresco | 2012 |
| Caroline Pannes | 2013 |
| Brian Murphy    | 2013 |

## BOARD OF APPEALS

### ZONING

|                          |      |
|--------------------------|------|
| Barbara Kinter           | 2013 |
| Philip W. Riley, Esquire | 2012 |
| Harry T. Spence          | 2013 |
| Patrick J. Mulvehill     | 2012 |
| John R. Perry, Jr.       | 2014 |

## ASSOCIATE MEMBERS

|                   |      |
|-------------------|------|
| Paul Eysie        | 2012 |
| Debbie Holmwood   | 2013 |
| Mary Anderson     | 2013 |
| Scott P. Murphy   | 2014 |
| J. Rodger Griffin | 2012 |

## BUILDING CODE – BOARD OF APPEAL

|                     |      |
|---------------------|------|
| Mary E. Coughlin    | 2014 |
| James M. D'Espinosa | 2012 |

## ALTERNATES

|                    |      |
|--------------------|------|
| John R. Perry, Jr. | 2014 |
|--------------------|------|

# NORWOOD

## COMMUNITY – ACT NOW!

Contribute time and expertise in the service of their community. A segment of the community as possible is involved in

Selectmen, the General Manager, and the Town Moderator are interested in serving on boards or committees on a non-exclusive basis. The Board of Selectmen also for use by the public.

Indicate categories consistent with the changing needs of the community and the form below returned to:

**TOWN TALENT BANK**  
**OF SELECTMEN**  
**PO BOX 40**  
**NORWOOD, MA 02062**

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Fire Protection Committee  
Historical Commission  
Housing Committee  
Permanent Building Construction Committee  
Personnel Advisory Board  
Council on Aging  
Conservation Commission  
Commission on Disability  
Cable TV Advisory Committee

For youth activities, planning, financial, etc., for  
appointed for specific problems or projects.  
submitted would be appreciated.

# TOWN OF NORWOOD - IMPORTANT PHONE NUMBERS

**Fire: 911 (Emergencies)**  
**Business: (781) 762-0080**

**Police: 911 (Emergencies)**  
**Business: (781) 762-6888**

## *For Information on:*

|  |                               |          |
|--|-------------------------------|----------|
| Animal Control .....                     | Henry Cerqueira .....         | 762-3159 |
| Assessments .....                        | Assessors .....               | 762-1240 |
| Billing (Light & Water) .....            | Light Department .....        | 762-5180 |
| Birth Certificates .....                 | Town Clerk .....              | 762-1240 |
| Broadband Cable .....                    | Light Department .....        | 948-1150 |
| Building Permits .....                   | Building Inspector .....      | 762-1240 |
| Burial Permits .....                     | Health Department .....       | 762-1240 |
| Cemetery .....                           | Cemetery Department .....     | 762-1149 |
| Civil Defense .....                      | Bernard Cooper .....          | 762-1240 |
| Commission of Disabilities .....         |                               | 762-1240 |
| Death Certificates .....                 | Town Clerk .....              | 762-1240 |
| Dog Licenses .....                       | Town Clerk .....              | 762-1240 |
| Dog Officer .....                        | Henry Cerqueira .....         | 762-3159 |
| "Drains, Sewers, Streets, Rubbish" ..... | Public Works Department ..... | 762-1413 |
| Elections .....                          | Town Clerk .....              | 762-1240 |
| Entertainment Licenses .....             | Selectmen .....               | 762-1240 |
| Fuel Assistance .....                    | Veterans' Department .....    | 762-1240 |
| Fuel Oil Storage .....                   | Fire Department .....         | 762-0080 |
| General Manager .....                    | John Carroll .....            | 762-1240 |
| Housing Authority .....                  | William Shyne Circle .....    | 762-8115 |
| Library .....                            | Walpole Street .....          | 769-0200 |
| Light Department .....                   | Light Department .....        | 762-3203 |
| Marriage Certificates .....              | Town Clerk .....              | 762-1240 |
| Milk Inspections .....                   | Health Department .....       | 762-1240 |
| Parking Tickets .....                    | Veterans' Department .....    | 762-1240 |
| Planning Board .....                     | Stephen Costello .....        | 762-1240 |
| Plumbing Permits .....                   | Building Department .....     | 762-1240 |
| Purchasing Department .....              | General Manager .....         | 762-1240 |
| Resident Listing .....                   | Town Clerk .....              | 762-1240 |
| Recreation .....                         | Civic Center .....            | 762-0466 |
| Schools .....                            | Superintendent .....          | 762-6804 |
| Senior Citizens' Center .....            | Council on Aging .....        | 762-1201 |
| Snow Removal .....                       | Public Works Department ..... | 762-1413 |
| Tax Collections .....                    | Tax Collector .....           | 762-1240 |
| Veterans' Benefits .....                 | Veterans' Department .....    | 762-1240 |
| Voting Registration .....                | Town Clerk .....              | 762-1240 |
| Water Service .....                      | Public Works Department ..... | 762-1413 |
| Wiring Permits .....                     | Building Inspector .....      | 762-1240 |